

SCHOOL DISTRICT OF NEW RICHMOND



Middle/High School Activities Code

Board Approved on 8/4/2025

SCHOOL DISTRICT OF NEW RICHMOND

Middle/High School Activities Code

NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

Policy 2260

The Board of Education is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex or gender identity), military status or physical, mental, emotional or learning disability ("Protected Classes") in any of its student programs and activities.

Reporting Procedures

Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth below. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with knowledge that it is false.

District Compliance Officers

The Board designates the following individuals to serve as the District's "Compliance Officers" (hereinafter referred to as the "COs").

Troy Miller

District Administrator
715-243-7413
837 East Eleventh Street
New Richmond, WI 54017
tmiller@newrichmond.k12.wi.us

Kathy Rogers

Director of Student Services
715-243-7426
837 East Eleventh Street
New Richmond, WI 54017
krogers@newrichmond.k12.wi.us

The names, titles, and contact information of these individuals will be published annually in the staff handbooks, in the School District Annual Report to the public, on the School District's web site and in the School District's calendar.

A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this policy.

The complete policy is found on the School District of New Richmond website -- www.newrichmond.k12.wi.us.

I. INTRODUCTION/PHILOSOPHY/OBJECTIVES

Updated for the 2025-26 school year, the purpose of this code is to ensure that students and their parents are informed of the standards of behavior and conduct that are appropriate for young people who represent New Richmond Schools in various forms of competitions and events. This activities code undergoes annual review for updates and modifications, with particular attention to creating consistent and equitable practices that serve all student participants fairly and effectively.

Participation in extra-curricular activities is a voluntary activity. It is a privilege to participate in these activities, and therefore, there is a higher standard of behavior expected from those students who choose to participate. Our philosophy emphasizes that students should develop healthy habits, learn essential life lessons, and build commitment to their activities both physically and mentally. These activities are an integral and valuable part of a student's educational experience, designed to complement and enhance classroom learning while fostering personal growth.

Through participation in various activities, students can gain numerous positive outcomes. We encourage students to develop appropriate sportsmanship, self-discipline, respect for other participants, and positive character traits that will serve them throughout their lives. This activity code helps teach student participants that there are significant consequences for personal actions and rule violations, while also providing clear pathways for growth, learning, and redemption when mistakes occur.

This code details the expectations of students as they pertain to the School District of New Richmond and the Wisconsin Interscholastic Athletic Association (WIAA). Efforts have been made to align with WIAA policies regarding athletics, ensuring consistency and equity across all programs. As a member of the WIAA, New Richmond High School athletics commits to following WIAA rules and policies. Participants in school-sponsored activities are also expected to follow the School District of New Richmond policies.

Individual sport coaches and advisors may establish additional team rules in areas not explicitly addressed in this activities code, provided these rules support the overall philosophy of student development and do not conflict with district policies. All additional rules must receive approval from the activities director to ensure they align with our commitment to providing consistent and equitable treatment to all participants.

Our updated policies reflect our ongoing commitment to supporting students through comprehensive approaches that address not only athletic performance but also academic achievement, mental health awareness, injury prevention, and character development. By maintaining high standards while providing appropriate support systems, we can help every student participant reach their full potential both in their chosen activities and in life.

IMPORTANT: A student is required to follow this activities code on a year-round (12 months) basis.

II. ELIGIBILITY

Attendance Requirements

Students are expected to be in attendance for the entire school day to be eligible for any practices, performances, and events scheduled for that day. We understand there may be instances where an absence is needed and cannot be scheduled outside of the school day. A student who has an absence listed below may participate in practice, performance, or event on that day as long as all expectations (note, pre-approval, etc.) are met.

- School-sponsored field trips/events/college visits
- Medical or dental appointments
 - Must return a note of appointment prior to or upon return.
- Absences for a family emergency or other special circumstances.
 - Pre-approval from the Activities Director or Building Administration is required.
 - If pre-approval is not provided, the student will be ineligible for activities on that day or the next eligible day, as determined by the Activities Director or Building Administration.

Absences that are not accepted:

- Illness
- Tardiness of 10 minutes or more to a class
- Haircuts, shopping trips, or any other unexcused-type absence

A student who has an unexcused absence may not participate in a practice, a performance, or an event on that day. If there is discovery of a violation of any attendance eligibility rules after the day of an actual practice, performance, or event, a suspension from the next practice, performance, or event will occur.

State Athletic Rules of Eligibility

WIAA Eligibility

New Richmond High School is a member of the Wisconsin Interscholastic Athletic Association (WIAA), and, therefore, will uphold the Constitution, By-Laws, Rules of Eligibility, and Sports Regulations of the WIAA. Following are selected important by-laws for clarification. **Students and parents should always check with the Athletic Director if there are questions about actions or activities that call into question eligibility.**

1. Age: A student is ineligible for interscholastic competition if the student reaches the age of 19 before August 1 of any given year.

2. Amateur Status: A student shall be an amateur in all recognized sports of the WIAA in order to compete in any sport, and becomes ineligible for all further participation in the school's interscholastic program when the student:

a. accepts cash, salary, merchandise (except awards), or a share of proceeds for participation in that sport.

b. signs a contract or agreement for services as a participating student (this does not include signing an athletic tender or being employed as a part-time lifeguard, playground director, etc.).

c. receives compensation or benefit, directly or indirectly, for use of name, picture, and/or personal appearance, as an athlete, or provides endorsement, as an athlete, in the promotion of a commercial or profit-making event, item, plan, or service.

This rule shall not prevent a student from being included with others in publication, in an advertising form of a team picture as part of a congratulatory or welcoming purpose.

d. plays in a contest under a name other than his/her own.

3. Non-School Participation: A student owes his/her allegiance and loyalty to the school and team of which he/she is a member and shall become ineligible to compete for the remainder of a season if the student played in a non-school contest at the same time he/she practiced for or was a member of a school team in that sport.

a. An acceptable program is one that is not limited to students on the basis of school affiliation, athletic experience, team status, etc.

b. A student who was a member of a school team in a given sport the previous year may not delay reporting for the school team beyond the school's official opening day of practice in order to continue non-school training or competition, except in the fall-sponsored sports of tennis, golf, and swimming, provided the delay does not extend beyond the first interscholastic meet.

c. It is not permissible for any person except the student or parents to pay the cost or fee of any kind of non-school activity involving specialized training or similar instruction.

d. It is not permissible to participate in an all-star game or similar activity.

e. There are NO restrictions relative to voluntary assembling of students during the summer in excess of 5 days without school/coach involvement.

f. The person coaching a student in the following school season shall not be permitted to coach that student other than during the designated school season and Board of Control approved coach contact days in the summertime.

4. Residence and Transfer: A full time student, whether an adult or not, is eligible for varsity interscholastic competition only at the school within whose attendance boundaries his/her parents reside, within a given school district, with the following provisions:

a. The legal residency of a student's guardians shall determine eligibility in the cases where both parents are deceased.

b. A student may complete the school year without loss of eligibility even though his/her parents move out of the district. A student whose parents move out of the district may continue to be eligible in the same school, provided enrollment is continuous in the same school.

c. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state who is participating full time in a legislated open enrollment option must meet all statutory timeline requirements. This section extends until August 1 the opportunity to decline attendance at the new school and return to his/her school of residence (school transferred from). If the student transfers back to school of residence (school transferred from) after August 1, he/she is ineligible for the balance of that school year.

d. A student who transfers from any school into a member school after the fourth consecutive semester following entry into Grade 9 shall be ineligible for competition for one calendar year, unless the transfer is made necessary by a total change of residence by parent(s). The calendar year---365 days---will be determined from a student's first day of attendance at the new school

e. **WIAA Handbook:** A complete copy of the WIAA Constitution, By-Laws, Regulations, and specific Sport Regulations can be reviewed in the athletic director's office.

Name, Image, and Likeness (NIL) Eligibility

1. Definition and Overview

Name, Image, and Likeness (NIL) refers to an athlete's right to capitalize on their athletic fame by receiving money, compensation, endorsements, or gifts of monetary value. The School District of New Richmond recognizes that student-athletes may have opportunities to engage in NIL activities while maintaining their amateur status and eligibility for school athletics, provided these activities follow both WIAA regulations and district guidelines.

2. Permissible NIL Activities

- Student-athletes may engage in NIL commercial endorsements provided there is no school team, school, Conference, or WIAA affiliation.
- Student-athletes may be employed (but not self-employed) in NIL activities.

3. Prohibited NIL Activities

- The student shall not appear in the uniform of the student's school and shall not utilize the marks, logos, etc. of the school team, school, Conference, or WIAA as part of any endorsement.
- The student shall not promote activities nor products associated with the following:
 - Gaming/gambling
 - Alcoholic beverages
 - Tobacco, cannabis, or related products
 - Banned or illegal substances
 - Adult entertainment products or services
 - Weapons (i.e., firearms)
- The compensation cannot be contingent on specific athletic performance or achievement (i.e., financial incentives based on points scored).
- The compensation cannot be provided by the school or persons associated with the school as an inducement to attend a particular school ("recruiting") or to remain enrolled at a particular school.
- NIL activities cannot interfere with a student-athlete's academic obligations.
- A student cannot miss athletic practice, competition, travel, or other team obligations to participate in NIL opportunities.
- A student cannot utilize representation or contract an agent. New Richmond High School or its employees are not allowed to help facilitate deals for student-athletes.

4. Persons Associated With School

Prohibited sources for NIL compensation include, but are not limited to:

- Current or former coaches
- Current or former athletes
- Parent(s)/guardian(s)/caregiver of current or former student-athletes (except for one's own parent)
- Booster club members
- Alumni
- Spouses or relatives of coaches, teachers, and other employees
- Coaches who become employed
- Active applicants for coaching positions
- Persons who are employed by companies or organizations that have donated monetarily, athletic supplies, equipment, or apparel to New Richmond Schools

5. Violations and Consequences

- Student-athletes found in violation of NIL rules will be subject to the same consequences as other code violations outlined in Section VI of this activities code.

- For a student to regain eligibility after an NIL violation, they must document that the violation has been corrected, removed, or rescinded, and any compensation has been returned.
- Once a violation is identified, a student-athlete becomes ineligible. If the school knowingly allows an ineligible student-athlete to participate, the school or team are subject to additional sanctions.

6. Education and Compliance

- The activities director is available to provide educational information regarding NIL rules to student-athletes and their families.
- Student-athletes considering NIL opportunities are encouraged to meet with the activities director to review what is allowed and the restrictions necessary to maintain eligibility.
- As with all code of conduct regulations, it is ultimately the responsibility of the student-athlete and their family to know and abide by these rules.
- When in doubt about an NIL opportunity, student-athletes should consult with the activities director before entering into any agreement.

III. BASIC REQUIREMENTS

Athletics/Activities

Before an athlete can practice, he/she must have the following completed and on file in the athletic office:

- A. Activities code signed
- B. Medical Information Card/Emergency Authorization to Treat form (online registration)
- C. Physical or Alternate Year card complete (Athletics only)
- D. Sport/Activities fees (High School Only) - \$75 max per sport, \$150 cap per student, \$300 cap per family (Individual activities may have other costs that students will need to pay to participate.)
- E. All equipment from the previous sport/activity turned in

A participant who is dropped from a squad for disciplinary reasons, or who quits, will not be eligible to compete in another activity during that season, unless the coaches and athletic director agree to the arrangement.

Travel for Athletics/Activities

The school district furnishes transportation to and from all away events and contests in a school vehicle accompanied by a coach/advisor. Any other mode of transportation to contests is forbidden. However, there are occasions when return trips with parents/guardians may be acceptable. The school principal, AD, or coach/advisor must grant this permission. In all cases, a student's own parent/guardian will have to be the party with whom the student is riding home. The parent/guardian giving the ride will present themselves to the coach/advisor in order to sign out their student following the contest. Failure to comply will result in travel restrictions and future contest disqualification.

IV. ACADEMIC STANDARDS

Athletics

Students are reminded that athletics and extracurricular activities, such as clubs, are not part of the academic curriculum. Academic progress is of primary concern. To support the educational success of all students, the following procedures have been implemented.

Academic Monitoring and Remediation

- A. During the season, coaches will receive weekly grade reports of all students currently in the program.
- B. If a student has a failing grade for three consecutive weeks, they will meet with the athletic director, be assigned to Academic Remediation, and attend academic support sessions twice a week after school. This will continue as long as the student has any failing grade(s). The student and coaches are responsible for planning and communicating when these sessions will be attended.
- D. While on Academic Remediation, students are eligible to practice and compete as long as they attend their academic support sessions.
- C. Once the student has moved all grades to passing on a weekly report, they will be removed from Academic Remediation.

Academic Ineligibility

The academic standards listed below will be implemented for quarterly grading periods.

- A. Any student who receives **one** failing grade at the end of a grading period will be ineligible for five school days of the scheduled contests (a minimum of one contest/event). After the suspension is served, a student must pass **all** classes, or ineligibility continues. The student will demonstrate passing of all courses by submitting the grade eligibility form to the activities director before eligibility is restored.
- B. Any student who receives **two** failing grades at the end of a grading period will be ineligible for a period of 10 school days (minimum of 2 contests/events). After two contests, a student must pass all classes, or ineligibility will continue. Students must submit the grade eligibility form to the athletic director before eligibility is restored.
- C. Any student who receives **three** failing grades at the end of a grading period will be ineligible:
 - **High School:** Ineligible for the subsequent quarter
 - **Middle School:** Ineligible for a minimum of 3 contests/events. After three contests, a student must pass all classes, or ineligibility will continue.

If these three failing grades occur during 4th Quarter, the minimum ineligibility period for Fall Activities/Sports shall be 1/3 of the maximum number of contests allowed in a sport.

- D. An academically ineligible student will **NOT** be permitted to miss that class to travel to or participate in an athletic contest or event.
- E. Incompletes will not be used to determine eligibility unless they are not made up within a two (2) week period.
- F. Penalties for failing to meet academic standards are independent of other penalties - **any suspension for other infractions would be added to existing suspension.**

G. Students may make up interscholastic ineligibility by successfully completing district approved summer school.

H. A student who is enrolled in any state-approved EEN program and who receives no usual grades for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her IEP.

Activities

Students are reminded that activities/clubs are extra-curricular activities. Academic progress is of primary concern. Failure to meet academic standards will result in the following penalties.

The academic standards listed below will be implemented for quarterly grading periods.

A. A student who fails any class at the end of a quarter marking period will be ineligible to participate in activities until **all** grades are passing. Students will demonstrate passing of all classes by submitting the grade eligibility form to the activities director before eligibility is restored.

B. A student who is failing a class will **NOT** be permitted to miss that class to travel to or participate in a contest or event.

C. Incompletes will not be used to determine eligibility unless they are not made up within a two (2) week period.

V. CODE VIOLATIONS - ATHLETICS AND ACTIVITIES

(A, B, C, D below will be enforced with consequences listed in Section VI.)

A. Alcohol, Tobacco, and Other Drugs (ATOD)

Any student involved in the use, possession, buying, attempting to buy, or selling of alcohol, tobacco, illegal drugs, controlled substances, or banned performance-enhancing substances will be suspended from athletic competition. This includes, but is not limited to, synthetic drugs, electronic cigarettes, and other "look-alike" substances.

Any athlete who participates in a party or other occasion where a violation of state law or local ordinance regarding the possession, purchase, sale, or consumption of alcohol, controlled substances, and/or illegal drugs occurs shall be suspended.

Participates is defined as:

1. Being at a party or place where a violation occurs
2. Not leaving the premises immediately

Students who find themselves in a situation in which they need to leave must report this to their coach or the athletic director within 48 hours or the next school day, whichever comes first.

It is recognized that under certain circumstances, students may legally enter places where alcohol is served. The intent of the code is not to penalize participants for association with friends and family or to curtail generally wholesome activities. It is recognized that each of these cases will have to be judged on its individual merits.

B. Bullying, Cyberbullying, Hazing, Harassment, Sexual Harassment

Policy 5517.01

Bullying is defined as a person willfully and repeatedly exercising power or control over another with hostile or malicious intent (i.e., repeated oppression, physical or psychological, of a less powerful individual by a more powerful individual or group).

Cyberbullying is defined as the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal polling websites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others.

Hazing shall be defined as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm.

Harassment includes, but is not limited to, any act which subjects an individual or group to unwanted and/or abusive behavior of a nonverbal, verbal, written or physical nature on the basis of age, race, religion, color, national origin, marital status or disability (sexual orientation, physical characteristic, cultural background, socioeconomic status, or geographic location).

Sexual Harassment is any suggestion (expressed or implied) that any person's treatment is in any way contingent upon or related to their participation or rejection of conduct of a sexual nature. Sexual harassment also includes a wide range of unwanted and unwelcome sexually directed behavior, including unwelcome sexual advances or physical contact; requests for sexual favors; sexual remarks, compliments, jokes or innuendoes; the display of sexually suggestive calendars, posters, or materials; and any other verbal or physical conduct of a sexual nature, which creates an intimidating, hostile or offensive working environment.

C. Suspension/Expulsion

Students who are suspended or expelled from school shall be ineligible for all co-curricular activity participation, including practices, during the period of suspension or expulsion. They shall be eligible for competition when they are readmitted to school, unless the reason for suspension or expulsion was based on a violation of the Code.

D. Criminal

Any athlete who commits a legally punishable criminal act shall be suspended from athletic competition, whether or not the athlete is prosecuted by governmental authorities.

Suspension for criminal violations will be commensurate with the severity of the offense.

E. Unbecoming Behavior

A. Students are responsible for the information contained in written or electronic transmission (e.g., e-mail, text) and any information posted on a public domain (e.g., internet, social media networking sites). Students are not precluded from participation in such online social network sites; however, any participant who is identified on a social networking site that depicts illegal or inappropriate behavior may be considered in violation of the activities code.

B. Unbecoming behaviors include (but are not limited to):

- Academic dishonesty (for example, plagiarism/cheating)
- Vandalism or property destruction
- Poor sportsmanship, including name-calling, obscene gestures, and/or fighting
- Fighting/Violence
- Engaging in an act(s) of inappropriate use of technology, which includes, but is not limited to: sending, viewing, reproducing, distributing, or making sexually explicit images or videos through electronic and/or social media; sexting; cyberbullying; or sending, reproducing, or distributing videos, images, sound recordings or other media that show students engaged in behavior prohibited by NRMS / NRHS Student Handbook and School District of New Richmond Policies

- Engaging in or being an accomplice to any other unacceptable conduct contrary to the philosophy of the Code, the regulations within WIAA, or ideals, principles, and standards of the SDNR.

Consequence: The suspension for behavior unbecoming of a student involved in athletics or activities shall be determined by the Activities Director and Administrative team.

VI. CONSEQUENCES/PENALTIES

Athletic

Violations of the athletic code and consequences shall be cumulative for each violation committed during the athlete's middle school career or high school career. Violations do not carry over from middle school to high school; however, any penalties not completed during middle school must be completed before high school participation can begin.

WIAA POLICY REGARDING FELONY CHARGES

Any student charged or convicted of a felony, is ineligible for participation in all WIAA activities until the student has satisfied all of the requirements ordered by the court in declaring a sentence served, including probations, community service and any other court orders.

A. Honesty Reduction

Students who **self-report** their athletic code violations to the coach or athletic director shall have their **first offense suspension reduced by one-half**. This honesty reduction is available on the **first offense only**. The honesty reduction may not apply when school officials have already been made aware of the violation through another source.

B. First Violation

The consequence for the first offense of the athletic code will be suspension from athletic competition for **20 percent** of the regular season, maximum number of **contests** in that sport as determined by the WIAA. Honesty reduction may apply.

Athletes will continue to practice with the team during the suspension period. If less than 20 percent of the contests remain on the schedule, the remaining percentage will carry over into the contests of the next sport the athlete participates in.

Hosting Penalty - Athletes found to have hosted the party where violations have occurred will have first offense doubled to 40 percent. For further explanation of "hosting" please see section G below.

School Grounds Penalty - Additionally, athletes found to have supplied drugs or alcohol on school grounds will have the penalty doubled.

C. Second Violation

The consequence for a second offense of the athletic code will be suspension from athletic competition for **50 percent** of the regular season maximum number of **contests** in that sport as determined by the WIAA. No honesty reduction will apply. Further, if the athletic code violation is for ATOD use, the athlete must undergo, at his/her expense, an alcohol or other drug abuse (ATOD) assessment performed by a community-based health organization/treatment agency, along with any recommendations for a treatment or education program, which is prescribed by the assessors. The athlete will provide the athletic director written certification of compliance with recommendations prior to any reinstatement of participation.

Athletes may continue to practice with the team during the suspension period. If less than 50 percent of the contests remain on the schedule, the remaining percentage will carry over into the contests of the next sport the athlete participates in.

Hosting Penalty - Athletes found to have hosted the party where violations have occurred will have second offense doubled to 100 percent of regular season contests. For further explanation of "hosting" please see section G below. This consequence is regardless of the categorization of first violation.

School Grounds Penalty - Additionally, athletes found to have supplied drugs or alcohol on school grounds will have the penalty doubled. This consequence is regardless of the categorization of first violation.

D. Third Violation

The violation for a third violation of the athletic code will result in **permanent ineligibility** from School District of New Richmond athletics.

E. Suspension Begin Date

All consequences and suspensions will begin immediately after the athlete has been found to have committed a violation and has met with the athletic director or other building administrator. Suspensions will be served by remaining in a sport in all respects except for participation in games. Athletes may serve suspensions in another sport provided the athlete completes the season in good standing in that particular sport as determined by documentation provided by the coach of the sport in which the suspension was served.

F. Valid Evidence

Any information or evidence considered to be relevant, valid, and accurate by any person reviewing a particular alleged violation shall be considered. Parties who provide anonymous information will be asked to provide specific names, dates, times, and infractions. If hearsay evidence cannot be substantiated on the basis of subsequent investigation, it will be treated as rumor.

G. Hosting Penalty

Hosting a party is defined as providing a location, including vehicles, in which alcohol, tobacco, or other drugs are provided or consumed. Athletes found to have hosted a party in which these violations occurred will have penalties doubled for first and second offense violations.

Hosting penalties supersede the honesty reduction clause. An athlete who has been found to have hosted the party will not be able to invoke the honesty clause to reduce consequences.

School Grounds Penalty - Additionally, athletes found to have supplied drugs or alcohol on school grounds will not be able to invoke the honesty clause to reduce consequences.

H. Suspension Completion Criteria

Athletes suspended from competition for athletic code violations must complete the season in the sport in a satisfactory manner for the suspension to be considered served. Should athlete not complete the season, they will serve the suspension in their next sport.

Activities

Violations of the activities code and consequences shall be cumulative for each violation committed during the student's middle school career or high school career. Violations do not carry over from middle school to high school; however, any penalties not completed during middle school must be completed before high school participation can begin.

A. Honesty Reduction

Students who **self-report** their activities code violations to the coach, advisor or activities director shall have their **first offense suspension reduced by one-half**. This honesty reduction is available on the **first offense only**. The honesty reduction may not apply when school officials would have been made aware of the violation through another source.

B. First Violation

The consequence for the first offense of the activities code will be suspension from activities for **10 school days**.

There will be no participation or involvement with the activity during this suspension period. This includes meetings, practices and other events.

Hosting Penalty - Students found to have hosted the party where violations have occurred will have first offense doubled to 20 school days. For further explanation of "hosting" please see section G below.

School Grounds Penalty - Students found to have supplied drugs or alcohol on school grounds will have the penalty doubled to 20 school days.

C. Second Violation

The consequence for a second offense of the activities code will be suspension from participation for **30 days**. No honesty reduction will apply. Further, if the activities code violation is for ATOD use, the student must undergo, at his/her expense, an alcohol or other drug abuse (ATOD) assessment performed by a community-based health organization/treatment agency, along with any recommendations for a treatment or education program, which is prescribed by the assessors. The student will provide the activities director written certification of compliance with recommendations prior to any reinstatement of participation.

Students will not be allowed to participate in the activity during the suspension period.

Hosting Penalty - Students found to have hosted the party where violations have occurred will have a second offense doubled to 60 days. For further explanation of "hosting," please see section G below.

School Ground Penalty - Additionally, students found to have supplied drugs or alcohol on school grounds will have the penalty doubled to 60 days.

D. Third Violation

The violation for a third violation of the activities code will result in **permanent ineligibility** from School District of New Richmond activities.

E. Suspension Begin Date

All consequences and suspensions will begin immediately after the student has been found to have committed a violation and has met with the activities director or other building administrator.

F. Valid Evidence

Any information or evidence considered to be relevant, valid, and accurate by any person reviewing a particular alleged violation shall be considered. Parties who provide anonymous information will be asked to provide specific names, dates, times, and infractions. If hearsay evidence cannot be substantiated on the basis of subsequent investigation, it will be treated as rumor.

G. Hosting Penalty

Hosting a party is defined as providing a location, including vehicles, in which alcohol, tobacco, or other drugs are provided or consumed. Students found to have hosted a party in which these violations occurred will have penalties increased as prescribed above for first and second offense violations.

Hosting penalties supersede honesty reduction clause. A student who has been found to have hosted the party will not be able to invoke the honesty clause to reduce consequences.

School Grounds Penalty - Additionally, students found to have supplied drugs or alcohol on school grounds will not be able to invoke the honesty clause to reduce consequences.

VII. DUE PROCESS FOR CODE VIOLATIONS

The procedures in this section will be followed in administering the activities code and any subsequent suspensions from participation for violations.

A. Initial Notification and Decision

The student shall be notified of any violation of the activities code. The activities director or building administrator will then render a decision based on the following:

1. The student will meet with the activities director or other building administrator to discuss violation and give the student the opportunity to respond to charges.
2. The student has admitted the violation and a suspension will be assessed and served. The activities director or building administrator will send a letter to the parents/guardians informing them of the decision and the basis for it.
3. The student has denied the charge; however, the activities director or administrator will assess a suspension based on the evidence. The activities director or building administrator will send a letter to the parents/guardians informing them of the decision and the basis for it.
4. The alleged violation will be dropped due to insufficient evidence.

B. First Level Appeal

If the student or his/her parents/guardians are dissatisfied with the decision rendered in Step A, they may appeal the decision to the person who made the decision within five (5) school days after receipt of the letter notifying them of the decision. The activities director or building administrator and, if appropriate, the head coach of the sport involved or activity advisor, shall schedule a meeting as soon as possible to discuss the issue.

The student may be accompanied by parents/guardians at the meeting with the activities director or administrator and coach/advisor. The student will have an opportunity to present evidence and challenge evidence presented against him/her at this meeting. The activities director or building administrator will determine if the suspension should be sustained.

The activities director or building administrator shall notify the student and his/her parents/guardians of the decision following this meeting.

C. Superintendent Appeal

The parents/guardians or student may appeal this decision in writing to the superintendent of schools within five (5) days after the decision of the activities director or building administrator. The superintendent or superintendent's designee will, within ten (10) school days of receipt of the written appeal, arrange a meeting between the appropriate parties to review the suspension. This meeting will be conducted by the superintendent or superintendent's designee.

At this meeting the student will be provided the opportunity to present evidence on his/her behalf and to challenge evidence that has been presented. A summary of the meeting, including the decision made, will be put in writing by the person conducting the meeting and a copy sent to the student and his/her parents within ten (10) school days after the meeting has been held.

D. Final Decision

The school shall consider this the final decision.

E. Procedural Violations

A violation of any procedure in Article VII is not a defense to a suspension or any other penalty unless the student can demonstrate actual prejudice as a result of the violation. If the student can demonstrate actual prejudice, nothing in the Code prohibits the District from reinitiating the procedure to correct the violation.