



Booster Club - RCHS Volleyball
Board Meeting Minutes
10.23.17 @ Rock Canyon High School

Board Members

Present: Angela Nylund, Leah Rushall, Lisa Wurst, Carrie Evans, Shannon Vieira, Dave Schutte
Absent: None
Quorum Present: Yes

Proceedings:

Meeting called to order at 6:09pm by Leah Rushall (President)

1) Meeting Minutes

- 9.25.17 meeting minutes approved

2) Budget Update

- Receipts submitted for reimbursement from Leah Rushall (Varsity Tournament) and Jenn Mell (Dig Pink)
- Officials have not been paid yet
- 3 regional games for \$120 to be paid from booster funds
- No more granted money to Angela Nylund needed for this FY
- \$12,667 current book cash
- Total forecasted spend for FY 17-18 = \$12,590 (based on prior year trend)
- Net Cash = \$1500
- Projected carryover for FY 17-18 = \$1577, up \$1,253 from prior year

3) DCEF Chapter Forms

- Leah will obtain new signature cards for officers to sign
- DCEF contacts: Vivian Hallberg 303-387-0501 and Ashley Sommers 303-387-0504

4) Regionals - Nov. 4th

- Three matches total from 9:00am-12:00pm
- Carrie Evans and Lisa Wurst will take care of concessions
- Will need hospitality room for six (coaches and officials). Food will come from concessions.
- Tiffany to send out Sign-Up Genius for player volunteers
- Leah will get breakfast burritos and fruit for Varsity players

5) Tentative Plans for State - Nov. 10th and 11th

- Will need bus for girls, Leah to look into cost to program
- Angela purchasing shirts for players
- Once schedule is established team meals can be discussed



- Team moms to make 19 goodie bags for players and coaches
- Leah will purchase half yard signs for players

6) Banquet Update

- Approx. 150 guests
- Guests of players need to pay for their meals through Revtrak, currently set up and ready to take payments. Deadline is November 7th.
- Final headcount needed by Nov. 9th for venue walkthrough and menu finalization on Nov. 10th
- Need team photos emailed to Tiffany by Nov. 4th for slideshow
- Angela has a picnic blanket to gift to Keeley
- Varsity players will give Keeley fun gifts, Angela to talk with team about this
- Leah will purchase volunteer thank you gifts to be reimbursed by booster club funds. Need to provide list of all volunteer names to her.

7) Next Booster Club Meeting

- Defer until after holidays
- Leah will send email to officers in January to decide next meeting date

Adjournment:

Meeting was adjourned at 6:55pm by Leah Rushall

Minutes submitted by:

Shannon Vieira (Secretary)



Booster Club - RCHS Volleyball
Board Meeting Minutes
9.25.17 @ Brothers Bar & Grill, Lone Tree

Board Members

Present: Angela Nylund, Leah Rushall, Lisa Wurst, Carrie Evans, Shannon Vieira, Dave Schutte

Absent: None

Quorum Present: Yes

Proceedings:

Meeting called to order at 6:38pm by Leah Rushall (President)

1) Meeting Minutes

- 8.30.17 meeting minutes approved

2) Budget Update

- Three transfers in process
- \$3,485 granted to Angela Nylund has posted
- \$2,580 granted to Angela Nylund from March has not posted
- Motion to grant \$1700 to Angela Nylund for Maggiano's banquet dinner for players and coaches/1 guest; motion approved
- Current year budgeted or spent for the following:
 - Yard signs - \$400
 - Home game decor & giveaways - \$122
 - Senior night - \$100
 - Fat heads - \$96
 - Banquet decor - \$200
 - Game workers - paid out of cash box each night
 - JV Tournament - \$425
 - Program lunch - \$750
 - Dig Pink - \$50
 - Varsity kidnapping - \$15
 - Varsity locker room banners - No purchase made
 - Float - \$100
 - Gold Crown - \$800

3) Committee Head Event Updates

- *Banquet - Christina Duncan*
 - \$200 budget
 - Need projector, screen, microphone, easel

- Angela is working to set up Revtrak for parents to pay for their dinner
- Communicate to Angela cost to add use of electronics at restaurant
- *Dig Pink - Amy Koldyke and Jenn Mell*
 - H.O.P.E letters are completed
 - Team donations are due to committee from team mom's by 9/28
 - Selling raffle tickets day of event during lunch
 - Raffle tickets are \$1.00 each
 - Wine gift basket cannot be won by a student nor can it be distributed on school property, will deliver to winner day after game
 - Leah has gift cards for between game giveaways to students for participation and games won
- *Concessions - Lisa Wurst and Carrie Evans*
 - No longer offering hot dogs (not a big seller)
 - Very little giveaway at end of night
 - Good feedback on offerings
- *Restaurant Nights - Maria Sobota*
 - All have been scheduled/on calendar
 - Angela will send out email about Costa Vida night change
- *Spirit Wear - Robyn Myers*
 - Items are in and have been passed out
- *Gold Crown Coordinator - Carrie Evans*
 - \$756.05 profit after expenses
 - Mile High tournament was cancelled, Carrie will talk to coaches to find out if she will reimburse parents or offer a replacement event that is equal in cost to the tournament (\$450) - will provide update
- *Senior Night Coordinator - Leah Rushall*
 - Need box and index cards
 - Varsity team will give Keeley a small gift
 - Angela will make brochure
- *Program Lunch - Leah Rushall*
 - Date to be determined
 - Approx 100 people
 - Location possibilities (Nicolo's, Newk's)
 - Asking for a discount from restaurant

4) Spirit Items Feedback

- Spirit Wear
 - Option to provide sample sizes next year
 - Option to put order in sooner may look at moving up banquet next year and move locations if needed so we can collect orders at an earlier date
 - Parent order and direct ship as another alternative
- Yard signs - great feedback
 - No Lady Jag on signs
- Fat heads - great feedback

5) JV Tournament Feedback

- Good feedback
- Ask for parent volunteers again
- Look into increasing gate and tournament fees next year

6) Next Booster Club Meeting

➤ October 23 at 6:00pm at RCHS Commons

Adjournment:

Meeting was adjourned at 7:54pm by Leah Rushall

Minutes submitted by:

Shannon Vieira (Secretary)



Booster Club - RCHS Volleyball
Board Meeting Minutes
8.30.17 @ Rock Canyon High School

Board Members

Present: Angela Nylund-Hanson, Leah Rushall, Lisa Wurst, Carrie Evans, Shannon Vieira, Dave Schutte

Absent: None

Quorum Present: Yes

Proceedings:

Meeting called to order at 6:15pm by Leah Rushall (President)

1) Meeting Minutes

- 7.17.17 meeting minutes approved

2) Budget Update

- Dave is still working on updating budget, getting access to Quickbooks
- Provided recap of booster dinner collections, 100% donation from families, less two line judge volunteers. \$7855 in donations, \$1485 in punch card sales, \$1214 in spirit wear sales for a total of \$10,554
- Will be making a deposit this week (to include booster donations, punch card, spirit wear and concessions to date)
- Motion to grant Angela Nylund \$2000 from for program expenses - motion accepted
- Motion to grant Angela Nylund \$1485 from gate fee punch card sales - motion accepted

3) Team Mom Introductions

- Freshman - Jenn Mell, Sophomore - Kay Krob, JV - Carolyn Hutchison, Christina Duncan, Kim Fenolio, Varsity - Leah Rushall, Jodi Leitner
- Team moms encouraged to attend Booster Club meetings to represent team. If unable to attend send another parent from your team in absence
- Meal sign ups are full for each team
- Team moms start to brainstorm about community service project for each team to do over the Fall Break
- Team moms communicate that we need pictures throughout the season of the girls sent to Tiffany via email

4) Committee Head Introductions

Banquet - Christina Duncan

- Increasing budget for banquet this year (\$30 per person)
- Program will cover players and coaches
- Collect money from parents through Revtrak for guest meals
- Look at the week of Nov 13th at Maggiano's

Dig Pink - Amy Koldyke and Jenn Mell

- All players received a Dig Pink shirt at practice
- Angela will buy shirts to sell to parents, team moms to send out emails to parents asking how many shirts they would buy and sizes, deadline next Friday to Angela to order. \$15 a shirt, will be collected by team mom's (checks made out to booster club) after shirts come in.
- Brainstormed ideas for Dig Pink night
- Team moms need to find out what their team would like to do for Dig Pink event
- HOPE sign raffle - Freshman (restaurant gift cards) Sophomore (Shopping gift cards) JV (Money) Varsity (Lottery tickets)

Home Game Posters - Kim Fenolio

- Home game posters are completed, thank you Kim

Concessions - Lisa Wurst and Carrie Evans

- Need to get more customers to concession stand (more announcements during game)
- Write up a concession procedure to leave with volunteers
- Leave receipt slip in box to track purchase types (punch cards, food, stickers)

Restaurant Nights - Maria Sobota

- Angela will email Maria Sobota dates and restaurants ideas

Spirit Wear - Robyn Myers

- Completed, items ordered and will be in within two weeks

Gold Crown Coordinator - Carrie Evans

Senior Night Coordinator - No volunteer prior to meeting

- Leah Rushall and Jodi Leitner volunteered

JV Tournament - No volunteer prior to meeting

- Lisa Wurst and Carrie Evans will take care of this
- Carrie and Lisa will bring in food through concessions for this. Feed (8) coaches, (4) officials breakfast and lunch set up in hospitality room.

5) Game Coverage

- Game coverage is covered for season (line judges)

6) Punch Cards Update

- Sold \$1,485 at player/parent dinner
- Will keep cards in concession box at games for sale

7) Gold Crown Update

- Two teams - 8 gold team has 12 players, 7 gold team number is undecided. 3 coaches.
- Carrie will let Angela know shirt sizes and numbers, Angela will design shirts, one week turn around, to pass out before first scrimmage next month

8) Spirit Items

- Spirit wear orders are complete
- Yard sign orders are complete, all passed out to players
- Varsity will get fat heads

9) Next Booster Club Meeting

- Sept 25th 6:30pm at Brother's Bar and Grill

Adjournment:

Meeting was adjourned at 7:37pm by Leah Rushall

Minutes submitted by:

Shannon Vieira (Secretary)



Booster Club - RCHS Volleyball
Board Meeting Minutes
7.17.17 @ Rock Canyon High School

Board Members

Present: Angela Hanson, Leah Rushall, Lisa Wurst, Carrie Evans, Shannon Vieira

Absent: Dave Schutte

Quorum Present: Yes

Proceedings:

Meeting called to order at 5:41pm by Leah Rushall (President)

1) Meeting Minutes

- 6.5.17 meeting minutes approved

2) Budget Update

- Defer to next meeting

3) DCEF Chapter Forms

- Officers to fill out signature card and provide contact information

4) Season Kickoff Potluck

- Possible potluck date change due to Back to School Night
- Team parent to be chosen at potluck
- Team parent will be responsible for each teams concession sign-ups
- Will collect booster club fees
- Leah will bring old leftover spirit wear to sell
- Line judge sign-ups will be completed by coaches (possibility to waive fees to parent volunteers)
- Program meal sign-ups will be responsibility of team parent (to be explained at potluck)

5) Punch Cards

- Carrie Evans will design cards and send to Angela for approval
- Angela will print cards at school (target completion by potluck)
- Punch cards will be held in cash box to sell at games
- Checks can be written for punch cards

6) Gold Crown

- Leah and Carrie will work together on details
- In need of 7th grade coaches
- Currently have two 8th grade coaches
- August 28 are Gold Crown tryouts
- Dates are from Sept-Nov

7) Spirit Items

- Robyn is working on products/design (waiting on official team assignments)
- Ensure print quality on shirts are satisfactory (camp shirts as an example)
- Fat heads to be purchased from buildahead.com (pricing is competitive)

8) Next Booster Club Meeting

- August 30, 2017 at 6:00pm

9) Open Discussion

- DU Camp low attendance from returning players

Adjournment:

Meeting was adjourned at 6:17pm by Leah Rushall

Minutes submitted by:

Shannon Vieira (Secretary)



Booster Club - RCHS Volleyball
Board Meeting Minutes
6.5.17 @ Brothers Bar and Grill, Lone Tree

Board Members

Present: Leah Rushall, Lisa Wurst, Carrie Evans, Angela Nyland

Absent: Dave Schutte

Quorum Present: Yes

Proceedings:

Meeting called to order at 5:02pm by Leah Rushall (President)

1) Meeting Minutes

- Prior meeting minutes approved

2) Budget Update

- No change to budget, Jodi transferred money

3) Funding Requests

- None

4) Bylaws Updates

- Change to section 2 - Nominations and Elections, motion to change from May to August, motion approved by Robyn and Angela
- Change to section 4 - Terms of Office, motion to remove last sentence "Board members may serve no more than two consecutive terms in the sam office. Each person shall hold only one office at a time", motion approved by Robyn and Angela
- Angela to post updates on website

5) Revisit Booster Club Membership Options

- Eliminate levels
- \$40 punch card
- One donation of \$150, parent receives yard sign and sticker
- Above was motioned to approve - motion approved by Robyn

6) Finalize Doubles Tournament

- Kona Ice in the a.m.
- Robyn to get breakfast burritos
- 30 registered teams
- Leah will look at prices for concessions to see if there is financial opportunity to make more money

7) Gold Crown

- One tryout date only
- Angela to determine second practice day of week, Monday for sure

8) Spirit Items

- Simplify choices, color Black
- Move logos around, maybe one new logo
- Yard signs - varsity on varsity
- Fat heads - TBD at potluck, will be a varsity decision

9) Next Booster Club Meeting

- July 24, 2017 at 6:15pm at RCHS

Adjournment:

Meeting was adjourned at 6:01pm by Leah Rushall

Minutes taken by:

Tiffany Andrews (Secretary)

Minutes submitted for approval by:

Shannon Vieira (Secretary)



Booster Club – RCHS Volleyball

Board Meeting Minutes:

March 27, 2017

Board Members:

Present: Angela Hanson, Leah Rushall, Robyn Myers, Dave Schutte

Absent: Jodi Leitner

Quorum Present: Yes

Proceedings:

- Meeting called to order at 5:39 PM by Leah Rushall (President)
- **Meeting minutes:**
 - o (Last meeting's) were approved.
- **Budget Update:**
 - o **Jodi To Provide via Email**
- **Funding Update:**
 - o **Booster Club**
 - Balls – 50 @ \$35 (\$1,750).
 - Carts – 4 @ \$175 (\$700).
 - Antennas and scorebooks - \$200.
 - Varsity jacket warmups – 15 @ \$70 (\$1,050).
 - Non varsity warmups – 60 @ \$20 (\$1,200).
 - Training gear – TBD based on coaches' feedback.
 - UNC funding - \$875.
 - USA Volleyball Coach's Clinic - \$1,200 for two coaches (Angela & Tiffany).
 - Line Judges.
 - Scorebooks.
 - Banquet (Maggiano's).
 - o Will be an increased cost/athlete versus historical spend.
 - o Pay-Pal options?
 - o **Volleyball Program**
 - Announcers
 - Admission staff (home games)



Booster Club – RCHS Volleyball

Board Meeting Minutes:

March 27, 2017

- **Booster Club Membership Options:**

o **Levels/Discounted gate fees**

- Need to protect historical funding.
- Will finalize pricing strategy once # of home games known.
- Potential strategies include, but are not limited to:

Scenario 1

- **Level A** – Represents the \$150 donation plus full price for 1 Adult.
- **Level B** – Represents the \$150 donation plus full price for 2 Adults.
- **Level C** – Represents the \$150 donation plus full price for 2 Adults and a discounted price for 3rd Adult.
- **Level D** – Represents the \$150 donation plus full price for 2 Adults; discounted price for 3rd Adult with a deep discount for 4th Adult.

All subsequent Adults beyond 4 would also receive the discounted season price of \$5.

Scenario 1 table assumes that, historically, each player had 3 adults in attendance and rarely 4+. If we have the historical data/general insight into where the actual cut-off exists, we can put a different pricing strategy together to attract additional foot traffic and other income (Concessions).

Scenario 2

- **Level A** – Represents the \$150 donation plus full price for 1 Adult.
- **Level B** – Represents the \$150 donation plus full price for 2 Adults.
- **Level C** – Represents the \$150 donation plus full price for 2 Adults and a deeply discounted price for all Adults beyond 2.

Scenario 2 table assumes that we have historically experienced a 2 Adult attendance scenario.

Thus, we could provide deep discounts for Adults # 3+ to drive additional foot traffic and other income (Concessions).

Scenario 1	Level A	Level B	Level C	Level D		Scenario 2	Level A	Level B	Level C	Level D
Doantaion¹	\$ 150	\$ 150	\$ 150	\$ 150		Doantaion¹	\$ 150	\$ 150	\$ 150	\$ 150
Game Fees²						Game Fees²				
Season Pass # 1	\$ 48	\$ 48	\$ 48	\$ 48		Season Pass # 1	\$ 48	\$ 48	\$ 48	\$ 48
Season Pass # 2	N/A	\$ 48	\$ 48	\$ 48		Season Pass # 2	N/A	\$ 48	\$ 48	\$ 48
Season Pass # 3	N/A	N/A	\$ 24	\$ 24		Season Pass # 3	N/A	N/A	\$ 9	\$ 9
Season Pass # 4	N/A	N/A	N/A	\$ 5		Season Pass # 4	N/A	N/A	N/A	\$ 5
Total Fee	\$ 198	\$ 246	\$ 270	\$ 275		Total Fee	\$ 198	\$ 246	\$ 255	\$ 260
Historical Fee	\$ 173	\$ 221	\$ 269	\$ 269		Historical Fee	\$ 173	\$ 221	\$ 221	\$ 221
Inc/(Dec)	\$ 25	\$ 25	\$ 1	\$ 6		Inc/(Dec)	\$ 25	\$ 25	\$ 34	\$ 39
¹ Includes Yard Sign & Sticker						¹ Includes Yard Sign & Sticker				
² Assumptions: 8 Homes @ \$6/Game						² Assumptions: 8 Homes @ \$6/Game				



Booster Club – RCHS Volleyball

Board Meeting Minutes:

March 27, 2017

- **Summer Player Plans:**

- **Open Gym**
 - April 3rd – Upperclassman.
 - May 1st – Freshman can participate.
- **Doubles Tournament**
 - June 10th.
 - Coach Nylund to email flyer to team parents to stimulate interest.
 - Prefer to not use Baseball BBQ.
 - Need to ask for a donation of a used BBQ to the program.
- **Middle School Camp**
 - June 26th – June 29th.
 - Coach Nylund will recruit upper classman help.
- **DU Camp**
 - All set – July 10th & 11th.
- **UNC Camp**
 - July 20th – July 22nd.
 - Practice dates have been proposed, but not solidified.
- **Freshman Camp**
 - July 24th – July 26th.
- **High School Skills & Conditioning Camp**
 - July 31st – August 2nd.
- **Pre tryout Camp**
 - All levels.
 - August 7th – August 9th.
- **Tryouts**
 - August 14th – August 16th.

- **Summer Business Plans:**

- **May Information Meeting – May 1st @ 5:30P**
 - Accepting nominations to fill:
 - Board Members.
 - Concession Coordinator.
 - Gold Crown Coordinator.



Booster Club – RCHS Volleyball

Board Meeting Minutes:

March 27, 2017

- **Spirit Items**
 - **Robyn to Coordinate**
 - Wear – review last year and make adjustments.
 - Yard Signs – Similar to last year.
 - Fat Heads – Review with Varsity to determine if we repeat.
 - Vintage Wear – Offer at Doubles Tournament, May Info Meeting & Season Kick-Off Meeting.
 - Personalized Gear – Still discussing.
- **Next Booster Club Meeting:**
 - May 1st after May information meeting.
- **Open Discussion:**
 - Track Program Bake Sale...Is that an avenue for Volleyball?
- Meeting adjourned at 6:42 PM
- Minutes submitted by Dave Schutte (Secretary)



Booster Club – RCHS Volleyball

Board Meeting Minutes:

February 06, 2017

Board Members:

Present: Angela Hanson, Leah Rushall, Robyn Myers, Jodi Leitner, Dave Schutte

Absent: None

Quorum Present: Yes

Proceedings:

- Meeting called to order at 5:40 PM by Leah Rushall (President)
- **Meeting minutes:**
 - (Last meeting's) were approved.
- **Budget Update:**
 - **Outstanding Expenditures**
 - Approximately \$5,000.
 - **Retained Earnings**
 - Anticipated balance of nearly \$8,000.
- **Funding Requests:**
 - **Coaches Clinics**
 - USA Volleyball – Colorado Springs. \$1,200 for two coaches (Angela & Tiffany).
 - **Possible Out of State Tournament**
 - In-Season tournaments (Phoenix, San Diego or Omaha).
 - Likelihood of participating is minimal.
 - **Equipment Needs**
 - Balls and Ball Carts
 - Balls – 50 @ \$35 (\$1,750).
 - Carts – 4 @ \$175 (\$700).
 - Antennas and scorebooks - \$200.
 - Varsity jacket warmups – 15 @ \$70 (\$1,050).
 - Non varsity warmups – 60 @ \$20 (\$1,200).
 - Training gear – TBD based on coaches' feedback.
 - UNC funding - \$875.
 - **Miscellaneous**
 - Gold Crown- Need a dedicated Coordinator. Very time consuming.



Booster Club – RCHS Volleyball

Board Meeting Minutes:

February 06, 2017

- **Booster Club Membership Options:**
 - **Levels/Discounted gate fees**
 - Punch card program proposals need to be finalized.
 - Discussed having 3 levels.
 - Need to protect historical funding.
- **Summer Plans:**
 - **Doubles Tournament**
 - Previously considered 2 events, but will host one.
 - Targeting June 10th.
 - **Camps**
 - DU – July 10th & 11th.
 - Skills and Conditioning – July 24th (Freshman) & July 31st (Upperclassman)
 - UNC – July 20th – July 22nd
 - Pre-Tryouts – August 7th – 9th
 - **May Information Meeting**
 - Angela is looking at best date options.
 - **Officer Elections**
 - Actively discussing.
 - Hold elections in May.
- **Spirit Wear:**
 - **Last year's offerings**
 - Review what did/didn't sell well and make adjustments.
 - **Personalized gear**
 - Appears to be a viable market.
- **Next Booster Club Meeting:**
 - **March 27th @ 5:30**
- **Open Discussion:**
 - Games on Homecoming week?
 - Yes, given we don't have games over Fall Break.
- Meeting adjourned at 7:44 PM
- Minutes submitted by Dave Schutte (Secretary)