

**BISON SCHOOL DISTRICT 52-1  
BOARD OF EDUCATION MEETING**

**DATE:** November 14, 2022 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room  
**MEMBERS PRESENT:** Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Azevedo, Business Manager Thompson, Athletic Director Collins, Kalin Chapman, Joyce Waddell

**CHAIRMAN BESLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.**

**CONSENT AGENDA**

**61.** Motion by Stadler second by Veal to approve the consent agenda, the minutes of the October 10<sup>th</sup> regular meeting and the financial reports. A copy of the October 2022 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

**62.** Motion by Stadler second by Keller to approve the claims listed below. **Motion carried.**

281 TRAVEL CENTER GAS 63.49, ADOBE INC SUBSCRIPTION 271.43, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 104.09, AMAZON SUPPLIES 328.15, AMERICINN - FORT PIERRE HOTEL 111.99, APPLE INC 20 IPADS AND CASES 7,559.00, BISON COURIER PUBLISHING/ADVERTISING 297.09, BISON FOOD STORE SUPPLIES 331.71, BISON IMPLEMENT REPAIRS 1,409.55, BROOKLYN PUBLISHERS INC. SUPPLIES 86.50, BUILDASIGN.COM PLAYGROUND SIGNS 144.68, BURKHALTER, BRAD REIMBURSE MEALS 74.00, CAHILL BAUER & ASSOCIATES LLC AUDIT SERVICE 3,188.00, CASEY'S GENERAL STORE GAS 27.20, CHAPMAN'S ELECTRONICS RENTAL 150.00, CHILDREN'S HEALTH MARKET SUBSCRIPTION 603.75, CURRENT CONNECTION SUPPLIES 99.98, DAKOTA FEED LLC FUEL 3,073.77, EASY TIME CLOCK FEE 12.00, FAITH SCHOOL ENTRY FEE 40.00, G & O PAPER SUPPLIES 1,033.30, GRAINGER AIR SUPPLIES 84.60, GRAND ELECTRIC ELECTRICITY 2,794.00, HARDING COUNTY SCHOOL REIMBURSE STATE CROSS COUNTRY HOTEL 411.68, HUDL 1/2 - SUBSCRIPTION 724.50, IMPREST ACCOUNT OCTOBER IMPREST REIMBURSE 788.76, KIMBALL HIGH SCHOOL ORAL INTERP FEE 59.33, LEMMON IGA SUPPLIES 144.96, LOPER, NINA VB OFFICIAL FEE/OFFICE ASSISTANT 520.00, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 220.50, MATTHEWS, JOYCE OFFICIAL FEE/REIMBURSEMENT 475.50, MENARDS SUPPLIES 19.95, NORTHERN STATE UNIVERSITY TEXTBOOKS 1,455.86, PATHWAYS TO READING, INC TEXTBOOKS 265.65, PLANK ROAD PUBLISHING SUPPLIES 113.80, RAPID FIRE PROTECTION ANNUAL FIRE ALARM MONITORING 360.00, RSCHOOLTODAY SCHOOL WEBSITE ANNUAL FEE 250.00, SCHOOL LUNCH FUND LUNCHES 168.54, SD UNITED SCHOOLS ASSN MEMBERSHIP FEE 450.00, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 57.69, SMART SIGN SAFE SCHOOL SIGNS 43.04, STATE LINE DESIGNS SUMMER READING PRIZES 632.00, TEACHER SYNERGY SUPPLIES 22.75, TOWN OF BISON WATER/SEWER/GARBAGE 1,409.29, TRAINING ROOM SUPPLIES 20.88, TURBIVILLE PHOTOGRAPHY SUPPLIES 93.00, WEST RIVER COOP TEL BUS.MGR.-TELEPHONE 447.59

OFFICIAL FEES: AAKER, CONNIE 40.00, ANDERSON, CHET 220.00, ANDERSON, GRETA 60.00, ARTHUR, ANDREW 135.00, BECKMAN, JAREN 320.00, BECKMAN, JENNY 120.00, BECKMAN, PAIGE 240.00, BEER, CARRIE 27.50, BESLER, COLT 40.00, BESLER, SCOTT 60.00, BRIXEY, HEATHER 40.00, BRIXEY, JULIA 100.00, CARMICHAEL, MARY 40.00, CHAPMAN, KALIN 41.25, CHAPMAN, KIRBY 90.00, COLLINS, HEIDI 368.75, COLLINS, TRACY 10.00, CRABTREE, HOPE 70.00, DALZELL, RILEY 30.00, FERRO, JERRY 75.00, FISHER, TREVOR 60.00, FRIED, GREG 90.00, HATHAWAY, BRADY 55.00, HATLE, JULIE 27.50, HENDRICKSON, CHEYENNE 40.00, HULM, COURTNEY 40.00, HULM, TODD 180.00, JOHNSON, CARTER 80.00, JOHNSON, JEFFREY 60.00, KAMMERER, JULIE 60.00, KELLER, DONNA 100.00, KOLB, CHRISTY 82.50, KOPREN, BEV 82.50, KOPREN, HEIDI 41.25, KOPREN, WADE 120.00, LATHAM, JOHN 40.00, LEMBURG, PENNY 27.50, NELSON, GAVIN 225.00, PALMER, BRISTOL 160.00, RYEN, CHRISTI 87.50, RYEN, JD 25.00, SANDER, ERIC 180.00, SEIDEL, OLIVIA 30.00, SEIM, JAYDA 40.00, STADLER, MIKE 160.00, THOMPSON, ABIGAYLE 90.00, THOMPSON, ANGIE 437.50, UTTER, VIRGINIA 196.25, VANDERPOOL, BRIDGET 115.00, WADDELL, JOYCE 27.50

**Total General Fund: 36,131.05**

ADVANCED BUSINESS METHODS COPIER LEASE 578.50, ENVIRO SAFETY AED 1,748.00

**Total Capital Outlay Fund: 2,326.50**

SCHOOL SPECIALTY LLC SUPPLIES 115.03

**Total Special Education Fund: 115.03**

AMAZON SUPPLIES 230.22, BISON FOOD STORE FOOD 46.45, CASH-WA DISTRIBUTING FOOD 892.81, CHILD & ADULT NUTRITION SERVIC FOOD 187.30, EMS LINQ MENU PLANNING SOFTWARE 970.00, KOCER, CORINA SCHOOL LUNCH REIMBURSEMENT 180.00, LEMMON IGA FOOD 153.79, SYSCO FOOD SERVICES OF ND FOOD 4,591.02, UTTER, VIRGINIA REIMBURSE FOOD 42.70, VEAL, REBEKAH FOOD 71.25

**Total School Lunch Fund: 7,365.54**

ASBSD FEE 40.00, BEACH HIGH SCHOOL VB ENTRY FEE 150.00, DERSCHAN, ADAM VB OFFICIAL 135.00, DERSCHAN, SHYLA VB OFFICIAL 201.00, DOUGLAS SCHOOL VB ENTRY FEE 50.00, LEMMON YOUTH BASKETBALL

ENTRY FEE 50.00, PHILIP SCHOOL DISTRICT CROSS COUNTRY REGIONAL FEE 64.76, UPPER MISSOURI REGION STUDENT COUNCIL FEE 98.00

**Total Imprest Fund: 788.76**

BISON FOOD STORE CONCESSION SUPPLIES 260.18, COCA COLA BOTTLING CO CONCESSION SUPPLIES 220.45, FLOWER BOX, THE FLOWERS HOMECOMING AND CORSAGE 122.99, KAHLER, DARLA SUPPLIES 39.04, LEMMON IGA CONCESSION SUPPLIES 49.36, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 626.56, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 96.00, SCHOOL LUNCH FUND CONCESSION SUPPLIES 391.75, SD FFA DUES 455.00, VANDERPOOL, BRIDGET SUPPLIES 40.13

**Total Custodial Fund: 2,301.46**

Elem-\$32,431.75; Junior High-\$7,188.24; High School-\$20,653.60; Title I-\$4,232.90; Guidance-\$4,443.75; Library-\$2,600.32; Tech-\$987.58, Superintendent-\$6,281.39; Secretarial-\$3,447.63; Fiscal-\$3,333.33; Custodial-\$6,642.53; Bus Route \$3,185.00; Co-curricular-\$17,115.87; Sped Instruction-\$10,975.77; Sped Admin \$250.00; School Lunch-\$4,803.13

**Total Payroll for October - \$128,572.79**

**DELEGATIONS**

None

**CONFLICT DISCLOSURE**

None

**BUILDING UPDATE**

Azevedo stated no update from the school attorney.

Collins reported several leaks in the building again with the recent snowfall. Discussion followed about ongoing issues with the building.

**CONTRACT APPROVALS**

63. Motion by Kopren second by Veal to approve the contract of Brent Simmons as Head Girls Basketball coach for the 2022-2023 school year in the amount of \$3,116.62. **Motion carried.**

64. Motion by Veal second by Stadler to approve the contract of Tally Seim as Assistant Girls Basketball coach for the 2022-2023 school year in the amount of \$2,190.12. **Motion carried.**

65. Motion by Stadler second by Veal to approve the contract of Kathleen Engle as District-wide Mentor for the 2022-2023 school year in the amount of \$3,500 per semester plus mileage. **Motion carried.**

**RESIGNATION**

66. Motion by Stadler and second by Kopren to accept the resignation/retirement of Marilyn Azevedo effective at the end of the 2022-2023 school year. **Motion carried.**

**SUPERINTENDENT HOUSE**

Albert Keller reported that he had Keller Trenching, LLC come over to assess the sewer issue at the house. It was decided to contact other businesses in the area and present quotes at the December meeting.

Discussion followed about updates to the house before the arrival of the new Superintendent in July.

**ASBSD SUPERINTENDENT SEARCH**

Thompson presented information from Dakota Education Consulting to help with the search for a new Superintendent.

67. Motion by Stadler second by Kopren to approve the contract with Dakota Education Consulting in the amount of \$5,995 plus mileage and copying/printing expenses. **Motion carried.**

68. Motion by Veal second by Keller to approve the initial payment to Dakota Education Consulting the amount of \$3,000. **Motion carried.**

**GENERAL FUND / CAPITAL OUTLAY FUND ISSUE**

Thompson presented the board with reports for the General Fund and Capital Outlay Fund for the last five years and also a projection for the next five years. Discussion followed.

**INCREASE IN MILK PRICES**

Thompson informed the board that the we have been having milk supply issues. We have had to switch suppliers but the price of milk is higher. Thompson requested a price increase for milk.

69. Motion by Veal second by Stadler to raise the price of milk to \$0.50 effective December 1, 2022. **Motion carried.**

**ANNUAL SCHOOL REPORT CARD**

Azevedo presented the annual school report card from the South Dakota Department of Education.

**VAN BIDS**

Thompson reported that she had spoken with several vehicle dealers and due to current supply issues, it is going to be a year or two before we would be able to get a vehicle. Discussion followed. It was decided to look into other options.

**REVIEW DELEGATE ASSEMBY RESOLUTIONS - ARLA KOPREN**

Kopren discussed the proposed changes.

**NWAS REPORT**

Veal gave a report.

**BUSINESS MANAGER REPORT**

Thompson reported that the funds were moved over to the SDFIT and invested for 3 months at 4%.

Thompson informed the board that the audit has been submitted and approved by the SD Department of Legislative Audit for the year ended June 30, 2022.

70. Motion by Stadler second by Veal to approve the audit as presented. **Motion carried.**

**ATHLETIC DIRECTOR REPORT**

Volleyball, Football and Cross-Country seasons completed  
Basketball seasons start in November

71. Motion by Stadler second by Veal to enter into executive session to discuss student issue SDCL 1-25-2. **Motion carried.** Chairman Besler declared the meeting into executive session at 9:27 pm and back in regular session at 9:35 pm

**SUPERINTENDENT REPORT**

Current enrollment - 135  
Activity updates  
Meeting monthly with Leadership team  
Renewed Safe School Programs for staff  
Website - updates continue  
Visit by Lieutenant Governor Larry Rhoden  
Presented three policies for review for next month

**EXECUTIVE SESSION**

None

72. Motion by Veal second by Keller to adjourn the meeting at 9:45 pm. **Motion carried.**

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**Brad Besler, Chairman**

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**Angela Thompson, Business Manager**

<b>Attachment A</b>	<b>GENERAL</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL ED</b>	<b>IMPACT AID</b>	<b>LUNCH</b>	<b>IMPREST</b>	<b>CUSTODIAL</b>
Cash on Hand 10-01-2022	\$11,459.41	\$10,677.44	\$1,368.88	\$0.00	\$6,461.28	\$1,540.60	\$65,335.01
Invested In Securities	\$306,064.62	\$419,265.51	\$309,468.88	\$269,978.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$9,747.81	\$5,690.13	\$3,606.59				
Interest	\$279.08	\$139.71	\$63.28				
Food Service					\$5,071.50		
Other	\$2,876.26					\$3,459.40	\$4,229.22
Intermediate Sources:							
County Apportionment	\$668.48						
Revenue in Lieu of Taxes	\$1,520.46						
State Sources:							
Unrestricted grants-in-aid	\$38,731.00						
Federal Sources:							
Grants-in-Aid	\$5,939.00	\$926.00			\$4,749.45		
Total Receipts	\$59,762.09	\$6,755.84	\$3,669.87	\$0.00	\$9,820.95	\$3,459.40	\$4,229.22
Total Disbursements	\$150,973.68	\$32,579.77	\$16,771.61	\$0.00	\$9,823.77	\$788.76	\$2,301.46
Cash on Hand 10-31-2022	\$13,408.06	\$8,149.46	\$2,597.27	\$0.00	\$6,458.46	\$4,211.24	\$67,262.77
Invested In Securities	\$212,904.38	\$395,969.56	\$295,138.75	\$269,978.44	\$0.00	\$0.00	\$0.00
<b>Oscar Smith Scholarship Fund</b>							
Invested in Securities	\$296,051.81						
Cash on Hand 10-01-2022	\$307,180.33						
Interest Income	\$126.59						
SD FIT Investment	(296,051.81)						
Cash on Hand 10-31-2022	\$11,255.11						