

BISON SCHOOL DISTRICT 52 BOARD OF EDUCATION MEETING

DATE: July 10, 2023 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room **MEMBERS PRESENT:** Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Dr. George Shipley Jr, Business Manager Angela Thompson, Christy Kolb, Joyce Waddell, Jeffrey Johnson, Arlis Seim

CHAIRMAN BESLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

212. Motion by Stadler second by Veal to approve the consent agenda with the following additions: 27a Headstart Contract, the minutes of the June 12th regular meeting, June 13th special meeting, and the financial reports. A copy of the June 2023 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

213. Motion by Stadler second by Kopren to approve the claims listed below. **Motion carried.**

ASBSD DUES 897.07, BESLER, BRAD MILEAGE 106.08, BISON COURIER PUBLISHING/ADVERTISING 499.08, BISON GRAIN CO. REPAIRS 579.04, BISON IMPLEMENT REPAIRS/FUEL 715.62, CNA SURETY BOND 225.00, COUNTRY INN HOTEL 88.00, DACOTAH BANK CREDIT CARD SUPPLIES/FUEL 589.18, DAKOTA EDUCATION CONSULTING CAPITAL OUTLAY PRESENTATION 2,029.24, DAKOTA FEED LLC SPRAYING 420.00, EASY TIME CLOCK FEE 23.00, EASYVISTA INC RENEWAL SUPPORT FEE 528.30, EBSCO MAGAZINE SUBSCRIPTIONS 611.55, EIDO PRINTING ADVERTISING 96.00, EVERGREEN OFFICE PRODUCTS COMPUTERS 7,321.00, G & O PAPER ESSER SUPPLIES 428.00, GRAND ELECTRIC ELECTRICITY 1,404.00, HILLYARD/SIOUX FALLS CUSTODIAL SUPPLIES 2,190.04, HOLMES, LAURA REIMBURSE CLASS FEE 120.00, IMPREST ACCOUNT JUNE REIMBURSEMENT 541.52, INFINITE CAMPUS SUPPORT FEE 550.00, IXL LEARNING, INC SUBSCRIPTION 2,723.00, JOHNSON, COLETTE MILEAGE AND MEALS 100.80, JOHNSON, JEFFREY GOLF MEALS 384.00, KELLER, ALBERT MILEAGE 107.10, KOPREN, ARLA MILEAGE 53.04, LEMMON IGA SUPPLIES 7.69, LOUGHLIN, ELIZABETH SUMMER THEATRE 1,000.00, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 82.50, NASSP NATIONAL HONOR SOCIETY DUES/FEEES 385.00, PROPERTY LIABILITY FUND ACTIVITY PROPERTY INSURANC 36,297.00, RISK PROGAM ADMINSTRATORS CYBER INSURANCE 3,490.95, RSCHOOLSTODAY WEBSITE FEE 550.00, SASD MEMBERSHIP 1,103.00, SDACTE SUMMER CONFERENCE 622.00, SDASBO CONF FEE 50.00, SERVALL UNIFORMS & LINEN SUPPLY CUSTODIAL SUPPLIES 57.69, SOFTWARE UNLIMITED INC ANNUAL SOFTWARE FEE 7,840.00, TEACHER SYNERGY SUPPLIES 4.50, TIE MEMBERSHIP 1,070.00, TOWN OF BISON WATER/SEWER/GARBAGE 201.98, UNITED STATES POSTAL SERVICE BOX RENT 186.00, VEAL, CHRIS MILEAGE 125.97, WEST RIVER COOP TEL TELEPHONE 447.97, WEST RIVER HEALTH SERVICES PHYSICAL 110.00, WORKERS COMP FUND CUSTODIAL WORKMENS COMPENSATION 7,887.00

Total General Fund: 84,848.91

ADVANCED BUSINESS METHODS COPIER LEASE 578.50, DACOTAH BANK - BISON LOAN PAYMENT 103,682.01, EVERGREEN OFFICE PRODUCTS COMPUTERS 10,392.00, HAUFF MID AMERICA SPORTS VOLLEYBALL UNIFORMS 2,425.50, TRINITY ELECTRICAL WORKS CONVECTION OVEN HOOD 8,105.94

Total Capital Outlay Fund: 125,183.95

EVERGREEN OFFICE PRODUCTS COMPUTER 1,299.00, NORTHWEST AREA SCHOOLS SPEECH SERVICES-MILD/MODERATE 27,693.00, SMALL TALK SPEECH THERAPY INC SUMMER SPEECH SERVICES 660.00, WORKERS COMP FUND SPEC ED-SEVERE-WORKMENS COMPENSATION 1,450.00

Total Special Education Fund: 31,102.00

BISON GRAIN CO. VIRGINIA CONFERENCE FUEL 24.90, DACOTAH BANK CREDIT CARD FUEL 22.97, INFINITE CAMPUS FEE 321.60, RAMKOTA INN-PIERRE UTTER HOTEL 210.00, SNASD CONFERENCE FEE 320.00, WORKERS COMP FUND WORKMENS COMPENSATION 500.00

Total School Lunch Fund: 1,399.47

NEWELL SCHOOL DISTRICT REGION GOLF FEES 139.60, PETTY CASH POSTAGE 74.77, TIMBER LAKE SCHOOL DISTRICT REGION TRACK FEES 327.15

Total Imprest Fund: 541.52

BISON BOOSTER CLUB REIMBURSE FOR CHECK WROTE TO SCHOOL 129.17, BISON IMPLEMENT PROM SUPPLIES 115.20, DACOTAH BANK CREDIT CARD MUSIC BOOSTER SUPPLIES 59.07, FLOWER BOX, THE GRADUATION FLOWERS 79.00, JOHNSON, JEFFREY REIMBURSE EXPENSES 1,900.65, KAHLER, DARLA YEARBOOK 37.03, PETTY CASH FCCLA CONCESSION CASH 600.00, SDFCCLA RENT BLAZERS AND NATIONAL TSHIRTS 90.00, SYSCO FOOD SERVICES OF ND MUSIC BOOSTER SUPPLIES 646.68

Total Trust and Agency Fund: 3,656.80

Elem-\$47,979.65; Summer Elem-\$2,120.00, Junior High-\$7,716.45; High School-\$22,508.27; Summer High School-\$750.00, Title I-\$4,032.92; Guidance-\$4,612.50; Title II-\$3,200.00; Library-\$3,250.32; Tech-\$2,302.58, Board-\$3,050.00; Superintendent-\$17,117.17; Secretarial-\$3,338.70; Fiscal-\$3,333.37; Custodial-\$6,515.58; Bus Route-\$2,860.00; Co-curricular-\$13,877.76; Sped-\$11,512.95; Sped Admin-\$250.00; School Lunch-\$4,583.39

Total Payroll for June - \$164,911.61

DELEGATIONS

None

CONFLICT DISCLOSURE

None

RESIGNATION

214. Motion by Veal and second by Keller to accept the resignation of Rowena Reyes effective immediately. **Motion carried.**

BUILDING UPDATE

Meeting coming up with attorney to get Dr. Shipley informed of the current building issues. Shipley is working on getting proposals to get dollar amounts to the attorney so that we can hopefully come up with an agreement to settle the issues.

Discussion about the basement flooring in the Superintendent house. Kopren brought a sample of carpet squares. Thompson presented a quote from Olsen's Carpet in Lemmon to install carpet with no pad for a total of \$2,314.50. It was advised to get more information about the type of carpet and if it included a rubber backing for a moisture barrier.

OUT OF STATE TRAVEL POLICY

Thompson presented information received from other school districts on what they payout for travel for national competitions. It was decided to see if we could change the wording on the policy to be able to evaluate each request. A committee will be appointed tonight for policies and the committee will be requested to review this policy and bring suggestions back to the board.

It was decided to pay each student \$100 and the travel expenses for the advisor for the FCCLA trip to Denver per the current policy.

GRADES 4-6 FOOTBALL

It was decided that a 4-6 football program would not be affiliated with the school. Surrounding communities are being ran by parents or a youth program.

Discussion also followed about the lack of numbers for a junior high football team. It was decided to contact Harding County to see if our students could join their program.

GOLF MARKER

Jeffrey Johnson reported what other schools in the area are paying a golf marker. Shipley recommended Johnson talk with the new athletic director and come up with an amount to present to the board.

APPROVAL OF SUPPLEMENTAL BUDGETS

215. Motion by Stadler second by Veal to approve the supplemental budgets in the amount of \$292.00 in the General Fund and \$6,975.00 in the Capital Outlay Fund. **Motion carried.**

GENERAL FUND
APPROPRIATIONS:

10-2562-000-461	Fresh Fruit Vegetable	\$ 292.00
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MEANS OF FINANCE:

10-4151-109 FFV Grant \$ 292.00

CAPITAL OUTLAY FUND
APPROPRIATIONS:

21-2562-026-549 Food Services \$ 6,975.00

MEANS OF FINANCE:

21-4191-026 Grant \$ 6,975.00

APPROVAL OF CONTINGENCY TRANSFERS

216. Motion by Stadler second by Keller to approve the contingency transfers for the 2022-2023 school year in the amount of \$10,516.00. **Motion carried.**

CONTINGENCY TRANSFER 2022-2023

10-2321-000-640	Superintendent	\$ 6,702.00
10-6120-000-319	Boys Basketball	\$ 1,271.00
10-6210-000-319	Girls Basketball	<u>\$ 2,543.00</u>
	Total Contingency Transfer	<u>\$10,516.00</u>

CLOSE SENIOR CLASS ACCOUNT

217. Motion by Stadler second by Veal to close the Senior Class of 2023 account and move it to the Class of 2024 account. **Motion carried.**

ADJOURNMENT OF THE 2022-2023 SCHOOL YEAR

Chairman Besler declares the 2022-2023 school year closed.

218. Motion by Stadler second by Veal to adjourn the meeting. **Motion carried.**

BUSINESS MANAGER RECONVENES THE MEETING AND CONDUCTS PRESIDENTIAL ELECTION

Besler then relinquishes his chair to Business Manager Thompson. Thompson calls the first meeting of the 2023-2024 school year in session and administers the oath of office to returning board members Mike Stadler and Chris Veal and to Thompson.

The floor is now open for nominations for Chairman. Veal nominates Stadler seconded by Kopren.

01. Motion by Besler second by Stadler to cease nominations and declare Mike Stadler Board Chairman. Thompson relinquishes chair to the newly elected Chairman Stadler. **Motion carried.**

02. Stadler calls for nominations for Vice Chairman. Veal nominates Kopren, Besler nominates Keller. There being no further nominations from the floor Stadler closes nominations and a paper ballot is cast. Kopren was pronounced the winner of the vote.

OFFICIAL DESIGNATIONS

- a. Designate Business Manager, Angela Thompson as custodian of all accounts
- b. Designate Bison Courier as official newspaper
- c. Designate Dacotah Bank-Bison and SD FIT as official depositories
- d. Thompson with the Chairman, Vice Chairman and Superintendent as official signatories on all funds and to give authorization to deposit and invest all funds in the best interest of the District in the above-named depositories
- e. Set the 2nd Monday of each month at 7:00 p.m. as the official meeting time and place
- f. Board Committees:
 1. Negotiations - Veal and Keller
 2. Budget/Policy - Stadler and Besler
 3. Curriculum - Kopren and Stadler
 4. NWAS - Veal and Kopren (alternate)
 5. Building and Grounds - Keller and Stadler
- g. Designate Superintendent Shipley as Administrator and authorized representative for all state and federal programs
- h. Thompson the official signatory and custodian of the Custodial Accounts
- i. Thompson and Shipley as official signatories and custodians of the Imprest Fund

- j. Bristol Palmer and Thompson school lunch accountants
- k. Christy Kolb as the Homeless Liaison
- l. Shipley as the Migrant Student Liaison
- m. Sam Kerr and Rodney Freeman as legal counsel
- n. Authorize Superintendent Shipley to close school in case of inclement weather and other emergencies.

03. Motion by Kopren second by Keller to approve the designations. **Motion carried.**

BUDGET DISCUSSION AND HEARING (See attachment "A")

Thompson presented the board with the final changes to the proposed budget. Discussion followed.

Open Forum: None

04. Motion by Veal second by Keller to approve the budgets as presented with the following additions: Capital Outlay Fund Appropriations 21-2552-022-549 School Vehicle increase to \$79,000 Means of Finance-Esser 3 General increase to \$85,000

General Fund Budget in the amount of \$2,145,689; Capital Outlay-\$617,500.00; Special Ed-\$245,800.00; Impact Aid-\$15,000.00 and School Lunch-\$116,000.00. **Motion carried.**

SET LUNCH PRICES, ADMISSION FEES, SUB RATES

Establish rates and salaries for the 2023-2024 school year:

- a. Board salary \$50.00 per meeting plus mileage
- b. Teacher Subs \$110.00 per day
- c. Long Term Subs \$120-\$130 at discretion of Superintendent
- d. Paraprofessional Subs \$100 per day
- e. Custodial, Cook and Secretary Subs \$12.00 per hour
- f. Activity Bus Drivers \$17.00 per hour
- g. Concession Supervisor \$20 per game Ticket Takers \$13.75 per game
- h. Admission Prices - Student \$4, Student Season Pass \$15, Adult \$6, Adult Season Pass \$60
- i. Meal Prices -
 - Breakfast: Student \$2.00 per meal, Reduced \$0.30 per meal, Adult \$2.50 per meal
 - Lunch: Student \$3.50 per meal, Reduced \$0.40 per meal Adult \$4.85 per meal
 - Milk \$0.50 per milk

05. Motion by Veal second by Keller to approve the rates for the 2023-2024 school year. **Motion carried.**

ADOPT STATE RATES

06. Motion by Kopren second by Besler to adopt state rates for the 2023-2024 school year. **Motion carried.**

SELECTION OF NWAS REPRESENTATIVE

Appointed under official designations

CAPITAL OUTLAY OPT OUT

THE GOVERNING BOARD OF Bison School District #52-1 do state that the above said board is unable to operate under the tax limitation measure currently in statute for the Capital Outlay Fund. We therefore OPT OUT of such tax limitation in the amount of \$200,000 starting with calendar year 2023 taxes payable in the calendar year 2024. This opt out will be for thirteen (13) years, which will be through taxes payable in the calendar year 2037. This action has been taken by the board and approved by at least two-thirds vote of the board.

This decision may be referred to a vote of the people upon a petition signed by at least five percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the county auditor to spread an excess levy to raise tax dollars in the above stated amount.

07. Motion by Kopren second by Veal to approve the Resolution for Opt Out as presented. **Motion carried.**

REVISE BOARD POLICY REGARDING PAID HOLIDAYS

Thompson presented the current Holiday pay policy and requested that the Juneteenth federal holiday be added to the list of paid holidays for 12-month employees if the holiday falls during the work week.

08. Motion by Besler second by Kopren to approve the addition of the Juneteenth holiday. **Motion carried.**

CONTRACT APPROVALS

09. Motion by Besler second by Kopren to approve the following coaching contracts for the 2023-2024 school year: Dr. George Shipley Jr-Head Girls Basketball-\$3,166.62, Sean Sweet-Head Boys Basketball-\$3,166.62, Brent Simons-JH Girls Basketball-\$1,142.67. **Motion carried.**

HEADSTART CONTRACT

Thompson presented the contract received from Badlands Headstart for the 2023-2024 school year. Headstart will be picking up their meals this year.

10. Motion by Veal second by Keller to approve the contract. **Motion carried.**

OPEN ENROLLMENT APPLICATIONS

No applications have been received.

PROPANE PURCHASE

11. Motion by Besler second by Veal to purchase propane off the state bid thru Southwest Grain for the 2023-2024 school year. **Motion carried.**

LETTER FROM LAW FIRM, PRICE INCREASE

Thompson presented a letter received from Lynn, Jackson, Schultz and Leburn, P.C. informing the board of a rate increase. The current attorney rate is \$165 per hour and will increase to \$215 per hour.

SDHSAA BALLOTS/MEMBERSHIP

12. Motion by Besler second by Veal to vote for Krista Inman for SDHSAA Division I Principal Representative. **Motion Carried.**

13. Motion by Veal second by Besler to vote for Jeff Sheehan for SDHSAA Division III Secondary Principal Representative. **Motion Carried.**

ATHLETIC DIRECTOR'S REPORT

Weight room - Monday - Thursday
Open gyms - Friday and Sunday
Basketball camp July 17th put on by Jay Wammen and Sean Sweet
Laura Holmes will be attending a conference for new athletic directors
Volleyball camp July 25th and 26th

BUSINESS MANAGER REPORT

Perkins County agenda for July 11th board meeting includes discussion of PILT funds. Thompson requested that board members attend. Kopren and Stadler will attend the meeting.

Thompson will be attending a new business manager workshop in Mitchell July 11th - 13th.

Mr. Sweet had done some fundraising last year for the junior high football team and is requesting that money be moved to the boys' basketball team due to no junior high football this year. Request granted.

ASBSD & SASD Convention is August 3rd & 4th. Thompson asked if anyone was interested in attending. Kopren will attend the conference. Heidi Collins and Heather Brixey have been accepted into the SD Teacher Apprenticeship Pathway.

SUPERINTENDENT REPORT

August 19th school board training with Jim Hollbeck with ASBSD from 8am to 11:30am - budget and governance

Meeting with attorneys regarding the building
Teacher interviews upcoming
Consolidated application submitted

EXECUTIVE SESSION

14. Motion by Veal second by Keller to enter into executive session to discuss personnel SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 9:29 pm and back in regular session at 10:07 pm.

15. Motion by Besler second by Veal to adjourn the meeting at 10:08 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 06-01-2023	\$5,026.27	\$16,017.36	\$2,346.35	\$0.00	\$5,557.31	\$3,295.08	\$63,100.08
Invested In Securities	\$331,036.50	\$550,053.96	\$390,332.41	\$287,573.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$128,931.08	\$60,422.73	\$18,724.28				
Interest	\$552.45	\$976.37	\$976.37				
Food Service					\$1,187.07		
Other	\$9,463.19	\$1,466.50	\$65.00			\$1,704.92	\$7,242.17
Intermediate Sources:							
County Apportionment	\$962.89						
State Sources:							
Unrestricted grants-in-aid	\$37,694.00				\$167.44		
Federal Sources:							
Grants-in-Aid	\$613.26				\$2,288.66		
Operating Transfer	\$175,000.00						
Total Receipts	\$353,216.87	\$62,865.60	\$19,765.65	\$0.00	\$3,643.17	\$1,704.92	\$7,242.17
Total Disbursements	\$200,026.53	\$325,272.34	\$20,147.76	\$0.00	\$7,102.12	\$541.52	\$3,656.80
Cash on Hand 06-30-2023	\$7,762.54	\$5,317.46	\$2,198.59	\$0.00	\$2,098.36	\$4,458.48	\$66,685.45
Invested In Securities	\$489,471.69	\$306,453.06	\$390,098.06	\$287,573.44	\$0.00	\$0.00	\$0.00
Osacar Smith Scholarship Fund							
Cash on Hand 06-01-2023	\$128.52						
Invested in Securities	\$306,483.59						
Interest Income	\$6.61						
Cash on Hand 06-30-2023	\$128.52						
Invested in Securities	\$306,490.20						

2023-2024
BISON SCHOOL STAFF

Certified Staff

Shiple, George	Superintendent	\$	100,000.00
Thompson, Angela	Business Manager	\$	40,000.00
Acosta, Janice	Science	\$	48,745.00
Brixy, Julia	K-12 Special Education	\$	54,232.90
Chapman, Kalin	Health & K-12 Physical Education	\$	51,788.67
Clark, Emma	Kindergarten	\$	48,432.98
Collins, Gracee	1st Grade	\$	45,000.00
Costello, Alisa	5th Grade	\$	45,000.00
Johnson, Colette	4th Grade	\$	45,626.90
Kammerer, Julie	Title 1	\$	51,177.71
Kolb, Christine	K-12 Counselor	\$	56,391.18
	National Honor Society	\$	591.73
Kopren, Beverly	2nd Grade	\$	61,052.32
Kopren, Heidi	3rd Grade	\$	54,998.50
Ryen, Christi	Ag	\$	54,619.49
	FFA	\$	1,959.08
	Network Manager		\$20 per hour
Shiple, Sandra	6th Grade	\$	50,250.00
Sibag, Nestle	FACS	\$	50,250.00
Sweet, Sean	Social Studies	\$	47,847.65
Vanderpool, Bridget	K-12 Music	\$	48,819.57
	1/2 Student Council	\$	979.54
Waddell, Joyce	1/2 Librarian	\$	32,998.11

Support Staff

Aaker, Connie	Head Custodian	\$	20.05
Brixey, Heather	Paraprofessional	\$	15.88
Carlson, Teddi	Music Accompaniast	\$	13.75
Collins, Heidi	Paraprofessional	\$	19.02
Gerbracht, Danelle	Assistant Custodian	\$	15.37
Hendrickson, Londa	Paraprofessional	\$	17.48
Holmes, Laura	E-mentor Para	\$	14.28
Lemburg, Penny	Route Bus Driver		\$70 per day
Lemer, Sarah	Assistant Cook	\$	13.17
Palmer, Bristol	K-12 Administrative Assistant	\$	19.67
Sander, Richard	Route Bus Driver		\$70 per day
Seim, Jeff	Route Bus Driver		\$70 per day
Utter, Virginia	Head Cook	\$	15.97
	Substitute		\$110 per day
	Long-Term Substitute		\$120 - \$130 per day
	Para Substitute		\$100 per day
	Kitchen/Custodial/Secretarial Help		\$12 per hour
	Activity Bus Driver		\$17 per hour
	Ticket Sellers		\$13.75 per game
	Concessions		\$20 per game

Extra-Curricular

Beckman, Dylan	Head Football	\$	3,116.62
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Burkhalter, Brad	Head Cross Country	\$	3,116.62
Crabtree, Hope	Assistant Volleyball	\$	2,190.12
Holmes, Laura	Athletic Director	\$	10,000.00
Seidel, Kortney	Head Volleyball	\$	3,116.62
Shiple, George	Head Girls Basketball	\$	3,116.62
Simons, Brent	Junior High Girls Basketball	\$	1,142.67
Swedlund, Kodi	Junior High Volleyball	\$	1,142.67
Sweet, Sean	Head Boys Basketball	\$	3,116.62