



Hardship Rule: A high school student who, because of circumstances beyond his/her control such as broken home conditions, death of parents or guardian, abandonment or other exceptional circumstances, finds it necessary to change high schools may be declared eligible by the Executive Director provided the principal of each high school involved files a statement with the Executive Director that the change was necessary, was not athletically motivated, and there was no known undue influence. If the transfer of any student from one school to another is approved by the Executive Director under the foregoing circumstances, he/she shall be eligible provided he/she meets all other eligibility requirements. Appeals on Petitions for Waiver of the Transfer Rule under the Transfer Hardship Rule shall be acted upon by the MHSA Executive Board at any regular or expedited meeting. If an expedited hearing is requested, individuals must pay the non-refundable expedited fee.

(1) Petition for Waiver completed by petitioning school; (2) Petition forwarded to an administrator of school from which student transferred; (3) Reverse side of this waiver form completed by an administrator of school student last attended; and (4) Completed form returned to the Montana High School Association office.

Name of School Submitting Request:	
Name of Student:	
Student's Date of Birth: MM/DD/YYYY	Student's Grade Level in Current Year: Fr/So/Jr/Sr
Current School Year: _____ - _____	Date Student Enrolled in This School: MM/DD/YYYY
Mother and Father: Married (living together) ☐ Separated ☐ Divorced ☐	
Mother: Living ☐ Deceased ☐	Father: Living ☐ Deceased ☐
District Where Mother Lives:	District Where Father Lives:
School Last Attended:	Last Date of Attendance There: MM/DD/YYYY

It is the responsibility of the petitioning school to supply statements of proof that it was **necessary** for the student to transfer as stated above. Be sure that your explanation is attached as a supplement to this form if the space below is not adequate; the same is to accompany your request for waiver when it is forwarded to the superintendent or principal of the school the student last attended. **Request immediate return of this form to the MHSA office. All information provided will be considered confidential. Note: A complete statement giving reasons for transfer must be included before this petition will be considered.**

- In your opinion, under the hardship rule, was this transfer **necessary**? Yes ☐ No ☐
- In your opinion, was this move **athletically motivated**? Yes ☐ No ☐
- In your opinion, was there **undue influence** on the student? Yes ☐ No ☐

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Signed _____ Date _____
(School administrator) (over)

ACTION ON WAIVER BY PRINCIPAL OF HOME DISTRICT OR SCHOOL LAST ATTENDED

Observe carefully: All waivers requested under "The Hardship Rule," as stated on the other side of this petition must be approved by the principal of the student's school and by the school last attended before being acted upon by the Executive Director.

- In your opinion, under the hardship rule, was this transfer **necessary**? Yes ☐ No ☐
- In your opinion, was this move **athletically motivated**? Yes ☐ No ☐
- In your opinion, was there **undue influence** on the student? Yes ☐ No ☐
- Did the student pass in **twenty** periods of prepared work per week his/her last full semester of attendance? (*Twenty (20) days attendance constitutes a semester.*) Yes ☐ No ☐
- Was the student enrolled in at least **twenty** periods of prepared work per week at the time of withdrawal from your school? Yes ☐ No ☐

I have read carefully the foregoing petition and hereby:

Approve the Waiver ☐

Disapprove the Waiver ☐

Note: State reason for disapproval.

I certify that the reasons for transfer as stated on this form or attached paper(s) are correct to the best of my knowledge.

Signed _____ Date _____
(School administrator)

High School _____ City _____ State _____

Phone Number _____ Fax _____ Email _____

A copy of this side of this petition must be sent to the petitioning school listed on the front side.

This original must be sent to:
Montana High School Association
631 North Last Chance Gulch
Helena, MT 59601
Phone: 406-442-6010