

**BISON SCHOOL DISTRICT 52-1  
BOARD OF EDUCATION MEETING**

**DATE:** September 15, 2025 **TIME HELD:** 7:00 p.m. **KIND OF MEETING:** Regular **WHERE HELD:** Board Room  
**MEMBERS PRESENT:** Lemer, Ryen, Sandgren, Stadler, Veal **MEMBERS ABSENT:** None **OFFICERS AND OTHERS PRESENT:** Superintendent Dr. George Shipley Jr, Business Manager Angela Thompson, Shiloh Lorius, Kalin Chapman, Christy Kolb

**CHAIRMAN STADLER CALLED THE MEETING TO ORDER WITH A CALL FOR THE SALUTE TO THE FLAG.**

**CONSENT AGENDA**

30. Motion by Veal second by Sandgren to approve the consent agenda, the minutes of the August 11<sup>th</sup> regular meeting, and the financial reports. A copy of the August 2025 financial reports as approved is attached under Attachment "A" and made a part of these minutes. **Motion carried.**

**PUBLIC FORUM**

Ryen asked about the current cell phone policy. Discussion followed. Add to next months agenda for further discussion.

**CONFLICT DISCLOSURE**

Thompson informed the board that the conflict disclosure with James Sandgren was filed correctly but the school attorney recommended that we have a written contract. Discussion followed. More information will be obtained to make sure that we are in compliance.

**APPROVAL OF CLAIMS**

31. Motion by Lemer second by Sandgren to approve the claims listed below. **Motion carried.**

AGEDNET SUBSCRIPTION 465.00, ASBSD CONFERENCE FEE 815.00, BISON GRAIN CO. FUEL/REPAIRS 1,508.65, BISON IMPLEMENT SUPPLIES/REPAIRS 1,351.76, C.O.R.E. FRESHMAN IMPACT FEE 1,377.50, CAHILL BAUER & ASSOCIATES LLC AUDIT SERVICE 9,343.75, CEV MULTIMEDIA, LTD SUBSCRIPTION 2,850.00, CHAPMAN'S ELECTRONICS RENTAL 300.00, CHURCHILL,MANOLIS, FREEMAN, KLUDT &BURNS LLP LEGAL SERVICES 166.00, CITY AIR MECHANICAL, INC REAPIRS 3,490.00, COLLINS, HEIDI SUPPLIES 96.99, COMFORT SUITES-RAPID TRAVEL 448.00, DACOTAH BANK CREDIT CARD SUPPLIES/TRAVEL 2,564.55, ENGLE, KATHLEEN PROFESSIONAL FEE/SUPPLIES 2,324.89, FAIT LLC PUBLISHING/ADVERTISING 268.28, FRIED, GREG REPAIRS 225.00, G & O PAPER SUPPLIES 3,766.40, GENERATION GENIUS, INC SUBSCRPTION 1,395.00, GENESIS INC SUPPLIES 239.69, GRAND ELECTRIC UTILITIES 2,418.00, HARDING COUNTY SCHOOL DUES 500.00, HARVEY'S LOCK AND SECURITY REPAIRS 1,778.97, HAUFF MID AMERICA SPORTS SUPPLIES 35.00, HOWEY, LINDA PHYSICAL REIMBURSE 125.00, IMPREST ACCOUNT REIMBURSE 2,403.95, J W PEPPER & SON INC. SUPPLIES 79.50, KID'S DISCOVER LLC SUBSCRIPTION 144.00, NATIONAL HISTORY DAY IN SOUTH DAKOTA HISTORY DAY DUES AND FEES 35.00, NORTHWEST PIPE SUPPLIES 220.00, QUAVERED INC SOFTWARE 1,500.00, RAPID FIRE PROTECTION ALARM/SPRINKER/EXTINGUISHER/HOOD INSPECTION 3,068.00, RUNNINGS SUPPLIES 17.98, SCHOOL LUNCH FUND SUPPLIES/LUNCHESES 279.00, SERVALL UNIFORMS & LINEN SUPPLY SUPPLIES 136.46, SHERATON-SIOUX FALLS HOTEL 417.00, STAPLES SUPPLIES 75.08, TESSIERS MECHANICAL CONTRACTORS REPAIRS 4,580.00, TOWN OF BISON UTILITIES 1,820.30, TRINITY ELECTRICAL WORKS REPAIRS 554.06, VANDERPOOL, BRIDGET CURRICULUM 197.00, WEST RIVER COOP TEL TELEPHONE 488.82

**Total General Fund: 53,869.58**

ADVANCED BUSINESS METHODS COPIER LEASE 759.95, DACOTAH BANK CREDIT CARD CHAIRS 220.00, HAUFF MID AMERICA SPORTS ELEM UNIFORMS 1,988.75, RIVERSIDE TECHNOLOGIES INC COMPUTERS 9,911.00, SAVVAS LEARNING COMPANY HISTORY ONLINE CURRICULUM 1,325.00

**Total Capital Outlay Fund: 14,204.70**

BERNSTEIN, MCKENNA PARENT MILEAGE 76.38, DREISKE THERAPY LLC OCCUPATIONAL THERAPY 503.50, HANDS ON HEALTH PHYSICAL THERAPY 168.90, NCS PEARSON INC SPEC ED SOFTWARE 110.00

**Total Special Education Fund: 858.78**

DACOTAH BANK CREDIT CARD SUPPLIES 356.19, HENDRICKSON, BRITTANY FOOD 90.00, IMPREST ACCOUNT REIMBURSE 449.99, LEMMON IGA FOOD 22.85, SYSCO FOOD SERVICES OF ND FOOD 4,158.82, UTTER, VIRGINIA FOOD 12.16

**Total School Lunch Fund: 5,090.01**

AKERS, JEAN FOOD 445.54, ANDERSON, CHET FB OFFICIAL 100.00, BECKMAN, JAREN FB OFFICIAL 100.00, BESLER, COLT FB OFFICIAL 100.00, BISON FOOD MARKET SUPPLIES 16.23, BOWMAN HIGH SCHOOL CC FEE 100.00, DERSCHAN, ADAM VB OFFICIAL 140.00, DERSCHAN, SHYLA VB OFFICIAL 241.40, HARLAND CLARKE CHECK BLANKS 140.20, KRAZY S SUPPLIES 520.00, LAZY SPURR BOARD SUPPER 172.82, PETTY CASH SUMMER PRIZES 175.00, SANDER, ERIC FB OFFICIAL 100.00, SD DEPARTMENT OF CRIMINAL INVE FINGERPRINTS 302.75, SDASBO REG FEE 100.00, WILKINSON, JAMES FB OFFICIAL 100.00

**Total Imprest Fund: 2,853.94**

CLARK, LINDSEY GBB SUPPLIES 210.06, COCA COLA BOTTLING CO CONCESSION SUPPLIES 634.15, HUDL SUBSCRIPTION 775.00, JUNIOR CLASS CONCESSION SUPPLIES 1,126.47, MOBRIDGE CANDY COMPANY CONCESSIONS SUPPLIES 1,202.69, NORTHERN BOTTLING CO. CONCESSION SUPPLIES 821.90, PETTY CASH STARTING CASH 20.00

**Total Custodial: 4,790.27**

Elem-\$24,696.38 Junior High-\$13,081.08; High School-\$21,627.45; Title I \$2,400.00, Guidance-\$4,949.66; Title II \$4,600.00; Library-\$2,937.81; Tech-\$2,708.33, Superintendent-\$8,725.00; Secretarial-\$4,206.80 Fiscal-\$3,875.00; Custodial-\$8,303.58; Co-curricular- \$1,098.37; Sped-\$4,917.62, Sped Admin-\$883.03; School Lunch-\$1,115.24

**Total Payroll for August - \$110,125.35**

#### **BUILDING UPDATE**

Boiler preventative maintenance has been completed and issues have been addressed and all three boilers are ready for the winter.  
Playground - issues with the green slide and the original company has been contacted for a quote for a part replacement.  
Sandgren inquired about the downspouts on the building. Would like to look into replacing brackets with something sturdier. Dr. Shipley will find out if a shop class could make the brackets.  
Discussion followed about vehicle maintenance.

32. Motion by Veal second by Lemer to enter into executive session per SDCL 1-25-2 to discuss (1) personnel. **Motion carried.** Chairman Stadler declared the meeting into executive session at 7:44 pm and back in regular session at 8:17 pm.

#### **SURPLUS PROPERTY**

Thompson presented a listing of items for surplus.

33. Motion by Veal second by Sandgren to approve the list presented. **Motion carried.**

#### **Resolution #2026-1**

**IN AS MUCH AS**, the following items listed below is deemed no longer necessary or suitable for school use and will be offered for sale or disposed of.

18 student and staff HP ProBooks  
Plastic File  
Travel L File  
2 Chairs  
HP Printer

#### **TECHNOLOGY POLCY HANDBOOK 2<sup>nd</sup> READING**

Discussion about the policy as presented, additional changes were recommended and approval tabled to next month.

#### **ADMINISTRATIVE STAFF EVALUATION POLICY - 1<sup>ST</sup> READING**

Dr. Shipley presented an administrative staff evaluation policy. Discussion followed.

#### **EMERGENCY PLANS POLICY - 1<sup>ST</sup> READING**

Dr. Shipley presented an emergency plans policy. Discussion followed.

#### **CONTRACT APPROVALS**

34. Motion by Ryen second by Lemer to approve the following contracts: Beau Chapman Boys Basketball \$3,116.62, Lindsey Clark Girls Basketball \$3,116.62, Ross Collins Summer Weight Training \$1,000.00, Virginia Green ½ Student Council \$979.54, Matthew Johnson Assistant Boys Basketball \$2,190.12, Tanya Lawhead Assistant Girls Basketball \$2,190.12, Jennifer Seffrood Oral Interp \$1,183.47, Nestle Sibag FCCLA \$1,959.08, Bridget Vanderpool Elementary Girls Basketball \$1,095.06 and ½ Student Council \$979.54, Jarad Zittleman Summer Weight Training \$1,000.00.  
**Motion carried.**

#### **MATERNITY LEAVE REQUEST**

Thompson read a maternity leave request from Gracee Collins..

35. Motion by Sandgren second by Lemer to approve Gracee Collins maternity leave request. **Motion carried.**

#### **SNOW REMOVAL BIDS**

No bids received. Phone calls will be made to recommended individuals or businesses.

#### **2025-2026 BUDGET - TAX LEVY APPROVAL**

Thompson presented the board with the final changes to the proposed budget. Discussion followed.

Final budget is attached under Attachment "B" and made a part of these minutes.

36. Motion by Sandgren second by Veal to approve board resolution 2026-2 as follows:

#### **Resolution #2026-2**

Let it be resolved that the School Board of the Bison School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approved and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2025 and through June 30, 2026. The adopted annual budget levy requests are as follow:

General Fund - Maximum plus opt out of \$200,000  
Capital Outlay Fund - \$522,315/Maximum plus growth plus opt out of \$200,000  
Special Education Fund - \$150,000

#### **HISTORY DAY FUNDRAISING**

Thompson informed the board that the history day account in the custodial funds has been reactivated and fundraising has begun for National History Day.

#### **NWAS REPORT CHRIS VEAL**

Talk continues about the continuation of the mobile units and how that affects the educational cooperative. Discussion followed.

#### **BUSINESS MANAGER REPORT**

Attending business manager conference September 23<sup>rd</sup> - 25<sup>th</sup> in Oacoma  
Auditors were here August 13<sup>th</sup>  
Audit will have two findings: lack of segregation of duties and that the auditors prepare the financial. This is the same audit findings as last year.  
Annual report was filed and the average teacher compensation was met for the 2024-2025 school year.  
Five-year financial report was handed out.

#### **SUPERINTENDENT REPORT**

Enrollment 117  
97% Attendance in August  
ACT testing changes discussed - Spring 2026 all juniors required to take ACT for state testing

#### **OCTOBER BOARD MEETING DATE**

Due football games Thompson requested to change the October meeting date.

37. Motion by Veal second by Sandgren to move the meeting to October 15<sup>th</sup> at 7:00 pm. **Motion carried.**

**EXECUTIVE SESSION**

38. Motion by Ryen second by Veal to enter into executive session per SDCL 1-25-2 to discuss (1) personnel, and (3) legal. **Motion carried.** Chairman Stadler declared the meeting into executive session at 9:35 pm and back in regular session at 10:17 pm.

39. Motion by Sandgren second by Lemer to adjourn the meeting at 10:18 pm. **Motion carried.**

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**Mike Stadler, Chairman**

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**Angela Thompson, Business Manager**

<b>Attachment A</b>	<b>GENERAL</b>	<b>CAPITAL OUTLAY</b>	<b>SPECIAL ED</b>	<b>IMPACT AID</b>	<b>LUNCH</b>	<b>IMPREST</b>	<b>CUSTODIAL</b>
Cash on Hand 8-01-2025	\$589.90	\$11,139.22	\$2,905.74	\$0.00	(\$150.30)	\$4,441.50	\$67,714.18
Invested In Securities	\$439,415.48	\$595,059.64	\$319,476.51	\$324,378.44	\$0.00	\$0.00	\$0.00
Receipts:							
Local Sources:							
Taxes	\$65,626.93	\$1,713.71	\$359.69				
Interest	\$2,541.23	\$1,965.70	\$1,030.32				
Food Service					\$1,542.00		
Other	\$5,178.00					\$1,058.50	\$9,414.64
Intermediate Sources:							
County Sources:							
County Apportionment	\$3,658.98						
Revenue In Lieu of Taxes	\$379.39						
State Sources:							
Unrestricted grants-in-aid	\$42,772.00						
Federal Sources:							
Grants-in-Aid	\$33,182.00	\$12,166.00					
Revenue In Lieu of Taxes	\$65,697.52						
Sale of Surplus Property		\$75.00					
<b>Total Receipts</b>	<b>\$219,036.05</b>	<b>\$15,920.41</b>	<b>\$1,390.01</b>	<b>\$0.00</b>	<b>\$1,542.00</b>	<b>\$1,058.50</b>	<b>\$9,414.64</b>
<b>Total Disbursements</b>	<b>\$152,946.56</b>	<b>\$175,515.47</b>	<b>\$7,881.35</b>	<b>\$0.00</b>	<b>\$1,357.56</b>	<b>\$2,853.94</b>	<b>\$4,790.27</b>
Cash on Hand 8-31-2025	\$6,835.43	\$20,698.75	\$2,024.39	\$0.00	\$34.14	\$2,646.06	\$72,338.55
Invested In Securities	\$499,259.44	\$425,905.05	\$313,866.52	\$324,378.44	\$0.00	\$0.00	\$0.00
<b>Oscar Smith Scholarship Fund</b>							
Cash on Hand 8-1-2025	\$128.52						
Invested in Securities	\$335,759.56						
Interest Income	\$1,299.41						
Cash on Hand 8-31-2025	\$128.52						
Invested in Securities	\$337,058.97						

Attachment "B"  
Final 2025-2026 Budget

Appropriations:	General Fund	Capital Outlay Fund	Special Education Fund	Impact Aid Fund	School Lunch Fund
1000 Instruction:					
1110 Elementary	455,700	5,600			
1120 Junior High	179,825	11,000			
1130 High School	407,050	31,990			
1200 Special Programs					
1220 Programs for Special Ed			165,000		
1270 Title I	77,216	10,878			
2000 Support Services:					
2100 Support Services-Pupils					
2120 Guidance	71,850	700			
2130 Health Services	800				
2140 Psychological			20,000		
2150 Speech Pathology			10,000		
2170 Student Therapy			10,000		
2200 Support Services-Staff					
2210 Improvement of Instruction	36,212				
2220 Educational Media	79,350	1,000			
2300 Support Services-General					
2310 Board of Education	46,150				
2320 Executive Administration	149,400				
2400 Support Services-School Admin					
2410 Principal	59,650				
2440 Title I Prog Admin	1,500				
2490 Medicaid Fee	200				
2500 Support Services-Business					
2520 Fiscal Services	68,300				
2530 Facilities Acquisition and Construction					
2540 Operation and Maintenance	280,200	200,700			
2550 Pupil Transportation	76,700	63,500			
2560 Food Services	5,000				95,000
2700 Support Services-Special Ed					
2710 Administrative Costs			36,600		
4500 Early Retirement Payment	22,609				
5000 Debt Service		238,000			
6000 Cocurricular Activities					
6100 Male Cocurricular Activities	31,550	3,500			
6200 Female Cocurricular Activities	37,250	6,000			
6500 Transportation	25,300				
6900 Combined Cocurricular Activities	66,880				
7000 Contingencies	20,000				
8000 Other Uses					
8100 Transfers	26,000	225,000		18,000	
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b>\$ 2,224,692</b>	<b>\$ 797,868</b>	<b>\$ 241,600</b>	<b>\$ 18,000</b>	<b>\$ 95,000</b>

MEANS OF FINANCE

ACTUAL AND ESTIMATE REVENUE:

Estimated Fund Balance, June 30, 2025

Assigned to Finance Budget	284,413	49,100	81,100		
1000 Revenue from Local Sources					
1110 Ad Valorem Taxes	675,000	700,000	150,000		
1140 Gross Receipts Taxes	95,000				
1190 Penalties and Interest	2,500				
1500 Earnings on Investments/Deposits					
1510 Investment Earnings	25,000	20,000	10,000		
1600 Food Service					
1610 Sales to Pupils					35,000
1620 Sales to Adults					3,000
1630 Milk Sales					2,000
1660 Other Sales					4,000
1700 Cocurricular Activities					
1710 Admissions	11,000				
1900 Other Revenue from Local Sources					
1920 Contributions and Donations	2,500				
1970 Medicaid	1,000		500		
1990 Other	14,475				
2000 Revenue from Intermediate Sources					
2100 County Sources					
2110 County Apportionment	10,000				
3000 Revenue from State Sources					
3100 Grants-in Aid					
3110 Unrestricted Grants	667,000				
3120 Restricted Grants					
4000 Revenue from Federal Sources					
4100 Grants-In Aid	11,000			18,000	
4150 Restricted Grants	135,106	14,768			
4200 Revenue in Lieu of Taxes	65,698				
4800 Food Service Assistance					25,000
5000 Other Sources					
5110 Transfers In	225,000				26,000
5125 Capital Outlay Certificates		14,000			
<b>TOTAL MEANS OF FINANCE</b>	<b>\$ 2,224,692</b>	<b>\$ 797,868</b>	<b>\$ 241,600</b>	<b>\$ 18,000</b>	<b>\$ 95,000</b>