

**BISON SCHOOL DISTRICT 52-1
BOARD OF EDUCATION MEETING**

DATE: March 13, 2024 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room **MEMBERS PRESENT:** Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** Besler **OFFICERS AND OTHERS PRESENT:** Superintendent Shipley, Business Manager Thompson, Myron Lemer, Arlis Seim, Jeffrey Johnson, Christy Kolb, Joyce Waddell, Laura Holmes, Bev Kopren

CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

099. Motion by Kopren second by Veal to approve the consent agenda; the minutes of the February 7th regular meeting, February 19th special meeting and the financial reports. A copy of the February 2024 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

PUBLIC FORUM

None

APPROVAL OF CLAIMS

100. Motion by Veal second by Kopren to approve the claims listed below. **Motion carried.**

ACOSTA, JANICE MEAL REIMBURSE 20.00, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 238.88, BISON COURIER PUBLISHING/ADVERTISING 226.68, BISON FOOD MARKET SUPPLIES 504.80, BISON GRAIN CO. VEHICLE FUEL/LABOR 2,186.65, BISON IMPLEMENT SUPPLIES/REPAIRS 628.39, BURKHALTER, JON WEIGHT ROOM REFUND 50.00, CAROLINA BIOLOGICAL SUPPLY COMPANY SEPA SUPPLIES 2,167.64, CHRISTOFFERSON, HOPE ARTIST 500.00, CHS, INC PROPANE 3,524.14, COLLINS, SHANE WEIGHT ROOM DEPOSIT REFUND 50.00, COSTELLO, ALISA MEAL REIMBURSE 20.00, DACOTAH BANK CREDIT CARD FUEL/SUPPLIE 1,421.75, GRAINGER CUSTODIAL SUPPLIES 71.00, GRAND ELECTRIC ELECTRICITY 2,935.00, HILLYARD/SIOUX FALLS CUSTODIAL SUPPLIES 726.97, IMPREST ACCOUNT IMPREST REIMBURSE 2,657.00, J W PEPPER & SON INC. SUPPLIES 48.20, KAMMERER, JULIE MILEAGE REIMBURSE 86.86, KOLB, CHRISTY MILEAGE & MEALS 124.94, LAMORENO, NATHANIEL MEAL REIMBURSE 20.00, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 887.50, MCLEODS OFFICE SUPPLY ELECTION SUPPLIES 92.44, NORTHERN STATE UNIVERSITY DISTANCE LEARNING FEES 47.94, SASD CONFERENCE FEE 180.00, SCHOOL LUNCH FUND INSERVICE LUNCH 103.05, SDASBO CONFERENCE FEE 100.00, SERVALL UNIFORMS & LINEN SUPPLY CUSTODIAL SUPPLIES 258.04, SHIPLEY, GEORGE REIMBURSE FOR GAS 30.02, SHIPLEY, SANDRA MEAL REIMBURSE 20.00, TEACHER SYNERGY SUPPLIES 46.90, TLC FABRICATION CARE/UPKP BLDG-LABOR 408.00, TOWN OF BISON UTILITIES 305.10, TRINITY ELECTRICAL WORKS REPAIRS 2,061.09, WEST RIVER COOP TEL TELEPHONE 469.14

OFFICIAL FEES:

AAKER, BRITTNEE 55.00, AAKER, CONNIE 40.00, ACOSTA, JANICE 27.50, BESLER, WILL 200.00, BRIXEY, HEATHER 200.00, BRIXEY, JAMES 10.00, BRIXEY, JULIA 650.00, CHAPMAN, KALIN 68.75, CLARK, LINDSEY 90.00, COLLINS, GRACEE 130.00, COLLINS, HEIDI 80.00, COLLINS, TRACY 80.00, FRIED, GREG 130.00, HAFNER, KATHY 27.50, HEPPEP-GIFFORD, JAMIE 30.00, HOLMES, KERRY 675.00, HOLMES, LAURA 20.00, JOHNSON, COLETTE 27.50, KOPREN, BEV 40.00, KOPREN, HEIDI 68.75, LAMORENO, NATHANIEL 190.00, LAU, NICOLE 110.00, PALMER, BRISTOL 240.00, RYEN, CHRISTI 20.00, SHIPLEY, SANDRA 195.00, SIBAG, NESTLE 55.00, SIMONS, BRENT 180.00, SIMONS, MISTY 700.00, SWEET, DANIELLE 150.00, THOMPSON, ANGIE 40.00, UTTER, VIRGINIA 137.50, VANDERPOOL, BRIDGET 110.00

Total General Fund: 27,995.62

ADVANCED BUSINESS METHODS COPIER LEASE 591.02, PERMA BOUND BOOKS 87.30

Total Capital Outlay Fund: 678.32

BEST WESTERN RAMKOTA SIOUX FALLS HOTEL 150.00, BRIXEY, JULIA REIMBURSEMEALS 74.00, HANDS ON HEALTH PT THERAPY 1,478.85, RAPID CITY DYSLEXIA CARE SPEC ED OTHER PROFESSIONAL SERVICES 263.20

Total Special Education Fund: 1,966.05

BISON FOOD MARKET FOOD 300.57, DACOTAH BANK CREDIT CARD SUPPLIES 81.10, HAFNER, KATHY REIMBURSE FOOD 36.26, IMPREST ACCOUNT IMPREST REIMBURSE 495.87, SNA DEPOSITORY DUES AND FEES 154.00, SYSCO FOOD SERVICES OF ND FOOD/SUPPLIES 3,960.51, UTTER, VIRGINIA MILEAGE & MEALS 181.16, VEAL, REBEKAH FOOD 87.75

Total School Lunch Fund: 5,297.22

ALBERTSON, TODD OFFICIAL 172.16, BAKKEN, DEJON OFFICIAL 376.80, BAUMGARTEN, CHAD OFFICIAL 180.00, BISON FOOD MARKET FOOD/SUPPLIES 898.59, ERICKSON, RON OFFICIAL 172.16, HARDING COUNTY SCHOOL GBB REGIONAL LOSS 405.88, HENWOOD, JEREMY OFFICIAL 255.56, PERKINS COUNTY FINANCE OFFICE VECHICLE TITLE & REGISTRATION, 26.70, REAUSAW, BRENT OFFICIAL 253.52, REEDE, SCOTT OFFICIAL 145.00, SD DEPARTMENT OF CRIMINAL INVE FINGERPRINTS 86.50, WAGENDORF, JOHN OFFICIAL 180.00

Total Imprest Fund: 3,152.87

AMAZON SUPPLIES 357.79, BISON FOOD MARKET SUPPLIES 131.87, BISON SCHOOL DISTRICT BOOKS 315.71, COCA COLA BOTTLING CO SUPPLIES 581.00, DISTRICT V FFA CHAPTER DUES 75.00, HARDING COUNTY SCHOOL GATE RECEIPTS 1,326.00, HULM, COURTNEY SUPPLIES 46.08, JOSTEN'S CAPS & GOWNS 382.65, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 648.00, PETTY CASH STARTING CASH BOOK FAIR 338.00, SCHOLASTIC BOOK FAIRS BOOK FAIR SALES 2,312.89, STATE LINE DESIGNS REGION T-SHIRTS 223.02, TNT STEAKS & BURGERS LLC GIFT CARD FOR PRIZES 30.00, UNIVERSAL ATHLETIC, LLC TRAVEL GEAR 2,639.00

Total Custodial: 9,407.01

Elem-\$33,748.04; Junior High-\$11,600.49; High School-\$20,952.90; Title I-\$4,264.81; Guidance-\$4,699.27; Title II-\$3,506.75; Library-\$2,749.84; Tech-\$1,148.78, Superintendent-\$8,333.33; Secretarial-\$3,809.00; Fiscal-\$3,333.33; Custodial-\$7,770.97; Bus Route \$2,940.00; Co-curricular-\$14,152.82; Sped-Instruction \$9,756.78; Sped Admin \$416.67; School Lunch-\$3,370.79

Total Payroll for February - \$136,554.57

CONFLICT DISCLOSURE

None

SOUTH BUS ROUTE

Myron Lemer was present to discuss the possibility of running a south bus route. Discussion followed. A committee of Dr. Shipley, Chris Veal and Myron Lemer was formed to research the number of kids, costs, and possible route.

GOLF MARKER

Laura Holmes and Jeffrey Johnson informed the board that other schools are paying a golf marker \$100 per day for the regional and state golf meets.

101. Motion by Kopren second by Keller to approve payment of \$100 per day for a golf marker for the regional and state golf meets. **Motion carried.**

CONTRACT APPROVALS

102. Motion by Veal second by Keller to approve the following coaching contracts: Janice Acosta-SEPA Science Club Advisor-\$293.29, Julia Brixey-Academic Olympics Advisor-\$396.06, Brad Burkhalter-Head Track Coach-\$3,116.62; Alisa Costello-SEPA Science Club Advisor-\$586.59, Jeffrey Johnson-Head Golf Coach-\$3,116.62; Nathaniel Lamoreno-SEPA Science Club Advisor-\$293.29; Sandra Shipley-SEPA Science Club Advisor-\$586.59, Sean Sweet-Assistant Track Coach-\$2,190.12; Angela Thompson-Quiz Bowl Advisor-\$396.06 for the 2023-2024 school year.

103. Motion by Keller second by Kopren to approve the contract of Angela Thompson as Business Manager in the amount of \$45,000.00 for the 2024-2025 school year. **Motion carried.**

RESIGNATION

104. Motion by Kopren second by Veal to accept the resignation of Dr. George Shipley as head girls' basketball coach. **Motion carried.**

105. Motion by Veal second by Keller to accept the resignation of Brad Besler as school board member effective immediately. **Motion carried.**

106. Motion by Veal second by Kopren to enter into executive session to discuss personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 7:27 pm and back in regular session at 7:31 pm.

Brad Besler's term ends June 30, 2025.

107. Motion by Keller second by Kopren to appoint Will Besler to fill the open school board position for the remainder of the term. **Motion carried.**

BUILDING UPDATE

City Air Mechanical will be coming to repair a sink in the FACS room, fix a disposal and drain in the kitchen and look at Boiler #3.

House of Glass will be coming to repair some doors and locks.

Battery backup installed for the cameras and door locks.

Update on the hail damage on the old elementary roof.

SCHOOL BOARD ELECTION UPDATE

Thompson informed the board that there will be a school board election on April 9th. There are two candidates running for one open position.

Names were drawn for position on the ballot. Arla Kopren will be listed first and Myron Lemer second.

The Town of Bison will also be having an election and we will combine the Bison polling location with them and share expenses.

108. Motion by Veal second by Keller to appoint election workers; Helen Aaker, Penny Lemburg, Joyce Auklund, Marilyn Carr, Roxie Seaman, and Lois Eggebo and to pay them minimum wage. **Motion carried.**

LEGISLATIVE UPDATE

Several bills were discussed that could impact the School District.

BOARD OF EQUALIZATION REPRESENTATIVE

Board of equalization meeting date is March 21st at Bison Town Hall at 5:00pm.

109. Motion by Kopren second by Veal to appoint Mike Stadler as the board of equalization representative. **Motion carried.**

MAINTENANCE OF EFFORT

Thompson informed the board that the documentation needed has been received.

110. Motion by Veal second by Keller to approve the \$9,429 payment to Northwest Area Schools to bring us into compliance for the 2022-2023 school year. **Motion carried.**

NWAS REPORT

Veal gave a report.

BUSINESS MANAGER REPORT

Thompson informed the board that we have been selected for a farm to school video. We are one of four schools selected in the state. This video will highlight how we are using the farm to school program with our lunch program.

SUPERINTENDENT REPORT

94% overall attendance rate for February
SEPA after school Science Club - March 18 thru March 28
1st and 2nd year teacher evaluations completed
Head start building - making calls to possible transfer the building to the school
Prom date moved to April 27th
Teacher in-service March 22nd - Pacing Guide Development
3 CTE Clusters - Business, Humans Services and Agriculture Food & Natural Resources
Social studies curriculum is being reviewed
Statistics curriculum review - ready to present to committee
Sports awards and banquet April 8th 5 pm - 6:30 pm
Track and Golf starting soon

EXECUTIVE SESSION

111. Motion by Veal second by Keller to enter into executive session to discuss legal and personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:43 pm and back in regular session at 10:30 pm.

112. Motion by Kopren second by Veal to adjourn the meeting at 10:31 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 2-01-2024	\$34,576.56	\$2,326.84	\$4,877.06	\$0.00	(\$1,415.21)	\$651.59	\$85,595.58
Invested In Securities	\$372,982.23	\$294,866.76	\$340,967.47	\$306,164.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$6,537.58	\$6,682.58	\$1,455.78				
Interest	\$2,273.21	\$1,088.40	\$1,347.51				
Food Service					\$6,097.35		
Other	\$2,450.35					\$4,848.41	\$7,651.82
Intermediate Sources:							
County Apportionment	\$537.51						
State Sources:							
Unrestricted grants-in-aid	\$74,291.55						
Federal Sources:							
Grants-in-Aid	\$27,377.87				\$2,377.10		
Total Receipts	\$113,468.07	\$7,770.98	\$2,803.29	\$0.00	\$8,474.45	\$4,848.41	\$7,651.82
Total Disbursements	\$168,427.98	\$30,504.78	\$13,326.95	\$0.00	\$8,528.04	\$3,152.87	\$9,407.01
Cash on Hand 2-29-2024	\$10,904.63	\$1,822.06	\$3,550.11	\$0.00	(\$1,468.80)	\$2,347.13	\$83,840.39
Invested In Securities	\$341,694.25	\$272,637.74	\$331,770.76	\$306,164.44	\$0.00	\$0.00	\$0.00
Oscar Smith Scholarship Fund							
Cash on Hand 2-01-2024	\$128.52						
Invested in Securities	\$318,752.53						
Interest Income	\$988.28						
Scholarships							
Cash on Hand 2-29-2024	\$128.52						
Invested in Securities	\$319,740.81						