

**BISON SCHOOL DISTRICT 52-1  
BOARD OF EDUCATION MEETING**

**DATE:** January 11, 2023 **TIME HELD:** 5:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room  
**MEMBERS PRESENT:** Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Azevedo, Business Manager Thompson, Athletic Director Collins, Kalin Chapman, Joyce Waddell, Bev Kopren, Kathleen Engle, Bridget Vanderpool

**CHAIRMAN BESLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.**

**CONSENT AGENDA**

**81.** Motion by Stadler seconded by Keller to approve the consent agenda, the minutes of the December 20<sup>th</sup> regular meeting and the financial reports. A copy of the December 2022 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

**82.** Motion by Stadler seconded by Kopren to approve the claims listed below. **Motion carried.**

ADMINPARTNERS ANNUAL FEE 100.00, ADOBE INC SUBSCRIPTION 15.96, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 125.82, AMAZON SUPPLIES 561.89, BECKMAN, DANIEL MILEAGE 14.28, BESLER, BRAD MILEAGE 92.16, BISON COURIER ADVERTISING/PUBLISHING 50.90, BISON GRAIN CO. ACTIVITY BUS MOTOR FUEL 2,023.96, BISON IMPLEMENT SUPPLIES/REPAIRS 2,073.04, BLACK HILLS STATE UNIVERSITY TEACHER FAIR FEE 200.00, CHAPMAN, KALIN REIMBURSE SUPPLIES 35.99, COMBINED BUILDING SPECIALTIES CUSTODIAL SUPPLIES 19.94, CURRENT CONNECTION SUPPLIES 79.99, DACOTAH BANK - BISON SAFE DEPOSIT BOX RENT 30.00, DAKOTA FEED LLC FUEL 1,120.33, DOLLAR TREE SUPPLIES 13.31, EIDO PRINTING ADVERTISING 96.00, ENGLE, KATHLEEN REIMBURSE BOOK 69.95, EVERGREEN OFFICE PRODUCTS REPLACE COMPUTER DAMAGED BY STUDENT 538.99, EXXON MOBIL FUEL 233.35, G & O PAPER CUSTODIAL SUPPLIES 194.25, GRAINGER CUSTODIAL SUPPLIES 713.01, GRAND ELECTRIC ELECTRICITY 2,956.00, HARVE'S SPORT SHOP SUPPLIES 1,034.72, HILLYARD/SIOUX FALLS CUSTODIAL SUPPLIES 1,005.11, HORIZON HEALTH CARE PHYSICAL 224.00, HOUSE OF GLASS CUSTODIAL SUPPLIES 19.94, IMPREST ACCOUNT JANUARY IMPREST REIMBURSE 3,123.00, KELLER, ALBERT MILEAGE 138.60, KELLER, BRIDGET MILEAGE TO PARENTS 391.68, KOPREN, ARLA MILEAGE 52.80, LABOR LAW CENTER OFFICE SUPPLIES 29.77, LEMMON IGA FACS FOOD SUPPLIES 40.36, MATTHEWS, JOYCE FACS FOOD SUPPLIES 31.49, MCKIE FORD LINCOLN WHITE VAN REPAIRS 512.70, PLANK ROAD PUBLISHING SUPPLIES 14.95, RUNNINGS CUSTODIAL SUPPLIES 25.52, SERVALL UNIFORMS & LINEN SUPPLY CUSTODIAL SUPPLIES 57.69, SOUTHWEST GRAIN PROPANE 2,730.00, TIE COURSE FEES 750.00, TLC FABRICATION LABOR 1,530.00, TOWN OF BISON WATER/SEWER/GARBAGE 242.80, TRACE WELDING LABOR-SNOW REMOVAL 875.00, VANDERPOOL, BRIDGET MILEAGE TO PARENTS 522.24, VEAL, CHRIS MILEAGE 125.40, WEST RIVER COOP TEL TELEPHONE 430.70

**Total General Fund: 26,267.59**

ADVANCED BUSINESS METHODS COPIER LEASE 578.50, DACOTAH BANK - BISON LOAN PAYMENT 300,869.09

**Total Capital Outlay Fund: 301,447.56**

HANDS ON HEALTH PT PHYSICAL THERAPY 752.75, NORTHWEST AREA SCHOOLS SPED BASE ASSESSMENT 9,756.00

**Total Special Education Fund: 10,508.75**

AMAZON SUPPLIES 53.14, CASH-WA DISTRIBUTING FOOD 614.03, IMPREST ACCOUNT FOOD 58.17, LEMMON IGA FOOD 37.31, SYSCO FOOD SERVICES OF ND FOOD 376.40, UTTER, VIRGINIA REIMBURSE FOOD 7.53, VEAL, REBEKAH FOOD 157.50

**Total School Lunch Fund: 1,304.08**

BAKKEN, DEJON OFFICIAL 581.58, BAKKEN, LEIF OFFICIAL 510.00, BAUMGARTEN, CHAD OFFICIAL 340.00, BISON FOOD STORE FOOD 102.55, BURKHALTER, BRAD OFFICIAL 135.00, DAUWEN, TODD OFFICIAL 163.86, GOLDSMITH, CHRIS OFFICIAL 140.00, INGALLS, JUSTIN OFFICIAL 286.08, JOHNSON, JEFFREY OFFICIAL 135.00, PIXELLOT US, INC. 1/2 - NFHS SUBSCRIPTION 399.50, SCHOOL LUNCH FUND MEALS 77.60, SCOTT, REEDE OFFICIAL 140.00, WAGENDORF, JOHN OFFICIAL 170.00

**Total Imprest Fund: 3,181.17**

A&J SCREENING - PARK BENCH APPAREL GBB TRAVEL GEAR 2,256.00, CHANDLER, MATT FCCLA CANDY CANES 6.66, COCA COLA BOTTLING CO CONCESSION SUPPLIES 448.85, DACOTAH BANK FEE \$26.20 HACKERS TREE FARM WREATHS 5,631.81, MINNTEX FRUIT 15,365.29, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 347.89, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 454.00, PIXELLOT US, INC. BBB 1/2 NFHS SUBSCRIPTION 399.50, RYEN, CHRISTI REIMBURSE CHECK TO DIAMOND S 3,703.00, SEIM, TALLY FCCLA CANDY CANES 39.14, STATE LINE DESIGNS GBB FUNDRAISER 286.23, FFA SUPPLIES \$56.00

**Total Custodial Fund: 29,020.57**

Elem-\$30,881.83; Junior High-\$7,070.45; High School-\$20,616.21; Title I-\$4,032.92; Guidance-\$4,443.75; Library-\$2,600.32; Tech-\$1,107.58, Board-\$1,750.00; Superintendent-\$6,281.39; Secretarial-\$3,099.69; Fiscal-\$3,333.33; Custodial-\$5,582.13; Bus Route \$2,762.50; Co-curricular-\$4,061.97; Sped Instruction-\$10,455.05; Sped Admin \$250.00; School Lunch-\$4,216.24

**Total Payroll for December - \$112,545.36**

**DELEGATIONS**

Kathleen Engle updated the board on her mentor program.

**CONFLICT DISCLOSURE**

None

**BUILDING UPDATE**

Azevedo gave an update from the attorneys.  
Building issues from the cold and snow. Discussion followed.  
Heat in gym - second heater running  
Superintendent house update - Olson's Carpet measured for flooring

**NWAS REPORT - CHRIS VEAL**

No report.

**SET SCHOOL BOARD ELECTION DATE, TIME, OFFICIALS**

**83.** Motion by Stadler and seconded by Kopren to set the annual school election as April 11<sup>th</sup>, 2022 to be held in conjunction with the city election; polls to be open from 7:00am to 7:00pm; polling places to be Prairie City and Bison; election workers to be designated at a later meeting.  
**Motion carried.**

**CAPITAL OUTLAY OPT OUT DISCUSSION**

Thompson presented information to the board about the Capital Outlay Fund. Discussion followed and it was decided to gather more information and present it at the February regular meeting.

**BOARD MEETING TIME**

Discussion was held about changing the meeting start time.

**84.** Motion by Veal and seconded by Stadler to leave the regular monthly board meeting time at 7:00 pm. On roll call vote; Veal-aye, Kopren-aye, Stadler-aye, Besler-nay, Keller-aye. **Motion carried.**

**POLICIES SECOND READING**

Azevedo presented the following policies for second reading and approval by the board.

**85.** Motion by Veal and seconded by Stadler to approve the new policy Student Due Process as presented. **Motion carried.**

**86.** Motion by Stadler and seconded by Veal to approve the new policy Alcohol and Other Drugs Used by Students as presented. **Motion carried.**

**87.** Motion by Veal and seconded by Keller to approve the new policy Dangerous Weapons in the School as presented. **Motion carried.**

**BOARD RETREAT REMINDER**

Board retreat is scheduled for January 25<sup>th</sup>.

**SURPLUS ITEMS**

Thompson presented a listing of items for surplus.

**88.** Motion by Kopren and seconded by Stadler to approve the list presented. **Motion carried.**

**IN AS MUCH AS**, the following items listed below is deemed not longer necessary or suitable for school use and will be disposed of.

Computer Cart  
Paper Shredder  
Microwave  
2 Monitors  
35 Chrombooks  
5 Desktop Computers  
3 Laptop Computers  
Television  
Speaker  
Boys Basketball Uniforms

#### **ATHLETIC DIRECTOR REPORT**

Boys and Girls Basketball update  
Girls Volleyball scheduled for new uniforms

Collins read his personal letter of resignation.

**89.** Motion by Keller and seconded by Veal to accept the resignation of Tracy Collins effective June 30, 2023. **Motion carried.**

#### **BUSINESS MANAGER REPORT**

Thompson presented information about the superintendent search. Dakota Education Consulting has received two applications. Candidate binders will be distributed to board members and a special meeting will be held on January 30<sup>th</sup> at 7:00 pm with Tom Oster via Zoom for candidate selection. Interviews will be held on February 3<sup>rd</sup>. Discussion followed on who will be present for the interviews and the interview schedule.

**90.** Motion by Stadler and seconded by Veal to enter into executive session to discuss personnel SDCL 1-25-2. **Motion carried.** Chairman Besler declared the meeting into executive session at 6:30 pm and back in regular session at 6:50 pm.

Donation received from the Booster Club for the purchase of an exercise bike and dumbbells for the weight room.

#### **OPEN ENROLLMENT APPLICATION**

**91.** Motion by Stadler seconded by Veal to approve the open enrollment application presented. **Motion carried.**

#### **SUPERINTENDENT REPORT**

Enrollment 138 - increase of 4 students  
Governor's address  
Science teacher position posted and Azevedo will attend Black Hills teacher fair in March  
CPR training for freshman  
Impact Aid application due in January  
Joe Graves appointed new Secretary of Education

Discussion about Automated External Defibrillator (AED) in the school and monthly checks.

#### **EXECUTIVE SESSION**

**92.** Motion by Keller and seconded by Stadler to enter into executive session to discuss personnel SDCL 1-25-2. **Motion carried.** Chairman Besler declared the meeting into executive session at 7:10 pm and back in regular session at 7:24 pm.

**93.** Motion by Stadler seconded by Keller to adjourn the meeting at 7:25 pm. **Motion carried.**

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Brad Besler, Chairman

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Angela Thompson, Business Manager

<b>Attachment A</b>	<b>GENERAL</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL ED</b>	<b>IMPACT AID</b>	<b>LUNCH</b>	<b>IMPREST</b>	<b>CUSTODIAL</b>
Cash on Hand 12-01-2022	\$13,985.15	\$5,822.96	\$4,908.75	\$0.00	\$6,085.87	\$4,106.93	\$73,148.54
Invested In Securities	\$343,717.47	\$552,265.09	\$379,449.27	\$269,978.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$78,448.44	\$51,480.44	\$32,629.50				
Interest	\$503.22	\$532.60	\$749.90				
Food Service					\$2,423.65		
Other	\$335.83	\$8,379.53				\$893.07	\$28,869.01
Intermediate Sources:							
County Apportionment	\$1,583.41						
Revenue in Lieu of Taxes	\$0.00						
State Sources:							
Unrestricted grants-in-aid	\$33,324.00						
Federal Sources:							
Grants-in-Aid	\$27,277.06	\$37,967.00			\$2,422.35		
Total Receipts	\$141,471.96	\$98,359.57	\$33,379.40	\$0.00	\$4,846.00	\$893.07	\$28,869.01
Total Disbursements	\$134,211.56	\$4,502.45	\$16,615.50	\$0.00	\$9,258.24	\$1,346.55	\$29,020.57
Cash on Hand 12-31-2022	\$15,657.86	\$14,759.63	\$8,293.25	\$0.00	\$1,673.63	\$3,653.45	\$72,996.98
Invested In Securities	\$349,305.16	\$637,185.54	\$392,828.67	\$269,978.44	\$0.00	\$0.00	\$0.00
<b>Oscar Smith Scholarship Fund</b>							
Cash on Hand 12-01-2022	\$1,128.52						
Invested in Securities	\$306,213.17						
Interest Income	\$32.86						
Cash on Hand 12-31-2022	\$1,128.52						
Invested in Securities	\$306,246.03						