

**BISON SCHOOL DISTRICT 52 BOARD OF EDUCATION MEETING**

**DATE:** September 11 2024 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room  
**MEMBERS PRESENT:** Keller, Lemer, Stadler, Veal **MEMBERS ABSENT:** Besler **OFFICERS AND OTHERS PRESENT:**  
Superintendent Dr. George Shipley Jr, Business Manager Angela Thompson, Laura Holmes, Kalin  
Chapman, Arlis Seim

**CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.**

**CONSENT AGENDA**

41. Motion by Veal second by Lemer to approve the consent agenda, the minutes of the August 12<sup>th</sup> regular meeting and financial reports and August 20<sup>th</sup> special meeting. A copy of the August 2024 financial reports as approved is attached under Attachment "A" and made a part of these minutes.  
**Motion carried.**

**PUBLIC FORUM**

None

**APPROVAL OF CLAIMS**

42. Motion by Lemer second by Veal to approve the claims listed below. **Motion carried.**

AGEDNET SUBSCRIPTION 465.00, ASBSD BOARD TRAINING 849.91, BISON COURIER ADVERTISING/PUBLISHING 315.15, BISON GRAIN CO. FUEL 2,135.74, BISON IMPLEMENT REPAIRS 1,291.70, BLICK ART MATERIALS SUPPLIES 117.40, BRIXEY, JULIA SUPPLIES 34.95, CAHILL BAUER & ASSOCIATES LLC AUDIT SERVICE 9,625.00, CEV MULTIMEDIA, LTD SUBSCRIPTION 2,850.00, CHAPMAN'S ELECTRONICS RENTAL 150.00, CHURCHILL, MANOLIS, FREEMAN, KLUDT & BURNS LLP LEGAL SERVICES 155.50, CITY AIR MECHANICAL, INC MAINTENANCE 1,680.43, DACOTAH BANK CREDIT CARD SUPPLIES 1,957.88, EBSCO SUBSCRIPTIONS 547.50, ENGLE, KATHLEEN MENTOR SERVICES 2,458.95, FOREMAN BUS REPAIRS 335.18, G & O PAPER SUPPLIES 2,816.10, GRAND ELECTRIC UTILITIES 2,578.00, HAGGERTY'S SUPPLIES 175.90, HODGES BADGE CO. SUPPLIES 113.75, IMPREST ACCOUNT REIMBURSE 1,203.98, INSECT LORE SUPPLIES 35.49, J W PEPPER & SON INC. SUPPLIES 202.39, K & R AUTO BODY REPLACE BUS WINDSHIELD 1,019.42, KAHLER, DARLA REIMBURSE FOR BOOKS 46.27, KID'S DISCOVER LLC SUBSCRIPTION 144.00, LEINWEAVER, MARK SPEAKER 2,250.00, LEMMON IGA SUPPLIES 6.45, LITTLE MOREAU CONFERENCE DUES 400.00, LYNN JACKSON SHULTZ & LEBRUN LEGAL SERVICES 822.50, MCLEODS OFFICE SUPPLIES 298.12, NWEA LICENSE 1,575.00, RAPID FIRE PROTECTION INSPECTIONS 4,274.00, SCHOLASTIC NEWS SUBSCRIPTION 10.89, SCHOOL LUNCH FUND INSERVICE MEALS 214.00, SCHOOL SPECIALTY LLC SUPPLIES 9.70, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 193.53, STAPLES SUPPLIES 46.06, TLC STORAGE BUS SUMMER STORAGE 195.00, TOWN OF BISON WATER/SEWER/GARBAGE 806.10, TRAINING ROOM SUPPLIES 320.46, WEST RIVER COOP TEL TELEPHONE 480.79

**Total General Fund: 45,208.19**

ADVANCED BUSINESS METHODS COPIER LEASE 724.17, BYTESPEED, LLC PROMETHEAN BOARD SPED 1,390.00, CITY AIR MECHANICAL, INC BOILER #3 REPAIRS 3,900.00, GREEN, VIRGINIA GOVERNMENT BOOKS 32.72, RUNNINGS FAN 399.99, SAVVAS LEARNING COMPANY STATISTICS BOOKS 2,653.17

**Total Capital Outlay Fund: 9,100.05**

DACOTAH BANK CREDIT CARD SUPPLIES 171.12, HANDS ON HEALTH PT/OT 800.60, RAPID CITY DYSLEXIA CARE SPEC ED OTHER PROFESSIONAL SERVICES 32.90

**Total Special Education Fund: 1,004.62**

DACOTAH BANK CREDIT CARD SUPPLIES 179.85, IMPREST ACCOUNT IMPREST REIMBURSE 204.46, LEMMON IGA FOOD PURCHASES-LUNCH 47.68, SYSCO FOOD SERVICES OF ND FOOD PURCHASES-LUNCH 3,989.08, UTTER, VIRGINIA SUPPLIES 5.00, VEAL, REBEKAH FOOD PURCH - SUPPLY CHAIN GRANT 67.50

**Total School Lunch Fund: 4,493.57**

AAKERS, JEAN FOOD PURCHASES 144.46, BISON FOOD MARKET SUPPLIES 39.69, BOWMAN HIGH SCHOOL ENTRY FEE 50.00, BURKHALTER, BRAD REIMBURSE FUEL REIMBURSE 63.25, COUNCIL ON COLLEGE ADMISSION IN SD FALL WORKSHOP FEE 55.00, GRIMES, CHRIS REFUND WEIGHT ROOM DEPOSIT 50.00, HARRIS, DAWN PHYSICAL/LICENSE 150.00, HENDRICKSON, BRITANY FOOD PURCHASES 60.00, LAZY SPURR INSERVICE LUNCH 116.88, PERKINS COUNTY FINANCE OFFICE LICENSE PLATES 26.70, PETTY CASH POSTAGE 459.21, SD DEPARTMENT OF CRIMINAL INVE FINGERPRINTS 43.25, SDASBO CONFERENCE FEE 100.00, SERR, RYAN REFUND DEPOSIT 50.00

**Total Imprest Fund: 1,408.44**

BISON FOOD MARKET SUPPLIES 34.44, COCA COLA BOTTLING CO SUPPLIES 439.50, HUDL 1/2 SUBSCRIPTION 725.00, MOBRIDGE CANDY COMPANY SUPPLIES 1,492.41, PETTY CASH CONCESSIONS STARTING CASH 300.00

**Total Custodial: 2,991.35**

Elem-\$27,750.87; Junior High-\$10,162.46; High School-\$17,080.10; Title I-\$4,264.80; Guidance-\$4,799.21; Title II-\$4,400.00; Library-\$2,849.87; Tech-\$4,712.11, Superintendent-\$8,600.00; Secretarial-\$3,737.95; Fiscal-\$3,750.00; Custodial-\$8,858.32; Bus Route-\$220.99; Co-curricular-\$2,520.99; Sped-\$4,950.99; Sped Admin-\$416.63; School Lunch-\$1,056.60

**Total Payroll for August - \$110,131.89**

**CONFLICT DISCLOSURE**

None

**ATHLETIC DIRETOR RECOMMENDATIONS**

Laura Holmes and Kalin Chapman were present to discuss concussion screening. Harding County currently offers concussion screening to their players and would like to offer the same screening to our students. Discussion followed on the possibility of providing this service to all of our students. It was decided right now that option is not possible, contact will be made with the Bison clinic to see if this could be offered in the future.

**43. Motion by Veal second by Lemer to approve concussion screening for football players. Motion carried.**

**BUILDING UPDATE**

Shipleigh presented a copy of the advertisement for bids for the parking lot drainage improvement. Discussion followed on the project. Bids will be opened at the October board meeting.

State fire inspection and kitchen inspection completed today. Fire inspection: due to new codes carbon monoxide detectors need to be installed in specific locations and we need to check how all appliances in the building are plugged in. Kitchen received a score of 100.

**SURPLUS PROPERTY**

Thompson presented a listing of items for surplus.

**44. Motion by Lemer second by Veal to approve the list as presented. Motion carried.**

**Resolution #2025-1**

**IN AS MUCH AS**, the following items listed below is deemed no longer necessary or suitable for school use and will be disposed of.

Table  
Wooden Chain  
Storage Cabinet  
Fujitsu Server  
Officejet Printer  
(24) Chromebooks

Thompson informed the board that Shiloh Lorus is working on wiping the chrome books and some prior surplus iPads to offer them up for sale. Items will be posted on the Facebook page when they are available.

**APPROVE CONTRACTS**

**45. Motion by Veal second by Keller to approve the following coaching contracts for the 2024-2025 school year: Beau Chapman-Head Boys Basketball-\$3,116.62, Kalin Chapman-1/3 Student Council-\$653.03, Gracee Collins-1/3 Student Council-\$653.03, Bridget Vanderpool-1/3 Student Council-\$653.03, Nestle Sibag-FCCLA-\$1,959.08. Motion carried.**

**MEMORANDUM OF UNDERSTANDING - NWAS**

Thompson presented a memorandum of understanding with Northwest Area Schools for early childhood special education services. NWAS does not have an early childhood provider this year. We will

cover the service with our special education teacher who is also qualified for early childhood. The MOU allows the district to request \$2,090.00 for reimbursement of expenses.

**46.** Motion by Keller second by Lemer to approve the agreement with Northwest Area Schools. **Motion carried.**

#### **MEMORANDUM OF UNDERSTANDING - SARA WEISHAAR**

Tabled to next month.

#### **CRIMINAL BACKGROUND CHECKS POLICY - 2<sup>ND</sup> READING**

**47.** Motion by Veal second by Keller to approve the updated Background Check Policy. **Motion carried.**

#### **2024-2025 BUDGET - TAX LEVY APPROVAL**

Thompson presented the board with the final changes to the proposed budget. Discussion followed.

Final Budget is attached under Attachment B and made a part of these minutes.

**48.** Motion by Veal second by Lemer to approve the board resolution 2025-2 as follows:

Let it be resolved that the School Board of the Bison School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2024 through June 30, 2025. The adopted Annual budget levy requests are as follows:

General Fund - Maximum plus opt out of \$200,000

Capital Outlay Fund - \$515,120/Maximum plus growth plus opt out of \$200,000

Special Education Fund - \$150,000

#### **NWAS REPORT**

Veal gave an update.

#### **BUSINESS MANAGER REPORT**

Auditors were here August 19<sup>th</sup> & 20<sup>th</sup>. Thompson informed the board of the findings that will appear on the report and they will be published once the audit report is completed.

The Meals on Wheels program for senior citizens has been informed that meals will no longer be available. There are currently nine adults in the community that are need of meals. The Bison Senior Citizens is looking for options to fill this need. They have asked the school if we could provide the meals. The head cook was consulted and she would be willing to prepare the meals. There would be volunteers to pick up and deliver the meals. The board agreed to offer this service.

Thompson asked if board members were interested in attending the Learning with Larson in Timber Lake on November 6<sup>th</sup>.

ASBSD delegate assembly is November 22<sup>nd</sup> in Fort Pierre. A board member will need to be selected to represent our school. It was decided to wait until the October meeting.

Thompson also handed out 2025 ASBSD Legislative Resolutions for the upcoming legislative session.

#### **SUPERINTENDENT REPORT**

August attendance 97%

Results of a student survey were reviewed

2023-2024 Report Card overall scores were reviewed: Elementary 55% increased 6%, Junior High 68% increased 31%, High School 57% decreased 32%

3<sup>rd</sup>-6<sup>th</sup> grades all implementing a typing program

#### **OCTOBER BOARD MEETING DATE**

Due to a football scheduling conflict, it was requested to change the date.

**49.** Motion by Lemer second by Veal to set the next board meeting on October 9<sup>th</sup> at 7:00pm. **Motion carried.**

**EXECUTIVE SESSION**

50. Motion by Veal second by Lemer to enter into executive session to discuss legal issues SDCL 1-25-2 (1) personnel (2) student and (3) legal. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:23 pm and back in regular session at 9:12 pm.

51. Motion by Veal second by Keller to adjourn the meeting at 9:13 pm. **Motion carried.**

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**Mike Stadler, Chairman**

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**Angela Thompson, Business Manager**

<b>Attachment A</b>	<b>GENERAL</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL ED</b>	<b>IMPACT AID</b>	<b>LUNCH</b>	<b>IMPREST</b>	<b>CUSTODIAL</b>
Cash on Hand 8-01-2024	\$8,138.04	\$2,570.71	\$4,287.10	\$0.00	\$634.46	\$4,346.05	\$69,420.06
Invested In Securities	\$457,309.81	\$399,610.73	\$328,465.20	\$306,509.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$69,869.95	\$3,184.91	\$692.26				
Interest	\$3,299.73	\$1,409.99	\$1,374.18				
Food Service					\$1,397.10		
Other	\$3,077.98					\$1,153.95	\$992.56
Intermediate Sources:							
County Apportionment	\$458.38						
Revenue In Lieu of Taxes	\$136.46						
State Sources:							
Unrestricted grants-in-aid	\$49,869.07						
Federal Sources:							
Grants-in-Aid	\$44,476.00						
Revenue In Lieu of Taxes	\$63,784.00						
Other Sources:							
Other		\$31,701.90					
Total Receipts	\$234,971.57	\$36,296.80	\$2,066.44	\$0.00	\$1,397.10	\$1,153.95	\$992.56
Total Disbursements	\$156,981.11	\$50,639.97	\$7,039.10	\$0.00	\$1,470.15	\$1,408.44	\$3,129.31
Cash on Hand 8-31-2024	\$7,725.86	\$1,930.74	\$3,248.00	\$0.00	\$561.41	\$4,091.56	\$67,283.31
Invested In Securities	\$535,712.45	\$385,907.53	\$324,531.64	\$306,509.44	\$0.00	\$0.00	\$0.00
<b>Oscar Smith Scholarship Fund</b>							
Cash on Hand 8-01-2024	\$128.52						
Invested in Securities	\$326,860.36						
Interest Income	\$1,408.09						
Cash on Hand 8-31-2024	\$128.52						
Invested in Securities	\$328,268.45						

**Attachment "B"**  
**Final 2024-2025 Budget**

<b>Appropriations:</b>	<b>General Fund</b>	<b>Capital Outlay Fund</b>	<b>Special Education Fund</b>	<b>Impact Aid Fund</b>	<b>School Lunch Fund</b>
1000 Instruction:					
1110 Elementary	501,573	9,000			
1120 Junior High	180,652	5,000			
1130 High School	361,920	36,500			
1200 Special Programs					
1220 Programs for Special Ed			108,000		
1270 Title I	57,771				
2000 Support Services:					
2100 Support Services-Pupils					
2120 Guidance	70,200				
2130 Health Services	600				
2140 Psychological			6,000		
2150 Speech Pathology			5,000		
2170 Student Therapy			16,000		
2200 Support Services-Staff					
2210 Improvement of Instruction	30,326				
2220 Educational Media	94,950	1,000			
2300 Support Services-General					
2310 Board of Education	44,950				
2320 Executive Administration	147,900				
2400 Support Services-School Admin					
2410 Principal	57,450				
2440 Title I Prog Admin	1,150				
2490 Medicaid Fee	200				
2500 Support Services-Business					
2520 Fiscal Services	66,450				
2530 Facilities Acquisition and Construction					
2540 Operation and Maintenance	274,200	57,500			
2550 Pupil Transportation	79,400	83,094			
2560 Food Services	7,000	750			100,000
2700 Support Services-Special Ed					
2710 Administrative Costs			37,100		
5000 Debt Service		208,000			
6000 Cocurricular Activities					
6100 Male Cocurricular Activities	30,300				
6200 Female Cocurricular Activities	36,400				
6500 Transportation	25,200				
6900 Combined Cocurricular Activities	61,830	7,000			
7000 Contingencies	20,000				
8000 Other Uses					
8100 Transfers	15,000	225,000		18,000	
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b>\$ 2,165,422</b>	<b>\$ 632,844</b>	<b>\$ 172,100</b>	<b>\$ 18,000</b>	<b>\$ 100,000</b>

MEANS OF FINANCE

ACTUAL AND ESTIMATE REVENUE:

Estimated Fund Balance, June 30, 2024

Assigned to Finance Budget	142,318	(130,146)	11,600
1000 Revenue from Local Sources			

1110 Ad Valorem Taxes	736,000	700,000	150,000		
1140 Gross Receipts Taxes	95,000				
1190 Penalties and Interest	2,500				
1500 Earnings on Investments/Deposits					
1510 Investment Earnings	25,000	12,500	10,000		
1600 Food Service					
1610 Sales to Pupils					50,000
1620 Sales to Adults					3,000
1630 Milk Sales					2,000
1700 Cocurricular Activities					
1710 Admissions	11,500				
1900 Other Revenue from Local Sources					
1920 Contributions and Donations	2,500				
1970 Medicaid	2,500		500		
1990 Other	15,383				
2000 Revenue from Intermediate Sources					
2100 County Sources					
2110 County Apportionment	10,000				
3000 Revenue from State Sources					
3100 Grants-in Aid					
3110 Unrestricted Grants	715,000				
3120 Restricted Grants	5,000				
4000 Revenue from Federal Sources					
4100 Grants-In Aid	11,000			18,000	
4150 Restricted Grants	102,721	50,490			
4200 Revenue in Lieu of Taxes	64,000				
4800 Food Service Assistance					30,000
5000 Other Sources					
5110 Transfers In	225,000				15,000
<b>TOTAL MEANS OF FINANCE</b>	<b>\$ 2,165,422</b>	<b>\$ 632,844</b>	<b>\$ 172,100</b>	<b>\$ 18,000</b>	<b>\$ 100,000</b>