

**BISON SCHOOL DISTRICT 52-1
BOARD OF EDUCATION MEETING**

DATE: August 8, 2022 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room **MEMBERS PRESENT:** Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** Besler **OFFICERS AND OTHERS PRESENT:** Superintendent Azevedo, Business Manager Thompson, Athletic Director Collins, Kalin Chapman, Christy Kolb, Joyce Waddell, Virginia Utter, Beverly Kopren

VICE CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

22. Motion by Kopren second by Veal to approve the consent agenda, the minutes of the July 11th regular meeting, and the financial reports. A copy of the July 2022 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

23. Motion by Veal second by Keller to approve the claims listed below. **Motion carried.**

AAKER, CONNIE MILEAGE REIMBURSE 63.00, AGEDNET SUBSCRIPTION 465.00, AMAZON SUPPLIES 2,193.68, AMERICAN SOLUTIONS FOR BUSINESS OFFICE SUPPLIES 41.05, ANDERSON'S SUPPLIES 198.38, ARROWWOOD RESORT TRAVEL 234.90, BEER, CARRIE MEALS REIMBURSE 183.92, BISON COURIER PUBLISHING 650.06, BISON GRAIN CO. FUEL 184.88, BISON IMPLEMENT REPAIRS 308.00, CARDMEMBER SERVICES DUES & FEES 25.43, CENGAGE LEARNING INC ACCOUNTING BOOKS 1,036.88, CEV MULTI MEDIA ICEV AG LICENSE 850.00, COMFORT SUITES-RAPID STATE AND REGIONAL GOLF HOTEL 2,265.00, DAKOTA FEED LLC FUEL 731.64, EVERGREEN OFFICE PRODUCTS OFFSITE BACKUP/SUPPORT FEE 3,129.00, G & O PAPER SUPPLIES 4,285.82, GRAND ELECTRIC ELECTRICITY 1,930.00, HILLYARD/SIOUX FALLS CUSTODIAL SUPPLIES 127.26, HOLIDAY STATIONSTORE TRAVEL 52.09, HORIZON HEALTH CARE DOT PHYSICAL 359.00, HOWEY, LINDA PHYSICAL REIMBURSE 125.00, HUDL SUBSCRIPTION 674.50, IMPREST ACCOUNT JULY REIMBURSEMENT 991.10, JOHNSON, COLETTE JOHNSON MEAL REIMBURSE 48.00, JONES SCHOOL SUPPLY SUPPLIES 315.82, KING'S TOWING LLC REPAIRS 218.00, NASCO SUPPLIES 41.85, NFHS LEARN FIRST AID COURSE 105.00, OASIS PUMP N PACK TRAVEL 75.00, PHILLIPS 66 TRAVEL 40.47, RAMKOTA INN-PIERRE TRAVEL 202.00, RAMKOTA INN-SIOUX FALLS TRAVEL 329.97, SCHOLASTIC NEWS SUBSCRIPTION 1,155.04, SCHOOL SPECIALTY LLC SUPPLIES 404.64, SIOUX FALLS RUBBER STAMP WORKS SUPPLIES 32.25, SOFTWARE UNLIMITED INC SOFTWARE 4,335.00, TEACHER INNOVATIONS, INC PLANBOOK SUBSCRIPTION 270.00, TEACHER SYNERGY SUPPLIES 147.12, TOWN OF BISON WATER/SEWER/GARBAGE 174.46, TRINITY ELECTRICAL WORKS REPAIRS 379.53, WEST RIVER COOP TEL TELEPHONE 427.47

Total General Fund: 29,807.21

ADVANCED BUSINESS METHODS COPIER LEASE 556.54, DERKSEN FLOORS INC. REFINISH GYM FLOOR 25,350.00, IMPREST ACCOUNT BUS LEASE 15.06, INFINITE CAMPUS SOFTWARE/SCANNER/TABLET 6,633.80

Total Capital Outlay Fund: 32,555.40

DAVIS, CRISTY SPEECH SERVICES 180.00, LAQUINTA INN & SUITES TRAVEL 259.20, RIVERSIDE INSIGHTS SUPPLIES 517.00

Total Special Education Fund: 956.20

CENEX UTTER TRAVEL 35.73, DAKOTA FEED LLC GAS 41.57, JIM COLEMAN LTD SUPPLIES 58.90, RAMKOTA OF ABERDEEN TRAVEL 487.96

Total School Lunch Fund: 624.16

BUER, TAMMY WEIGHT ROOM DEPOSIT REFUND 50.00, HORIZON FINANCIAL BANK ADDITIONAL BUS LEASE PAYMENT 15.06, LEMMON SCHOOL REGION TRACK FEES 327.10, SDACTE AG CONFERENCE REGISTRATION 602.00, UNITED STATES POSTAL SERVICE BOX RENT INCREASE 12.00

Total Imprest Fund: 1,006.16

BISON FOOD STORE STUDENT COUNCIL SUPPLIES 19.99, STATE LINE DESIGNS GOLF SHIRTS 420.68, TURBIVILLE PHOTOGRAPHY CLASS OF 2022 SENIOR COMPOSITE 125.00

Total Trust and Agency Fund: 565.67

Elem-\$34,600.50; Junior High-\$5,568.28; High School-\$16,845.55; Title I-\$4,251.08; Guidance-\$4,308.92; Library-\$2,532.91; Tech-\$723.20, Superintendent-\$6,281.39; Secretarial-\$5,407.04; Fiscal-\$6,693.25; Custodial-\$6,619.01; Co-curricular- \$839.90; Sped-\$4,607.02; School Lunch-\$991.57

Total Payroll for June - \$100,269.62

DELEGATIONS

None

CONFLICT DISCLOSURE

None

LIBRARIAN REQUEST

Discussion was held about the possibility of the librarian position returning to a full-time position. Discussion followed about the possibility of the county reducing the amount of PILT funds that the school receives.

24. Motion by Keller and second by Kopren to table the librarian request to a special meeting to be held on August 15, 2022. **Motion carried**

BUILDING UPDATE

Custodians are finishing up the preparations for the school year. IT room parts have been ordered again and waiting for Tessier's. Stove hood in the kitchen will not be replaced before schools starts due to supply issues. No update from Sam Kerr. Discussion about painting the outside of the gym building.

TAX LEVY APPROVAL

Thompson requested that the tax levy approval be moved due to the possibility of the decrease to PILT funds and she would like more time to research Special Education expenses before finalizing the levy request.

25. Motion by Veal and second by Keller to table the tax levy request to a special meeting to be held on August 15, 2022. **Motion carried**

EMERGENCY BUS PACT

26. Motion by Kopren and second by Veal to approve membership in the Emergency Bus Pact for the upcoming school year. **Motion carried.**

SCHOOL LUNCH HEARING OFFICIAL APPOINTMENT

27. Motion by Veal and second by Keller to appoint Angela Thompson as the school lunch hearing official. **Motion carried.**

FARM TO TABLE/BEEF PROGRAMS

Virginia Utter had recently attended two different food service trainings and presented the board with Farm to School and Farm to Table information that she would like to implement this year. The school will now be accepting donated items. Please contact Virginia for more information.

Thank you to Chris Veal for donating the first beef to the Bison School.

INCREASE IN ADULT MEAL PRICES DUE TO KEEP KIDS FED ACT

With the passage of the Keep Kids Fed Act in June of 2022 the state is requiring the school to increase the adult meal price from \$4.25 to \$4.65.

28. Motion by Kopren and second by Veal to increase the adult meal price to \$4.65 for the 2022-2023 school year. **Motion carried.**

CONTRACT DISCUSSION REGARDING PAYOUT OF UNUSED DAYS

Thompson informed the board that the principal contract did not state if she would be paid out any unused sick or vacation leave upon leaving. Discussion followed.

29. Motion by Kopren and second by Keller to not pay Jeannie Brickley for her unused sick or vacation leave. **Motion carried.**

FUEL QUOTES

Fuel Quotes were opened:

Bison Grain - \$0.09 under posted price per gallon for gas, \$0.12 under posted price per gallon for fuel

Dakota Feed & Seed - \$0.09 under posted price per gallon for gas, \$0.12 under posted price per gallon for fuel

30. Motion by Veal and second by Keller to purchase from Dakota Feed & Seed the first semester and Bison Grain the second semester. **Motion carried.**

APPROVE HANDBOOKS

Azevedo presented the changes to the Student Handbook and Teacher Handbook.

31. Motion by Kopren and second by Veal to approve the handbooks with the changes discussed for the 2022-2023 school year. **Motion carried.**

Thompson presented the changes to the Board Policy Handbook.

32. Motion by Kopren and second by Veal to table the Board Policy Handbook to the next meeting. **Motion carried.**

OPEN ENROLLMENTS

Thompson presented an open enrollment request for review.

APPROVAL OF CONTRACTS

Azevedo informed the board Louise A. De Guzman was unable to obtain a Visa.

33. Motion by Veal second by Keller to rescind motion #10 the contract of Louise A. De Guzman as 7-12 Science Teacher for the 2022-2023 school year in the amount of \$47,332.00 **Motion carried.**

34. Motion by Kopren second by Veal to approve the contract of Sean Sweet as Junior High Football coach for the 2022-2023 school year in the amount of \$1,142.67. **Motion carried.**

35. Motion by Kopren second by Keller to approve the contract of Theora Carlson as Music Accompanist for the 2022-2023 school year in the amount of \$13.00 per hour. **Motion carried.**

NWAS REPORT

Veal gave a short report

ATHLETIC DIRECTOR REPORT

Gym floor refinishing completed.
The board walked down to the gym to see the completed floor
Discussion about the location of the flag controls

BUSINESS MANAGER REPORT

Issues with school Suburban.

Due to a home Volleyball game on September 12th Thompson requested to have the next board meeting date moved.

36. Motion by Veal and second by Keller to move next regular board meeting to Wednesday September 14th, 2022. **Motion carried.**

Training completed for new K12 docs program
Implementing online time card system for hourly employees
Discussion on who would attend the County Commissioner meeting discussing PIILT funds

SUPERINTENDENT REPORT

School starts August 17th
Inservice August 15 & 16
Patron Letter Mailed out
Projected enrollment 138

Website updated
Personal finance books updated
Math training for new curriculum
High School Science class will be online thru Northern
Ryan's Story assembly for students

EXECUTIVE SESSION

37. Motion by Veal second by Kopren to enter into executive session to discuss student and personnel SDCL 1-25-2. **Motion carried.** Vice Chairman Stadler declared the meeting into executive session at 9:13 pm and back in regular session at 9:49 pm.

38. Motion by Veal second by Keller to adjourn the meeting at 9:50 pm. **Motion carried.**

Mike Stadler, Vice Chairman

Angela Thompson, Business Manager

| Attachment A | GENERAL | CAPITAL OUTLAY | SPECIAL ED | IMPACT AID | LUNCH | IMPREST | CUSTODIAL |
|--------------------------------------|----------------|-----------------------|-------------------|-------------------|--------------|----------------|------------------|
| Cash on Hand 07-01-2022 | \$2,869.83 | \$20,656.05 | \$6,289.09 | \$0.00 | \$10,581.97 | \$3,406.99 | \$60,790.96 |
| Invested In Securities | \$468,024.48 | \$685,623.96 | \$334,946.32 | \$269,978.44 | \$0.00 | \$0.00 | \$0.00 |
| Receipts: | | | | | | | |
| Local Sources: | | | | | | | |
| Taxes | \$4,004.15 | \$1,323.90 | \$841.67 | | | | |
| Interest | \$57.51 | \$33.61 | \$23.86 | | | | |
| Food Service | | | | | | | |
| Other | \$1,027.97 | \$21,500.00 | \$142.00 | | | \$1,593.01 | \$1,209.87 |
| Intermediate Sources: | | | | | | | |
| County Apportionment | \$1,306.71 | | | | | | |
| State Sources: | | | | | | | |
| Unrestricted grants-in-aid | \$37,692.00 | | | | | | |
| Restricted grants-in-aid | | | | | | | |
| Food Service Assistance | | | | | | | |
| Federal Sources: | | | | | | | |
| Grants-in-Aid | | \$14,950.43 | | | | | |
| Other Financing Sources | | \$145.00 | | | | | |
| Total Receipts | \$44,088.34 | \$37,952.94 | \$1,007.53 | \$0.00 | \$0.00 | \$1,593.01 | \$1,209.87 |
| Total Disbursements | \$183,170.18 | \$332,641.30 | \$17,383.98 | \$0.00 | \$2,014.24 | \$1,006.16 | \$565.67 |
| Cash on Hand 07-31-2022 | \$2,022.59 | \$54,610.18 | \$5,905.11 | \$0.00 | \$8,567.73 | \$3,993.84 | \$61,435.16 |
| Invested In Securities | \$329,789.88 | \$356,981.47 | \$318,953.85 | \$269,978.44 | \$0.00 | \$0.00 | \$0.00 |
| | | | | | | | |
| Osacar Smith Scholarship Fund | | | | | | | |
| Invested in Securities | \$296,051.81 | | | | | | |
| Cash on Hand 07-31-2022 | \$8,081.38 | | | | | | |