

RCHS Volleyball Booster Club
Meeting Date: January 20th, 2016
Meeting Location: RCHS Room 400

Present: Erin Lane, Jodi Leitner, Angela Nylund-Hanson, Robyn Myers, Leah Rushall, Jenn Halvas

I. Call to Order

The meeting was called to order at 6:05pm

II. Summer Plans

- A. Doubles Tournament
 - 1) Angela to coordinate date with other coaches; aiming for June 4th
- B. Fundraising
 - 1) Gold Crown will be the major fundraiser; optional donation amount will be raised to \$125; and no silent auction
- C. Booster Club Officer Elections
 - 1) Elections will be held in May after a Booster Club Mtg; Survey Monkey will be sent out
 - 2) Changes suggested to the bylaws: Only 1 President, not co-Presidents; and Vice President rolls into President for the following year; attach Committee Heads to the bylaws as an amendment
- D. May Info Meeting
 - 1) May 11th, 6:00 pm at RCHS

III. Budget

- A. \$10,000 cash balance
 - 1) UNC Team Camp – July 21st-23rd, 5 coaches room and board
 - 2) Uniforms – need Libero jerseys (4), approx. 30 regular jerseys ~\$900 possibly from booster club; total cost ~\$2700
 - 3) Player Bags – need 50 duffel bags; Leah to contact the Mizuno rep; or possible cost to booster club (~\$2500)

IV. Spirit Wear

- A. Robyn is looking into various options to order before the season starts; several samples were shown and the catalog was passed around
 - 1) Still have a large inventory of t-shirts and sweatshirts; will try and sell some at the May meeting and the doubles tournament
 - 2) Looking at purchasing different sweatpants, basic t-shirts for the girls, and long sleeve thin zip ups for the girls

With no further business, the meeting adjourned at 7:30 pm.

Respectfully Submitted - Erin Lane, Secretary

RCHS Volleyball Booster Club
Meeting Date: March 28th, 2016
Meeting Location: RCHS Commons

Present: Lisa Freeseaman, Leah Rushall, Jodi Leitner, Jen Halvas, Angela Nylund-Hanson, Robyn Myers (at 7pm)

- I. Call to Order
 - a. The meeting was called to order at 6:04pm. In the Secretary's absence, Jodi Leitner recorded the minutes.
- II. Prior meeting minutes will be distributed via email and approved accordingly.
- III. Bylaw Update: general review of the bylaws and proposed changes, Leah Rushall will update and redistribute
- IV. Committee Head update: general review all committee head positions, updates will be distributed with the bylaws
- V. Officer Elections will be held via email and nominations will be taken at the May meeting
- VI. Officer Position descriptions were reviewed and will be updated in the bylaws
- VII. Financial Review: Treasurer provided a cash update and will work with Head Coach to provide a booster club budget for next season.
- VIII. Doubles Tournament, plans are underway and the board will plan and support the tournament on June 4th.
 - a. We will need volunteers to run concessions and further communication will be sent out as the date gets closer.
 - b. Registration will be online and payment through paypal.
 - c. In future years, this should be a committee head.
- IX. Fundraising – no new business was discussed
- X. Spirit Wear Update: Robyn provided samples and will create an order or for the May parent meeting. Jodi will find out if we can have a credit card machine or use paypal for payments and what the fees are.
- XI. Open Discussion:
 - a. It was discussed to offer a yard sign with donation of \$125. Board will research options.

With no further business, the meeting adjourned at 8:23pm.

Respectfully Submitted,

Jodi Leitner, Treasurer

RCHS Volleyball Booster Club
Meeting Date: May 11, 2016
Meeting Location: RCHS Commons

Present: Lisa Freeseaman, Leah Rushall, Jodi Leitner, Angela Nylund-Hanson, Erin Lane

- I. Call to Order
 - a. The meeting was called to order at 6:05pm.
 - b. Motion to approve meeting minutes from March 29th by Jodi Leitner, seconded by Lisa Freeseaman
- II. Officer Nominations
 - a. Angela to send email for nominations and follow up email for voting
- III. Doubles Tournament
 - a. Paypal has been setup for online payments
 - b. Elevation donating nets to be used
 - c. Concessions will be handled via sign up genius; Jodi and Leah will shop for the main food
 - d. Leah will ask Robyn if we can borrow the baseball team's grill and see if Kathy Hanak will coordinate a Jamba Juice stand
- IV. Spirit Wear Update
 - a. Spirit wear will be added to the website with a link to pay through Paypal
 - b. Yard Signs will be given with the donation at the beginning of the season
 - c. Decal stickers will be given as well; lower cost option
- V. Budget Update
 - a. Donation amount was discussed but not set; donation will go towards backpacks, new uniforms and program dinners
- VI. Open Discussion
 - a. Paid scorekeepers and line judges would be preferred; Jodi knows some people who are interested

With no further business, the meeting adjourned at 8:45pm.

Respectfully Submitted,

Erin Lane
Secretary



Booster Club – RCHS Volleyball

Board Meeting Minutes:

May 23, 2016

Board Members:

Present: Angela Hanson, Leah Rushall, Robyn Meyers, Jodi Lietner, Dave Schutte

Absent: None

Quorum Present: Yes

Others Present:

Stephanie Halpin, Charmaine Murphy, Maren Erickson, Jenn Halvas

Proceedings:

- Meeting called to order at 5:11 PM by Leah Rushall (President)
- **Meeting minutes:**
 - o (last month's) were approved
- **Officer Transition:**
 - o Robyn Meyers (VP) & Dave Schutte (Secretary); still need to sign "form of transition"
- **Doubles Tournament:**
 - o **Concessions**
 - Will host a BBQ in lieu of utilizing a Food Truck service
 - Food will be purchased via Booster Club
 - Entry fee will cover cost of food etc...
 - Remaining non-perishable food will be sold at upcoming VB games
 - Borrowing Baseball's gas BBQ
 - Propane needs to be filled
 - o **Other**
 - Will ask for volunteer's to "Donate for the Day" regarding tents/canopies
 - Planning to make use of tables/chairs within the Athletic Dept.



Booster Club – RCHS Volleyball

Board Meeting Minutes:

May 23, 2016

- **Spirit Wear:**
 - \$125 this year vs. \$100 previously
 - Fee includes:
 - Yard sign with player's name/#
 - Sticker
 - **MOTION** to approve in the budget the cost of stickers at \$1.95/ea. plus a \$44 set up fee; seconded and passed
 - There is a 3 week turnaround on production
 - Yard sign design is still TBD
 - Collection of Spirit Wear fees/orders will be available during the doubles tournament
- **Committee Heads:**
 - **Gold Crown**
 - Stephanie Halpin (volunteer) will assume role as Coordinator
 - If Stephanie pays registration fee, Booster Club will reimburse
 - Coaches still needed
 - Targeting 3 head coaches and 1 assistant coach (shared)
 - Kevin (Activities Director) strong candidate as a coach
 - Compensation-\$500HC and \$250AC
 - Player fee is \$250
 - Practices will be 2X per week with games on Sunday
 - Angela working on gym times
 - Robyn will look at posting yard signs at RHMS advertising for both coaches and players.
 - Player participation mix must be at least 60% from RCHS feeder population
- **Budget Update:**
 - **Bags & Jerseys**
 - Denver Athletics is an approved Mizuno dealer and can supply both jerseys (varsity) and backpacks for all levels
 - Cost savings on jerseys will offset the increased cost on backpacks
 - Old varsity jerseys will be used by junior varsity and old junior varsity to sophomore etc...
 - Will use large luggage tags on backpacks to identify players



Booster Club – RCHS Volleyball

Board Meeting Minutes:

May 23, 2016

- **Additional P/T coach**
 - Kyler's Mom has volunteered
 - Need to validate CHSAA rules around compensating via Booster Club funds
- **Other**
- Received \$105 from T-Shirt sales
- Need to improve accounting systems
 - **MOTION** to approve in the budget the cost of QuickBooks at \$10/month; seconded and passed
- **Strength & Conditioning Plans:**
 - Running program at school has logistical challenges
 - Discussing 3rd party provider (Elevations) to run program
 - Probably 3 days/week
- **Open Discussion:**
 - **Committee chairs**
 - JV tournament – Maren Erickson volunteered to coordinate
 - King Soopers Cards – Charmaine Murphy will organize
 - Banquet – if no one volunteers, then Leah Rushall and Charmaine Murphy will co-chair
 - Angela to inquire about the possibility of sponsorship opportunities similar to baseball
- Meeting adjourned at 6:22 PM
- Minutes submitted by Dave Schutte (Secretary)

RCHS Volleyball Booster Club Meeting Minutes

July, 18, 2016

Meeting was called to order at 6:26 p.m.

CHSAA Rules

The booster club cannot directly pay for certain items like uniforms and coaches fees. A way around this restriction is to have the booster club make a donation to the head coach (Angela), and then she can purchase the items herself. It was suggested that donations will be discussed and determined at each booster club meeting.

Senior gifts were addressed. The booster club can only pay for “trophy” items up to a maximum of \$50 per athlete (additional money can be used for engraving). Blankets, shirts, and other “wearable” items are excluded. These types of gifts could come from the program via a donation from the booster club.

Budget Update

The account balance is \$10,500 + the spirit wear income. The only expenses that have been paid are for backpacks and \$300 for the summer trainer. Jodi will send out an e-mail to everyone with an update.

Parent/Player Potluck

Tentative dates for the potluck are Monday, August 22 or Tuesday, August 23 (after tryouts). The potluck will be held in the commons at RCHS. Time is tentatively set at 6:00 p.m.. The event will be similar to the one held last year. The Booster club will pay for drinks, food will be provided by the volleyball families.

Several things to be taken care of that night include:

- 1) Concession sign up upon check in.
- 2) Round two of spirit wear orders. Order forms can be found on-line.
- 3) Collections for pictures. The yearbook team picture will need to be done through Life Touch. However, individual pictures will be take place at a separate time with a different photographer.
- 4) Donations will be collected. The suggested tax deductible family donation is \$125. This donation can be made ahead of time through Pay Pal or paid at the door the night of the potluck. With each donation, a family will receive a personalized yard sign (with name and number) and a decal. This is the only time families can get a yard sign and decal, no 2nd chances will be offered.
- 5) Team will select team moms.
- 6) Vacant committee heads will be filled. The two currently open are Home Game Activities, and Think Pink.

It was noted that the athletic fee this year was raised from \$150 to \$185.

RCHS Volleyball Booster Club Meeting Minutes

July, 18, 2016

Page 2

Yard Signs/Decals

See 4) under Parent/Player Potluck.

Seasonal Items

1. Line Judge. The group discussed the desire to find 4 solid parents to fulfill the line judging duties (~4 games each). Jodi made a motion that the booster club would forego the \$125 donation from parents stepping up to do the line judging. Leah seconded the motion. The motion passed.
2. Scorebook. It was mentioned that Vanessa and Rachel Martinez may be interested in doing the scorebook for the season. Elevation may also be interested in participating. The fee would be \$40/match.
3. Gold Crown. This was the biggest fundraiser last year. The booster club is enthused about the program again this year. Kevin has committed to coaching one of the teams, but additional coaches are needed. Members were encouraged to ask around in order to find possible candidates.

Players will come from grades 6th, 7th, and 8th. 60% of the players must come from RCHS feeder schools. The booster club would like to see three full teams. Tryouts are August 29th and 30th. The program will run September through October. Practices will be held at RCHS from 6-8 p.m. on Mondays and Thursdays. Games will take place on Sundays at the Gold Crown Fieldhouse.

Backpacks and Jerseys

Backpacks are not in yet, but the jerseys are and they look awesome! They are numbered 1-15.

Next Booster club Meeting

The next booster club meeting will be after tryouts on August 24th at 6:00 p.m. at RCHS.

Meeting was adjourned at 7:02 p.m.



Booster Club – RCHS Volleyball

Board Meeting Minutes:

August 23, 2016

Board Members:

Present: Angela Hanson, Leah Rushall, Robyn Myers, Jodi Leitner, Dave Schutte

Absent: None

Quorum Present: Yes

Proceedings:

- Meeting called to order at 5:01 PM by Leah Rushall (President)
- **Meeting minutes:**
 - (last month's) were approved
- **Budget Update:**
 - **Request Process**
 - Coach Nylund to provide a request for funding
 - **Funds Available**
 - \$5,800 existing
 - **Program Needs**
 - Dinners
 - No need to fund as signup sheets provided 100% coverage
 - Coach Salaries
 - Waiting to hear from Tom (AD) to approve funding. Approximately \$2,000/coach.
 - Varsity Fat Heads
 - Estimated at \$450
 - Will also take JV photos in case someone swings up to Varsity
 - **Other**
 - Had 100% participation in donations
 - Jodi to compile listing of items still in need of approval
 - DU game on Friday October 14th
 - Need funding for bus.



Booster Club – RCHS Volleyball

Board Meeting Minutes:

August 23, 2016

- **DCSD Athletic Increase:**
 - **How much does Volleyball Get**
 - Program receives \$100.
 - **Other**
 - Will not offer yearly pass card this season
- **Committee Chair Positions:**
 - **Varsity Positions**
 - *Score Book* - Filled
 - *Line Judge* - Filled
 - *Score Keeper* - Filled
 - **Banquet Coordinator** – 4 Mom’s to Co-Chair
 - Program covers cost of athletes
 - Donation for decorations of roughly \$50
 - **Think Pink Coordinator** – Still vacant
 - **Concessions** – Filled
 - **Team Moms**
 - Program Mom - Filled
 - Each team – Filled
 - **2017 President & Treasurer**
 - Would like interest now to provide “in season” training
- **Spirit Wear & Yard Sign Update:**
 - **Spirit Wear**
 - Approximately 38 orders
 - Extra wear to be sold at concession
 - Remaining apparel to be given away at home games halfway into season
 - **Yard Signs**
 - All athletes will receive a sign
- **Gold Crown Update**
 - Only have 2 coaches
 - Coaching vacancies - 6th & 8th grade levels
 - Practices are Monday & Thursday
 - Games on Sunday
 - Season (September 5th – October 27th)



Booster Club – RCHS Volleyball

Board Meeting Minutes:

August 23, 2016

- **Next Booster Club Meeting:**
 - o September 14th @ 6:00
- Meeting adjourned at 5:56 PM
- Minutes submitted by Dave Schutte (Secretary)

CONFIDENTIAL



Booster Club – RCHS Volleyball

Board Meeting Minutes:

September 14, 2016

Board Members:

Present: Angela Hanson, Leah Rushall, Robyn Myers, Jodi Leitner, Dave Schutte

Absent: None

Quorum Present: Yes

Proceedings:

- Meeting called to order at 6:00 PM by Leah Rushall (President)
- **Meeting minutes:**
 - (Last month's) were approved.
- **Budget Update:**
 - **Outstanding Expenditures**
 - Approximately \$2,500-\$3,500 outstanding.
 - **Retained Earnings Cap**
 - Currently, no cap exists. Will need to establish in the near future.
 - **Tiered Donations**
 - Will discuss viability next summer.
- **Upcoming Events:**
 - **Lock in (September 16th)**
 - Ready to go.
 - **JV Tournament (September 24th)**
 - Varsity & Freshman to work.
 - Will recruit volunteers to handle concessions & gate.
 - **Incline (October 13th)**
 - All set. 3:30-5:00.
 - **DU Game (October 14th)**
 - Booster Club to fund the bus - hourly rate scenario.
 - **Think Pink (October 18th)**
 - Robyn to lead. Will run similarly to last year.
 - **Program Meal (October 22nd)**
 - Approved & in the budget.
 - May utilize petty cash.



Booster Club – RCHS Volleyball

Board Meeting Minutes:

September 14, 2016

- **Senior Night (October 25th)**
 - Amy Lamb to coordinate.
 - \$50/athlete for gift (blanket).
- **Banquet (November 18th)**
 - \$20/person
 - Pay on-line at Revtrack.
 - Hosting at Hilton Garden Inn.
- **Home Game Prizes:**
 - **Anthony's pizza.**
 - Two prizes/game (Best Dressed & Hit the Pizza Box).
- **Big Heads:**
 - **Varsity Players**
 - Props are ready.
 - Will utilize at games.
- **Gold Crown:**
 - **Turnout**
 - 52 athletes attended tryouts.
 - 4 teams created.
 - 40 athletes participating.
 - **Coaches**
 - 4 Head Coaches; 3 Assistance Coaches.
 - **Finances**
 - Registration deposit made - \$6,700.
 - **Program Viability**
 - Need to understand benefit of continuing with Gold Crown vs. Summer Camps led by RC staff.
- **Next Booster Club Meeting:**
 - October 19th @ 5:30
- **Open Discussion:**
 - Questions on Costa Vida & Chic-Fila meal night's answered.
- Meeting adjourned at 7:20 PM
- Minutes submitted by Dave Schutte (Secretary)

RCHS Volleyball Booster Club Meeting

Minutes 10/19/16

Start Time: 5:35

1. Approve prior meeting minutes
 - a. Jodi motion
 - b. Robyn second
 - c. Minutes approved
2. Budget update
 - a. Angela
 - i. Actuals
 1. Posters - \$267.93
 2. Yoga – last year \$50 per session, \$150 total (3 total sessions)
 - a. This year will only be \$100
 3. \$38 per big head – DCEF discount, and group discount – budgeted \$50 per kid
 4. Hospitality room - \$342.65
 - ii. Bus to state – booster club cost – add to budget this year
 - iii. Add shirts for state – program can cover this year
 - iv. Close to \$100 per player for senior night
 1. Booster club to handle \$50 per player
 - v. 2017 potential costs
 1. Additional coach cost ~\$2,000
 2. Volleyballs and ball carts
 3. Training Equipment
 4. Program warm ups and varsity warm ups
 - vi. Only thing still need from Booster club is coach's salary
 - b. Jodi
 - i. \$10k in cash right now
 1. Retained earnings were \$10k from last year
 - c. Revenue
 - i. Total net revenue 9500, expenses are 9400
 1. Made \$999.21 in concessions
 - ii. Doubles tournament hasn't changed
 - iii. Need to vote and put the budget up with the minutes
 - iv. Gold Crown profit of \$1500 (last year \$1900)
 - v. King Soopers - \$1170
 - vi. Restaurant donations
 1. \$126 total so far
 2. Kathy still has not received check from Costa – may cancel 10/26 if we don't get any responses
 - vii. Snap boosters \$29.44

- viii. Spirit wear - ~\$380 no true tracking but positive this year
 - ix. \$2300 in summer camps (less coaches and shirts)
 - d. Expenses
 - i. \$3300 program expenses
 - ii. \$6000 in grants to program
 - e. Remove gold crown program
 - i. Up sell king soopers cards
 - ii. More summer camps
 - iii. Add another doubles tournament
 - f. Jodi – email P&L to booster club
- 3. Upcoming events
 - a. Program meal – good to go
 - b. Senior night – Amy is on it, good to go
 - c. Regionals – November 5th, 8:30 start time
 - i. Vanessa can do score book
 - ii. Volunteers from lower level teams
 - 1. Concessions, gate provided by school, coordinate our line judges, libero track and scoreboard
 - 2. 3 per shift for concessions
 - iii. Sign up genius – or email? Tiffany and Angela to decide and coordinate
 - d. State
 - i. Look into getting a bus for varsity team and coaches
 - ii. Gift bags for girls
 - e. Banquet update
 - i. 11/19 – date reschedule
 - ii. Rev track set up now
 - iii. Email is going out for rev track link and pictures
- 4. Pondo tournament
 - a. Play 4pm, 7pm Friday
- 5. Home game prizes – Good to go
- 6. Communication
 - a. Lack of communication
 - b. Need a chain of command when things go out
 - c. Board president cc'd on all “event” correspondence to eliminate issues
 - d. Bring back “this week in volleyball” email from Nylund
 - e. Sports eNgin website/calendar/app
- 7. Next booster club meeting – Leah to email everyone for a date in January
- 8. Open discussion
 - a. Parent gift ideas
 - b. Gate money
 - c. \$845 in gate for dig pink – (not including ref, worker, etc. deductions)
 - d. \$310 in donations
- 9. Meeting adjourned at 6:58pm