

**Volleyball Booster Club Meeting Minutes**  
**Wednesday, February 3, 2021**  
**5:30pm**

**Meeting was called to order: 5:32pm**

Attendees: Carrie Evans, Shari Peck, Kaye Krob, Angela Nyland, Donna Benner, Jenn Halvas, Marnie Blanco, Mauri Holmes, Maren Erickson, Lori Derickson, Keith Nolte, Tiffany Carley, Paul Plewczynski, Kimi Campbell, Dana Schmahl, Nichole, Brandi, David Naibauer

1. Welcome and Introductions-Booster Club Board and parent introductions.
2. Meeting minutes from 8/10/2020-approved by Carrie Evans/Katie Cary, Shari Peck.
3. Budget Overview - Shari reviewed budget. Reviewed funds, coach expenses, and grant money -documented on last Booster Club meeting minutes. Donations are always welcome-possibly no gate fees. No concessions this season. Coach Nyland will speak with Briske about splitting gate fees with other schools if they indeed are charging.
4. Coach Items:
  1. Calendar
    1. Open Gyms-schedule has been set until the season begins.
    2. Tryouts-will be held March 8th-10th(M-W)-possibly Thursday if needed.
    3. Season-approx 7 week season-Starts March 15th. Coach Nylund meeting with head coaches tomorrow(2/4) regarding schedule details. More info to follow. Most likely will be 2 games per night-best 2 of 3 for varsity. No strength training. No tournaments/scrimmages. Columbine game questionable. JV/V will play at same school/night and Fresh/Soph-same school/night. There will be a game scheduled over spring break week. Will possibly need parent volunteers for line judging and scoreboard. TBD.
  2. Coaches-will need to budget for 2 coaches-all others covered by school budget.
  3. Immediate Budget Needs-Officials TBD.
5. Booster Committee Needs-anyone interested in a specific committee should email Coach Nylund.
  1. Game Day Food- Jenn Halvas will organize-box meal price will be built into the Booster Club fee. Approximately \$12.00 per player/coach. Team parent or other volunteer to pick up and distribute on game night. Team parent can also bring extra water jugs for refills or other snacks needed.
  2. Senior Night-\$50.00 per player allotted. Senior parents will organize.
  3. Banquet-to be determined-budgeted.
  4. Restaurant Nights-Donna Benner/Lori Derickson will coordinate-looking at 4 restaurant nights-possibly Costa Vida/Chipotle. Berg House was discussed as well as a donut shop(Lamars).
6. Other Fundraising Ideas- Kroeger card. Coach Nylund will send an email/link for grocery cards.
7. Schedule Booster Club Meetings for Spring 2021 Season-next meeting February 24, 2021 5:30pm, March 15, 2021-tentative.
8. Open Discussion-yard signs were discussed. Talked about buying generic signs and adding players names. Discussed quarantine guidelines. Anyone who tests positive in 48 hours-all players exposed will need to quarantine based on specific guidelines. Spirit wear-Carrie will reach out to spirit wear company for time line and turn around. Coach Nylund to send a link for spirit wear.

Meeting adjourned: 6:45pm

**Rock Canyon High School Girls Volleyball**  
**Booster Club Meeting Minutes**  
**Friday, March 5, 2021**  
**4:00 - 5:00 pm**  
**Zoom Meeting**

Attendees: Carrie Evans, Shari Peck, Katie Cary, Kaye Krob, Angela Nylund, David Naibauer, Kimi Campbell, Heather Waller, Nicole Hawkins, Aaron Rea, Jenn Halvas, Brenda Roseberry, Shelly Figuero, Nikki Rea, Dana, Bellen, RW, Patricia Childress, and additional attendees.

Meeting called to order: 4:04pm

1. Welcome and Introductions-No new attendees
2. Meeting Minutes from 2/3/2021-Posted to RC Volleyball site.
3. Coach Items
  1. Calendar
    1. Tryouts - March 8 - 11-Girls will be split into 2 groups with some variance. More to follow with tryouts. Goal is to have tryouts wrapped up by Wednesday. Thursday still open.
    2. Season Schedule-schedule revised. Game times have changed due to 30 minute wait time being reversed. Spectators increased to 150. Game day workers will not be included in the 150 attendance limit. District will decide on rules and will have met either today or possibly Monday. Coach Nylund will know more info next week regarding rules. Schools are only charging for JV/Varsity matches. Tickets will be available to purchase through my School Bucks(to be confirmed). Every school will have a gate list. Coach Nylund purchased HUDL again this year. Because of the timing, we will be able to use for fall season as well. The cost of this program is about \$1600.00 and was paid for using the RCHS Girls Volleyball account and not funded by Boosters. Score Book (Kelli Urban) and Score Board (Kevin Cary). Shari Peck has a contact if we want to create a HYPE video to play on the scoreboard for game nights.
    3. Mandatory Virtual Parent/Player Potluck - 3/15 @ 6pm-Carrie will set up zoom. Will go through parent player guidelines. Decide on team parents and meet coaches.
    4. Operating Items-
      1. Game Day Food-see below
      2. Fans - Live and Video options-livestream games for Varsity so parents can watch. No camera in auxiliary gym. Possibly parent can video tape and post live stream to social media. Some games will be broadcasted through NFHS Network. A monthly subscription is available for \$10.99/month. All Douglas County gyms have camera equipment in the main gym where varsity plays. Set RCHS as your favorite school and you can get notifications for games, as well as watch prior recorded games.
      5. Restaurant Night dates-dates TBD. Volunteers to reach out to restaurants and Coach Nylund will approve dates. Donna will need additional assistance. 2-3 restaurants.
      6. Lifetouch -pictures will be taken by LifeTouch on Wednesday 3/17.
4. Budget Overview - Shari-financials have not changed.
  1. Booster Donation Amount for Spring 2021-\$200.00/player
    1. Includes: Game Day Food, Yard Signs, Season Operating Expenses, Player cost for Banquet (if applicable)...Cut outs may be the only variance in cost. Shipping \$25.00 flat charge. Approximately \$17.00/cut out.
5. Booster Committee Volunteer Needs - see notes below.
6. Game day Food - Jenn Halvas is coordinating. In addition to feeding the coaches and teams, Boosters will also have extra water bottles and Gatorade on game days. Costs for food and beverages will be covered by Boosters and is calculated into the donation amount. Team parents will assist in getting the girls the meal boxes handed out.
  1. Senior Night - Senior Parents-\$50.00/player Booster budget limit-scheduled for Pondo game March 30th. Gate #'s attendees may be increased.
  2. Banquet- TBD- volunteer positions needed.
  3. Restaurant Nights - Donna Benner will meet with Shelly. Carrie will send info to Donna regarding last years restaurant info.
  4. Team Parents - TBD
7. Other Fundraising Ideas?
  1. Photo fans - Shari-more info to follow.
  2. Lamars Donuts - buy gift cards for \$5 to sell for \$10-look at this idea for future fundraising. Will not be pursued this Spring.
8. Schedule Booster Club Meeting- scheduled for 3/15 immediately following the mandatory player/parent meeting. Team parent volunteers and other volunteers will be asked to stay on. Carrie Evans to provide Signup genius to collect volunteers for Booster needs. Coach Nylund has created a Signup Genius for game day worker volunteer needs.
9. Open discussion-Coach Nylund to send out reminder for King Sooper Cards/Spirit Wear. Carrie to develop google form for correct name spelling/allergies. Jenn will work on any additional info needed for form. Masks have been ordered and should arrive prior to first match.

Meeting adjourned: 5:04pm

**Rock Canyon High School Girls Volleyball  
Booster Club Meeting Minutes  
Monday, March 22, 2021  
6:00 - 7:00 pm  
Zoom Meeting**

Attendees: Carrie Evans, Shari Peck, Katie Cary, Kaye Krob, Angela Nylund, Melissa Thomsen, Keith Nolte, Ronna Hayden, Donna Mash, Jenn Halvas, Brett/Ellen, Brenda Roseberry, Dana Schmall, Donna Benner, Nicole

Meeting called to order 6:04pm

1. Welcome and Introductions-Introductions completed by all zoom participants.
2. Meeting Minutes from 3/5/2021-approved by Carrie Evans and Katie Cary.
3. Coach Items
  1. Calendar
    1. Season Schedule-no changes. Managers to do score books. Team parents to confirm game day volunteers and make sure all spots are filled. Team parents to send out reminder.
  2. Operating Items
    1. Game Day Food-no changes at this time. Jenn has ordered food for away game for Wednesday 3/24 and they will be individual for the teams. Verified head count for all teams. Coach Nylund will verify counts with Jenn before each game.
    2. Fans - Live and Video options-NFHS network. No scores on video last week. Hoping to have corrected by next game. Sophomores will live stream Wednesday. Facebook live was not working properly on school WiFi last game. Sophomores used data without issue. Zoom is an option. Discussed requirement for attendance/spectator policy. Coach Nylund will ask Briske to send out spectator policy for away games.
    3. Any other coach needs-no other needs. Hopefully no schedule changes.
4. Budget Overview - Shari-budget hasn't really changed.
  1. Booster Donations - participation rate-overall 71%-possibly higher. 13 families ordered cutouts. Revenue \$70.00. Coach Nylund will send an email out regarding booster club funds. Send receipts to Shari for reimbursement. Shari will send an email out with specifics what is needed for reimbursement. \$12.00/person remains in effect for food budget.
    1. Includes: Game Day Food, Yard Signs, Season Operating Expenses, Player cost for Banquet (if applicable)
5. Booster Committee Volunteers
  1. Game day Food (if Available) - Jenn Halvas plus team helpers, how did it go for first game day? We have a team helper for all teams. Beverages will be handed off to team Mom. Small snacks will be provided. Individual boxed meals to be picked up. Costa Vida March 30th. Food delivered at 3:30. Players will eat prior to games. Jenn to check with Costa Vida regarding food since Costa Vida will be participating in Wish week-April 1st.
  2. Senior Night - Senior Parents - plan and support needed. Plans are coming along nicely. Multiple parents have reached out to assist. Cindy Holter has purchased leis. Kaye has bought the gifts for the players. Decorations have been ordered and we have multiple parents to assist in picking up decorations, set-up, and take down. Coach Nylund will present gift to away Seniors.
  3. Banquet - update on restrictions, plans, etc?-Working on Banquet ideas. 150 in the commons for banquet at the school or do a restaurant and follow their guidelines. Donna Mash will call multiple places and inquire. View House is an option. Inside outside dining 48 players with 1-2 parents with coaches/managers. Approximately 54 with players/coaches/assistants. CSHA has moved the state tournament May 12th. Katie to inquire on Senior activities for any conflicts. Booster has typically paid for decorations. Family members will buy tickets for the banquet. Carrie will reach out to Katie and talk with volunteers.
  4. Restaurant Nights - Donna Benner and Shelley Figueroa - schedule, communication, March 23-Costa Vida 4-9pm. Mention RC volleyball. Shelly working on April 12th 4-8 for Chipotle-Highlands Ranch off of University.
  5. Team Parents - Roles, feedback / questions-make sure all volunteer spots are filled. Check with Coach Nylund for spectator limits. Send out reminders for game day helpers.
  6. Photo fans - Shari Peck, update-13 cut out ordered-delivered 3/23. Have at home games. Will figure out where the cutouts will be placed. Need volunteers to place the cutouts in the stands.
  7. Yard signs and Stickers - Carrie Evans-Carrie will check tomorrow and will get distributed.
6. Schedule next Booster Club Meeting-Wednesday April 7th.
7. Open discussion-Each team should supply wipes. Team Mom will bring coolers for the teams. The coolers will need to be labeled and the girls informed of where they will be located.

Adjourned: 7:13pm

# Rock Canyon High School Girls Volleyball

## Booster Club Meeting Minutes

Wednesday, April 7, 2021

6:00 - 7:00 pm

Zoom Meeting

Meeting called to order: 6:12pm

Attendees: Carries Evans, Shari Peck, Katie Cary, Kaye Krob, Angela Nylund, David Naibauer, Donna Mash, Jenn Halvas, Dana Schmal, Donna Benner

1. Welcome and Introductions-no introductions needed. Carrie Evans announced all who were on call.
2. Meeting Minutes from 3/22/2021-approved by all board members 3/27 and 3/29.
3. Budget Overview - Shari
  1. Overview-brought in \$9416.55. Balance currently \$13206.00.
  2. Spring Expenses / Donation Participation Rate-only 1 family unable to donate due to hardship. Current expenses will be meals/drinks/Senior night.
4. Coach Needs-Banquet/volunteer gifts-see below.
5. Booster Committee Volunteers
  1. Senior Night - Senior Parents - Senior night went very well. No recommendations.
  2. Game day Food (if Available) - Jenn Halvas plus team helpers, any updates / changes? Going well. Jenn will order per team. Restaurants have been very flexible with cancellations and revisions. Will consider team meals for upcoming seasons. One suggestion next year is to gather more information from parents regarding food and dietary restrictions. Jenn to research other options for food. Jenn has looked into Chipotle/Qdoba for boxes.
  3. Restaurant Nights - Donna Benner and Shelley Figueroa-success with Costa Vida-check being mailed to Shari Peck for \$150.00. Second fundraiser night is Monday 4/12/21 4-8pm @ Chipotle.
  4. Team Parents - feedback / questions
  5. Banquet-Option 1- each team to have their own banquet/location d/t the rise in Covid cases. Tri-County Health department not supportive of school events d/t increased transmission of Covid with activities. Smaller groups is more ideal. Each team will receive their funds as appropriated. Other option is to combine 2 teams. Decorations can be shared amongst teams. Extra funds from volleyball budget and Booster Club d/t money not being spent on food. Donna Mash will call multiple places including Top Golf for pricing options. This could be an activity vs dinner or a catered meal in the commons area of RC. Deadline for banquet is end of May. Girls to decide on a date. Angela will have input on additional budget d/t extra funds. Approximately \$50.00/player with booster/volleyball funds. Carrie or Donna to send an email to team parents for banquet options. Logistics to be included in email. Banquet plans need to be submitted to Coach Nylund by 4/20.
    1. pick dates, think about logistics to make it work-TBD
    2. Volunteer gifts-Carrie and Angela will discuss options and will attempt to make it similar to last year. Last year was a cup and Starbucks gift card. Card signed by Coaches and Board members.
    3. Budget - decorating, anything else?
6. Schedule next Booster Club Meeting-4/21/2021.
7. Open discussion-Open gym to be determined. No DU camp. Workouts will be at school/elite training. Prices to be worked out. Carrie to download pics and send out to all Senior parents. Upcoming schedule will depend on quarantines lifted.

Adjourned: 6:53 pm

**Rock Canyon High School Girls Volleyball**  
**Booster Club Meeting Minutes**  
**Thursday, April 22, 2021**  
**6:00 - 7:00 pm**  
**Zoom Meeting**

Attendees: Carrie Evans, Katie Cary, Shari Peck, Kaye Krob, Angela Nylund, Jenn Halvas, Donna Benner, Ronda Wenger, Alan Liu, Dana Schmal, Donna Mash

Meeting called to order: 6:05pm

1. Meeting Minutes from 4/7/2021-approved 4/11/2021 by all board members.
2. Season Wrap Up - Coach Nylund-several teams doing TopGolf for banquet. TBD for uniform turn in. There will be no surveys this year due to Covid. Noodles - worked well for last night's dinner. Coach Nylund wants to continue with program meals next year.
3. End of Season Celebration Plans
  1. Varsity - Donna Mash-Planning View House May 11th 6pm for banquet. Donna Mash to forward contract to Coach Nylund once received. Limited to parents/players. Decorations from prior years will be available. Carrie has decorations for the tables from previous years. \$23.00/person -does not include tip/taxes. There is a 20% surcharge added to the bill. Parents to pay on myschoolbucks. No audio/visual needed. Donna Mash to confirm when head count due and also if dessert is included in price.
  2. JV - Ronda Wenger-gave helpful insight regarding TopGolf since JV has recently had their banquet. Lots of food/2 hours long time for 3 bays.
  3. Sophomore - Dana Schmal-Top Golf -contracts under way - 4/27.
  4. Freshman - Charlie Catalano (Carrie Evans to review)-will be doing Top Golf May 11th.
4. Volunteer Thank You Gift Distribution Plan Discussion-dollar amount to be determined per Coach Nylund. Carrie and Coach Nylund to discuss. Electronic gift cards is an option. Carrie to review options.
5. Budget - Shari discussed overall budget. Budget overall balance \$12,800.00. \$1500.00 still outstanding to be received. Tax receipts have gone out in an email. Coach Nylund to mention this on her next email to verify all parents received. Cost of Scoreboard \$40.00/game. Book was \$35.00 last year. Taylor Cary overseeing Senior gifts. Will need to submit expense receipts by end of May for any one needing reimbursement.
6. Grant -total \$1140.00 to be given to the program. Shari motioned to approve. All board members approved grant for end of season expenses.
7. Schedule next Booster Club Meeting - Fall Start-Wednesday, June 2nd
  1. Booster Club Openings - Secretary (Kaye Krob's daughter is graduating)-Ronda Wenger volunteered to be the incoming Booster Club secretary.
8. Open discussion-more to come with summer camps/activities. UNC July 15/16/17. Lori Rommel putting booklet together for camps, etc. Skills camp to be scheduled week before school. August 9th tryouts. Coach Nylund will send an email out once activities determined.

Adjourned: 6:58 pm

**Rock Canyon High School Girls Volleyball  
Booster Club Meeting Minutes  
Wednesday, June 2, 2021  
5:30 pm  
Online - Zoom Meeting**

Meeting was called to order at 5:33 PM

**Attendees:** Angela Nylund, Shari Peck, Donna Benner, Brandy Shuman, Carrie Evans, Ronda Wenger, Jenn Halvas

Meeting Minutes from 4/22/2021 - Approved 4/23

**1. Summer schedule / Fall season planning - Coach Nylund**

**a. Summer schedule**

- **UNC Team Camp** – girls are allowed to travel if school has proof of each player’s full vaccination or proof of positive covid test within 30 days. There will be other waivers that parents will have to sign. No spectators are currently allowed at UNC, just chaperones which is usually a couple of parents. Coach Nylund will not be at UNC camp this year due to a prior commitment. Ashlyee and Shauna and two new coaches (Reven and Skyler – see notes below) will be attending UNC Camp. Girls can stay in the dorms, cafeteria limits might apply. More info to come. Covid rules may change before UNC team camp date. UNC invite comes out late June or early July, after last open gym.
- **Summer Weight Training** starts Monday June 7, approximately 25 girls are signed up.
  - One District employee coach has to be present while training at RCHS, some sessions will be at Elite Training Facility. Weight Lifting sessions will be at RCHS.
- Middle school camp is scheduled and Skills camp is coming up in August.
- Physicals will be offered at RCHS on August 7 - physical form is on website. Nylund will include links in email.

**b. Booster support needed - planning, budget**

- **Budget Needs :**
  - Expecting 15 home and away games plus tournaments for budget planning. Buffet style for home games and box meals at away games. Maybe parents can supply pot luck food for tournaments?
  - New equipment - Ball Pumps, rolling white boards, and new case for iPad.
  - No new uniforms or nets.

- Need to save money for extra coaching costs. RCHS provides funds for 3 coaches and we will have 6 coaches. We have to pay for freshman coach and assistant coach.
- Lori taking money out of account for officials. Nylund has money left over. Nylund will ask for donation from Booster Club next meeting if it's needed.

**c. Fall season updates / restrictions**

- RCHS will not be hosting our own scrimmage. Going to Arapahoe Scrimmage.
- Tournaments –JV and Varsity are going to Regis Jam. Labor Day weekend, freshman to Cherry Creek. Sophomore team is going to Heritage.
- Regular Season Matches will resume to best of 3 out of 5 games. Spectator limits back to normal.
- Expect 3:30-6 PM practices, mixing in a fun activity or lifting on Friday. Trying to bring fun stuff back, bonding, lock in. Once game calendar gets scheduled, can pick lock in date.
- Biggs and Littles - upper classmen have an under classman buddy, keep them under their wings – in the past Biggs gave Littles motivational gifts. This year, Coach Nylund would like to focus on more activities around Biggs and Littles instead of gifts. She would like to see Biggs give littles motivational notes and then have Mental Mondays with Biggs and Littles together. Talk more about this at pot luck.

**d. Other updates:**

- Reven Bradberry will be freshman team coach and Skyler Lane will be assistant coach to all teams. Both are alumni to Coach Nylund.
- Players don't have to wear masks to practice or games in summer and fall once they are two weeks after receiving 2<sup>nd</sup> vaccine. At the current time we don't have to show proof but that condition may change.
- RCHS has the opportunity to host Boys State Volleyball Tournament if our Booster Club can run concessions June 25-26 approximately 9-3PM each day. Have to have a parent there for money box at all times. Girls are allowed to sign up for concessions help and get volunteer hours. RCHS does not need to provide food for officials or coaches. Carrie will put together a signup genius. Burritos, Chick Fil A, pre-packaged food. 2 hour shifts. This is the weekend of AAU so some girls might have conflicts but plenty of girls will probably like to watch and work concessions for volunteer hours. Please send out Signup Genius sooner than later.

- Nylund will ask Tom Breske:
  - Are there any food restrictions for Covid?
  - How many teams
  - Spectator limitations
  - Tournament setup – waves? Might have to set up concessions in commons/cafeteria.

3. **Booster Volunteer Needs** - review and update for distribution

- a. **Banquet Coordinator** – one big banquet for all teams as in the past. Nylund has received feedback from Varsity parents that they liked the individual team party instead of all team banquet. RC Boys Basketball is switching their banquet to individual teams to make it more intimate. NEED MORE THOUGHT AND DISCUSSION ON THIS.
  - i. Input - Top golf end of season event was more of a team bonding event than an end of season banquet. No coach saying nice words about each player and awards.
- b. **Senior Night Coordinator** – Senior parents will coordinate.
- c. **Think Pink** – Pink Shirts provided to girls and they keep the shirt for the 4 years. Concessions earnings gets donated to charity along with raffles. Fund Raiser tied to one game.
- d. **Home game activities and promotions**– Booster hasn't done this much in the last three years. Instead girls, have a theme to dress up on games day. Games during half time (hit a box and get a free pizza or Chik-Fil-A). Need free giveaways. Throw out candy when announce names of varsity players.
- e. **Homecoming float** –Ky Holter has stuff in his basement. Need to put a request for a trailer for homecoming. Need a float decorating meeting location (close to school). Parents help decorate. Girls each bring a bag of candy. Girls come up with a design for float that goes along with school homecoming theme.
- f. **Scoreboard Marketing and Video:**
  - i. **Sponsorship with scoreboard.** Once scoreboard is paid off, we then get the proceeds of sponsorship. Sponsorship is a pretty good deal – 2 years, advertise during all indoor sports -Wrestling, Basketball, Volleyball. Can do a promotional item on game night. Don't want Volleyball, Basketball and Wrestling all going to the same vendors for donations.
  - ii. **Hype Video** for scoreboard - Make hype video after teams made. Rock Media teachers could make video. Ashlyn Wenger will reach out to RCTV teachers during the summer to see if they will help first two weeks of school year.
- g. **Game Day Food** – Jenn Halvas. Budget Planning – 6 coaches, plan for one manager per team, 4 teams x 12 players.

- h. **Gold Crown Coordinator Discussion** - We need more than one team. A lot more clubs are doing development teams. Is a RCHS Gold Crown Team beneficial and profitable? Nylund has minimal time to run program. Renting Gym space is expensive. Still doing youth camps in June and still having varsity girls visit Middle School. Do we want to add another skills camp? Nylund might want to do a skills camp during our volleyball season?
- i. **Home Game Concessions** - If we get someone to do run it great, if not, don't. 4:45 Game and 6:30 Game. Candy, soda, water chips. Volunteers will not run concessions when your kid is playing.
- j. **Restaurant Nights Volunteer** – need two planned restaurant nights. Find volunteer.
- k. **Kings Soopers cards** – no volunteer needed
- l. **Grass Doubles Tournaments** - Not doing this year
- m. **Spirit Wear** – Spear head to see if you want to change anything. Basketball used to use educational outfitters and basketball person can share idea with Volleyball team. BSN Sports is a company recommended by Nylund. She has contact info.
- n. **Amazon Smile Registration** - Just need 5013C
- o. **Snap Raise** – RC Basketball and Baseball are doing this and it's very successful but parents have a very negative opinion of the program. Multiple opinions agree that \$200 requested donation is greatly appreciated over fundraising pressure.
  - i. Agreement that some kind of communication about a donation link on our volleyball website for players to share with extended family if desired would be good if we can do it outside of the SNAP program which takes a percentage of the donation and puts significant pressure on families.
- p. **Food Truck** – Should the scheduling of this lie with the Restaurant Nights coordinator?
- q. **UNC Camp** – unsure of volunteer needs at this point.

## 5. State of the Budget – Shari

- Give Shari any outstanding expense receipts.
- Budget total amount: Cash still in cash box - \$183 plus \$11,269 in foundation account. Not many expenses in 2020-2021 season. Biggest expense was meals, then volunteer gifts, donations back to program, Banquet. This year will have a lot more expenses – UNC, sleep over.

## 6. Schedule next Booster Club Meeting

- Meeting needs to be scheduled for Boys State Tournament volunteers on the week of June 21st. After Signup Genius is sent out.
- Nylund will reach out for a good timing for next booster club meeting in the next week.

7. **Open discussion** – mixed into other topics above.

# Rock Canyon High School Girls Volleyball

## Booster Meeting Minutes

Monday, July 26, 2021

7:00 - 8:00 pm

### Online - Zoom Meeting (link below)

#### 1) Welcome and Introductions

- a) Meeting called to order 7:02 PM
- b) Attendees: Carrie Evans, Shari Peck, Ronda Wenger, Angela Hanson, Dana Schmahl, Kennedy Karbowski, Nichole Hawkins, Jennifer, Katie Cary, Julie Tanaka, Brenda Roseberry, Jenn Halvas.

#### 2) Meeting Minutes from 6/2/2021 - Will be posted to new site - Approved by board

- a) Meeting minutes are not posted yet. Working with new system.

#### 3) Summer schedule / Fall season planning - Coach Nylund

- a) Remaining Summer Schedule: There is NO access to main gym until Sept 20<sup>th</sup>. We will be renting the 303 Volleyball Club facility and we also have Aux gym at Canyon. Contractors will reimburse for gym rental at 303 VBC. Nylund is talking to coaches this week to decide on practice schedules and locations for all levels. Trying to keep practice schedules as consistent as possible and understand that it's hard to have Fresh/Soph practices at remote location. Camp will still be in Aux Gym since its split up into levels.

- b) **Booster support needed - planning, budget:** 12 players per team for budgeting. 6 Coaches total. Additional manager headcount will be added later but 2020 had 3 managers.

#### c) Fall season updates / restrictions

- i) **Tryouts** - Tryouts will be held at 303 VBC facility.
- ii) **Parent Potluck (or alternative)** - Friday Aug 13. We should have access to commons.
- iii) **Lock in** – If we do it, it will have to be in Sept/Oct after having gym back.
- iv) **Team Pictures** - Aug 17<sup>th</sup>
- v) **Regular season** - 3 home matches have been moved to away matches due to RC gym floor repair.
- vi) **Scrimmage** – we are participating in Arapahoe HS scrimmage. Most likely on August 14.

#### vii) Hype Video:

- (1) RC basketball team hired someone to create a hype video for Varsity and JV home games for \$250 per team to shoot and edit.
- (2) Ronda Wenger will work with Ashlyn Wenger to contact RC TV and multimedia teacher, Mr. McClurg, and ask him if he is interested in having his classes create a hype video for Varsity volleyball team to play at home games. We don't need video completed until home games resume in mid-late September so that gives his classes some time to work on gathering and editing video footage after tryouts are finished the first week of school. We will ask McClurg to start with Varsity team and if all goes well and he wants to continue, they could also make a JV hype video this year. Ideally we'd like this to be a way to create annual Varsity and JV hype videos with minimal cost to the VB program plus be a beneficial learning activity for the RC

media program. If McClurg doesn't want to do this hype video, we would have to inquire if the basketball team's videographer contact is still available to create videos.

#### 4) State of the Budget - Shari

- a) **Budget:** \$11,076 in account currently. \$183 in cash box. Mostly funded for 2021 season including coaching stipend and Hudl fee. No more equipment needs to be purchase this year.
- b) **Boys State Tournament Concessions** - Burritos and Chick Fil A quantity hurt sales for boys' state tournament first day but then adjusted quantity for second day.
- c) **UNC Camp costs** - UNC Camp costs were higher than expected for Boosters. Carrie Evans to send feedback to Coach Nyland.
- d) **Donation amount for Fall 2021** (which will include all home and away game meals) - Need to consider doing different levels of donations to VB program similar to what RC basketball does. Can get apparel for donating a higher level. Carrie and Shari will put together some suggestions for next meeting.
- e) **Meals at games:** Meals will be provided for each game. Sandwich boxes worked really well for the girls this year. Jenn will confirm if platters are less expensive compared to individual meals. Consider catered Costa Vida for home games. Jenn will again provide players with a questionnaire on food allergies, specific diets, etc. Continue to have parent volunteers to pick up food for away games.
- f) **Yard Signs** – Use Ace Printing which is part of RC. Estimated \$500. \$9-10/sign.
- g) **Gate Admission** – punch card prices need to be adjusted since fewer home games. As a result, we will have lower booster fundraising money on gate fees and concessions.

#### 5) Booster Volunteer Needs - see updated list of positions

- a) **Treasurer** - We need to find someone to shadow Shari as the treasurer this year and replace her next year. Talk about that at the pot luck.
- b) **Spirit wear** – Need someone to spearhead spirit wear. Short lanyard, sticker and clothing selection. Possibly have seniors select a season phrase and t-shirt design similar to what RC XC seniors do. Shari has basketball contact so they can help walk volleyball volunteer through it. Educational Outfitters give 10% back to the program and we have credits available.



- c) **Gold Crown** - RC GC is not going to happen this year because of gym construction and time constraints. Katie will reach out to Kevin and let GC know RC will not be participating in GC this year.

6) **Schedule next Booster Meeting** - August 5 at 5:15 PM Tentative

7) **Open discussion** – No additional items discussed.

8) **Meeting End:** 7:53 PM

**Zoom Meeting Information:**

Topic: RCHS Girls Volleyball Booster Meeting

Time: Jul 26, 2021 07:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5279214507?pwd=K0g4djZDUU2tsZ2pNVjdUKzNodz09>

Meeting ID: 527 921 4507

# Rock Canyon High School Girls Volleyball

## Booster Meeting Minutes

Thursday, August 5, 2021

5:15 - 6:15 pm

### In Person - RCHS Athletic Training Room

#### 1) Welcome and Introductions:

- a) Meeting start time at 5:17 PM
- b) Attendees: Donna Benner, Keith Nolte, Shelley Figueroa, Brenda Roseberry, Brandy Shuman, Heather Waller, Dana Schmahl, Kim Hopkins, Melissa Thomsen, Ronda Wenger, Kimi Campbell, Keri Francovilla, Coach Nylund, Carrie Evans, Shari Peck.

- 2) **Meeting Minutes from 7/26/2021** - Will be posted to new site. <https://rchsjags.com/page/3200>. History of booster minutes are all at this location.

#### 3) Coach Items - Coach Nylund

##### a) Parent Player Meeting Potluck

- i) There will no longer be a potluck at the parent meeting on 8/13/21 at 5:30. Meeting will last 1 to 1.5 hours. Coach Nylund will go over handbook, volunteer requests, food/allergy questionnaire will be given out to players.
- ii) No need to ask for yard sign name spelling at parent meeting since Nylund gathers that information in spreadsheet with shirt sizes and name confirmation. Nylund will give Carrie that spreadsheet info.
- iii) Will provide water and cookies or snack at this meeting.
- iv) **Parents should bring checkbooks for donation packages on this night.** This is important to remind parents in Nylund's email.

##### b) Fall season planning / Schedule:

- i) **Game schedule:** is on the RC volleyball website. Click on each team to see appropriate schedule: <https://rchsjags.com/page/3107>. Palmer game might be changing. Broomfield is first game of the season and all teams will be up there. Will try to get round trip buses for the long-distance games like Broomfield and Palmer (COS).
- ii) **Tournaments:**
  - (1) Regis Jam tournament – JV and Varsity only. Chaparral is now planning this tourney. Friday and Saturday games - JV plays in AM and Varsity in PM
  - (2) Fresh and Soph also play in tournament. Date TBD
  - (3) Girls bring own food – potluck style coordinated by team parent.
- iii) **Senior Night** - Nylund will get back to Carrie on date of Senior night. She thinks its last home game night.
- iv) **Line judging** will only need to be done at home varsity games so varsity team mom will work that scheduling separately. Could have a parent volunteer for varsity libero tracker as long as the paid scorebook person is an adult. The score keeper is paid out of cash box. Hudl doesn't need any volunteers.
- v) **Home game promotions?** - Not much discussion on this. Nylund doubted there would be any limits on visitors this season.

- c) **Gym Update** – none
- d) **Scrimmage on 8/14/21 - anything needed from boosters?**
  - (1) All teams at Arapaho HS.
  - (2) Girls bring own food.
  - (3) Fresh and Soph 8:30-10:30 and JV and Varsity 11-1?
- e) **Team Building** – 8/30 afternoon going to clue room with everyone. \$24 a player mostly provided by Nylund budget but a little from Booster might be needed. No food provided at clue room. Clue room will be instead of lock in. Lock in difficult this year with delay
- f) Homecoming parade is Sept 23 Thursday 5 or 5:30 ish. Will have to change the game time of Thunder Ridge game to Wednesday.

4) **Donation amount for Fall 2021** Shari Peck / Carrie Evans

- a) Historically, Booster club would pay for some of the food. Food budget is a more significant number than in the past. We can't waive volunteer donation for people who line judge as we have done in the past. We need the money to pay for the \$10000 for food budget which includes all home and away game meals.
- b) After much discussion, decided to have two tier volunteer donation structure. Used to have a \$200 volunteer donation before the food budget became significant cost to booster club. Anticipated donation value packages are \$300 and \$450 but values and inclusions will be finalized later. Both packages cover 15 meals a player and no other fundraising efforts will be required by the players during the year. Possible \$300 base package to include yard sign, car/water bottle sticker, and wrist lanyard. Possible \$450 and above package will have everything in the base package plus a RC stainless steel water bottle or RC plastic straw/cup and either a \$65 spirit clothing voucher or a RC Stadium Chair. Group decided to scrap magnet schedule idea in packages since schedule might change with gym repair. Final amounts TBD.
- c) Other discussion topics during this section:
  - i) Carrie would like to go back to 2018-19 to see what we spent on banquet. Banquet typically has parents pay the amount and student is covered.
  - ii) Booster pays for varsity fat heads. Use same vendor as yard signs.
  - iii) When we send out email about donation, make sure to advertise there is no fundraising requirements for the girls through the year.

5) **Additional Budget and Fundraising Discussion:**

- a) **Boys State Tournament concessions sales** made only about \$50-\$100 but is really unknown because many of the concessions were used at other program events or will be sold at future concessions. Main reason value is low is due to the over purchase of burritos on the first day since predicted attendance volumes were unknown.
- b) **Kings Soopers** credit to RC Volleyball– encourage parents and other family members to sign up.
- c) **Amazon Smile** – Could make significant money for volleyball program into the future. Nylund will check with school amazon account to see if we can use that. May need another path if that doesn't work.
- d) **Donation Link** - Need to add Donations Link to our new website where the schedules are and on the home page.
- e) **Raffles** –
  - i) We already do a raffle for Dig Pink night which is in October.

- ii) Could we do another raffle?
- iii) Parent night raffle?
- iv) 50/50 – needs gambling permit?
- v) Send other ideas to Carrie and Shari

6) **Rock Canyon – Spirit wear.** Brandy Shuman.

- a) Using BSN instead of Educational Outfitters. Create a limited time only store with clothing items which will have a few of the top selling items. Prices include some fundraising. Store will be live by early next week. Spirit wear event will be announced at potluck. They will bring clothing samples to potluck. Expect shipping charges and 3 week delivery. There will still be a link to order after limited event.
- b) Etsy \$1.50 car stickers. Maybe target 50 cents each and buy 500 somewhere. Extra for sale if people want more than the one sticker in the donation package.
- c) BSN will send the volleyball photos for us to choose from on decals.

7) **Open discussion**

- a) Hype Video – Ashlyn Wenger sent email to RCTV teacher Mr. McClurg with request for assistance from his classes to produce the videos. Waiting to hear back.

8) **Next meeting** – August 20<sup>th</sup> 4:00 PM in Zoom meeting.

# Rock Canyon High School Girls Volleyball

## Booster Club Minutes

Friday, August 20, 2021

4:00 - 5:00 pm

### Zoom Meeting

- 1) **Welcome and Introductions:** Meeting Start Time 4:02 PM
  - a) Attendees: Natalie McGowan, Kim Hopkins, Donna Benner, Brandy Shuman, Nichole Hawkins, Shari Peck, Carrie Evans, Ronda Wenger, Jenn Halvas, Katie Cary, Karsen Canney, Kimi Campbell, Shelley Figeroa, Coach Nylund, Tiffany Carley
- 2) **Meeting Minutes from 8/5/2021** – approved. All meeting minutes are posted online at <https://rchsjags.com/page/3200>.
- 3) **Volunteer Needs - Katie Cary**
  - a) Thank you to all the parents who have signed up to volunteer this season. There are still the following volunteering needs for the 2021 season. Please email [katie.cary@healthonecares.com](mailto:katie.cary@healthonecares.com) if you are interested in helping out.
    - i) Brandy Shuman would love a partner for the JV meal helper
    - ii) In need of at least 4 more volunteers for the end of season banquet
    - iii) We need a lead and as many volunteers as possible for the homecoming float. A design meeting (can be virtual) will be held to discuss float décor ideas that will go along with homecoming theme. Then decoration of float will start about 1:30 PM on 9/23/21 and take about an hour.

### 2021 RCHS Volleyball Volunteer Sign-Up

Role	Name	Cell	Email Address
Team Parent Varsity	Brenda Roseberry	315-415-4353	broseberry@cartermackay.com
Team Parent JV	Natalie McGowan	303-246-0285	Nataliemcg2@yahoo.com
Team Parent- Sophomore	Kim Hopkins	425-495-9498	Kimberly.hopkins@gmail.com
Team Parent- Freshman	Keri Francavilla	303-882-1692	JKFrancavilla@comcast.net
Program Meal Coordinator			
Role	Name	Cell	Email Address
Coordinator	Jenn Halvas	303-995-2256	JHalvas@comcast.net
Program Meal Helper- Varsity	Trish Johnston	303-668-9484	Trish.johnston@ymail.com
Program Meal Helper- JV	Brandy Shuman *Needs help	702-326-7645	brandyshuman@icloud.com
Program Meal Helper- Sophomore	Crystal Arbuckle	303-868-2628	crystalarbuckle@gmail.com
Program Meal Helper- Freshman	Karsen Cranney	949-226-2958	KCranney@gmail.com
Dig Pink Coordinator			
Role	Name	Cell	Email Address
Dig Pink coordinator	Donna Benner	314-799-8381	dkb@thebenners.com
Dig Pink volunteer	Khrysti Hajewski	303-921-2095	khajewski@gmail.com
Dig Pink volunteer	Nicole Hawkins	480-707-9087	nhawkins@cox.net
Banquet			
Role	Name	Cell	Email Address
End of Season Banquet Lead	Nicole Hawkins	480-707-9087	nhawkins@cox.net
End of Season Banquet Helper	Khrysti Hajewski	303-921-2095	khajewski@gmail.com
End of Season Banquet Helper	Brandi Clapper	720-391-3993	clapperbrandi@gmail.com
End of Season Banquet Helper			
End of Season Banquet Helper			
End of Season Banquet Helper			
End of Season Banquet Helper			
Homecoming Float Coordinator and Volunteers			
Name	Cell	Email Address	
Home Game Concessions Coordinator (and helpers)			
Name	Cell	Email Address	
Tiffany Carley	315-415-4353	tiffanycarley@comcast.net	
Restaurant/Food Trucks Night Coordinator (and helpers)			
Name	Cell	Email Address	
Brenda Roseberry	315-415-4353	broseberry@cartermackay.com	

#### 4) Coach Items - Coach Nyland

- a) Fall season planning / Schedule
  - i) Home Games – not doing any home game promotions since the home games are limited this year.
  - ii) Special event nights:
    - (1) Dig Pink – Douglas County game. Gate income and concessions profits are donated to Ride Share charity. There will be donation container at concessions stand as well. Each team will create a themed gift card “basket” to raffle off. Gift cards can be restaurants/activities or lotto tickets. Each gift card should be at least \$20. Raffle tickets will be sold during the game. Team parents will lead the gathering of the gift cards and theme selection. More info to come. Gift Card gathering needs to be completed by Sept 28.
      - (a) Varsity – R gift card theme
      - (b) JV – C gift card theme

- (c) Soph – H gift card theme
  - (d) Fresh – S gift card theme
  - (2) Parent night – Oct 7 Castleview
  - (3) Senior Night – Last Home Game 10/12/21
  - iii) Columbine game moved to Thursday 8/26.
  - iv) Practice time for JV and Varsity will be adjusted this week for back-to-school night. Watch for this in Nylund weekly email.
  - v) Sept 3-4. Regis Jam is now called the Chaparral Showcase and is held at Gold Crown Field house at 150 S. Harlan St. Lakewood. JV plays Friday and Saturday morning. Varsity plays in the PM. JV excused the full day and varsity a half day. Need food planning and shuttling coordination by team parents. Parking is limited.
  - vi) Coach Nylund is looking for another game opportunity for freshman since they are not doing Chaparral Showcase. TBD.
- b) Gym Update – Should have gym readiness update in a couple weeks.

### **5) Financial Update - Shari Peck**

- a) Team donations \$17,845. Money from donations is allocated to the planned expenses for this year.
- b) Lori added online donations link to the RCVB website. Money from this link goes to Coach Nylund's RCVB account along with the Kings donations, gate fees, and camp money. Shari can get a receipt from Angela if someone donates online and needs it.

### **6) Program Meal Planning- Jenn Halvas**

- a) 8/28/21 Palmer Game in CO Springs: Santiagos burrito, milk/juice and granola bars will be provided for breakfast.
- b) Food delivery discussion – League games should be one delivery time. Creek, Columbine and Arapahoe – 4:30 for JV and Varsity and after game delivery for Freshman and Sophomore.

### **7) Spirit Wear - Brandy Shuman**

- a) Yard Signs / Varsity Fat Heads & Car Decals
  - i) Everything is ordered. Parents have info needed to order their own clothing if they want. Car Stickers, yard signs are done and ready to be picked up on Monday. Bring yard signs and stickers to 303 practice for distribution. Extras for top tier donation are ordered. Sept 3 blankets. Yeti delivery is two weeks out from today.
  - ii) Take the fat heads to away games so they get more use since home games are limited. Make sure they are given back to point of contact after games for safe return to school.

### **8) Varsity Hype Video - Ronda Wenger.**

- a) Mr. McClurg assigned the hype video to the RCTV class as a project a team could choose. Ashlyn Wenger and Meagan Carley will be making the hype video. Created filming strategy during the Broomfield game and will be filming at the Columbine game. Should be able to get all video needed at that game but if any additional is needed, will gather it at Palmer game. Editing will be done by first home game. Will allow booster board/coach preview before finalizing.

### **9) Team Parent Roles and Responsibilities, Open Discussion**

- a) Expectations of team parents – organizing team parent volunteers when necessary, food distribution – communicate needs with team's meal coordinator, tournament pot luck plan, Dig

Pink raffle prize coordinating, attend booster meetings - voice opinion/needs/questions from team and pass on booster info to parents.

- b) Plan volunteer community service project for each team. Team parent should send email out team and ask for volunteer ideas. Even though scheduling is more difficult, volleyball player hands on volunteer opportunities are better than food donation gathering (etc.) where there ends up with more parent involvement. Food Bank of the Rockies and Douglas County task force have hands on volunteer opportunities.

**10) Schedule next Booster Club Meeting:** September 8 at 8PM. Zoom meeting.

**11) Open discussion** - none

End of Meeting 5:01 PM

# Rock Canyon High School Girls Volleyball

## Booster Club Agenda

Tuesday, Sept 7, 2021

8 - 9 pm

### Zoom Meeting

#### 1) Welcome and Roll Call

- a) Cheryl Phillips, Jenn Halvas, Brandi Clapper, Carrie Evans, Shari Peck, Shelley Figueroa, Katie Cary, Donna Benner, Jen McGowan, Brandy Shuman, Nikki Rae, Brenda Roseberry, Nicole Hawkins, Kim Hopkins, Keri Francavilla, Angela Nylund, Natalie McGowan, Ronda Wenger

#### 2) Meeting Minutes from 8/20/2021 – approved

#### 3) Coach Items - Coach Nyland

- a) Schedule / Gym Update – Gym completion estimate is still end of September. Game on 9/14 moved to an away game at Regis.
- b) Player / Team Picture Update - will reach out to Monty Nuss to get status. In her next weekly email, Angela will resend Lifetouch link with code for parents to access girls' individual and team volleyball photos.
- c) Other needs - none

#### 4) Financial Update - Shari Peck

- a) \$26,023 in bank account plus \$183 cash box.
- b) Please turn in receipts to Shari.
- c) Shari will send out Tax receipts for donations in the next couple weeks.

#### 5) Volunteer Update - Katie Cary

- a) Homecoming Parade / Float - Thursday, September 23.
  - i) Shari is helping lead decoration. Carrie, Katie, Natalie, Jen McGowen, Brandi Shuman have offered to help with decorating. All parents who are interested are encouraged to attend decoration party.
  - ii) Parents start the assembly of the float at 12:30 PM on 9/23 at Natalie's house located at 9706 Keenan St. Truck and trailer will be at the house. We will reuse the big paws and big volleyball and try to repurpose the guitars from a couple years ago. Girls are to come over after school to eat and help finalize decorations. Each girl is supposed to wear VB program shirt and bring a bag of candy that they can throw out to the crowd. The girls should meet at 3:30PM by the rock at Canyon and carpool to Natalie's house since there won't be much room for parking. Upperclassman can carpool and parent volunteers will shuttle girls from the rock to Natalie's house. Pizza, snacks, beverages will be provided by booster club. Floats are to arrive at Redstone decorated at 5PM and the parade starts at 5:30PM and

ends at Canyon. Bonfire at Canyon at 7:30PM. Girls can bring face paint to put on but no glitter. Sign Up Genius will be sent out for volunteer help. Varsity seniors in the truck and the rest of the girls on the trailer. Kennedy's dad is the driver Rob Karbowski.

#### **6) Spirit Wear - Brandy Shuman**

- a) Jag Donor Gifts - Delivering gift bags this week
- b) Varsity Fat Heads are waiting on photos from Monty Nuss.
- c) Gathered input on spirit wear ordering process and quality. Overall positive. Some folks still waiting on items. If there is a quality issue (print alignment/seems), reach out to company and they will likely correct the item.

#### **7) Program Meal Planning- Jenn Halvas**

- a) Biggest challenge is coordinating the times for parents picking up food while still being able to watch them play games. Jet's pizza is giving student discount price on whole pizzas.

#### **8) Hype Video - Ronda Wenger**

- a) Ashlyn and Megan gathered some footage at Columbine game. They will be getting more video footage at the Arapahoe, Regis and Heritage games and be done with the video by the first home game of 9/28.
- b) 2-minute max video recommended by Angela. Use this video while they are warming up, right before announcing the players.
- c) If certain players need more video, Angela offered to have them get video after Arapahoe game while at 303.

#### **9) Dig Pink / Team Letter Assignments - Donna Benner**

- a) Sept 30 is still the tentative date assuming gym is complete.
- b) 12-24" tall letters. Team mom's will be decorating letters. Letters are in the cage at the school.
- c) Each team is assigned a letter with a donation theme:
  - i) P – Varsity Team- Cash donations
  - ii) I – JV Team - Restaurant theme gift card donations
  - iii) N – Sophomore Team - Shopping gift card donations (can also be restaurants)
  - iv) K – Freshman Team - Scratch Off Lottery tickets donations
- d) Will need volunteers to sell raffle tickets. All proceeds for the raffle and gate will go to one selected charity. Do not need to be present to win. \$1 a raffle ticket. It was decided to stick with cash only for donations and there will be many reminders sent to the parents about having cash available (no charge, no Venmo, no checks). There will be a bag in front of each letter for donors to put raffle ticket into. 2-3 gift baskets might be included if someone wants to put together.

#### **10) Banquet Planning - Nicole Hawkins**

- a) One quote from Viewhouse. Week of Nov 15<sup>th</sup> – Max 150 guests. MTW available. 20% deposit needed. \$25 Tacos-\$27 Italian-\$34 Brisket without desert. Bring our own desert (cake).

- b) Also looking at Maggiano's and a banquet option. Hilton Garden Inn would be a possibility as well if we can bring in our own catered food.

**11) Schedule next Booster Club Meeting: October 4<sup>th</sup> 5:30 in person**

**12) Open discussion:**

**a) Volunteer projects for each team**

- i) Varsity team will be allowing team to vote on 4 options this week.
- ii) JV team – Project Cure Sat September 18<sup>th</sup>. Sort medical supplies for at risk patients around the world.
- iii) Sophomore team – meet before game on Thursday to discuss ideas.
- iv) Freshman team – Lunches for Impact Humanity or HOPE store near Castle Rock.

**13) End of Meeting: 9:07 PM**

**Rock Canyon High School Girls Volleyball**  
**Booster Club Meeting Minutes**  
**Monday, October 4, 2021**  
**8 - 9 pm**

**Zoom Meeting**

**1) Welcome and Roll Call:**

- a) Brenda Rosenberry, Carrie Evans, Keri Francavilla, Shari Peck, Jen McGowen, Katie Cary, Nicole Hawkins, Kim Hopkins, Angela Nylund, Donna Benner, Natalie McGowan, Jenn Halvas, Ronda Wenger
- b) Start time: 8:01 PM

**2) Meeting Minutes from 9/7/2021 – approved**

**3) Coach Items - Coach Nylund**

**a) Schedule / Gym Update**

- i) **Construction Update:** October 29 is estimated date for the gym to be ready. No home games.
- ii) **Senior Night** - Tentatively October 27 at Highlands Ranch HS. Nicole talking to Highlands Ranch Booster and they are planning to do senior night together. Nicole will confirm number of seniors at HR so we can do a gift.
- iii) **Parent Night** – October 7 at Castle View. All parents come down to gym floor for parent's night presentation between JV and Varsity games.

- b) **Other needs** – Since there are no home games this year, there is no concessions income or game fees gathered. Angela usually uses game fees to cover banquet cost for the players. She requested a donation from the booster funds to help cover this cost. The booster board approved a \$1000 donation to cover these banquet costs. Angela will talk to Tom Brieske to see if insurance will cover some of the lost revenue. If that occurs, the insurance money can be used to replace the donation from the booster club covering banquet costs.

**4) Financial Update - Shari Peck**

- a) Not many expenses remaining except the meals. Didn't have concessions income and score keeper costs this year. Balance is \$19,386. \$183 in cash box. Income \$18,070. Expenses have been \$10,600 so far. Still have the following expenses this season, a few more games with meals, senior night, parent night, banquet decoration costs, and thank you gift costs for volunteers. Will have to use \$1200-1600 for Hudl expense next year.
- b) Donation tax receipts are all sent out. If you didn't receive an emailed donation tax receipt, please reach out to Shari at [sharipeck@comcast.net](mailto:sharipeck@comcast.net)

**5) Dig Pink – Cancelled since we do not have a home gym.**

**6) Banquet Planning - Nicole Hawkins**

**a) Dates / Venue –**

- i) Nov 15 @ 6-9 PM at View House 7101 S. Clinton Street Centennial. If you have practice for club that Monday, most club coaches are accommodating for a HS team activity.
- ii) Didn't meet our minimum \$40 per guest minimum but it will be covered by the cash bar purchases. Angela reminded Nicole that cash bar will have to be outside the banquet room per district policy.
- iii) 150 people allowed in venue. 59 people total including players (49), coaches, and managers. Players will not be allowed to bring more than two people to banquet. The headcount numbers are tight but should work out in the end.
- iv) Booster costs for banquet are low and include decorations, cake/dessert, and gag gift.

**b) Banquet Volunteer Needs**

**i) Decorations –**

- (1) Jenn Halvas has all the decorations from previous years.
- (2) Set up time for decorating TBD.
- (3) Donna and Khrysti (Alina's mom), Carrie Evans and Jenn Halvas will help with decorations.

- ii) **Slide Show** - Skyler and will work on slide show. **Team parents – please remind parents to upload photos of the games so we can use them in a slide show for the banquet.**

**7) Hype Video** - Ronda Wenger -

- a) Ashlyn Wenger (JV team) and Meagan Carley (Soph team) finished hype video and played it on RCTV three times as advertisement for students to attend the away games. Ronda reviewed the video this week and has asked the girls to add a few more shots of players before putting it in the banquet slide show. They will dig through footage and add to the video after Fall break when RCTV workload lightens.
- b) Angela requested a review of the hype making process.
  - i) Ashlyn will ask Mr. McClurg (RCTV teacher) if he would like his class to do the hype video next year.
  - ii) Ashlyn will list out some recommendations for next year which will include a process and timeline that would allow the hype video to be ready within the first couple home games.

**8) Team Parent** - Updates / Questions.

**1. Team Parents:**

1. **Please send to thank you cards to homecoming helpers.** Next Thursday against HR is last game to distribute.
2. **Please remind parents to upload photos of the games so we can use them in slide show for the banquet.**

**2. Community Service Activities:**

1. Freshman - Keri – Castle Rock Trail maintenance.
2. Sophomore - Kim – Packed 240 bags of food for Food for Thought.
3. JV – Natalie - Bethany Busy Bee Preschool – worked on cleaning, organizing, maintenance projects.
4. Varsity – Brenda- Planned for 10/24/21 Pup Strut at Clement Park.

- 9) **Booster Officers - Identify Volunteers / Begin Transitions (Shadowing).** One meeting to be held after receipts are all in to finish up year end and then it's time to transition new booster officers. Bylaws and volunteer position descriptions are listed on website.
- a) Treasurer - Kim Hopkins voted in by booster officers.
  - b) President –Katie Cary will be busy but can be president.
  - c) Vice President - Vacant. Angela will put in weekly email the request for a volunteer.
  - d) Secretary – Ronda Wenger will continue in position.
- 10) **Open discussion –**
- a) Angela asked if we received free stuff from Monty Nuss. Angela confirmed RC receives an 8x10 print, big banner, and 16x20 print. Meeting members agreed that we should consider using someone else next year instead of Monty Nuss as there was poor customer service for the seniors and their parents. Complaints discussed was customer service being rude over the phone and prices way too high for individual purchases.
- 11) **Next Booster Club Meeting.** - November 8 Will be next meeting at 6PM assuming that varsity is practicing at the school. If we have to adjust, we will communicate the new time.
- 9:04 is the ending time.

# Rock Canyon High School Girls Volleyball

## Booster Club Agenda

Thursday, November 10, 2021

8 - 9 pm

### Zoom Meeting

1. **Welcome and Roll Call** – Kim Hopkins, Carrie Evans, Nicole Hawkins, Keri Francavilla, Katie Cary, Donna Benner, Angela Hanson, Brenda Roseberry, Shari Peck, Jen McGowan, Nikki Rae
2. **Agenda change** - Limited meeting agenda items to banquet and state playoff game due to the early morning varsity team sendoff. We will have a final meeting in December and wrap up the Fall season.
3. **Banquet** – Nicole Hawkins
  - a. room and purchases will be applied to our banquet minimum expenditure.
  - b. 5:15PM setup. Dessert, poster boards, flowers, balloons being brought. Coaches will get flowers at the end of the night. Wireless mic is available. Angela will settle bill with Viewhouse at the end of the night.
  - c. We will no longer need the booster club \$1000 donation that was approved at the 10/4/21 board meeting to help cover banquet costs. Angela received a \$6000 insurance payment to cover the loss of revenue from not having any home games this season.
  - d. Final banquet headcount is due by 11/11/21. We are telling Viewhouse 150 headcount even if it's not exact. Team parents need to send out a MySchoolBucks payment reminder tonight as we only have 80 paid guests along with the 60 player/coach count.
  - e. Carrie will have a table with the volunteer gifts. She will send out a volunteer list for review to ensure we haven't missed anyone. Katie is buying the gift cards.
4. **Open Discussion**
  - a. Team parents – in your team email, please include reminders about:
    - i. VP and President volunteer position vacancy. Include a link to the job descriptions on the RC VB website in the Booster Club section.
    - ii. Upload team photos so Skylar can use them in the banquet slideshow. We need Freshman and JV photos.
    - iii. JV team made send off posters for the varsity send off. Everyone is invited to meet at 6:55AM at the flagpole on 11/11/21 to cheer the girls on as they load the bus.
    - iv. Please send all outstanding reimbursement requests to Shari Peck ASAP.

## **5. Next Meeting**

- a. 12/6/21 5:30PM in the athletic room.
- b. We will go through and do an inventory of the cage during this meeting.
- c. All other agenda items and handover process will be discussed.