

**BISON SCHOOL DISTRICT 52-1
BOARD OF EDUCATION MEETING**

DATE: January 8, 2024 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room
MEMBERS PRESENT: Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Shipley, Business Manager Thompson, Myron Lemer, Sarah Lemer, Arlis Seim, Bev Kopren, Kalin Chapman

CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

70. Motion by Veal second by Besler to approve the consent agenda with the following addition: 16A SD High School Coaches Association; the minutes of the December 11th regular meeting and the financial reports. A copy of the December 2023 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

PUBLIC FORUM

None

APPROVAL OF CLAIMS

71. Motion by Veal second by Kopren to approve the claims listed below. **Motion carried.**

ACOSTA, CODY MILEAGE 2,647.92, ADMINPARTNERS ANNUAL FEE 100.00, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 27.87, ANDERSON, GRETA OFFICIAL 120.00, ARCHIBALD, MARLA MILEAGE 410.04, BESLER, BRAD MILEAGE 220.32, BISON COURIER PUBLISHING/ADVERTISING 181.65, BISON FOOD MARKET FACS FOOD SUPPLIES 179.75, BISON GRAIN CO. FUEL/LABOR 2,242.56, BISON IMPLEMENT CUSTODIAL SUPPLIES 129.72, BRIXEY, JULIA OFFICIAL 190.00, BURKHALTER, BRAD OFFICIAL 120.00, CHAPMAN, KALIN SUPPLIES 35.99, CHS, INC PROPANE 1,662.15, CLARK, LINDSEY OFFICIAL 120.00, CNA SURETY BOND 100.00, COLLINS, HEIDI OFFICIAL 40.00, DACOTAH BANK - BISON SAFE DEPOSIT BOX FEE 30.00, DACOTAH BANK CREDIT CARD SUPPLIES/FUEL \$267.01, FRIED, GREG OFFICIAL 90.00, G & O PAPER CUSTODIAL SUPPLIES 848.10, GRAND ELECTRIC UTILITIES 2,798.00, HEPPEL-GIFFORD, JAMIE OFFICIAL 60.00, HOLMES, KAMDEN OFFICIAL 90.00, HOLMES, KERRY OFFICIAL 45.00, HOSTUTTLER, HANNA MILEAGE 1,640.16, HOUSE OF GLASS REPAIRS 691.02, IMPREST ACCOUNT REIMURSE 2,727.60, JOHNSON, JEFFREY OFFICIAL 120.00, KELLER, ALBERT MILEAGE 235.62, KELLER, BRIDGET MILEAGE 428.40, KOPREN, ARLA MILEAGE 126.48, KOPREN, HEIDI MILEAGE 265.20, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 215.00, NELSON, GAVIN OFFICIAL 110.00, NORTHWEST RANCH AND FARM SUPPLY CUSTODIAL SUPPLIES 119.97, PALMER, BRISTOL REIMURSE TEXTBOOKS 116.34, RESP PATHWAYS TRAINING 4,042.05, RYEN, CHRISTI MEALS/MILEAGE 600.44, SCHECHER, BROOKE MILEAGE 554.88, SERVALL UNIFORMS & LINEN SUPPLY CUSTODIAL SUPPLIES 64.51, SHIPLEY, SANDRA OFFICIAL 80.00, SIMONS, MISTY OFFICIAL 155.00, STAPLES OFFICE SUPPLIES 772.27, THOMPSON, ABIGAYLE OFFICIAL 90.00, THOMPSON, ANGIE OFFICIAL 100.00, TLC FABRICATION LABOR 856.80, TOWN OF BISON WATER/SEWER/GARBAGE 247.94, TURBIVILLE PHOTOGRAPHY SUPPLIES 15.00, VANDERPOOL, BRIDGET MILEAGE 554.88, VEAL, CHRIS MILEAGE 300.39, VEAL, RYLEE OFFICIAL 30.00, WEST RIVER COOP TELEPHONE 475.75

Total General Fund: 28,491.78

ADVANCED BUSINESS METHODS COPIER LEASE 591.02, BLACK HILLS OVERHEAD DOORS GARAGE DOOR OPENER 3,508.00, DACOTAH BANK - BISON LOAN PAYMENT 103,326.97, PROMAXIMA MANUFACTURING, LLC ADJUSTABLE WEIGHT BENCHES 1,625.00

Total Capital Outlay Fund: 109,050.99

HANDS ON HEALTH PHYSICAL THERAPY 3,638.12, IMPREST ACCOUNT POSTAGE 4.23, NORTHWEST AREA SCHOOLS SPED BASE ASSESSMENT 10,393.00, RAPID CITY DYSLEXIA CARE SPEC ED OTHER PROFESSIONAL SERVICES 94.00

Total Special Education Fund: 14,129.35

BISON FOOD MARKET FOOD PURCHASES 259.93, DACOTAH BANK CREDIT CARD SUPPLIES 400.39, SYSCO FOOD SERVICES OF ND FOOD PURCHASES 1,286.33

Total School Lunch Fund: 1,946.65

BAKKEN, DEJON OFFICIAL 547.70, BAUMGARTEN, CHAD OFFICIAL 470.00, FAITH LIL HORNS ELEM BB ENTRY FEE 50.00, KAY, KIRSTIE WEIGHT ROOM DEPOSIT REFUND 50.00, NELSON, BREANN WEIGHT ROOM DEPOSIT REFUND 50.00, NELSON, GAVIN BBB OFFICIAL 90.00, PETTY CASH POSTAGE 72.00, REAUSAW, BRENT OFFICIAL 253.52, RILEY, SCOTT OFFICIAL 90.00, SD ASS'N OF AG EDUCATORS CONFERENCE FEE 65.00, SD DEPARTMENT OF CRIMINAL INVE FINGERPRINTS 43.25, SIMONS, BRENT OFFICIAL 90.00, USES ARROW, MYRON OFFICIAL 245.36, WAGENDORF, JOHN OFFICIAL 470.00, WUERTZER, ROYCE OFFICIAL 145.00

Total Imprest Fund: 2,731.83

BESLER, WILL REFUND FOR WREATH 45.00, CARMICHAEL, JULIA EVENT STIPEND 50.00, CFA FUNDRAISING POPCORN & COFFEE 4,173.60, COCA COLA BOTTLING CO POP 880.82, DACOTAH BANK - BISON DECEMBER BANK CHARGES 22.20, DACOTAH BANK CREDIT CARD CONCESSION SUPPLIES 61.98, GRAND RIVER GIFTS BOYS WARMUPS 400.00, KOPREN, ZOEY EVENT STIPEND 50.00, LAZY SPURR CHRISTMAS PRIZES 27.06, MINNTEX FRUIT FRUIT 14,083.86, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 197.72, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 618.00, RYEN, CHRISTI REIMBURSE CHECK WROTE TO DIAMOND S MEATS 1,040.00, SEIM, PAISLEY EVENT STIPEND 50.00, SOPHOMORES CHRISTMAS PRIZES 132.50, TNT STEAKS & BURGERS LLC CHRISTMAS PRIZES 100.00, UNIVERSAL ATHLETIC, LLC WARMUPS 477.00

Total Custodial: 22,409.74

Elem-\$38,491.55; Junior High-\$11,530.10; High School-\$21,266.37; Title I-\$4,264.81; Guidance-\$4,699.27; Library-\$2,749.84; Tech-\$1,498.78, Board-\$2,000.00; Superintendent-\$8,333.33; Secretarial-\$3,259.91; Fiscal-\$3,333.33; Custodial-\$6,340.84; Bus Route \$3,150.00; Co-curricular-\$5,116.62; Sped-Instruction \$10,875.18; Sped Admin \$416.67; School Lunch-\$5,005.06

Total Payroll for December - \$128,331.66

CONFLICT DISCLOSURE

None

EXECUTIVE SESSION - PERSONNEL

72. Motion by Veal second by Keller to enter into executive session to personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 7:05 pm and back in regular session at 7:40 pm.

RESIGNATION

73. Motion by Kopren second by Keller to approve the resignation from Elizabeth Loughlin effective December 21, 2023. **Motion carried.**

APPROVE CONTRACT

74. Motion by Veal second by Keller to approve the contract of Sean Sweet as Junior High Boys Basketball coach in the amount of \$1,142.67 for the 2023-2024 school year. **Motion carried.**

BUILDING UPDATE

Dr. Shipley gave an update on the building issues.

Superintendent house two wall heaters need to be fixed or replaced. Grand Electric has been contacted.

Garage door openers were installed in the bus barn.

GYM MEMBERSHIP

Dr. Shipley presented a use of gym waiver and release. This will allow families to purchase a membership to be able to access the gym. Discussion followed.

It was decided that the membership fee would allow access to the gym and weight room. An adult must be present to supervise their children if they are under the age of 18. The cost will be \$100 annually to be paid in January and a \$50 deposit is required for the key fob that would be refunded when the key fob is returned. No one is allowed to use the gym during school hours, and student athletes and coaches have priority for use.

There will continue to be open gym opportunities for students that do not have a gym membership.

75. Motion by Besler second by Veal to adopt the Use of School Gym and Weight Room Waiver and Release with the changes discussed. **Motion carried.**

DATE FOR BOARD RETREAT

Board retreat will be on January 31st, 2024 at 5:30 pm.

FEBRUARY BOARD MEETING DATE

Due to a basketball game on February 12th, it was requested to move the February meeting date.

76. Motion by Veal second by Kopren to move the meeting to February 7th, 2024 at 7:00pm. **Motion carried.**

SET SCHOOL BOARD ELECTION DATE & TIME

Thompson reported that there is one three-year term open this year, position currently held by Arla Kopren.

77. Motion by Keller second by Besler to set the annual school election on April 9th, 2024 to be held in conjunction with the city election; polls to be open from 7:00am to 7:00pm; polling places to be in Prairie City and Bison; election workers to be designated at a later meeting. **Motion carried.**

IMPREST ACCOUNT - FOOD SERVICE

Thompson requested adding \$500 to the imprest account for the food service fund.

78. Motion by Kopren second by Veal to approve the addition of \$500 to the imprest account for food service fund. **Motion carried.**

NWAS REPORT

No monthly report by Veal.

Veal did report that NWAS is planning another joint meeting to discuss the future of the organization.

BUSINESS MANAGER REPORT

Thompson updated the board on the investments at SDFIT. She reported that the following interest rates on accounts: Money Market 5%, Investments 5.3% to 5.5%, and Oscar Smith Investments 5.4%.

SD HIGH SCHOOL COACHES ASSOCIATION

Thompson presented a document from Laura Holmes, Athletic Director, explaining the SD High School Coaches Association member benefits. Holmes is requesting that the school pay for head coaches to be a member of the association.

79. Motion by Veal second by Keller to approve paying the membership with district funds. **Motion carried.**

SUPERINTENDENT REPORT

94% overall attendance rate for December
95% overall attendance for First Semester
Head Start Town Hall meeting on January 16th at the School - Stadler and Kopren will attend
Upcoming student activities - American Legion Oratorical Speech Contest, National History Day, and Music Festival
\$5,000 SEPA Science Club Award
2025 Impact Aid application filed

EXECUTIVE SESSION

80. Motion by Veal second by Kopren to enter into executive session to discuss legal and personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:30 pm and back in regular session at 8:53 pm.

81. Motion by Keller second by Veal to reimburse Nathaniel Lamoreno \$2,000 for moving expenses. **Motion carried.**

82. Motion by Besler second by Kopren to adjourn the meeting at 8:56 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 12-01-2023	\$17,679.34	\$1,767.38	\$5,654.68	\$0.00	(\$3,443.28)	\$4,167.65	\$81,114.78
Invested In Securities	\$402,077.36	\$348,572.89	\$364,546.53	\$306,164.44	\$0.00	\$0.00	\$0.00
Adjustment	(\$106.75)		\$106.75				
Receipts:							
Local Sources:							
Taxes	\$69,125.19	\$44,165.57	\$13,823.21				
Interest	\$2,807.06	\$1,326.31	\$1,539.48				
Food Service					\$5,198.20		
Other	\$1,702.02		\$98.51			\$832.35	\$24,330.84
Intermediate Sources:							
County Apportionment	\$3,501.21						
State Sources:							
Unrestricted grants-in-aid	\$41,504.00						
Federal Sources:							
Grants-in-Aid	\$487.33				\$7,728.60		
Total Receipts	\$119,126.81	\$45,491.88	\$15,461.20	\$0.00	\$12,926.80	\$832.35	\$24,330.84
Total Disbursements	\$153,793.79	\$1,389.55	\$13,900.90	\$0.00	\$8,692.55	\$2,731.83	\$22,409.74
Cash on Hand 12-31-2023	\$5,855.37	\$377.83	\$4,753.78	\$0.00	\$790.97	\$2,268.17	\$83,035.88
Invested In Securities	\$379,127.60	\$394,064.77	\$367,114.48	\$306,164.44	\$0.00	\$0.00	\$0.00
Oscar Smith Scholarship Fund							
Cash on Hand 12-01-2023	\$128.52						
Invested in Securities	\$318,857.62						
Interest Income	\$1,485.00						
Cash on Hand 12-31-2023	\$128.52						
Invested in Securities	\$320,342.62						