

REGULAR MEETING

Monday, May 9, 2022

HLWW HS Media Center

The Monday, May 9, 2022 Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:02 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Peterson, Marketon, Scheuch and Puncochar; Peterson arrived at 6:12 pm. Also present were Superintendent Brad Sellner, Principals Jason Mix, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar motioned to remove Item F-the MOU for Long-Term Teacher Subbing; Bravinder seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Bravinder recommended approval of the consent agenda; which included the April 11, 2022 Regular Board Meeting Minutes, Bills, April Enrollment, the FMLA leave request for **Amanda Koblitz** effective September 4, 2022 thru November 22, 2022; and the resignations of **Brittany Graves** as 7-12 Business Teacher effective the end of the 2021-22 school year; **Hannah Montgomery** as a High School Special Education Teacher effective the end of the 2021-22 school year, **Jason Mix** as High School Principal effective the end of the 2021-22 school year; **Janie Quam** as a Special Education Teacher effective the end of the 2021-22 extended school year; **Amy Kornovich** as a Middle School Counselor effective the end of the 2021-22 school year; and **Jake Muhonen** as a 6th grade Teacher effective the end of the 2021-22 school year; the hiring of **Ellen Schmidt** as a Middle School Language Arts Teacher effective the 2022-23 school year replacing Hannah Vreeland/Tiffany Bunn; **Blair Voight** for the open Speech Language Teacher position effective the 2022-23 school year; **Megan Tormanen** as the Director of Finance/Business Manager-effective August 1, 2022 replacing Donna Wilson; and **Colleen Cleveland** as a part time Early Childhood Family Education teacher on an as needed basis based upon class enrollment; change in position: **Heather Eastling** from Reading Intervention/ELL Teacher to Elementary Teacher at Humphrey Elementary effective the 2022-23 school year, replacing Sarah Schanus who is on leave; **Stephanie Dailey** from High School Band Director to ALP Teacher effective the 2022-23 school year, replacing Elayne Teorey; **Courtney Murray** as MS/HS Industrial Technologies effective the 2022-23 school year filling vacant position; **Kristi LaFollette** as a Middle School Reading Intervention and District English Learner Teacher for the 2022-23 school year replacing Heather Eastling; the second reading and approval of the following policies: 507-Corporal Punishment; 509-Enrollment of Nonresident Students; 525-Violence Prevention; 531-Pledge of Allegiance; 534-Food Service Policy/Procedures; 610-Field Trips; 612.1-Development of Parental Involvement Policies for Title Programs; 710-Extracurricular Transportation; 903-Visitors to School Dist Buildings & Sites, Elementary Laker News, Operating Referendum Timeline, General Election Timeline, and the following recognitions:

The School Board recognizes Middle School Principal, Jim Schimelpfenig, for being selected as the Minnesota Association of Secondary School Principals (MASSP) 2022 Central Minnesota Principal of the year. Each region of the MASSP nominates and selects a high school and middle school principal of the year, who then advances to the MASSP state-wide Principal of the Year selection. Congratulations Principal

Schimelpfenig.

The School Board recognizes the following FFA State Convention winners: Conduct of Chapter Meetings Team-1st Place; Small Animals/Veterinary Science Team-1st Place; Nursery/Landscape Team-1st Place; Best Informed Greenhand Team-1st Place; Proficiency-Forage Production-Aiden Barlau-1st Place; Proficiency-Vegetable Production-Halli Popple-1st Place; Proficiency-Diversified Livestock Production-Wyatt Glessing-2nd Place; Proficiency-Vegetable Production-Carolyn Remer-2nd Place; Proficiency-Goat Production-Grace Bayerl-3rd Place; Proficiency-Outdoor Recreation-Teagan Swart-3rd Place; Proficiency-Poultry Production-Ellen Warren-3rd Place; Food Science Team-2nd Place; Agricultural Communications Team-3rd Place; Soils Team-9th Place; Poultry Team-9th Place; Floriculture Team-10th Place; Dairy Cattle Evaluation Team-13th Place; Fish & Wildlife Team-15th Place; Crops Team-17th Place; Meats Evaluation Team-20th Place; Farm Business Management Team-22nd Place; Mile Quality Team-21st Place; Creed Speaking-Ramona Koeppe-Bronze; Prepared Public Speaking-Malorie Thorson-Silver; Employment Skills-Shelby Dolly-Silver; State Star Finalist-Final Four-Production Placement-Blake Krienke; State Star Regional Winner-Agribusiness-Tyler Otto; MN State FFA Degree Recipients: Emma Matheson, Carolyn Remer, Lily Bobrowske, Shelby Dolly, Tyler Otto and Blake Krienke. Congratulations to everyone!

Koch seconded; Marketon asked a question about the procedure for policy 531-Pledge of Allegiance; each principal reviewed how it is handled at the school sites; passed unanimously.

(Item VII, Subd. A) Chad Hausmann, Assistant Wright County Engineer, reviewed the information about the School Owned Property Along CSAH 30 and the potential easement.

Peterson arrived at 6:12pm.

Heuer asked what the timeline is for this project. Hausmann indicated they would be working on it in July. Heuer indicated there is no cost to the district and we will lose about an acre of land which will keep the integrity of the road.

Puncochar asked if something goes wrong or if it goes out who's responsibility is it. Hausmann said it is the counties responsibility.

Bravinder recommended approval of the easement for the property along CSAH 30; Peterson seconded; passed unanimously.

(Item VII, Subd B.) Superintendent Sellner reviewed the transportation contract with 4.O School Services. Mike Hennek and Bob Becker from 4.O School Services were also at the meeting to answer any questions.

Scheuch asked if we have ever put this contract out for a RFP to see if there are any other vendors. Sellner reported we have not because this has been a blended contract in the past, and this is the first contract that we will have full services. Marketon asked if the extra-curricular

trips are based upon our old conference. Sellner reported it is however with the new conference the amount we will be charged should be less. Marketon asked about the tax payment. Sellner reported the taxes have been abated with the city, school tax is like paying ourselves back- therefore that is not an issue, and the county and state tax is what we are determining. Marketon asked if the fuel costs are born by the district. Sellner reported the fuel costs have always been incurred by the district. Bob Becker from 4.O School Services indicated they contract about 70% of their fuel consumption and may be able to help the district with the fuel contract pricing.

Bravinder recommended approval of the transportation contract with 4.O School Services; Puncochar seconded; those in favor: Heuer, Puncochar, Marketon, Koch, Bravinder and Peterson; opposed Scheuch; passed by majority.

(Item VII, Subd C.) Donna Wilson, SMS Financial Consultant, reviewed the quarterly treasurer report. Wilson also reviewed the COVID Fund dollars the district was eligible for and how those funds were spent with what we received from MDE/Government. Wilson also reported we just received \$25,000 for the food service for supply interruptions.

A visitor asked if the board members and administration are reaching out to senators or legislators about our needs. Superintendent Sellner responded that we have several different lobbying groups that we are in contact with about how to use state surplus funds. Sellner said for example the Principals Association, Superintendent Association, and the Minnesota School Board Association are just a few. Sellner also indicated that we have a mid-winter area schools legislative meeting which we all attended to let them know what we'd like to see. Heuer also indicated we are always looking for grant opportunities that we can apply for as well.

Bravinder recommended approval of the quarterly treasurer report; Koch seconded; passed unanimously.

(Item VII, Subd D.) Activities Director, Joe Puncochar, reviewed the proposed changes to webcasting of athletic events for the 2022-23 school year. The board discussed the proposal.

(Item VII, Subd E.) Superintendent Sellner reviewed the speech language services proposal. The board discussed the proposal.

Bravinder recommended approval of the proposal for the 2022-23 school year for an additional speech/language pathology assistant district wide; Puncochar seconded; passed unanimously.

(Item VII, Subd F.) Item removed from the agenda.

(Item VII, Subd G.) Superintendent Sellner reviewed information about a request from the Good Neighbor Days committee requesting allowing alcohol on school property for the classic car show in the MAWSECO parking lot. The board discussed the proposal.

Peterson recommended approval of the proposal from the Good Neighbor Day Committee as long as we get the proper paperwork; Marketon seconded; Bravinder said he didn't think it was a good idea; Puncochar asked if we are keeping the signs up; Sellner reported no we are not

restricting it, those in favor: Peterson, Marketon, Koch and Heuer; opposed: Scheuch, Puncochar and Bravinder; passed by majority.

(Item VII, Subd H.) Heuer suggested approving each estimate separately. Marketon recommended approval of Mumford Sanitation for the 2022-2023 school year; Peterson seconded; passed unanimously.

Bravinder recommended approval of Pan O Gold for the 2022-2023 school year; Puncochar seconded; passed unanimously.

Bravinder recommended approval of Kemps/St. Paul Beverage Solutions for the 2022-2023 school year; Puncochar seconded; Koch asked if there is a concern about the change in deliveries and coolers becoming the property of the district. Sellner reported there is not much we can do; however, we do have space in the high school/middle school site and the coolers are in ok shape and we are looking at getting some quotes on the cost of new coolers. Bravinder asked if this also affects St. James and Holy Trinity; Sellner responded he was not sure. Passed unanimously.

Heuer asked about the fuel estimate. Superintendent Sellner reported he was talking to Mike Hennek from 4.O and because fuel costs have gone up, we are going to look into working with each other for best scenario for the district. Sellner suggested waiting until the May work session to approve the fuel estimate. The board agreed to wait for approval.

(Item VII, Subd I.) Heuer read the donations. Bravinder recommended approval of the resolution accepting donations; Marketon seconded; those in favor: Peterson, Bravinder, Koch, Puncochar, Scheuch, Marketon and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd J.) The Policy Committee recommends the first reading of the following policies: 401-Equal Employment Opportunity; 402-Disability Nondiscrimination; 403-Discipline, Suspension, & Dismissal of School Dist Employees; 407-Employee Right to Know; 440-Support of Breastfeeding Employees, and 614-School District Testing Plan.

(Item VII, Subd K.) Heuer reported there are a few items listed for the work session. Bravinder indicated we will have a closed meeting at the work session for the superintendent evaluation.

- Approve New Hires
- Preliminary 2022-23 Budget Presentation
- Closed Meeting for Superintendent Evaluation

Puncochar recommended approval of the items for the work session; Bravinder seconded; passed unanimously.

(Item VIII, Subd A.) Superintendent Sellner reported:

- We have backed up the deadline for the sale of the house. We have two interested buyers who requested more time.
- The staff awards ceremony will be June 1, 2022 at 2pm.

REGULAR MEETING

Monday, May 9, 2022

Page 5

- We wish Principal Mix all the best. We have posted the high school principal position and it will close May 27, 2022. We will have two rounds of interviews and hope to bring two candidates to the June 13, 2022 meeting.
- Survey results will be presented at the June regular meeting; therefore, we should keep the agenda small.

(Item VIII, Subd B.) Principal Olson reported:

- The elementary buildings have been very busy both in school and with field trips.
- Fourth graders will be attending the middle school on Wednesday.
- The Title I family event will be Tuesday May 10 from 5:30pm to 7:15pm at Humphrey Elementary.

Principal Schimelpfenig reported:

- We finished MCA testing today.
- We had overwhelming support from parents for teacher appreciation week. Thank you to everyone who was a part of that.
- The hiring process has gone well despite the low number of applicants.

Principal Mix reported:

- There are 12 days left for seniors.
- We are finishing up planning for next year.
- MCA testing is done and we are finishing up AP testing this week and next week.
- The Students of Excellence banquet was great.
- Prom was Saturday and we had a great turnout.
- Band and choir concerts are coming up.
- Awards night will be next Monday.

(Item VIII, Subd C.) Heuer reported there were no written school board committee reports submitted.

Heuer reported the Negotiations Committee will be starting negotiations will all other non-teacher contract.

Koch reported MAWSECO is still dealing with some staff shortages, and they are looking into the possibility of a resource officer.

Bravinder reported Wright Tech is still negotiating with staff, and HLWW has 26 students scheduled to attend next year.

(Item VIII, Subd D.) Upcoming Board Member Event Appearances:

Middle School Band Concert 5-6 Grade-May 12 @ 6:30pm

Middle School Band Concert 7-8 Grade-May 12 @ 7:30pm

High School Band Concert-May 11 @ 7pm

High School Awards Night-May 16 @7pm

4th Grade Fishing expo-May 18

High School Choir Concert-May 18 @ 7pm

REGULAR MEETING

Monday, May 9, 2022

Page 6

Middle School Choir Concert-May 19 @ 7pm
Humphrey Elementary Kindergarten Program-May 24 @ 6pm
Winsted Elementary Kindergarten Program-May 24 @ 7pm
Graduation June 5 @ 2pm-Bravinder, Marketon

(Item IX) Next Meeting Dates:

Work Session Meeting-May 23, 2022 6pm HLWW HS Media Center

Regular Board Meeting-June 13, 2022 6pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Approve New Hires
- Discuss Preliminary Budget
- Closed meeting for Superintendent Evaluation

Regular Meeting: Heuer will be absent; Bravinder will run the meeting

- Bill Reader for June-Heuer
- Bill Reader for July-Koch
- Department Report-McKee
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Review/Discuss Handbook Changes; Approve in July

Heuer adjourned the meeting at 7:42 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk