

**BISON SCHOOL DISTRICT 52-1  
BOARD OF EDUCATION MEETING**

**DATE:** May 13, 2024 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room **MEMBERS PRESENT:** Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Shipley, Business Manager Thompson, Kalin Chapman, Christy Kolb, Joyce Waddell, Bev Kopren, Sandy Shipley, Laura Holmes, Arlis Seim, Julia Brixey, Jessica Drews, Janice Acosta, Kristen Miles, Nathan Lamoreno

**CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.**

**CONSENT AGENDA**

**132.** Motion by Kopren second by Veal to approve the consent agenda with the following additions: 7a Preschool Update; the minutes of the April 8<sup>th</sup> regular meeting and the financial reports. A copy of the April 2024 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

**PUBLIC FORUM**

None

**APPROVAL OF CLAIMS**

**133.** Motion by Veal second by Keller to approve the claims listed below. **Motion carried.**

AAKER, HELEN ELECTION WAGE 89.60, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 310.50, AUKLAND, JOYCE ELECTION WAGE 89.60, AWARD EMBLEM SUPPLIES 749.16, BISON COURIER PUBLISHING/ADVERTISING 329.08, BISON FOOD MARKET SUPPLIES 191.90, BISON GRAIN CO. FUEL 2,896.13, BISON IMPLEMENT REPAIRS 631.40, CAROLINA BIOLOGICAL SUPPLY COMPANY SEPA SUPPLIES 351.52, CARR, MARILYN ELECTION WAGE/TRAVEL 157.82, CHS, INC PROPANE 1,658.86, DACOTAH BANK CREDIT CARD SUPPLIES/FUEL 1,991.59, DAKOTA FEED LLC SUPPLIES 152.65, DINN BROTHERS SUPPLIES 42.30, EGGEBO, LOIS ELECTION WAGE/TRAVEL 186.36, ENGLE, KATHLEEN MENTOR SERVICES 5,537.50, FOREMAN PARTS REPAIRS 134.42, G & O PAPER SUPPLIES 369.25, GRAND ELECTRIC ELECTRICITY 2,920.00, HAUFF MID AMERICA SPORTS SUPPLIES 140.00, HERFF-JONES DIPLOMAS 193.70, HERMITAGE ART CO. INC GRADUATION PROGRAMS 31.54, HOLIDAY INN-SPEARFISH HOTEL 395.97, IMPREST ACCOUNT IMPREST REIMBURSE 1,447.63, J W PEPPER & SON INC. SUPPLIES 29.99, JONES SCHOOL SUPPLY SUPPLIES 123.81, KB JEWELERS SUPPLIES 20.00, KOLB, CHRISTY TRAVEL 206.87, LEMBURG, PENNY ELECTION WAGE 89.60, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 430.00, PECK, COREY REFUND WEIGHT ROOM DEPOIST 50.00, RYEN, CHRISTI MEALS REIMBURSE 144.00, SEAMAN, ROXIE ELECTION WAGE/TRAVEL 188.40, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 64.51, SIBAG, NESTLE REIMBURSE SUPPLIES 30.94, STAPLES SUPPLIES 431.65, SWEET, SEAN MEALS REIMBURSE 82.00, TEACHER SYNERGY SUPPLIES 55.86, THOMPSON, ANGIE REIMBURSE MEALS 48.00, TOWN OF BISON UTILITIES 305.78, WEST RIVER COOP TEL TELEPHONE 467.89

**Total General Fund: 23,767.78**

ADVANCED BUSINESS METHODS COPIER LEASE 591.02, BLACKBURN FOUNDATION REPAIR INSTALL RADON SYSTEM 3,239.80, PERKINS COUNTY FAIR BOARD BENTLEY BLDG LEASE 2,500.00, PERMA BOUND LIBRARY BOOKS 904.02

**Total Capital Outlay Fund: 7,234.84**

HANDS ON HEALTH PT/OT 1,283.35, RAPID CITY DYSLEXIA CARE SPEC ED OTHER PROFESSIONAL SERVICES 282.00

**Total Special Education Fund: 1,565.35**

BISON FOOD MARKET FOOD 611.25, CHILD & ADULT NUTRITION SERVIC FOOD 179.14, DACOTAH BANK CREDIT CARD 108.74, IMPREST ACCOUNT IMPREST REIMBURSE 414.50, SYSCO FOOD SERVICES OF ND FOOD 3,732.63, VEAL, REBEKAH FOOD 61.50

**Total School Lunch Fund: 5,107.76**

BELLE FOURCHE HIGH SCHOOL TRACK ENTRY FEE 260.00, BISON FOOD MARKET FOOD 760.69, DUPREE SCHOOL ACADEMIC OLYMPIC MEALS 59.50, ELKS GOLF COURSE GOLF ENTRY FEE 120.00, KOPREN, ARLA NHS SUPPLIES 100.44, LAKE WAGGONER GOLF COURSE GOLF ENTRY FEE 35.00, MOBRIDGE POLLOCK SCHOOL TRACK ENTRY FEE 240.00, NEWELL GOLF COURSE GOLF ENTRY FEE 60.00, PERKINS COUNTY MASTER GARDNERS GARDEN PLOT 40.00, SD DEPARTMENT OF CRIMINAL INV FINGERPRINTS 86.50, WALL SCHOOL DISTRICT TRACK ENTRY FEE 100.00

**Total Imprest Fund: 1,862.13**

AMAZON SUPPLIES 699.52, COOK, JOSH PROM SUPPLIES 100.00, DISTRICT V FFA FFA REGISTRATION FEE LEMMON 125.00, DJ C-LO ENTERTAINMENT PROM DJ 1,500.00, HAMPTON INN-BROOKINGS STATE HOTEL 3,831.00, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 490.81, NATIONAL FFA ORGANIZATION FFA JACKETS 867.00, PALMER, BRISTOL PROM SUPPLIES 155.55, PALMER, CONNER PROM SUPPLIES 36.14, PETTY CASH STARTING CASH 750.00, SD FFA ASSOCIATION STATE REGISTRATION FEES 575.00, SWEET, SEAN STATE CHAPERONE 220.00, SYSCO FOOD SERVICES OF ND FOOD PURCHASE 87.80, TNT STEAKS & BURGERS LLC PROM PRIZES 70.00

**Total Custodial: 9,507.82**

Elem-\$32,118.11; Junior High-\$14,785.33; High School-\$26,924.29; Title I-\$4,264.81; Guidance-\$4,699.27; Library-\$2,749.84; Tech-\$773.78, Superintendent-\$8,333.33; Secretarial-\$3,220.08; Fiscal-\$3,333.33; Custodial-\$6,165.49; Bus Route \$3,430.00; Co-curricular- \$3,494.79; Sped-Instruction \$9,615.45; Sped Admin \$416.67; School Lunch-\$3,575.10

**Total Payroll for March - \$127,899.67**

#### **CONFLICT DISCLOSURE**

None

#### **PRESCHOOL UPDATE**

Jessica Drews and Kristen Miles were present to discuss what the parents have been doing to keep a preschool in Bison. They are working on setting up a 501(c)(3) organization, they have contacted Bison Economic Development, Perkins County Commissioners, Perkins County Fair Board and other organizations in the area. Jessica presented a spreadsheet with information from schools in the state with under 200 enrollment with a preschool. This spreadsheet shows how they fund their programs and cost associated with their programs.

Will Besler was appointed to represent the School Board at the parent meetings.

The school district is looking into possible options for a classroom and funding options.

#### **EARLY GRADUATION REQUEST**

**134.** Motion by Kopren second by Veal to enter into executive session to discuss student issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 7:30 pm and back in regular session at 7:45 pm.

**135.** Motion by Veal second by Keller to approve the early graduation plan from Student A. **Motion carried.**

#### **SEPA PRESENTATION**

Sandy Shipley, Janice Acosta and Nathan Lamoreno gave a presentation on the SEPA March Madness for Science.

#### **SWIMMING BUS**

No changes to the contract with the Town of Bison. The school will provide the bus and driver and the town will reimburse for the driver wages plus \$2,000.

#### **BUILDING UPDATE**

Building inspections, alarm systems, sprinkler system, suppression systems for FACS room and kitchen. All need annual or five-year inspections. Dr. Shipley working on getting a contract for all inspections.

Work on air conditioning units. Quote from Trinity Electrical \$14,400 and Tessiers \$23,000. We will have Trinity Electrical complete the work.

Hail damage on the gym roof and old elementary building. The damage is not enough to reach the deductible. The expense would need to be paid by the school. No issues with leaking at this point but we will continue to monitor it.

Received a quote to replace the windows in the gym, \$1,500 approximate. Will be replaced after July 1.

Teachers are being asked to clean up old and unused items in their classrooms. Items will be surplus and disposed of.

#### CONTRACT APPROVALS

136. Motion by Veal second by Kopren to approve the contract of Alicia Pietz as Assistant Cook in the amount of \$13.00 per hour for the 2023-2024 school year. **Motion carried.**

137. Motion by Keller second by Kopren to approve the following contracts for summer 2024: Julia Brixey \$20.00 per hour summer school teacher, Gracee Collins \$200 per day Summer STEM, Alisa Costello \$200 per day Summer STEM, Sandra Shipley \$200 per day Summer STEM and Sean Sweet \$1,500 Summer Weightroom Advisor. **Veal Abstain. Motion carried.**

Thompson presented the 2024-2025 certified staff contracts addendums. All salaries will be published in July.

138. Motion by Kopren second by Besler to approve all certified contract addendums except Gracee Collins as presented for the 2024-2025 school year. **Motion carried.**

139. Motion by Keller second by Kopren to approve the contract addendum for Gracee Collins for the 2024-2025 school year. **Veal Abstain. Motion carried.**

140. Motion by Veal second by Keller to approve all non-certified contracts as presented for the 2024-2025 school year. **Motion carried.**

141. Motion by Kopren second by Besler to approve all bus driver contracts as presented for the 2024-2025 school year. **Motion carried.**

142. Motion by Kopren second by Veal to approve the contract of Lindsey Clarck as Kindergarten Teacher in the amount of \$46,125.00 for the 2024-2025 school year. **Motion carried.**

143. Motion by Veal second by Besler to approve the contract of Shiloh Louris as Network Administrator in the amount of \$40,000.00 for the 2024-2025 school year plus \$20 per hour for May and June 2024. **Motion carried.**

144. Motion by Kopren second by Veal to approve the contract of Kathleen Engle as district-wide Mentor for the 2024-2025 school year in the amount of \$5,456.70 per semester, \$250 additional responsibility and \$200 per day for summer work max 6 days. **Motion carried.**

145. Motion by Keller second by Besler to approve the contract with Hands On Health for physical therapy and occupational therapy services for the 2024-2025 school year at a rate of \$80.00 per hour. **Motion carried.**

146. Motion by Veal second by Keller to approve the quote from Cahill Bauer and Associates LLC in the amount of \$13,750 for the 2023-2024 audit. **Motion carried.**

#### ATHLETIC DIRECTOR CONTRACT

147. Motion by Kopren second by Besler to enter into executive session to discuss personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:30 pm and back in regular session at 8:45 pm.

148. Motion by Kopren second by Veal to increase the athletic director salary to \$10,320 and split the contract 70% to Laura Holmes (\$7,224.00) and 30% to Kalin Chapman (\$3,096.00) for the 2024-2025 school year. **Motion carried.**

#### SDHSSA BALLOTS

149. Motion by Veal second by Besler to vote yes on Amendment 1, SDHSAA By-Laws. **Motion Carried.**

150. Motion by Keller second by Kopren to vote for Kelly Daughters SDHSAA West River At-Large Representative. **Motion Carried.**

151. Motion by Veal second by Keller to vote for Chuck Wilson SDHSAA Native American At-Large Representative. **Motion Carried.**

#### CANVASS ELECTION

152. Motion by Veal second by Keller to approve the results of the regular school board election held on April 9, 2024 and declare Myron Lemer the winner. **Motion carried.**

	Arla Kopren	Myron Lemer	Total Votes	Total Voters		
PRECINCTS					%/Voters	TOTAL
Precinct #1/Bison	84	91	175	175	30%	590
Precinct #2/Prairie City	3	24	27	27	15%	177
Totals	87	115	202	202	26%	767

**SPECIAL EDUCATION COMPREHENSIVE PLAN**

153. Motion by Veal second by Keller to approve the 2024-2025 special education comprehensive plan as presented. **Motion carried.**

Dr. Shipley also reported that NWS may not have a early childhood employee for 2024-2025 school year. Julia Brixey is qualified for early childhood so she would take on that responsibility if needed.

**LUNCH INSPECTION**

Food service inspection was completed on April 3<sup>rd</sup>, 2024 we received a score of 89.

**PRELIMINARY BUDGET**

Thompson walked the board through the proposed budget for the upcoming school year and discussed changes that were made.

**SET BUDGET HEARING DATE**

154. Motion by Veal second by Keller to set the budget hearing date and time as July 8, 2024 at 8:00 pm. **Motion carried.**

**NWAS REPORT**

No report.

**BUSINESS MANAGER REPORT**

Thompson attended business manager conference April 23<sup>rd</sup>-25<sup>th</sup>.

Thompson requested permission to issue key fobs for the gym and weight room to employee's spouses to limit access to the school. No charge to employees for the extra fob. Request granted.

Tracy Collins will store route buses for the summer.

The goal of \$9,000 has been reached for the purchase of the weight room equipment. The new piece of equipment will be ordered.

**SUPERINTENDENT REPORT**

94% overall attendance rate for April  
 SD DOE Special Education review completed and Bison is in full compliance with the general supervision provisions of IDEA.  
 State testing results were reviewed.

**EXECUTIVE SESSION**

155. Motion by Veal second by Keller to enter into executive session to discuss legal, student and personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 10:10 pm and back in regular session at 11:08 pm.

156. Motion by Kopren second by Veal to adjourn the meeting at 11:09 pm. **Motion carried.**

---

Mike Stadler, Chairman

---

Angela Thompson, Business Manager

<b>Attachment A</b>	<b>GENERAL</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL ED</b>	<b>IMPACT AID</b>	<b>LUNCH</b>	<b>IMPREST</b>	<b>CUSTODIAL</b>
Cash on Hand 4-01-2024	\$24,477.66	\$1,143.74	\$7,322.39	\$0.00	(\$4,492.54)	\$3,807.85	\$81,795.15
Invested In Securities	\$239,765.53	\$282,259.91	\$308,090.67	\$306,164.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$88,986.65	\$75,472.56	\$16,503.56				
Interest	\$2,395.05	\$868.81	\$1,204.91				
Food Service					\$3,763.50		
Other	\$750.60	\$6.00				\$1,692.15	\$2,917.89
Intermediate Sources:							
County Apportionment	\$589.82						
State Sources:							
Unrestricted grants-in-aid	\$45,039.00						
Federal Sources:							
Grants-in-Aid	\$30,111.46				\$2,319.11		
Total Receipts	\$167,872.58	\$76,347.37	\$17,708.47	\$0.00	\$6,082.61	\$1,692.15	\$2,917.89
Total Disbursements	\$155,883.07	\$1,359.52	\$12,914.00	\$0.00	\$8,358.84	\$1,862.13	\$9,507.82
Cash on Hand 4-30-2024	\$5,863.23	\$4,790.22	\$4,408.39	\$0.00	(\$6,768.77)	\$3,637.87	\$75,205.22
Invested In Securities	\$270,369.47	\$353,601.28	\$315,799.14	\$306,164.44	\$0.00	\$0.00	\$0.00
<b>Oscar Smith Scholarship Fund</b>							
Cash on Hand 4-01-2024	\$128.52						
Invested in Securities	\$321,189.78						
Interest Income	\$1,294.51						
Scholarships							
Cash on Hand 4-30-2024	\$128.52						
Invested in Securities	\$322,484.29						