

BISON SCHOOL DISTRICT 52 BOARD OF EDUCATION MEETING

DATE: July 8 2024 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room **MEMBERS PRESENT:** Besler, Lemer, Stadler, Veal **MEMBERS ABSENT:** Keller, Kopren **OFFICERS AND OTHERS PRESENT:** Superintendent Dr. George Shipley Jr, Business Manager Angela Thompson, Arlis Seim, Virginia Utter, Kristen Miles, Kallie Kronberg, Beverly Kopren

CHAIRMAN BESLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

173. Motion by Veal second by Besler to approve the consent agenda, the minutes of the June 10th regular meeting, and the financial reports. A copy of the June 2024 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

PUBLIC FORUM

None

174. Motion by Veal second by Besler to approve the claims listed below. **Motion carried.**

ACOSTA, JANICE MEAL REIMBURSE 28.00, ASBSD DUES 886.03, BESLER, BRAD MILEAGE 65.28, BISON COURIER PUBLISHING/ADVERTISING 288.31, BISON GRAIN CO. FUEL/REPAIRS 5,103.90, BISON IMPLEMENT SUPPLIES/REPAIRS 263.07, CAROLINA BIOLOGICAL SUPPLY COMPANY SUPPLIES 328.47, CNA SURETY BUS.MGR.- FIDELITY BD 225.00, COLLINS, GRACEE MEALS & MILEAGE REIMBURSE 175.90, COMFORT SUITES-RAPID TRAVEL 903.00, COSTELLO, ALISA MEALS & MILEAGE REIMBURSE 124.90, DACOTAH BANK CREDIT CARD FUEL/FEES/SUPPLIES 87.44, DAKOTA FEED LLC MAINTENANCE-GROUNDS 360.00, EASYVISTA INC RENEWAL SUPPORT FEE 623.70, GRAND ELECTRIC ELECTRICITY 2,463.00, HERFF-JONES SUPPLIES 50.00, HILLYARD/SIOUX FALLS SUPPLIES 77.89, IMPACT SCHOOL OF S D IMPACT AID DUES 500.00, IMPREST ACCOUNT IMPREST REIMBURSE 2,920.98, IXL LEARNING, INC SUBSCRIPTION 1,361.00, JOHNSON, COLETTE MEALS & MILEAGE REIMBURSE 175.90, KELLER, ALBERT MILEAGE 149.94, KOPREN, ARLA MILEAGE 65.28, LEMMON EMT ASSOCIATION FEES 35.50, LODGE AT DEADWOOD, THE TRAVEL 450.00, NASSP NATIONAL HONOR SOCIETY DUES/FEES 385.00, PROPERTY LIABILITY FUND INSURANCE 43,207.00, RAMKOTA INN-PIERRE TRAVEL 77.00, RIDDELL ALL AMERICAN SPORTS CORP SUPPLIES 798.95, RISK PROGAM ADMINSTRATORS CYBER INSURANCE 3,490.95, RSCHOOLSTODAY WEBSITE FEE 550.00, RYEN, CHRISTI TRAVEL REIMBURSE 498.03, SASD DUES/TRAINING 1,315.00, SDACTE CONFERENCE FEE 522.00, SDHSAA SUPPLIES 296.00, SHIPLEY, GEORGE REIMBURSE MEALS 68.00, SOFTWARE UNLIMITED INC ANNUAL FEE 8,150.00, TIME MANAGERMENTS SYSTEMS INC ANNUAL FEE 2,630.00, TOWN OF BISON UTILITIES 304.56, TRINITY ELECTRICAL WORKS SUPPLIES 580.34, UNITED STATES POSTAL SERVICE PO BOX RENT 196.00, VEAL, CHRIS MILEAGE 155.04, WEST RIVER COOP TEL TELEPHONE 484.93, WORKERS COMP FUND WORK COMP 7,982.00

Total General Fund: 89,403.29

ADVANCED BUSINESS METHODS COPIER LEASE 591.02, DACOTAH BANK - BISON LOAN PAYMENT 103,326.96, DERKSEN FLOORS INC. GYM FLOOR 3,800.00, HORIZON FINANCIAL BANK BUS LEASE 25,180.77, PROMAXIMA MANUFACTURING, LLC MUTI GYM SET 9,951.50, QUALITY TINTS REPAIRS 1,520.40, TRANSWEST TRUCK TRAILER 2024 FORD TRANSIT RED 53,594.00

Total Capital Outlay Fund: 197,964.65

BISON GRAIN CO. FUEL 32.29, NORTHWEST AREA SCHOOLS BASE ASSESSMENT 22,687.00, RAPID CITY DYSLEXIA CARE SPEC ED OTHER PROFESSIONAL SERVICES 329.00, SMALL TALK SPEECH THERAPY INC SPEECH SERVICES 600.00, WORKERS COMP FUND WORK COMP 515.00

Total Special Education Fund: 24,163.29

BISON GRAIN CO. FUEL 39.36, DACOTAH BANK CREDIT CARD FUEL 76.49, HAFNER, KATHY SUPPLIES REIMBURSE 17.52, HAMPTON INN-BROOKINGS NUTRITION TRAVEL 327.00, UTTER, VIRGINIA REIMBURSE MEALS 102.00, WORKERS COMP FUND WORK COMP 500.00

Total School Lunch Fund: 1,062.37

HOWEY, LINDA PHYSICAL 125.00, RESP PATHWAYS TO READING TRAINING 2,588.22, SD DEPARTMENT OF CRIMINAL INV FINGERPRINTS 43.25, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 64.51, TIMBER LAKE SCHOOL DISTRICT TRACK ENTRY FEE 100.00

Total Imprest Fund: 2,920.98

ACT TESTING 1,325.00, BOMBS LLC VOLLEYBALL CAMP 2,205.59, DACOTAH BANK CREDIT CARD SENIORS/STUDENT COUNCIL SUPPLIES 250.61, HARLAND CLARKE SUPPLIES 250.31, SWEET, SEAN BASKETBALL CAMP 1,200.00, TURBIVILLE PHOTOGRAPHY CLASS COMPOSITE 154.00, VANDERPOOL, BRIDGET GRADUATION SPEAKER 75.00, WAMMEN, JAY BASKETBALL CAMP 962.50

Total Custodial: 6,423.01

Elem-\$31,685.64; Summer Elem-\$1,600.00, Junior High-\$10,405.85; High School-\$17,734.05; Summer High School-\$750.00, Title I-\$5,864.81; Guidance-\$4,949.27; Title II-\$2,800.00; Library-\$3,406.09; Tech-\$1,293.78, Board-\$1,900.00; Superintendent-\$8,333.37; Secretarial-\$3,265.21; Fiscal-\$3,333.37; Custodial-\$6,131.23; Bus Route-\$3,360.00; Co-curricular- \$12,700.04; Sped-\$10,110.77; Sped Admin-\$416.67; School Lunch-\$4,034.97

Total Payroll for June - \$134,075.12

CONFLICT DISCLOSURE

None

PRESCHOOL UPDATE

Kristen Miles and Kallie Kronberg were present to represent the Bison Education Enrichment Foundation. They informed the board that they are just not ready to have the preschool up and running by the beginning of the school year. They will not be using a classroom in the school for the 2024-2025 school year but they are not giving up and will continue to fundraise and hope to have a preschool in the community soon.

FARM TO SCHOOL VIDEO

Our school lunch program was one of three schools this year chosen to have a video produced about our farm to school program. Virginia Utter was present to explain the video and the process that we went thru to be chosen.

OPERATING TRANSFER

Thompson reported that additional funds are needed for the Food Service Fund. Due to rising costs and less federal funding.

175. Motion by Besler second by Veal to approve the operating transfer of \$6,000.00 from the General Fund to the Food Service Fund. **Motion carried.**

CONTINGENCY TRANSFERS

Thompson presented the following contingency transfer.

176. Motion by Veal second by Besler to approve the contingency transfers for the 2023-2024 school year in the amount of \$7,838.00. **Motion carried.**

CONTINGENCY TRANSFER 2023-2024

10-2213-027-111	Apprenticeship	\$1,543.00
10-2213-027-210	Apprenticeship	\$ 165.00
10-2213-027-220	Apprenticeship	\$ 130.00
10-8110-000-690	Operating Transfer	\$6,000.00
	Total Contingency Transfer	<u>\$7,838.00</u>

APPROVAL OF SUPPLEMENTAL BUDGETS

177. Motion by Veal second by Besler to approve the supplemental budgets in the amount of \$6,507.00 in the General Fund. **Motion carried.**

GENERAL FUND
APPROPRIATIONS:

10-1273-011-111	Title I	\$1,700.00
10-1273-011-319	Title I	\$3,600.00
10-2440-011-411	Title I	\$ 550.00
10-2213-027-111	Apprenticeship	\$ 657.00

MEANS OF FINANCE:

10-3129-027	Apprenticeship Grant	\$ 657.00
10-4158-011	Title I	\$5,850.00

CLOSE SENIOR CLASS ACCOUNT

178. Motion by Veal second by Besler to close the Senior Class of 2024 account and move it to the Class of 2025 account. **Motion carried.**

ADJOURNMENT OF THE 2023-2024 SCHOOL YEAR

Chairman Stadler declares the 2023-2024 school year closed.

179. Motion by Veal second by Besler to adjourn the meeting. **Motion carried.**

BUSINESS MANAGER RECONVENES THE MEETING AND CONDUCTS PRESIDENTIAL ELECTION

Stadler then relinquishes his chair to Business Manager Thompson. Thompson calls the first meeting of the 2024-2025 school year in session and administers the oath of office to new board member Myron Lemer and to Thompson.

The floor is now open for nominations for Chairman. Veal nominates Stadler seconded by Lemer.

01. Motion by Veal second by Besler to cease nominations and declare Mike Stadler Board Chairman. Thompson relinquishes chair to the newly elected Chairman Stadler. **Motion carried.**

02. Stadler calls for nominations for Vice Chairman. Veal nominates Besler, Besler nominates Veal. There being no further nominations from the floor Stadler closes nominations and a paper ballot is cast. First vote tie. Revote, Besler was declared the winner of the vote.

OFFICIAL DESIGNATIONS

- a. Designate Business Manager, Angela Thompson as custodian of all accounts
- b. Designate Bison Courier as official newspaper
- c. Designate Dacotah Bank-Bison and SD FIT as official depositories
- d. Thompson with the Chairman, Vice Chairman and Superintendent as official signatories on all funds and to give authorization to deposit and invest all funds in the best interest of the District in the above-named depositories
- e. Set the 2nd Monday of each month at 7:00 p.m. as the official meeting time and place
- f. Board Committees:
 1. Negotiations - Stadler and Keller
 2. Budget/Policy - Keller and Besler
 3. Curriculum - Besler and Veal
 4. NWAS - Veal and Lemer (alternate)
 5. Building and Grounds - Keller and Stadler
- g. Designate Superintendent Shipley as Administrator and authorized representative for all state and federal programs
- h. Thompson the official signatory and custodian of the Custodial Accounts
- i. Thompson and Shipley as official signatories and custodians of the Imprest Fund
- j. Bristol Palmer and Thompson school lunch accountants
- k. Christy Kolb as the Homeless Liaison
- l. Shipley as the Migrant Student Liaison and Title XI
- m. Sam Kerr and Rodney Freeman as legal counsel
- n. Authorize Superintendent Shipley to close school in case of inclement weather and other emergencies.

03. Motion by Lemer second by Veal to approve the designations. **Motion carried.**

BUDGET DISCUSSION AND HEARING

Thompson presented the board with the final changes to the proposed budget for the General, Capital Outlay, Special Education, Impact Aid and Food Service Funds. Discussion followed.

Open Forum: None

SET BOARD SALARY, LUNCH PRICES, ADMISSION FEES, SUB RATES

Thompson informed the board that the last lunch price increase was in 2013-2024. With the rising cost of food, she requested to raise the lunch price for students to \$3.75 per meal.

Establish rates and salaries for the 2024-2025 school year:

- a. Board salary \$50.00 per meeting plus mileage
- b. Teacher Subs \$110.00 per day
- c. Long Term Subs \$120-\$130 at discretion of Superintendent
- d. Paraprofessional Subs \$100 per day
- e. Custodial, Cook and Secretary Subs \$12.00 per hour
- f. Activity Bus Drivers \$17.00 per hour
- g. Concession Supervisor \$20 per game Ticket Takers \$13.75 per game
- h. Admission Prices - Student \$4, Student Season Pass \$15, Adult \$6, Adult Season Pass \$60
- i. Meal Prices -
Breakfast: Student \$2.00 per meal, Reduced \$0.30 per meal, Adult \$2.50 per meal
Lunch: Student \$3.75 per meal, Reduced \$0.40 per meal Adult \$4.85 per meal
Milk \$0.50 per milk

04. Motion by Veal second by Besler to approve the rates for the 2024-2025 school year with the increase to the student lunch price. **Motion carried.**

ADOPT STATE RATES

Thompson informed the board that the state mileage reimbursement rate increased on July 1. The new rates will align with Federal IRS rates.

05. Motion by Lemer second by Besler to adopt state rates for the 2024-2025 school year. **Motion carried.**

APPROVE HANDBOOKS

Dr. Shipley presented the 2024-2025 Student Handbook and Athletic Handbook for approval. Dr. Shipley stated that there were no changes to items. Wording was compressed but nothing was taken out or added to the handbooks that changed the meaning of the policies.

06. Motion by Veal second by Lemer to approve the handbooks as presented. **Motion carried.**

OPEN ENROLLMENT

07. Motion by Lemer second by Veal to approve Open Enrollment application 2025-1. **Motion carried.**

RESIGNATION

08. Motion by Veal and second by Besler to accept the resignation from Alicia Pietz, assistant cook, effective immediately. **Motion carried.**

CONTRACT APPROVALS

09. Motion by Lemer second by Besler to approve the contract of Ross Collins as Summer Weight room advisor in the amount of \$1,500.00. **Motion carried.**

COPIER LEASE

The copier in the front office lease is ending in August. Thompson received a quote from Advanced Business Methods for a new copier. The new copier would be delivered the week before school starts.

10. Motion by Lemer second by Veal to approve the new lease with Advanced Business Methods. **Motion carried.**

PROPANE PURCHASE

Thompson informed the board that she had just received a call from Southwest Grain and they no longer have the state bid for propane. Thompson will contact the new provider to see if we can purchase from them at the state bid. Thompson will report back at the August meeting.

SDHSAA BALLOTS/MEMBERSHIP

11. Motion by Veal second by Lemer to vote for Mark Naugle for SDHSAA West River At-Large Representative. **Motion Carried.**

BUILDING UPDATE

Trinity Electrical Works will be coming next week to work on the air conditioning units and kitchen coolers.

Boiler will be repaired end of July.

Fire inspection August 5th.

Waxing is ahead of schedule. May need additional help to come in to help with painting in the gym.

Risk control inspection report from the Associated School Boards Protective Trust was reviewed.

BUSINESS MANAGER REPORT

Perkins County agenda for July 9th board meeting includes discussion of PILT funds. Thompson requested that board members attend. Besler, Shipley, and Thompson will attend the meeting.

ASBSD & SASD Convention is August 8th & 9th. Thompson asked if anyone was interested in attending.

Working on setting up the new Red Rover program to be used for substitutes and employee leave tracking.

SUPERINTENDENT REPORT

Handout with 2024 Legislature Bill Summary and discussion about the bills that affects the 2024-2025 school year.

Activity bus is in Bismarck for repairs and will be picked up on Wednesday.

Ford Transit van delivery is expected the week of July 22nd.

Dr. Shipley will be going to meet with the Secretary of Education on July 11th to discuss sparsity funding.

Dr. Shipley is working on setting up school board training with ASBSD for governance training.

EXECUTIVE SESSION

12. Motion by Veal second by Besler to enter into executive session to discuss legal, personnel and student issues SDCL 1-25-2. **Motion carried.** Chairman Stadler declared the meeting into executive session at 9:37 pm and back in regular session at 10:01 pm.

13. Motion by Veal second by Besler to adjourn the meeting at 10:02 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 6-01-2024	\$16,546.90	\$12,855.38	\$3,078.42	\$0.00	(\$7,454.41)	\$2,378.27	\$74,959.52
Invested In Securities	\$459,780.29	\$642,575.84	\$360,285.65	\$306,164.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$77,748.14	\$46,122.15	\$10,023.72				
Interest	\$2,508.63	\$2,223.35	\$1,289.51				
Food Service					\$717.21		
Other	\$4,612.18	\$410.00				\$3,121.73	\$1,998.98
Intermediate Sources:							
County Apportionment	\$341.24						
State Sources:							
Unrestricted grants-in-aid	\$44,639.00				\$158.58		
Federal Sources:							
Grants-in-Aid	\$7,333.21			\$345.00	\$1,408.91		
Operating Transfer In	\$175,000.00				\$15,000.00		
Total Receipts	\$312,182.40	\$48,755.50	\$11,313.23	\$345.00	\$17,284.70	\$3,121.73	\$1,998.98
Total Disbursements	\$163,900.29	\$591.02	\$13,083.56	\$0.00	\$6,093.05	\$2,920.98	\$3,063.55
Opreating Transfer Out	(\$15,000.00)	(\$175,000.00)					
Cash on Hand 6-30-2024	\$8,137.84	\$12,674.36	\$2,994.86	\$0.00	\$3,737.24	\$2,579.02	\$73,894.95
Invested In Securities	\$601,471.46	\$515,921.34	\$358,598.88	\$306,509.44	\$0.00	\$0.00	\$0.00
Oscar Smith Scholarship Fund							
Cash on Hand 6-01-2024	\$128.52						
Invested in Securities	\$324,043.95						
Interest Income	\$1,343.94						
Cash on Hand 6-30-2024	\$128.52						
Invested in Securities	\$325,387.89						

**2024-2025
BISON SCHOOL STAFF**

Certified Staff

Shiple, George	Superintendent	\$	103,200.00
Thompson, Angela	Business Manager	\$	45,000.00
Acosta, Janice	Science	\$	51,858.00
Brixy, Julia	K-12 Special Education	\$	55,968.35
	Special Education Director	\$	5,000.00
Chapman, Kalin	Health & K-12 Physical Education	\$	53,445.91
Clark, Lindsey	Kindergarten	\$	46,125.00
Collins, Gracee	1st Grade	\$	46,440.00
Costello, Alisa	5th Grade	\$	46,440.00
Dinkins, Patrick	1/2 Art	\$	23,220.00
Johnson, Colette	4th Grade	\$	47,086.96
Kammerer, Julie	Title 1	\$	52,815.40
Kolb, Christine	K-12 Counselor	\$	58,195.70
	National Honor Society	\$	591.73
Kopren, Beverly	2nd Grade	\$	63,005.99
Kopren, Heidi	3rd Grade	\$	56,758.45
Lamoreno, Nathaniel	Math	\$	50,052.00
Ryen, Christi	Ag	\$	56,367.31
	FFA	\$	1,959.08
	Network		\$20 per hour
Shiple, Sandra	6th Grade	\$	51,858.00
Sibag, Nestle	FACS	\$	51,858.00
Vanderpool, Bridget	K-12 Music	\$	50,381.80

Waddell, Joyce	1/2 Librarian	\$	34,054.05
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Support Staff

Aaker, Connie	Head Custodian	\$	20.69
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Brixey, Heather	Paraprofessional	\$	16.39
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Carlson, Teddi	Music Accompaniast	\$	14.19
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Collins, Heidi	Paraprofessional	\$	19.63
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Gerbracht, Danelle	Assistant Custodian	\$	15.86
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Lemburg, Penny	Route Bus Driver		\$75 per day
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Lorius, Shiloh	Network Adminstrator	\$	40,000.00
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Palmer, Bristol	K-12 Administrative Assistant	\$	20.30
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Sander, Richard	Route Bus Driver		\$75 per day
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Seim, Jeff	Route Bus Driver		\$75 per day
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Utter, Virginia	Head Cook	\$	16.48
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Substitute			\$110 per day
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Long-Term Substitute			\$120 - \$130 per day
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Para Substitute			\$100 per day
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Kitchen/Custodial/Secretarial Help			\$12 per hour
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Activity Bus Driver			\$17 per hour
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Ticket Sellers			\$13.75 per game
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Concessions			\$20 per game
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Extra-Curricular

Beckman, Dylan	Head Football	\$	3,116.62
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Burkhalter, Brad	Head Cross Country	\$	3,116.62
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Chapman, Kalin	Co-Athletic Director	\$	3,096.00
Clark Lindsey	Head Girls Basketball	\$	3,116.62
Crabtree, Hope	Assistant Volleyball	\$	2,190.12
Holmes, Laura	Co-Athletic Director	\$	7,224.00
Seidel, Kortney	Head Volleyball	\$	3,116.62
Swedlund, Kodi	Junior High Volleyball	\$	1,142.67