

**BISON SCHOOL DISTRICT 52-1
BOARD OF EDUCATION MEETING**

DATE: February 12, 2025 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room
MEMBERS PRESENT: Besler, Keller, Lemer, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Dr. George Shipley Jr, Business Manager Angela Thompson, Kalin Chapman, Arlis Seim, Virginia Utter, Heidi Kopren, Alisa Costello, Bristol Palmer, Christy Kolb, Gracee Collins, Julia Brixey, Heidi Collins, Laura Holmes

CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.

CONSENT AGENDA

104. Motion by Veal second by Lemer to approve the consent agenda with the following addition: 18a 2025-2026 School Calendar, the minutes of the January 15th regular meeting and financial reports and January 29th special meeting. A copy of the January 2025 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

PUBLIC FORUM

None

APPROVAL OF CLAIMS

105. Motion by Veal second by Besler to approve the claims listed below. **Motion carried.**

ACOSTA, JANICE MEAL REIMBURSE 48.00, BISON GRAIN CO. FUEL/SNOW REMOVAL/REPAIRS 4,268.80, BISON IMPLEMENT REPAIRS 1,191.45, BLICK ART MATERIALS SUPPLIES 106.66, CAROLINA BIOLOGICAL SUPPLY COMPANY SEPA SUPPLIES 283.78, CORE EDUCATIONAL COOPERATIVE DISTANCE LEARNING FEES 1,625.00, COSTELLO, ALISA REIMBURSE MEALS 48.00, CROSSROADS-HURON, THE HOTEL 872.91, DACOTAH BANK CREDIT CARD FUELS/SUPLIES 2,651.80, FAIT LLC ADVERTISING/PUBLISHING 342.41, FLOWER BOX, SUPPLIES 131.00, GRAND ELECTRIC ELECTRICITY 2,738.00, HOLMES, LAURA REIMBURSE REPAIRS & MAINTENANCE 20.08, HOUSE OF GLASS SUPPLIES 65.11, IMPREST ACCOUNT REIMBURSE 4,857.18, J W PEPPER & SON INC. SUPPLIES 103.60, K & R AUTO BODY REPAIRS 563.84, LAMORENO, NATHANIEL MEAL REIMBURSE 48.00, LEMMON IGA FACS FOOD SUPPLIES 220.44, LYNN JACKSON SHULTZ & LEBRUN LEGAL 236.50, MONUMENT HEALTH PHYSICAL 100.00, OLSON PROPANE PROPANE 4,737.44, QUALITY INN PIERRE HOTEL 341.50, RAMKOTA INN-PIERRE HOTEL 318.00, SCHOLASTIC, INC HISTORY SUPPLIES 134.15, SCHOOL LUNCH FUND FACS FOOD SUPPLIES 45.67, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 204.69, SHIPLEY, GEORGE MEAL REIMBURSE 176.00, SHIPLEY, SANDRA MEAL REIMBURSE 14.00, STEM SUPPLIES SEPA SUPPLIES 2,088.48, TOWN OF BISON WATER/SEWER/GARBAGE 328.39, TRINITY ELECTRICAL WORKS REPAIRS 682.49, WEST RIVER COOP TEL TELEPHONE 469.07

Total General Fund: 30,062.44

ADVANCED BUSINESS METHODS COPIER LEASE 724.17, DACOTAH BANK CREDIT CARD TEXTBOOKS 511.92

Total Capital Outlay Fund: 1,236.09

HANDS ON HEALTH PT/OT 737.41

Total Special Education Fund: 737.41

CHILD & ADULT NUTRITION SERVIC FOOD 165.23, DACOTAH BANK CREDIT CARD FOOD 15.37, IMPREST ACCOUNT REIMBURSE 34.76, LEMMON IGA FOOD 45.29, RUNNINGS SUPPLIES 60.98, SCHMIDT, LUDWIG REPAIRS 50.00, SYSCO FOOD SERVICES OF ND FOOD 2,818.73 VEAL, REBEKAH FOOD 154.00

Total School Lunch Fund: 3,344.36

BAKKEN, DEJON BB OFFICIAL 836.92, BAUMGARTEN, CHAD BB OFFICIAL 840.00, BISON FOOD MARKET FOOD 47.40, ERICKSON, RON BB OFFICIAL 340.00, HENWOOD, JEREMY BB OFFICIAL 652.42, OLIVER, DEREK BB OFFICIAL 212.76, OLSON, ALAN BB OFFICIAL 160.00, REEDE, SCOTT BB OFFICIAL 160.00, SDMEA MUSIC ENTRY FEE 640.00, TNT STEAKS & BURGERS LLC MEAL 69.44, UNITED STATES POSTAL SERVICE POSTAGE 73.00, WAGENDORF, JOHN BB OFFICIAL 680.00, WEYER, ZACH BB OFFICIAL 180.00

Total Imprest Fund: 4,891.94

COCA COLA BOTTLING CO CONCESSION SUPPLIES 433.70, DACOTAH BANK CREDIT CARD SUPPLIES 161.56, DISTRICT V FFA REGISTRATION & CHAPTER DUES 199.00, KRAZY S GBB APPAREL FUNDRAISER 2,432.00, LEMMON IGA SUPPLIES 81.93, MOBRIDGE CANDY COMPANY CONCESSION SUPPLIES 1,726.98, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 758.60, PETTY CASH STARTING CASH CONCESSIONS 300.00, SOPHOMORES CLASS POPCORN 59.00, SYSCO FOOD SERVICES OF ND SUPPLIES 85.70

Total Custodial: 6,238.47

Elem-\$35,246.86; Junior High-\$12,973.50; High School-\$21,976.96; Title I-\$3,421.25; Guidance-\$4,849.64; Library-\$2,837.84; Tech-\$3,028.83, Superintendent-\$8,600.00; Secretarial-\$4,143.13; Fiscal-\$3,750.00; Custodial-\$7,571.73; Bus Route-\$3,150.00; Co-curricular- \$5,501.50; Sped-\$6,383.73; Sped Admin-\$883.07; School Lunch-\$4,810.98

Total Payroll for January - \$126,129.02

CONFLICT DISCLOSURE

None

BREAKFAST PROGRAM - VIRGINIA UTTER

Virginia Utter presented her current year breakfast attendance numbers. Average attendance was 15-19 students per day. Average cost was between \$2.22 and \$3.72. We currently charge \$2.00 per meal and we are reimbursed from the federal government \$0.39. Discussion followed about the program. Numbers will be revisited again at the end of the year.

SCHOOL LUNCH PROCURMENT PLAN - 1ST READING

Utter stated that the School Lunch program is under review by the state this year. It was discovered that we currently do not have a procurement plan for the child nutrition program. Discussion followed.

Utter also presented a National School Foods Study that our school has been selected to participate in. She expressed her concern over sharing student personal information. Dr. Shipley will investigate if we are required to participate.

BUILDING UPDATE

Roof repairs - working on setting up for this summer.
Shop area - storage systems have been ordered.
Looking for supply storage system for the maintenance areas.
Annual risk inspection is coming up.
We have not had any leaks in the roof since repairs were made last fall.

APPROVE CONTRACTS

106. Motion by Veal second by Lemer to approve the following 2024-2025 coaching contracts: Julia Brixey Academic Olympics \$396.06, Brad Burkhalter Head Track \$3,116.62, Bristol Palmer Prom \$928.86 and Yearbook \$1,520.59 and Angela Thompson Quiz Bowl \$396.06. **Motion carried.**

107. Motion by Besler second by Keller to approve the coaching contract of Julianna Zittleman as head volleyball coach in the amount of \$3,116.62 for the 2025-2026 school year. **Motion carried.**

SPECIAL EDUCATION POSITION

Dr. Shipley and Julia Brixey presented a request to add a special education teacher for the 2025-2026 school year. Northwest Area School is no longer providing services for early childhood students and the case load has increased. Discussion followed.

108. Motion by Keller second by Veal to approve hiring an additional special education teacher for the 2025-2026 school year. **Motion carried.**

JOYCE WADDELL - LIBRARY GOALS AND COSTS

Joyce Waddell was not present to discuss. Item tabled.

SUPERINTENDENT CONTRACT

109. Motion by Veal second by Besler to enter into executive session per SDCL 1-25-2 (1) personnel. **Motion carried.** Chairman Stadler declared the meeting into executive session at 7:39 pm and back in regular session at 8:33 pm.

110. Motion by Besler second by Keller to offer a one-year contract to Dr. George Shipley with a raise to match the certified staff, to be set a later date, for the 2025-2026 school year. **Motion carried.**

REDUCTION IN FORCE

111. Motion by Veal second by Besler to enter into executive session per SDCL 1-25-2 (1) personnel. **Motion carried.** Chairman Stadler declared the meeting into executive session at 8:37 pm and back in regular session at 9:08 pm.

No board action for reduction in force.

ATHLETIC DIRECTOR - COACHING CLINIC & CPR TRAINING

Laura Holmes requested CPR training for all coaches. Request granted.

Holmes also requested the school pay for registration and travel expenses for coaches to attend the Vance Peterson Memorial Coaching Conference March 20th - 22nd. Request granted.

NWAS REPORT

Veal gave a short report.

BUSINESS MANAGER REPORT

School board election petitions are due February 28th.

Thompson handed out a 2023-2024 Profile of the Bison School District from the SD Department of Education. Discussion followed.

SUPERINTENDENT REPORT

January attendance 95%
K-5 Social Studies Curriculum ordered from the state for free
Curriculum review will be starting for Science, Government and Health
Legislative Update

2025-2026 SCHOOL CALENDAR

Dr. Shipley presented the 2025-2026 calendar which will have a start date of August 18th and end date of May 20th for students.

112. Motion by Keller second by Veal to approve the calendar as presented. **Motion carried.**

EXECUTIVE SESSION

113. Motion by Veal second by Keller to enter into executive session per SDCL 1-25-2 (1) personnel and (3) legal. **Motion carried.** Chairman Stadler declared the meeting into executive session at 9:43 pm and back in regular session at 9:56 pm.

114. Motion by Veal second by Besler to adjourn the meeting at 9:57 pm. **Motion carried.**

Mike Stadler, Chairman

Angela Thompson, Business Manager

Attachment A	GENERAL	CAPITAL OUTLAY	SPECIAL ED	IMPACT AID	LUNCH	IMPREST	CUSTODIAL
Cash on Hand 1-01-2025	\$12,552.44	\$6,151.50	\$2,601.43	\$0.00	(\$3,766.43)	\$4,174.92	\$79,699.40
Invested In Securities	\$425,992.28	\$709,807.62	\$350,757.00	\$324,104.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$22,739.64	\$21,870.47	\$4,753.11				
Interest	\$2,451.14	\$2,141.72	\$1,066.98				
Food Service					\$1,489.25		
Other	\$3,602.27		\$110.11			\$1,325.08	\$7,710.21
Intermediate Sources:							
County Apportionment	\$1,537.40						
State Sources:							
Unrestricted grants-in-aid	\$162,900.00						
Federal Sources:							
Grants-in-Aid	\$349.31				\$1,725.15		
Other Sources:							
Other		\$2,657.00					
Total Receipts	\$193,579.76	\$26,669.19	\$5,930.20	\$0.00	\$3,214.40	\$1,325.08	\$7,710.21
Total Disbursements	\$164,474.38	\$105,308.22	\$34,719.64	\$0.00	\$7,716.09	\$4,891.94	\$6,238.47
Cash on Hand 1-31-2025	\$17,726.48	\$3,500.28	\$2,881.79	\$0.00	(\$8,268.12)	\$608.06	\$81,171.14
Invested In Securities	\$449,923.62	\$633,819.81	\$321,687.20	\$324,104.44	\$0.00	\$0.00	\$0.00
Oscar Smith Scholarship Fund							
Cash on Hand 1-01-2025	\$128.52						
Invested in Securities	\$332,923.27						
Interest Income	\$1,038.11						
Scholarships	(\$5,000.00)						
Cash on Hand 1-31-2025	\$128.52						
Invested in Securities	\$328,961.38						