

**BISON SCHOOL DISTRICT 52-1
BOARD OF EDUCATION MEETING**

DATE: June 10, 2024 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room **MEMBERS PRESENT:** Besler, Keller, Kopren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Shipley, Business Manager Thompson, Kalin Chapman, Kathleen Engle, Arlis Seim, Kristen Miles, Kallie Kronberg, Myron Lemer

CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

157. Motion by Kopren second by Besler to approve the consent agenda with the following deletion: 3. Oath of Office; the minutes of the May 13th regular meeting and the financial reports. A copy of the May 2024 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

PUBLIC FORUM

None

APPROVAL OF CLAIMS

158. Motion by Kopren second by Besler to approve the claims listed below. **Motion carried.**

ACOSTA, CODY MILEAGE TO PARENTS 2,872.32, ADVANCED BUSINESS METHODS COPIER MAINTENANCE 190.05, AGUILERA, FRANK MILEAGE TO PARENTS 211.14, ARCHIBALD, MARLA MILEAGE TO PARENTS 416.16, BISON COURIER PUBLISHING & ADVERTISING 318.16, BISON IMPLEMENT REPAIRS 307.44, BURKHALTER, BRAD MILEAGE REIMBURSE 197.60, CHAPMAN'S ELECTRONICS REPAIRS 237.50, CHS, INC PROPANE 1,575.62, CHURCHILL, MANOLIS, FREEMAN, KLUDT & BURNS LLP LEGAL SERVICES 718.98, COMFORT SUITES-RAPID GOLF REGIONAL HOTEL 467.20, DACOTAH BANK CREDIT CARD SUPPLIES/FUEL 2,184.70, DAKOTA FEED LLC SUPPLIES/MAINTENANCE 538.35, DINN BROTHERS SUPPLIES 105.90, FAITH LUMBER CO SUPPLIES 74.98, GRAND ELECTRIC ELECTRICITY 2,878.53, HILLYARD/SIOUX FALLS SUPPLIES 1,277.94, HOSTUTLER, HANNA MILEAGE TO PARENTS 1,713.60, HOUSE OF GLASS CARE/UPKP BLDG-LABOR 934.88, IMPREST ACCOUNT IMPREST REIMBURSE 2,843.73, JOHNSON, JEFFREY GOLF MEET MEALS 230.00, KELLER, BRIDGET MILEAGE TO PARENTS 440.64, KOPREN, HEIDI MILEAGE TO PARENTS 265.20, MENARDS SUPPLIES 39.30, NASCO SUPPLIES 65.35, NORTHWEST AREA SCHOOLS FEES 345.00, PALMER, BRISTOL SUPPLIES 25.00, RUNNINGS SUPPLIES 44.98, RYEN, CHRISTI MILEAGE TO PARENTS 660.96, SCHECHER, BROOKE MILEAGE TO PARENTS 538.56, SCHOOL LUNCH FUND INSERVICE LUNCH 276.21, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 64.51, TEACHER SYNERGY SUPPLIES 6.00, TOWN OF BISON WATER/SEWER/GARBAGE 412.70, VANDERPOOL, BRIDGET MILEAGE TO PARENTS 579.36, WADELLE, JOYCE SUPPLIES 1,440.41, WEST RIVER COOP TEL TELEPHONE 479.93

Total General Fund: 25,978.89

ADVANCED BUSINESS METHODS COPIER LEASE 591.02

Total Capital Outlay Fund: 591.02

HANDS ON HEALTH PT/OT 754.05, RAPID CITY DYSLEXIA CARE SPEC ED OTHER PROFESSIONAL SERVICES 117.50

Total Special Education Fund: 871.55

DACOTAH BANK CREDIT CARD SUPPLIES 197.31, IMPREST ACCOUNT IMPREST REIMBURSE 278.00, LARSON RANCH BEEF 510.58, SYSCO FOOD SERVICES OF ND FOOD 1,005.57, UTTER, VIRGINIA SUPPLIES 43.77, VEAL, REBEKAH FOOD 45.00

Total School Lunch Fund: 2,080.23

BISON FOOD MARKET FOOD/SUPPLIES 550.68, BISON SCHOOL GUEST LUNCHESES 14.55, ENGLE, KATHLEEN SUPPLIES 287.92, EUREKA PUBLIC SCHOOL TRACK ENTRY FEE 200.00, HART RANCH GOLF COURSE GOLF ENTRY FEE 295.00, KAHLER, ALLISON REGIONAL GOLF MARKER 100.00, LORIUS, SHILOH REPAIRS 360.00, MOBRIDGE POLLOCK SCHOOL TRACK ENTRY FEE 150.00, NATIONAL FFA ORGANIZATION SUPPLIES 323.50, ND GATEWAY TO SCIENCE CENTER JH FIELD TRIP 385.00, NEWELL SCHOOL DISTRICT GOLF ENTRY FEE 50.00, PECK, COREY REGIONAL GOLF MARKER 100.00, PERKINS COUNTY MASTER GARDNERS GARDEN PLOT 30.00, PETTY CASH POSTAGE 59.35, RYEN, CHRISTI SUPPLIES 71.43, SD DEPARTMENT OF CRIMINAL INVE FINGERPRINTS 43.25, SIBAG, NESTLE SUPPLIES 18.59, UNITED STATES POSTAL SERVICE POSTAGE 82.46

Total Imprest Fund: 3,121.73

BISON FOOD MARKET SUPPLIES 3.69, BISON IMPLEMENT PROM SUPPLIES 206.91, BISON SCHOOL DISTRICT SUPPLIES 39.00, COCA COLA BOTTLING CO SUPPLIES 67.50, DACOTAH BANK CREDIT CARD SUPPLIES/STATE FFA

MEAL 736.73, DAKOTA BUTTES MUSEUM FIELD TRIP 50.00, DISTRICT V FFA REGISTRATIONS FEES 519.00, HAUSER, SARA SUPPLIES 47.88, HULM, CINDY GRADUATION FLOWERS 29.00, KOPREN, ARLA GRADUATION CAKE 165.00, LAZY SPURR STUCO MEAL 86.48, LEMMON IGA PROM SUPPLIES 217.86, LINDSKOV, DENNIS PROM SUPPLIES 350.00, PALACE THEATRE FIELD TRIP 192.00, PETTY CASH STUCO STARTING CASH 300.00, TNT STEAKS & BURGERS LLC STUCO PARTY 52.50

Total Custodial: 3,063.55

Elem-\$32,683.01; Junior High-\$11,306.55; High School-\$19,045.22; Title I-\$4,264.81; Guidance-\$4,699.27; Improv of Instruction-\$750.00, Library-\$2,749.84; Tech-\$1,453.78, Superintendent-\$8,333.33; Secretarial-\$3,403.17; Fiscal-\$3,333.33; Custodial-\$6,420.52; Bus Route \$3,220.00; Co-curricular- \$3,389.28; Sped-Instruction \$9,709.80; Sped Admin \$416.67; School Lunch-\$3,739.56

Total Payroll for May - \$118,918.14

CONFLICT DISCLOSURE

None

PRESCHOOL UPDATE

Kristen Miles and Kallie Kronberg were present to discuss what the Bison Education Enrichment Foundation has been working on. They are working on fundraising opportunities, approached Perkins County and Town of Bison for funding and bookkeeping options. Looking for grants for preschools.

The subcommittee of Will Besler, Mike Stadler and Dr Shipley have looked at funding options and are recommending offering use of a classroom in the school for the preschool. The preschool would use a classroom but would remain a separate entity.

BUILDING UPDATE

Dr Shipley shared the summer cleaning schedule.

Boiler inspection - new school up to code and he also looked at the old elementary boiler and it is also up to code.

Hoping to get some painting done in the gym, may need to hire additional help.

Fire inspection will be August 5 and includes sprinkler inspection.

Plumbing project in kitchen June 20th.

Outside air system project will be starting the end of June.

SURPLUS PROPERTY

Thompson presented a listing of items for surplus.

159. Motion by Veal second by Kopren to approve the list presented. **Motion carried.**

Resolution #2024-6

IN AS MUCH AS, the following items listed below is deemed no longer necessary or suitable for school use and will be disposed of.

Projector	(12) Computers
(2) Printers	Ipad
Scanner	Samsung Tablet
Electric Roaster	(2) Speakers
Gym Sound System	Chair
DVD/VCR	Food Scale
Taskalfa Copier	Miscellaneous Weight Equipment

RESIGNATION

160. Motion by Veal and second by Keller to accept the resignation of Sean Sweet effective at the end of the 2023-2024 school year. **Motion carried.**

CONTRACT APPROVALS

161. Motion by Veal second by Keller to approve the paying Jeffery Johnson ½ of the Assistant coach salary \$1,095.06 per the negotiated agreement due to no assistant for the 2023-2024 school year. **Motion carried.**

162. Motion by Veal second by Keller to approve the following returning coaching contracts for 2024-2025 school year: Dylan Beckman-Head Football-\$3,116.62, Brad Burkhalter-Head Cross Country-\$3,116.62, Hope Crabtree-Assistant Volleyball-\$2,190.12, Kortney Seidel-Head Volleyball-\$3,116.62 and Kodi Swedlund-JH Volleyball-\$1,142.67. **Motion carried.**

163. Motion by Besler second by Kopren to approve the following co-athletic director contracts for 2024-2025: Laura Holmes \$7,224.00 and Kalin Chapman \$3,096.00. **Motion carried.**

164. Motion by Kopren second by Veal to approve the contract of Lindsey Clark as Head Girls Basketball coach in the amount of \$3,116.62 for the 2024-2025 school year. **Motion carried.**

OPERATING TRANSFERS

165. Motion by Veal and second by Keller to approve the operating transfer of \$175,000.00 from the Capital Outlay Fund to the General Fund and \$9,000.00 from the General Fund to the Food Service Fund. **Motion carried.**

CONTINGENCY TRANSFERS

Thompson presented the following contingency transfer and informed them that additional transfers may be needed depending on year-end bills.

166. Motion by Kopren second by Besler to approve the contingency transfers for the 2023-2024 school year in the amount of \$4,215.00. **Motion carried.**

CONTINGENCY TRANSFER 2023-2024

10-6120-000-319	Boys Basketball	\$1,738.00
10-6130-000-319	Grade Boys Basketball	\$ 610.00
10-6220-000-319	Grade Girls Basketball	\$ 770.00
10-6930-000-334-030	Oral Interp	<u>\$1,097.00</u>
	Total Contingency Transfer	<u>\$4,215.00</u>

SUPPLEMENTAL BUDGET

167. Motion by Keller second by Besler to approve the supplemental budgets in the amount of \$15,523.00 in the General Fund and \$9,740.00 in the Capital Outlay Fund. **Motion carried.**

GENERAL FUND
APPROPRIATIONS:

10-1112	Elementary	\$ 3,577.28
10-1122	Junior High	\$ 1,422.72
10-2213	Impr of Instruction	\$10,523.00

MEANS OF FINANCE:

10-3129-013	SEPA Grant	\$ 5,000.00
10-4159-001	Title II	\$10,523.00

CAPITAL OUTLAY FUND
APPROPRIATIONS:

21-2222	Pupil Transportation	\$ 2,240.00
21-6900	Combined Activities	\$ 7,500.00

MEANS OF FINANCE:

21-1920	Donations	\$ 7,500.00
21-5160	Surplus	\$ 2,240.00

INSURANCE APPROVAL

Shipley reported that property and liability premiums increased \$6,910 this year. Discussion followed. The procedures for receiving quotes from other vendors was discussed and will be revisited at a later date.

168. Motion by Veal second by Keller to approve the Property and Liability with Associated School Boards premium in the amount of \$43,207 for the 2024-2025 school year. **Motion carried.**

169. Motion by Kopren and second by Veal to approve the cyber insurance with Gallagher in the amount of \$3,490.95 for the 2024-2025 school year. **Motion carried.**

DESIGNATION OF TITLE AUTHORITY/APPROVE CONSOLIDATED APP

170. Motion by Besler second by Veal to authorize Superintendent Shipley as the signor on the Title I application and submission for the 2024-2025 school year. **Motion carried.**

NWAS REPORT

Veal gave a short report.

BUSINESS MANAGER REPORT

Expecting delivery of the red van the week of July 8th
Teacher appreciation week
Years of service recognition
HB 1060 - Mileage rate will increase to the federal rate beginning July 1st

SUPERINTENDENT REPORT

97% overall attendance rate for May
95% overall attendance rate for the 2023-2024 school year
Activity bus was taken to Bismarck for repairs
Discussion with legislators and ASBSD about Sparsity funding

EXECUTIVE SESSION

171. Motion by Veal second by Kopren to enter into executive session to discuss legal and personnel issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:21 pm and back in regular session at 8:46 pm.

172. Motion by Keller second by Veal to adjourn the meeting at 8:47 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 5-01-2024	\$5,863.23	\$4,790.22	\$4,408.39	\$0.00	(\$6,768.77)	\$3,637.87	\$75,205.22
Invested In Securities	\$270,369.47	\$353,601.28	\$315,799.14	\$306,164.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$288,842.23	\$253,413.55	\$55,074.87				
Interest	\$2,728.73	\$1,108.01	\$1,411.64				
Food Service					\$5,874.80		
Other	\$464.96	\$10,300.00				\$1,862.13	\$2,817.85
Intermediate Sources:							
County Apportionment	\$381.25						
State Sources:							
Unrestricted grants-in-aid	\$44,639.00						
Federal Sources:							
Grants-in-Aid	\$8,388.92	\$39,453.00			\$2,467.98		
Total Receipts	\$345,445.09	\$304,274.56	\$56,486.51	\$0.00	\$8,342.78	\$1,862.13	\$2,817.85
Total Disbursements	\$145,350.60	\$7,234.84	\$13,329.97	\$0.00	\$9,028.42	\$3,121.73	\$3,063.55
Cash on Hand 5-31-2024	\$16,546.90	\$12,855.38	\$3,078.42	\$0.00	(\$7,454.41)	\$2,378.27	\$74,959.52
Invested In Securities	\$459,780.29	\$642,575.84	\$360,285.65	\$306,164.44	\$0.00	\$0.00	\$0.00
Oscar Smith Scholarship Fund							
Cash on Hand 4-01-2024	\$128.52						
Invested in Securities	\$322,484.29						
Interest Income	\$1,559.66						
Scholarships							
Cash on Hand 4-30-2024	\$128.52						
Invested in Securities	\$324,043.95						