

REGULAR SCHOOL BOARD MEETING

FEBRUARY 14, 2022

HLWW High School Media Center

The February 14, 2022 Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:02 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Peterson, Marketon, Scheuch and Puncochar. Also present were Superintendent Brad Sellner, Principals Jason Mix, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar asked to amend the agenda to include an approval for item C-revised 2021-22 budget.

Bravinder recommended approval of the agenda as amended; Koch seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Koch recommended approval of the consent agenda which included the January 10, 2022 Organizational/Regular Meeting Minutes, January 24, 2022 Work Session Meeting Minutes, bills, Monthly Treasurer Report, Enrollment, the FMLA leave request for **Cindy Decker** as a Health Assistant at Winsted Elementary effective March 1-April 1, 2022; leave of absence for **Sarah Schanus-Humphrey** Elementary Teachers effective the end of the 2021-22 school year; and FMLA extended leave for **Mindy Loge** to an undetermined date; and resignations of **Amanda Robasse** as a Food Service Worker effective January 30, 2022; and **Therese Macziewski** as a Humphrey Elementary Paraprofessional effective January 28, 2022, the hiring **Jessica Gutzmann** as a Para effective January 12, 2022 replacing an open position at Winsted Elementary; **Cindy Munn** as a School Age Care Assistant replacing Brenda Behrens and as a 5.5 hr paraprofessional at the high school replacing Michele LeBeau; and **Jean Abrahamson** Speech/Language Pathologist services up to 40 hours through May of 2022 (approved at the January 24th work session), the Spring Coaching Staff, and the following Communications: Elementary Laker News, Thank you from Geopfert Family, MN Teaching Today Winter 2022 Volume 1, Scheuch seconded; passed unanimously.

(Item VII, Subd. A) Superintendent Sellner reviewed information about a fall levy.

(Item VII, Subd. B) Superintendent Sellner reviewed information of the possibilities for the 2022-23 school calendar.

Bravinder recommended approval of the 2022-23 school calendar with a normal spring break and to have school on November 23rd; Puncochar seconded; the board members asked if that meant that there was no school on June 5; Superintendent Sellner reported with holding school on November 23rd we would then end a day earlier; Bravinder amended his motion to approve the 2022-23 school calendar with a normal spring break, a student day on November 23, and a non student day on June 5; Puncochar seconded; Heuer indicated that we are now approving the amendment to the motion; the amendment to the motion passed unanimously. Heuer restated the motion which is to approve the 2022-23 school calendar with a normal spring break, a student day on November 23 and a non-student day on June 5; passed unanimously.

(Item VII, Subd. C) Heuer indicated this is the item we amended the agenda to be an approval. Donna Wilson, SMS Financial Consultant, reviewed the revised 2021-22 budget.

Puncochar recommended approval of the revised 2021-22 budget; Koch seconded; passed unanimously.

(Item VII, Subd. D) Bravinder recommended approval of the wage increase for food service staff for the 2021-22 contract year; Peterson seconded; Superintendent Sellner reviewed the request; passed unanimously.

(Item VII, Subd. E) Puncochar recommended approval of Andy's Lawn Care for the 2022 lawn care season; Bravinder seconded; passed unanimously.

(Item VII, Subd. F) Peterson recommended approval for the overnight student trip for the High School FFA to California, March 30-April 5, 2022.; Bravinder seconded; passed unanimously.

(Item VII, Subd. G) Heuer and Superintendent Sellner reviewed the superintendent evaluation process. Heuer asked if there are any members who would like to be on the evaluation committee.

Puncochar, Peterson and Bravinder indicated they would like to be on the committee.

Bravinder motioned to approve Puncochar, Peterson, and himself as the Superintendent Evaluation Committee; Marketon seconded; passed unanimously.

Bravinder indicated he would be chairperson of the committee.

(Item VII, Subd. H) Bravinder recommended approval of the resolution accepting donations; Koch seconded; those in favor: Peterson, Bravinder, Koch, Marketon, Scheuch, Puncochar and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. I) Heuer indicated the following items will be on the work session agenda:

- Discuss Fall Levy
- Discuss the Danger's Property and House
- Possible Approval of a Head Football Coach

Peterson recommended approval of the items for the work session; Bravinder seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Sellner reported:

- We have conducted interviews for the head football coach. We interviewed three candidates and have made an offer to one of them.
- The Hall of Fame Class of 2022 is Margaret Marketon and Addie Mucha and they will be inducted on Saturday February 19th with social hour at noon and awards given at 1:30pm.
- We are exploring a possible additional pm bus route in Waverly for elementary students. Due to the change of the school day time, the constant traffic on highway 12 in the afternoon and the availability of a bus and driver we've not been able to resolve this until some recent changes.

(Item VIII, Subd. B) Principal Schimelpfenig reported:

- Student led conferences are February 17 & 22 from 3:30-8pm with each student having a 20 minute scheduled time. Students have prepared a powerpoint presentation showing grades, testing data and work samples.
- The standards based grading cohort sessions have been productive. The Middle School Leadership team is planning to share the information with the rest of the teachers as work continues to move forward towards implementation.
- The WIN and intervention time continue to work well and provide students with additional instruction opportunities.

Bravinder asked what happens during student led conferences. Schimelpfenig reviewed the process students and advisors work through to prepare for their conferences.

Koch asked if there is a way to coordinate with sporting events and other activities so they do not happen on the same evening. Schimelpfenig reported we do try to do that as much as we can, when there are conflicts the teachers work on a resolution with those parents.

Principal Olson reported:

- February is a busy month at the elementary schools.
- We are anxious to post our music program link for “On the Radio” later this week.
- We will be hosting an artist in residence at Humphrey Elementary thanks to a grant proposal submitted by Dawn Kalvig to offer a watercolor experience with an area artist.
- Kindergarten registration will be February 26 at Winsted Elementary and March 5 at Humphrey Elementary; both are from 9-11am to welcome the class of 2035.

Principal Mix reported:

- Finals went smoothly for the end of first semester.
- Study tables have had a significant impact on our student, their grades and overall progress
- Winter sports seasons are wrapping up.
- SnotFest was last week; congratulations to Arianna Paul and Zeke Karels who were crowned queen and king.
- Sadie Hawkins dance was held on Saturday with approximately 200 students in attendance.

(Item VIII, Subd. C) There were no written school board committee reports.

Bravinder reported Wright Tech Center is in the negotiations process and they have a large influx of students.

Koch reported MAWSECO is business as usual right now.

Heuer asked Principal Schimelpfenig if there will be a District Leadership meeting.

Schimelpfenig indicated that there will be an in person meeting.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Humphrey Elementary 3-4 Grade Program-February 17 @ 1pm & 7pm

Hall of Fame-February 19—noon Social Hour @ MS Commons

HS Pops Band/Choir Concert-February 28 @ 7pm

Winsted Elementary 1-2 Grade Program-March 10 @ 1pm & 7pm

Students of Excellence-April 27 @ 4:30-7:30pm

Humphrey Elementary 1-2 Grade Program-April 28 @ 1pm & 7pm

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Spring Play-April 29-20

Middle School Band Concert 5-6 Grade-May 10 @ 6:30pm

Middle School Band Concert 7-8 Grade-May 10 @ 7:30pm

High School Band Concert-May 11 @ 7pm

High School Awards Night-May 16 @7pm

4th Grade Fishing expo-May 18

High School Choir Concert-May 18 @ 7pm

Middle School Choir Concert-May 19 @ 7pm

Humphrey Elementary Kindergarten Program-May 24 @ 6pm

Winsted Elementary Kindergarten Program-May 24 @ 7pm

Graduation June 5 @ 2pm

(Item IX) Next Meeting Dates:

Work Session Meeting- February 28, 2022 6pm HLWW HS Media Center

Regular Board Meeting-March 14, 2022 6pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Discuss Fall Levy
- Discuss Danger property/house
- Possible approval of head football coach

Regular Meeting:

- Bill Reader for March-Puncochar
- Bill Reader for April-Scheuch
- Department Report-FFA
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Review Handbook Changes in March-Approve in April
- Review/Approve Ag Dept Proposal
- Other

Heuer adjourned the meeting at 7:26 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk