

**MONTANA HIGH SCHOOL ASSOCIATION EXECUTIVE BOARD MEETING**  
**Helena Public Schools Administration Building**  
**1325 Poplar St, Helena, MT 59601**  
**November 25-26, 2024**  
**8:00 am**  
**AGENDA**

**Symbol Key (Confidential items are copied onto yellow paper)**

**A** - **Action Item**  
**ABD** - **Action at Board Discretion**  
**NC** - **No Correspondence**  
**TBD** - **To Be Distributed at Board Meeting**  
**FYI** - **For Your Information (no discussion needed)**

**A. Call to Order by President / John**

**B. Pledge of Allegiance / John**  
**Revisions/Adoption of the Agenda / John and Brian**

**C. Public Input Statement by President / John**

The Montana High School Association follows the Montana Open Meeting Law. Anyone in attendance at this meeting may request to address the Executive Board by using the available forms. Please indicate the agenda item for which an audience with the Board is requested and submit the request to the chair.

We will now allow for public comment on non-agenda items. This board will listen to comments made about items of public concern, not any comments related to specific individuals, employees of MHSA, or students who participate in MHSA activities. We cannot take comments that violate any individual's right to privacy."

In order to preserve time, public comment will be limited to 3 minutes per individual. "If you plan on giving public comment, please identify yourself and spell your first and last name when you come up for comment.

**D. Approval of Board Minutes**

1) Minutes

- a) Regular Meeting – September 9, 2024
- b) Zoom/Conference Call Meeting – September 26, 2024
- c) Zoom/Conference Call Meeting – October 24, 2024

**A**

**E. Delegations / Appeals**

5.3 The Executive Board may authorize the Executive Director to make decisions as necessary for the proper operation of Association business. The Executive Board shall hear all appeals of a decision by the Executive Director and may affirm, reverse or modify a decision of the Executive Director. On appeal, the Executive Board may, at its sole discretion, waive or modify the application of a rule in emergency or exceptional circumstances if it determines that the application of a rule as written would not substantially serve the intent or purpose of the rule. However, in no event may a rule be waived or modified by the Executive Board unless all of the following conditions are affirmatively shown to clearly exist:

- a. The emergency or exceptional circumstances were entirely beyond the control of the student, the student's parents or guardians, and, if relevant, the student's school; and
- b. The granting of relief will not prejudice the rights or opportunities of other students or other member schools; and
- c. The granting of relief will not violate any part of the underlying purpose of the rule involved.

**General Delegations Schedule**

- 1) Appeals **ABD / TBD**
  - a) Academic
    - 1) East Helena Student – JH – 2:00pm **ABD**
    - 2) East Helena Student – DW – 2:20pm (immediately following above) **ABD**
    - 3) East Helena Student – CB – 2:40pm (immediately following above) **ABD**
  - b) Semester **ABD**
  - c) Transfer **ABD**
  - d) Other **ABD**
- 2) Delegations
  - a) Football Reclassification – See Below / Brian **ABD**
  - b) Cascade Home School Student – RR – 11:20am **ABD**
- 3) Delegations – Other

<b>F. Requests</b>	<b>All are ABD</b>
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- 1) MHSA Building Project – Approve moving to a different building in Helena / Brian **TBD**
- 2) Football Competition Committee – Park High School
- 3) Proposed Baseball Conferences / Scott
- 4) 6C District Basketball Date / Greta
- 5) Class B Golf – Shelby High School – 11:50am
- 6) Class C Girls Wrestling Awards / Scott
- 7) 2026-27 Calendar / Scott
- 8) Football Realignment Proposal / Scott
- 9) 8-Player Football Playoff Expense Proposal / Belt High School

<b>G. Reclassification / Realignment</b>	<b>All are ABD</b>
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- 1) Class C Realignment – 10:00am
- 2) Class A Football Realignment

**Football Enrollment Ranges – Affected Schools**

Football classification will be organized on a two-year basis to align with reclassification of schools. Enrollment ranges are as follows: Six-player = 1-65; Eight-player = 65-130; Eleven-player = 130+.

A rubric using four criteria will be used for schools that petition to play at the level below the current placement:

- a) Grades 8 – 11 boys’ enrollment and future boys’ enrollment projections.
- b) Roster size from the past four years.
- c) Success factor (including win/loss record and postseason success) in the current placement for the past five years.
- d) Free and Reduced Lunch Percentage from OPI.

*Each of these factors will be weighted using the following percentages: Free and reduced-10%, enrollment-30%, roster size-35%, success factor 25%.*

Football is on the two-year cycle with Reclassification  
Special Consideration or Requests

- 3) Appeals to Stay in 6-Player
  - a) Box Elder -- 10:30am
  - b) Centerville -- 10:40am
  - c) Custer/Hysham/Melstone – 10:50am
  - d) DGSG -- 11:00am

- e) Westby/Grenora – 11:10am
- 4) Appeals to Stay in 8-Player
  - a) Arlee -- 11:30am
  - b) Joliet – 11:40am
  - c) Shelby -- 11:50am
- 5) Move - No Appeals
  - a) Harlowton/Ryegate will move to 8-Player
  - b) Powell County will move to 11-Player/Class B
  - c) Powder River County will move to 6-Player
  - d) Hays Lodgepole will move to 6-Player
- 6) Remain in Current Classification
- 7) Class B Realignment

**H. Finances**

- 1) Review and Approval of Bills Paid from September 1 – October 31, 2024 / Brian/Jenise **A**
- 2) Review and Approval of Financial Statement as of October 31, 2024 / Brian/Jenise **A**
- 3) General Office Overview / Brian **FYI/TBD**
  - a) Insurance - none
  - b) Staff - none
  - c) Policy Manual - none
  - d) Road to 182
  - e) Technology
  - f) Sportsmanship
  - g) MOA
- 4) Review Corporate Sponsorships / Brian / Ryan **FYI/TBD**

**I. Office Action / Brian**

- 1) Waivers of Transfer Rule – Hardships / Brian **FYI**
- 2) Waivers of the Age Rule / Brian - None **FYI / NC**
  - a) Nineteen-Year-Old Rule
- 3) Penalties Imposed / Brian - None **FYI**
- 4) Fines and Fees / Brian **FYI**

**J. Legal / Brian**

- 1) Legal Costs **FYI**
- 2) Legal Issues
  - a) NFHS Legal Meeting - Brian April **FYI / NC**
  - b) OCR Complaint – Softball Update

**K. Reports / Miscellaneous**

- 1) State Fall Tournaments / Meets **FYI**
  - a) State Cross Country / Kip
  - b) State AA Golf / Scott; State A Golf / Scott and Aric
  - c) State Soccer – A Boys / Aric and Brian; A Girls / Brian; AA Boys / Brian; AA Girls / Dan
  - d) State Football
    - i) AA / Scott
    - ii) A / Jimmy
    - iii) B / Scott

- iv) 8-Player / Luke Kloker
- v) C/6-Player / Krystal
- 2) Ejections / Amy FY/NC
- 3) AIM Higher Report / Scott FY/NC

<b>L. General</b>
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- 1) MHSA Committee Appointments / Kip A
- 2) Final Action on September Items for Two Week Notice A
  - 1. The Board approved new language for this year that does not allow MHSA Baseball teams to participate against American Legion teams during the 2025 season.
  - 2. The Board approved bat testing to begin at the 2025 MHSA Class B/C State Softball Tournament.
  - 3. The Board approved new ticket prices for the 2025 MHSA State All-Class Wrestling Tournament.
  - 4. The Board approved having 32 girls' doubles teams at the 2025 MHSA Class B/C State Tennis Tournament.

<b>M. Annual Meeting</b>
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- 1) Schedule of Activities ABD
- 2) Agenda ABD
- 3) Personnel
  - a) Parliamentarian
  - b) Resolutions Committee / Brian
  - c) Credentials (Board) / Kip
- 4) President's Report (Thoughts for John)
- 5) Office Report (Thoughts for Brian)
- 6) Caucus Items
- 7) Committee Reports
- 8) Awards' Selections

<b>N. Proposals / Annual Meeting</b>
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- 1) Schools' Proposals to Rules and Regulations [Board Must Act to Approve or Deny – see Article IX, Section (3)] A
  - a)
- 2) Schools' Proposals to By-Laws (review only) – Deadline is December 1<sup>st</sup> FYI
  - a) 8<sup>th</sup> Grade Rule – Concurrent Participation / Sunburst High School
  - b) Transfer Rule – Mileage Addition / NC
- 3) MHSA Proposals
  - a) Two-year Physical Proposal / Greta
  - b) Awards Rule Change TBD
  - c) NIL Proposal TBD

<b>O. Proposed Budget</b>	<b>TBD</b>
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- 1) 2025-26 Budget Review / Brian A

<b>N. Information for the Good of the Order</b>
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- 1) For Your Information
  - a) Future 2024-25 MHSA Executive Board Meeting Dates:
    - i) January 18-20, 2025 – Billings
    - ii) April 28-29, 2025 – Helena
    - iii) June 19, 2025 -- Zoom