

REGULAR MEETING

Monday, January 10, 2022

HLWW HS Media Center

The January 10, 2022 Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:02 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Peterson, Marketon, Scheuch and Puncochar. Also present were Superintendent Brad Sellner, Principals Jason Mix, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; Puncochar seconded; passed unanimously.

(Item V) Luke Greiner, regional labor market analyst from Minnesota Employment and Economic Development and Wanda Kraemer, from Resource Training and Solutions gave a presentation about the Future Forward Program.

(Item VI) Superintendent Sellner indicated Rob DeMeuse, from School Perceptions, had a conflict with another presentation tonight and will reschedule his presentation for the work session.

(Item VII) Heuer recognized Corey Knott who requested to address the board.

Corey Knott expressed his concern over the OSHA Policy on the agenda and indicated this is a question of people's civil rights. He encouraged the board to vote their consciences.

Kelly Smith, indicated she agreed with Corey and said it will start with the staff and go to the students next. She said if that happens I will be done.

Knott spoke again and indicated I know you feel backed into a corner, like you don't have a choice, but you do have a choice; this is discriminatory.

George Montgomery indicated we have seen this policy in other districts; however what repercussions will there be when someone does not go along with the policy.

Heuer indicated there was a question that came in through electronic means; asking what are the repercussions of non-compliance.

(Item VIII, Subd. A-1) Heuer acted as chairperson to conduct this procedure.

Bravinder nominated Heuer as chairperson; Koch seconded; Heuer asked for other nominations; there were none; those in favor: Koch, Bravinder, Peterson, Marketon, Scheuch and Puncochar; Heuer abstained; passed by majority.

(Item VIII, Subd. A-2) Peterson nominated Bravinder as vice-chairperson; Puncochar seconded; Heuer asked for other nominations; there were none; those in favor: Koch, Peterson, Marketon, Scheuch, Puncochar and Heuer; Bravinder abstained; passed by majority.

(Item VIII, Subd. A-3) Bravinder nominated Puncochar as clerk; Peterson seconded; Heuer asked for other nominations; there were none; those in favor: Koch, Bravinder, Peterson, Marketon, Scheuch and Heuer; Puncochar abstained; passed by majority.

(Item VIII, Subd. A-4) Marketon nominated Peterson as treasurer; Bravinder seconded; Heuer asked for other nominations; there were none; those in favor: Koch, Bravinder, Marketon, Scheuch, Puncochar and Heuer; Peterson abstained; passed by majority.

(Item VIII, Subd. B) Marketon motioned to reduce the committee per diems to \$50 for regular and work session meetings and committee meetings and \$20 for event appearances and bill readers; Puncochar seconded; passed unanimously.

(Item VIII, Subd. C-1) Bravinder motioned to approve the Herald Journal as the official newspaper; Koch seconded; passed unanimously.

(Item VIII, Subd. C-2) Peterson motioned to approve the official depositories of Minnesota Liquid Asset Fund/US Bank, and Citizens Alliance Bank of Howard Lake, Bravinder seconded; passed unanimously.

(Item VIII, Subd. D) Bravinder motioned to approve the legal counsel of Ratwik, Roszak & Maloney, PA; Marketon seconded; passed unanimously.

(Item VIII, Subd. E) Peterson motioned to approve the authorization of the Superintendent of Schools to use facsimile signatures for checks; Puncochar seconded; passed unanimously.

(Item VIII, Subd. F) Peterson motioned to approve Megan Tormanen and Donna Wilson to conduct day to day banking business for the General School District Account, and MSDLAF Account; Puncochar seconded; passed unanimously.

(Item VIII, Subd. G) Bravinder motioned to approve the Superintendent to make short term investments; Puncochar seconded; passed unanimously.

(Item VIII, Subd. H) Koch motioned to approve authorizing Donna Wilson-SMS Financial Consultant and Megan Tormanen -Payroll/HR Coordinator to make electronic transfers of funds and investments as needed; Marketon seconded; passed unanimously.

(Item VIII, Subd. I) Bravinder motioned to approve authorizing the agents of the board to lease, purchase and contract for goods and services within the general budget categories; Koch seconded; passed unanimously.

(Item VIII, Subd. J) Koch motioned to approve allowing payment of claims that cannot be deferred to the next meeting without loss if discount or if the claim is the result of contract terms, purchase order terms or a vendor's standard terms; Peterson seconded; passed unanimously.

(Item VIII, Subd. K) Bravinder motioned to approve organizational memberships with MSBA, MSHSL, SEE, CMERDC, Resource Training and Solutions, MAWSECO, and Wright Tech

Center; Koch seconded; Superintendent Sellner indicated he is researching MREA to see if they meet our needs a little more, however SEE has been beneficial to us in the past; passed unanimously.

(Item VIII, Subd. L) Marketon motioned to have the Regular Board meetings be the second Monday, except on legal holiday then the meetings would be on that Tuesday, (held in the HLWW High School Media Center) of each month starting at 6pm; Bravinder seconded; passed unanimously.

(Item VIII, Subd. M) Bravinder motioned to have the Work session (held in the HLWW High School Media Center) on the fourth Monday, except on legal holiday then the meetings would be on that Tuesday, (held in the HLWW High School Media Center) of each month and starting at 6pm; Marketon seconded; passed unanimously.

(Item VIII, Subd. N) Bravinder motioned to give secretaries the authority to complete the form based upon sight recognition; Peterson seconded; Bravinder amended his motion to include if application is not completed; Peterson seconded; passed unanimously.

(Item VIII, Subd. O) Koch motioned to designate Brad Sellner, Superintendent and/or Marilyn Greeley, MARSS Coordinator, as the Identified Officials with Authority to authorize user access to MDE secure websites for ISD#2687; Bravinder seconded; passed unanimously.

(Item VIII, Subd. P) Bravinder motioned to approve the notice of handicapped accessibility; Marketon seconded; passed unanimously.

(Item VIII, Subd. Q) Bravinder motioned to close the meeting at 7:23pm; Marketon seconded; passed unanimously.

(Item IX) Bravinder recommended approval of the consent agenda; which included the December 13, 2021 meeting minutes, bills, enrollment, the extended FMLA leave request for **Jody Dusky**; extended FMLA leave for **Jamie Nendza** from January 28 to February 22, 2022; and FMLA leave for **Kayla Myhre** from approx April 25, 2022 thru the end of the 2021-22 school year; and the resignations of **Kelly Sale** as Asst Speech Coach and Co-Advisor for Prom effective January 14, 2022; and the resignation of **Brenda Behrens** as SAC Supervisor effective January 1, 2022, hiring **Amanda Robasse** for the 5.5 hour food service worker position, replacing Tracy Pederson effective immediately, communications: Elementary Laker News, MSBA Officers Workshop information, Thank you from The Dressel Family; Koch seconded; passed unanimously.

(Item X, Subd. A) Donna Wilson, SMF Financial Advisor, reviewed and recommended approval of the treasurer report.

Puncochar recommended approval of the treasurer report; Bravinder seconded; passed unanimously.

(Item X, Subd. B) Koch recommended approval of the Resolution Directing the Administration to make recommendations for reduction in curriculum, programs and positions; Puncochar seconded; those in favor: Marketon, Scheuch, Puncochar, Koch, Peterson and Heuer; absent: Bravinder; passed by majority.

(Item X, Subd. C) Heuer reviewed the school board committee assignments.

Koch recommended approval of the school board committee assignments; Peterson seconded; passed unanimously.

(Item X, Subd. D) Superintendent Sellner reviewed the information about the nursing position.

Bravinder recommended approval of the nursing contract/position; Puncochar seconded; passed unanimously.

(Item X, Subd. E) Koch recommended approval of the special education teaching position for the remainder of the 2021-22 school year; Puncochar seconded; passed unanimously.

(Item X, Subd. F) Puncochar recommended approval of the pay equity report; Bravinder seconded; passed unanimously.

(Item X, Subd. G) Superintendent Sellner reviewed the draft of the 2022-23 school calendar.

(Item X, Subd. H) Superintendent Sellner reviewed the OSHA/ETS plan for vaccination of employees and options the District has, and recommended approval. The board members discussed the ETS plan and OSHA policy. Sellner indicated this was written based upon the CDC recommendations and if the Supreme Court puts a stay on implementation this policy would be null and void. After much discussion Heuer asked if there anyone wanted to make a motion regarding policy 491 or any other motion.

Puncochar recommended tabling approval tonight until the February meeting while making progress; Peterson seconded; Sellner asked how do we make progress on submission of vaccinations; Heuer suggested tabling the decision until the January 24th meeting; Puncochar amended her motion to table this item until the January 24th meeting for further discussion; Peterson seconded; Bravinder suggested adding unless there is a decision between now and then by the Supreme Court of a stay; Puncochar amended her motion to table this item until the January 24th meeting for further discussion unless there is a decision between now and then by the Supreme Court of a stay; Peterson seconded; Sellner clarified the board is holding off on approval of a policy on requiring our staff to mask; Peterson indicated if we require masking isn't that a privacy issue; Scheuch indicated we are asking private medical information; Heuer said we could say every employee masks so we do not discriminate; Heuer reported there is a motion and a second to table policy 491 until the January 24th meeting; those in favor: Marketon, Scheuch, Puncochar, Koch, Peterson; opposed: Bravinder and Heuer; motion passed by majority.

(Item X, Subd. I) Peterson recommended approval of the resolution accepting donations; Koch seconded; those in favor: Peterson, Bravinder, Koch, Puncochar, Scheuch, Marketon and Heuer; those opposed: none; passed unanimously.

(Item X, Subd. J) Heuer indicated the following items will be on the January work session agenda:

- Discuss/Approve Policy 491
- Discuss 2022-23 School Calendar
- Discuss fall levy
- School Perception presentation from Rob DeMeuse
- Discuss Future Forward

Koch recommended approval of the items for the work session; Puncochar seconded; passed unanimously.

(Item XI, Subd. A) Superintendent Sellner reported:

- We have three applicants for the head football coaching position and six other inquiries. We are looking to interview candidates the first week of February.
- I have been conducting Principal evaluation listening sessions with random selected staff members from each building.
- The auditorium lighting project has been delayed due to a delay in receiving product. We are trying for a time frame in March – April or May 25-June 29 if necessary.
- The Hall of Fame inductees this year will be Margaret Marketon and Addie Mucha who will be honored on January 22; social hour starts at 4pm and award ceremony will be at 5:30pm.
- We continue to monitor our COVID 19 numbers
- The mask mandate was extended for transportation

(Item XI, Subd. B) Principal Schimelpfenig reported:

- The 7th grade will be going on an ecology field trip on Thursday to Cedar Creek
- The 6th grad leaves for Deep Portage this week
- We have started our standards-based grading cohort
- We are working with the high school on registration for next years 9th graders.

Principal Olson reported:

- The PTA will be hosting movie night on Friday evening.
- February is I Love to Read month-please let us know if you would like to be a guest reader.
- Phy Ed classes will start their roller-skating section
- There are a few things remaining on the punch list for the Winsted Gym project.

(Item XI, Subd. C) There were no School Board Committee written reports.

Bravinder reported MAWSECO had a tour of their facility.

Bravinder reported Wright Tech enrollment is close to what it was about four years ago, and there are 81 students interested in classes at the Wright Tech Center.

(Item XI, Subd. D) Upcoming Board Member Event Appearances:
Discovery Elementary-Buffalo-Legislative Forum-January 19 @ 6:30pm
Hall of Fame-January 22—4pm Social Hour @ MS Commons
Humphrey Elementary 3-4 Grade Program-February 17 @ 1pm & 7pm
HS Pops Band/Choir Concert-February 28 @ 7pm
Winsted Elementary 1-2 Grade Program-March 10 @ 1pm & 7pm
Students of Excellence-April 27 @ 4:30-7:30pm
Humphrey Elementary 1-2 Grade Program-April 28 @ 1pm & 7pm
Spring Play-April 29-20
Middle School Band Concert 5-6 Grade-May 10 @ 6:30pm
Middle School Band Concert 7-8 Grade-May 10 @ 7:30pm
High School Band Concert-May 11 @ 7pm
High School Awards Night-May 16 @ 7pm
4th Grade Fishing expo-May 18
High School Choir Concert-May 18 @ 7pm
Middle School Choir Concert-May 19 @ 7pm
Humphrey Elementary Kindergarten Program-May 24 @ 6pm
Winsted Elementary Kindergarten Program-May 24 @ 7pm
Graduation June 5 @ 2pm

(Item XII) Next Meeting Dates:

Legislative Forum-January 19, 2022 6:30pm Discovery Elm School-Buffalo
Work Session Meeting-January 24, 2022 6pm HLWW HS Media Center
Regular Board Meeting-February 14, 2022 6pm HLWW HS Media Center

(Item XIII) Items for next meeting—5 work session items

Work Session:

- Discuss/Approve Policy 491
- Discuss 2022-23 School Calendar
- Discuss fall levy
- School Perception presentation from Rob DeMeuse
- Discuss Future Forward

Regular Meeting:

- Bill Reader for February Peterson
- Bill Reader for March Puncochar
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

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- Discuss/Approve 2022-23 School Calendar
- Discuss Fall Levy
- Review Handbook changes in March-approve in April

Heuer adjourned the meeting at 9:01 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk