

**BISON SCHOOL DISTRICT 52-1  
BOARD OF EDUCATION MEETING**

**DATE:** February 15, 2023 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room  
**MEMBERS PRESENT:** Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Azevedo, Business Manager Thompson, Athletic Director Collins, Joyce Waddell, Bev Kopren, Christy Kolb, Bonnie Crow, Arlis Seim

**CHAIRMAN BESLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.**

**CONSENT AGENDA**

**107.** Motion by Stadler seconded by Veal to approve the consent agenda, the minutes of the January 11<sup>th</sup> regular meeting, January 25<sup>th</sup> and January 30<sup>th</sup> special meetings, and the financial reports. A copy of the January 2023 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

**108.** Motion by Veal seconded by Stadler to approve the claims listed below. **Motion carried.**

212/79 SERVICE CENTER FUEL 32.12, ACOSTA, CODY MILEAGE TO PARENTS 2,603.04, ADOBE INC SUBSCRIPTION 15.96, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 9.24, AMAZON SUPPLIES 1,052.19, ARCHIBALD, MARLA MILEAGE TO PARENTS 391.68, B & C PLUMBING & HEATING LLC SUPT HOUSE SEWER 936.77, BISON COURIER PUBLISHING 450.15, BISON IMPLEMENT REPAIRS 131.81, CHAPMAN'S ELECTRONICS SUPPLIES 149.85, CNA SURETY BOND 100.00, CURRENT CONNECTION SUPPLIES 296.93, DAKOTA EDUCATION CONSULTING SUPERINTENDENT SEARCH FEE 4,191.35, DAKOTA FEED LLC FUEL 2,526.32, EASY TIME CLOCK FEE 33.00, EIDO PRINTING ADVERTISING 64.00, FOLLET SCHOOL SOLUTIONS LLC LIBRARY RENEWAL 802.23, G & O PAPER SUPPLIES 1,748.85, GLOBAL INDUSTRIES SUPPLIES 110.59, GRAND ELECTRIC ELECTRICITY 2,957.00, HAGGERTY'S SUPPLIES 390.00, HOSTUTLER, HANNA MILEAGE TO PARENTS 1,346.40, IMPREST ACCOUNT JANUARY REIMBURSE 4,322.99, J W PEPPER & SON INC. SUPPLIES 108.73, KOLB, CHRISTY TRAVEL AND MEALS STATE TESTING WORKSHOP 152.72, LEMMON IGA SUPPLIES 232.11, LEMMON SCHOOL IN SERVICE SPEAKER 500.00, MATHESON TRI-GAS INC CYLINDERS RENT 2,029.20, MATTHEWS, JOYCE REIMBURSE FAC'S FOOD SUPPLIES 71.12, MENARDS SUPPLIES 172.52, MICROSOFT STORE COMPUTER APP 1.05, O'REILY AUTO PARTS SUPPLIES 30.87, PHIL'S PAINT N'BODY REPAIR 210.00, PHILIP PIT STOP FUEL 129.65, PRELLE, DARIN LABOR 150.00, RYEN, CHRISTI MILEAGE TO PARENTS 578.34, SCHOOL LUNCH FUND MEALS 67.90, SERVALL UNIFORMS & LINEN SUPPLY CUSTODIAL SUPPLIES 115.38, SOUTHWEST GRAIN PROPANE 3,604.26, STATE OF SD MOE COMPLIANCE FEE 874.00, SWINTEC OFFICE SUPPLIES 29.90, TEACHER SYNERGY SUPPLIES 82.20, THEO'S BAKERY SUPPLIES 32.00, TOWN OF BISON WATER/SEWER/GARBAGE 209.57, WEST RIVER COOP TEL TELEPHONE 427.48

**Total General Fund: 34,471.47**

ACADEMIC THERAPY PUBLICATIONS READING BOOK SETS 1,535.60, ADVANCED BUSINESS METHODS COPIER LEASE 578.50, AMAZON SUPPLIES 38.96, BHS ALL SCHOOL REIMBURSE FOR CHECK WROTE TO SCHOOL 20.00, IFAST FITNESS EXERCISE BIKE 435.02, PERMA BOUND LIBRARY BOOKS 183.30

**Total Capital Outlay Fund: 2,791.38**

HANDS ON HEALTH PT PHYSICAL THERAPY 2,260.75

**Total Special Education Fund: 2,260.75**

AMAZON SUPPLIES 84.70, CASH-WA DISTRIBUTING FOOD PURCHASES-LUNCH 1,343.84, LEMMON IGA FOOD PURCHASES-LUNCH 157.39, SYSCO FOOD SERVICES OF ND FOOD PURCHASES-LUNCH 4,244.79, UTTER, VIRGINIA REIMBURSE FOR FOOD PURCHASED 32.28

**Total School Lunch Fund: 5,863.00**

BAKKEN, DEJON BB OFFICIAL 387.72, BAUMGARTEN, CHAD BB OFFICIAL 170.00, BURKHALTER, BRAD BB OFFICIAL 180.00, ERICKSON, RON BB OFFICIAL 450.00, GRANT COUNTY SCHOOL GBB ENTRY FEE 100.00, HENWOOD, JEREMY BB OFFICIAL 280.56, INGALLS, JUSTIN BB OFFICIAL 276.90, JOHNSON, JEFFREY BB OFFICIAL 180.00, KOLAR, CAIN BB OFFICIAL 751.68, MCGUIRE, TY BB OFFICIAL 280.00, REEDE, SCOTT BB OFFICIAL 691.58, REGION 1 FCCLA REGIONAL MEETING FEES 105.90, TNT STEAKS & BURGERS LLC BOARD RETREAT MEALS 68.65, UNITED STATES POSTAL SERVICE POSTAGE 60.00, WAGENDORF, JOHN BB OFFICIAL 340.00

**Total Imprest Fund: 4,322.99**

COCA COLA BOTTLING CO CONCESSION SUPPLIES 518.60, DACOTAH BANK - BISON LABELS FOR MUSIC BOOSTERS 37.83, DAKOTA FEED LLC GAS TO PICKUP MEAT 22.04, DISTRICT V FFA FFA YEARLY DUES 75.00, GRAPHIC ATTIC LLC T-SHIRTS 434.66, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 1,340.59, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 74.66, PETTY CASH STARTING CASH FOR CONCESSION 215.00

**Total Custodial Fund: 2,718.38**

Elem-\$33,664.88; Junior High-\$7,075.81; High School-\$20,415.82; Title I-\$4,032.92; Guidance-\$4,443.75; Library-\$2,600.32; Tech-\$1,112.58, Superintendent-\$6,281.39; Secretarial-\$3,472.60; Fiscal-\$3,333.33; Custodial-\$5,817.11; Bus Route \$2,437.50; Co-curricular- \$2,330.49; Sped Instruction-\$9,926.60; Sped Admin \$250.00; School Lunch-\$4,110.79

**Total Payroll for December - \$111,305.89**

**CONFLICT DISCLOSURE**

None

**DELEGATIONS**

South Dakota School Board Recognition week is February 20-24, 2023. Thompson presented the board members with certificates of appreciation for their service to the School District.

**RESIGNATION**

109. Motion by Kopren and second by Keller to accept the retirement/resignation of Donna Keller effective at the end of the 2022-23 school year. **Motion carried.**

110. Motion by Veal and second by Stadler to accept the retirement/resignation of Joyce Matthews effective at the end of the 2022-23 school year. **Motion carried.**

The board thanked both for their service to the School District and they will be greatly missed.

**BUILDING UPDATE**

Collins continues to fix the leaks but still having issues.

Issue with the heating unit in the 5<sup>th</sup> grade room. Tessiers has been called.

No update from the attorney on building issues.

Thompson presented two options for the sewer issue in the superintendent house from B&C Plumbing. Discussion followed. It was decided to go with option 1 to reroute the PVC for the kitchen sink.

Discussion followed on other updates that will be completed to the superintendent house. When the decision is made on what work is to be done bids will be advertised.

Thompson than presented information from Sam Kerr, school attorney, on volunteer workers to help with the superintendent house or the removal of bleachers. There is no reason why a person cannot volunteer but recommended a waiver or volunteer agreement.

**OLD ELEMENTARY SCHOOL DISCUSSION**

Discussion about the building, add to next month's agenda for further discussion.

**WAIVER REQUEST**

111. Motion by Stadler second by Veal to approve the plan of intent third year waiver request for Bridget Vanderpool. **Motion carried.**

112. Motion by Stadler and second by Keller to continue with the Algebra I waiver for 8<sup>th</sup> graders. **Motion carried.**

**LIBRARY GRANT**

Joyce Waddell gave a presentation on the items that were purchased with the library grant.

**MAINTENANCE LIST**

Azevedo informed the board that she has sent out a letter to local individuals inquiring about who could be called upon to help maintain the school building. She has received one response and was looking for any other recommendations from the board.

**CAPITAL OUTLAY OPT OUT DISCUSSION**

Thompson reported that she spoke with Sara Stadler, Perkins County Auditor. If an opt out of \$200,000 is requested the additional levy would be 0.597 mil. This levy amount would change

annually based on land values. The maximum levy for the Capital Outlay Fund is 3 mil. In 2021 the Legislature passed a law that limits the School District to \$3,400 per student. For taxes payable in 2023 if we requested the 3 mil, we could receive \$885,286 but due to the limitation we are only allowed to request \$485,528.

An opt out requires 2/3 vote of the school board to pass the resolution. If it goes to a vote of the people that vote requires a simple majority vote (51%).

Must be voted on before July 15<sup>th</sup> by the school board and if an election is required the election must be held before October 1<sup>st</sup>.

The Capital Outlay Fund is used for equipment purchases, lease payments, loan payments and etc. This fund does not pay for any salaries.

Discussion followed on how to inform the public. It was decided to gather more information this month and add to the March agenda.

#### **SCHOOL BOARD MEMBERS CODE OF ETHICS**

Azevedo handed out copies of the Board Members Code of Ethics to all board members.

#### **LEGISLATIVE UPDATE**

Several bills were discussed that could impact the School District.

#### **NWAS REPORT - CHRIS VEAL**

Veal gave a short report.

#### **NEGOTIATIONS TEAM FOR TEACHERS' CONTRACT**

Stadler and Keller will be representing the board on the negotiating team.

#### **BUSINESS MANAGER CONTRACT**

**113.** Motion by Veal and seconded by Keller to enter into executive session to discuss personnel SDCL 1-25-2. **Motion carried.** Chairman Besler declared the meeting into executive session at 8:25 pm and back in regular session at 8:35 pm.

**114.** Motion by Stadler and second by Keller to offer a one-year contract for the same terms as the prior year in the amount of \$40,000.00 to Angela Thompson for the 2022-23 school year. **Motion carried.**

#### **ATHLETIC DIRECTOR REPORT**

Boys and Girls Basketball update  
Track and Golf Seasons will start March 9th

#### **BUSINESS MANAGER REPORT**

Thompson distributed 2021-2022 reports from the SD Department of Education website.

#### **SD FIT**

Reinvested General, Impact Aid and Capital Outlay funds for 3 months at 4.55%  
Reinvested Oscar Smith funds for 6 months at 4.75%  
Current money market rate is 3.958%

We will be receiving \$12,711.02 for Round 2 and Round 3 of the Supply Chain Funding for the Food Service Fund. Should be distributed in April.

We received another beef from the Duane Larson family.

Applied for and equipment grant from the state to help with the cost of the hood for the convection oven. Just received word that we have been awarded \$6,974.85.

Scholastic Book Fair - Total sales \$3,236.01. School receives 40% of total sales to purchase books for the classroom. Teachers were able to select over 100 books.

Thompson informed the board that the District was non-compliant with the Maintenance of Effort (MOE) for 2021-2022. The penalty for non-compliance is \$874.

115. Motion by Veal and second by Keller to approve the payment of the penalty for \$874 out of the General Fund to the State of SD. **Motion carried.**

**SUPERINTENDENT REPORT**

140 current enrollment  
Food Service Inspection - 92 score (up 4 points from fall)  
Ms. Reyes cultural presentation about the Philippines  
Parent Teacher conference well attended  
Teachers attended Lemmon Pride Day  
FCCLA, FFA and Read Across America week  
Random Act of Kindness  
State Assessments  
BHSU Teacher Fair  
ACT testing at Bison School March 7th  
Spelling Bee

**EXECUTIVE SESSION**

None

116. Motion by Stadler seconded by Veal to adjourn the meeting at 9:00 pm. **Motion carried.**

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**Brad Besler, Chairman**

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**Angela Thompson, Business Manager**

<b>Attachment A</b>	<b>GENERAL</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL ED</b>	<b>IMPACT AID</b>	<b>LUNCH</b>	<b>IMPREST</b>	<b>CUSTODIAL</b>
Cash on Hand 01-01-2023	\$15,657.86	\$14,759.63	\$8,293.25	\$0.00	\$1,673.63	\$3,653.45	\$72,996.98
Invested In Securities	\$349,305.16	\$637,185.54	\$392,828.67	\$269,978.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$4,804.71	\$2,878.51	\$1,824.50				
Interest	\$515.74	\$614.56	\$798.53				
Food Service					\$2,403.58		
Other	\$3,714.36	\$3,585.00				\$3,181.17	\$6,621.15
Intermediate Sources:							
County Apportionment							
Revenue in Lieu of Taxes							
State Sources:							
Unrestricted grants-in-aid	\$147,695.00						
Federal Sources:							
Grants-in-Aid	\$5,314.53				\$1,483.72		
Total Receipts	\$162,044.34	\$7,078.07	\$2,623.03	\$0.00	\$3,887.30	\$3,181.17	\$6,621.15
Total Disbursements	\$139,638.47	\$301,447.56	\$22,419.72	\$0.00	\$5,874.46	\$6,157.61	\$2,718.38
Cash on Hand 01-31-2023	\$70.91	\$6,897.07	(\$4,126.47)	\$0.00	(\$313.53)	\$677.01	\$76,899.75
Invested In Securities	\$387,297.98	\$350,678.61	\$385,451.70	\$269,978.44	\$0.00	\$0.00	\$0.00
<b>Oscar Smith Scholarship Fund</b>							
Cash on Hand 01-01-2023	\$1,128.52						
Invested in Securities	\$306,246.03						
Interest Income	\$23.69						
Scholarships	(\$5,000.00)						
Cash on Hand 01-01-2023	\$128.52						
Invested in Securities	\$302,269.72						