

**BISON SCHOOL DISTRICT 52-1
BOARD OF EDUCATION MEETING**

DATE: September 13, 2023 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room
MEMBERS PRESENT: Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Shipley, Business Manager Thompson, Kathleen Engle, Joyce Waddell, Richard Norton, Sandy Shipley, Gracee Collins, Nestle Sibag, Janice Acosta, Arlis Seim

CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

37. Motion by Veal second by Keller to approve the consent agenda, the minutes of the August 14th regular meeting and the financial reports and the minutes of the August 19th special meeting. A copy of the August 2023 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

PUBLIC FORUM

Thompson presented a certificate and gift to Brad Besler for his ten years of service from the ASBSD.

Kathleen Engle introduced the new teachers and reported on the new teacher in-service day.

APPROVAL OF CLAIMS

38. Motion by Veal second by Kopren to approve the claims listed below. **Motion carried.**

ADVANCED BUSINESS METHODS COPIER MAINTENANCE 148.03, ASBSD BOARD TRAINING 1,257.09, BESLER, WILL REPAIRS 175.00, BISON COURIER ADVERTISING/PUBLISING 504.47, BISON FOOD MARKET SUPPLIES 31.65, BISON GRAIN CO. FUEL/REPAIRS 2,626.26, BISON IMPLEMENT REPAIRS/SUPPLIES 243.23, BURKHALTER, BRAD MILEAGE 122.40, CAHILL BAUER & ASSOCIATES LLC AUDIT SERVICE 10,600.00, CHAPMAN'S ELECTRONICS RENTAL 150.00, CLARK, EMMA SUPPLIES 100.00, COUNTRY INN HOTEL 88.00, DACOTAH BANK CREDIT CARD SUPPLIES/FEES/FUEL \$1,627.50, DAKOTA FEED LLC SUPPLIES 24.00, ENGLE, KATHLEEN MENTOR/SUPPLIES 2,325.70, G & O PAPER SUPPLIES 960.35, GRAND ELECTRIC UTILITIES 2,227.91, HOLMES, KERRY REPAIRS 175.00, IMPREST ACCOUNT REIMBURSE 2,096.02, INSECT LORE SUPPLIES 47.48, JONES SCHOOL SUPPLY SUPPLIES 335.39, KENNECKE, ANGELA SPEAKER DEPOSIT 1,250.00, LITTLE MOREAU CONFERENCE DUES 500.00, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 705.00, QUAVORED INC SOFTWARE 1,500.00, RAMKOTA INN-PIERRE HOTEL 105.00, RCC STAFFING SOLUTION USA CORP LEGAL FEE 5,000.00, RUNNINGS SUPPLIES 119.49, SAVVAS LEARNING COMPANY WORKBOOKS 710.64, SCHOOL LUNCH FUND SUPPLIES 467.99, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 173.07, STAPLES SUPPLIES 324.03, STATE LINE DESIGNS SUPPLIES 135.00, TEACHER SYNERGY SUPPLIES 1.50, THOMPSON, ANGIE REIMBURSE FUEL 34.21, TLC FABRICATION CARE/UPKP BLDG-LABOR 367.20, TLC STORAGE SUMMER BUS STORAGE 585.00, TOWN OF BISON WATER/SEWER/GARBAGE 264.29, VANDERPOOL, BRIDGET REIMBURSE SUPPLIES 208.50, WEST MUSIC SUPPLIES 100.89, WEST RIVER COOP TEL TELEPHONE 481.63

Total General Fund: 38,898.92

ADVANCED BUSINESS METHODS COPIER LEASE 591.02, CENTRAL RESTAURANT EQUIPMENT 916.62, CITY AIR MECHANICAL, PLUMBING 8,875.00, CURRENT CONNECTION COMPUTERS 4,900.00, EVERGREEN OFFICE PRODUCTS SOFTWARE 2,699.85, GOODHEART-WILCOX PUBLISHER TEXTBOOKS 10,984.34, IMPREST ACCOUNT SPOTLIGHT 350.00, RIDDELL ALL AMERICAN SPORTS CORP RECERTIFICATION OF HELMETS 3,115.68, RUNNINGS TOOLS 619.97, SAVVAS LEARNING COMPANY TEXTBOOKS 5,776.20, TLC FABRICATION REPAIRS 1,731.94

Total Capital Outlay Fund: 40,650.62

BRIXEY, JULIA REIMBURSE MILEAGE 122.12

Total Special Education Fund: 122.12

BISON FOOD MARKET FOOD 910.95, DACOTAH BANK CREDIT CARD SUPPLIES 281.82, IMPREST ACCOUNT FOOD 285.25, LEMER, SARAH MEALS REIMBURSE 102.00, LEMMON IGA FOOD 46.55, SYSCO FOOD SERVICES OF ND FOOD 3,313.04, UTTER, VIRGINIA REIMBURSE SUPPLIES 103.12, VEAL, REBEKAH FOOD 68.25

Total School Lunch Fund: 5,110.98

AAKERS, JEAN LUNCH FRESH FRUIT 285.25, BARNES, WILLARD FB OFFICIAL 140.00, BECKMAN, JAREN FB OFFICIAL 140.00, BECKMAN, JENNY VB OFFICIAL 180.40, CLARK, GARRETT FB OFFICIAL 40.00, DERSCHAN, ADAM VB OFFICIAL 130.00, DERSCHAN, SHYLA VB OFFICIAL 201.80, FAITH SCHOOL CC ENTRY FEE 40.00, HETTINGER SCHOOL DISTRICT SPOTLIGHT 350.00, HULM, TODD FB OFFICIAL 140.00, LAZY SPURR INSERVICE LUNCH 62.97, MOBRIDGE POLLOCK SCHOOL CC ENTRY FEE 30.00, PETTY CASH POSTAGE 459.52, PIEKKOLA, JO

VB OFFICIAL 215.08, SANDER, ERIC FB OFFICIAL 100.00, SD DEPARTMENT OF CRIMINAL INVE FINGERPRINTS 216.25

Total Imprest Fund: 2,731.27

CARMICHAEL, JULIA REIMBURSE 83.33, COCA COLA BOTTLING CO CONCESSION SUPPLIES 441.20, DACOTAH BANK CREDIT CARD HOTEL FCCLA NATIONALS 2,764.08, DAKOTAMART CONCESSION SUPPLIES 22.30, GRAPHIC ATTIC LLC VOLLEYBAL CAMP SHIRTS 569.40, HUDL 1/2 HUDL SUBSCRIPTION 674.50, KOPREN, ZOEY REIMBURSE 83.34, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 1,879.30, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 516.00, PETTY CASH CONCESSION CASH 670.00, SEIM, PAISLEY REIMBURSE 83.33

Total Trust and Agency Fund: 7,786.78

Elem-\$28,510.35; Junior High-\$5,070.16; High School-\$15,484.21; Title I-\$4,132.88; Guidance-\$4,543.74; Title II-\$5,000.00, Library-\$2,700.37; Tech-\$2,557.58, Superintendent-\$8,333.33; Secretarial-\$4,065.88; Fiscal-\$3,333.33; Custodial-\$8,583.53; Co-curricular- \$1,209.09; Sped-4,418.53; School Lunch-\$1,167.70

Total Payroll for August - \$99,110.68

CONFLICT DISCLOSURE

None

CONTRACT APPROVALS

39. Motion by Kopren second by Besler to approve the following contracts for the 2023-2024 school year. **Motion carried.**

Janice Acosta \$50,250.00 (amended per negotiated agreement)
Bridget Vanderpool \$1,959.08 Student Council (prior approval was ½)
Bristol Palmer \$1,520.59 Yearbook
Bristol Palmer \$928.86 Prom Advisor
Nestle Sibag \$1,959.08 FCCLA Advisor
Bridget Vanderpool \$1,095.06 Elementary Girls Basketball Coach

BUILDING UPDATE

Shipley reported that plumbers were here and installed the washer and dryer hookup and new waterlines in the superintendent house. Brandon Schmitt will be coming back to fix the drywall and ceiling tiles and other odds and ends. Carpet will be installed on September 20th in the basement.

Grand Electric fixed the outside lighting. Another issue was discovered with emergency lighting and Grand Electric is working on a solution.

Old elementary building was discussed.

SURPLUS PROPERTY

Thompson presented a listing of items for surplus.

40. Motion by Veal second by Keller to approve the list presented. **Motion carried.**

Resolution #2024-3

IN AS MUCH AS, the following items listed below is deemed no longer necessary or suitable for school use and will be disposed of.

Computer Desk
Monitor
Epson Scanner
(3) Desktop Computers
(25) Laptops

TAX LEVY APPROVAL

Thompson presented the board with the final changes to the proposed budget. Discussion followed.

Final Budget is attached under Attachment B and made a part of these minutes.

41. Motion by Kopren second by Veal to approve the board resolution 2024-4 as follows:

Let it be resolved that the School Board of the Bison School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2023 through June 30, 2024. The adopted Annual budget levy requests are as follows:

General Fund - Maximum plus opt out of \$200,000
Capital Outlay Fund - \$490,560/Maximum plus growth plus opt out of \$200,000
Special Education Fund - \$150,000

ASBSD DELEGATE

42. Motion by Veal second by Keller to appoint Kopren as the ASBSD delegate assembly. **Motion carried.**

NWAS REPORT

Chris Veal gave an update.

BUSINESS MANAGER REPORT

Auditors were here August 28th & 29th. Thompson informed the board of the findings that will appear on the report and they will be published once the audit report is completed.

Thompson asked if board members were interested in attending the Wednesday with Wermedel in Timber Lake on November 8th.

We have 10-15 kids eating breakfast every morning. The lunch program has also received numerous fresh produce donations. If anyone is interested in donating beef, please contact Virginia at the school.

We have received \$2,000 donations for the gym sound system.

SUPERINTENDENT REPORT

96% attendance rate for August
Current enrollment - 136
District Wide Test Scores
English 42% state average 50%
Math 28% state average 43%
Science 33% state average 43%
Implementing a Stop Drop and Read program school wide

EXECUTIVE SESSION

43. Motion by Kopren second by Keller to enter into executive session to discuss legal issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:30 pm and back in regular session at 8:41 pm.

44. Motion by Veal second by Besler to adjourn the meeting at 8:42 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 08-01-2023	(\$307.60)	\$5,783.86	\$5,725.49	\$0.00	(\$6,450.27)	\$4,704.57	\$65,403.99
Invested In Securities	\$364,897.08	\$189,483.43	\$355,571.45	\$287,888.44	\$0.00	\$0.00	\$0.00
June 2023 Interest Audt Adj	\$1,467.79	\$244.63	\$511.50				
Reclassify August Expenses	\$7,580.37	(\$7,580.37)					
Receipts:							
Local Sources:							
Taxes	\$537.16	\$244.08	\$75.39				
Interest	\$3,243.01	\$985.81	\$1,575.65				
Food Service					\$2,225.00		
Other	\$71,406.96	\$1,000.00				\$295.43	\$2,727.46
State Sources:							
Unrestricted grants-in-aid	\$48,504.63						
Federal Sources:							
Grants-in-Aid	\$71,092.96	\$100,557.00			\$6,974.85		
Total Receipts	\$203,832.88	\$95,451.15	\$2,162.54	\$0.00	\$9,199.85	\$295.43	\$2,727.46
Total Disbursements	\$161,913.10	\$45,219.62	\$8,427.16	\$0.00	\$2,634.25	\$2,731.27	\$7,786.78
Cash on Hand 08-31-2023	\$17,420.65	\$3,983.87	\$8,298.33	\$0.00	\$115.33	\$2,268.73	\$60,344.67
Invested In Securities	\$389,088.61	\$241,514.95	\$346,733.99	\$287,888.44	\$0.00	\$0.00	\$0.00
Oscar Smith Scholarship Fund							
Cash on Hand 08-01-2023	\$128.52						
Invested in Securities	\$306,497.31						
June 2023 Interest Audt Adj	\$5,566.47						
Interest Income	\$2,474.50						
Cash on Hand 08-31-2023	\$128.52						
Invested in Securities	\$314,538.28						

Attachment B

	General Fund	Capital Outlay Fund	Special Education Fund	Impact Aid Fund	School Lunch Fund
Appropriations:					
1000 Instruction:					
1110 Elementary	498,925	13,650			
1120 Junior High	172,200	16,459			
1130 High School	362,490	36,558			
1200 Special Programs					
1220 Programs for Special Ed			167,500		
1270 Title I	76,789	4,200			
2000 Support Services:					
2100 Support Services-Pupils					
2120 Guidance	68,750				
2130 Health Services	600				
2140 Psychological			6,000		
2150 Speech Pathology			5,000		
2170 Student Therapy			19,000		
2200 Support Services-Staff					
2210 Improvement of Instruction	27,297				
2220 Educational Media	65,750	1,000			
2300 Support Services-General					
2310 Board of Education	81,600				
2320 Executive Administration	146,970	1,300			
2400 Support Services-School Admin					
2410 Principal	62,150				
2440 Title I Program Admin	1,800				
2490 Medicaid Fee	300				
2500 Support Services-Business					
2520 Fiscal Services	60,650				
2530 Facilities Acquisition and Construction		22,000			
2540 Operation and Maintenance	256,985	98,000			
2550 Pupil Transportation	72,300	79,394			
2560 Food Services	5,000	1,000			116,000
2700 Support Services-Special Ed					
2710 Administrative Costs			30,350		
5000 Debt Service		208,000			
6000 Cocurricular Activities					
6100 Male Cocurricular Activities	28,200	3,200			
6200 Female Cocurricular Activities	33,800	5,000			
6500 Transportation	28,800				
6900 Combined Cocurricular Activities	65,400	5,000			
7000 Contingencies	20,000				
8000 Other Uses					
8100 Transfers	9,000	175,000		15,000	
TOTAL APPROPRIATIONS AND TRANSFERS	\$ 2,145,756	\$ 669,761	\$ 227,850	\$ 15,000	\$ 116,000

MEANS OF FINANCE

ACTUAL AND ESTIMATE REVENUE:

Estimated Fund Balance, June 30, 2023

Assigned to Finance Budget	221,235	(26,922)	65,850
1000 Revenue from Local Sources			
1110 Ad Valorem Taxes	735,000	590,000	150,000
1120 Prior Year's Taxes			

1130 Tax Deed Revenue				
1140 Gross Receipts Taxes	90,000			
1190 Penalties and Interest	2,000			
1500 Earnings on Investments/Deposits				
1510 Investment Earnings	15,000	10,000	12,000	
1600 Food Service				
1610 Sales to Pupils				55,000
1620 Sales to Adults				3,000
1630 Milk Sales				3,000
1660 Other Sales				6,000
1700 Cocurricular Activities				
1710 Admissions	8,000			
1790 Other				
1900 Other Revenue from Local Sources				
1920 Contributions and Donations	2,000			
1970 Medicaid	2,000			
1990 Other	12,260			
2000 Revenue from Intermediate Sources				
2100 County Sources				
2110 County Apportionment	10,000			
3000 Revenue from State Sources				
3100 Grants-in Aid				
3110 Unrestricted Grants	677,000			
4000 Revenue from Federal Sources				
4100 Grants-In Aid	11,000		15,000	
4150 Restricted Grants	125,261	96,683		
4200 Revenue in Lieu of Taxes	60,000			
4800 Food Service Assistance				40,000
5000 Other Sources				
5110 Transfers In	175,000			9,000
TOTAL MEANS OF FINANCE	\$ 2,145,756	\$ 669,761	\$ 227,850	\$ 15,000
				\$ 116,000