

**REGULAR MEETING**  
**Monday, June 13, 2022**  
**HLWW HS Media Center**

The Monday, June 13, 2022 Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:00 pm. by Vice Chairperson Bravinder. After the pledge of allegiance, roll was taken with the following members present: Bravinder, Koch, Peterson, Marketon, Scheuch and Puncochar; absent: Heuer. Also present were Superintendent Brad Sellner, Principals Jim Schimelpfenig and Jennifer Olson, and Board Secretary Marilyn Greeley.

**(Item IV)** Koch recommended approval of the agenda; Puncochar seconded; passed unanimously.

**(Item V)** There were no questions or comments from visitors.

**(Item VI)** Koch recommended approval of the consent agenda which included the May 9, 2022 Regular Board Meeting minutes, May 23, 2022 Work Session Meeting minutes, bills, Monthly Treasurer Report, May Enrollment, the FMLA leave request for **Peter Hayes** from October 2, 2022 thru October 28, 2022; and the resignations of **Brittini Impola** as a sixth grade teacher effective at the end of the 2021-22 school year; **Emily Schneider** as a SAC Lead effective June 1, 2022; **Sara Niesen** as a District Office Assistant effective June 17, 2022; **Ryan Petersen** as an Elementary Phy Ed/DAPE Teacher effective immediately; and **Keitra Travis** as a Special Ed Para effective the end of the 2021-22 school year, the hiring of **Andrew Waldbillig** as a 7th grade math teacher replacing Kendra Norgren and Head Girls Basketball Coach effective the 2022-23 school year; **Johanna Merten** as a 6th grade teacher replacing Brittini Impola; **Stephanie Kuehn** as High School Principal replacing Jason Mix; **Nicole Kittock** as District Office/Payroll Asst effective June 22, 2022 replacing Sara Niesen; and **Lee Peterson** as a SLPA effective the 2022-23 school year replacing Hailey Nelson, the second reading and approval of the following policies: 401-Equal Employment Opportunity; 402-Disability Nondiscrimination; 403-Discipline, Suspension, & Dismissal of School Dist Employees; 407-Employee Right to Know; 440-Support of Breastfeeding Employees, and 614-School District Testing Plan, and the following communications: Teaching Today Summer/Fall 2022, Operating Referendum Timeline, General Election Timeline; Puncochar seconded; passed unanimously.

**(Item VII, Subd. A)** Rob DeMuesse from School Perceptions, reviewed the survey results. The board members asked questions and discussed the survey results.

**(Item VII, Subd. B)** The New High School Principal, Stephanie Kuehn introduced herself to the school board members. Bravinder indicated there were board members, parents, teachers and students involved in the hiring process.

**(Item VII, Subd. C)** Quay Zander, representative from MidCounty Coop, our current fuel vendor, reviewed some possible options for the district. The board discussed the option of a fuel contract.

Bravinder asked the board members if someone would like to make a motion.

Marketon recommended Superintendent Sellner and Quay Zander, from MidCounty, complete a contract for either July through December or September through December to lock in the price for four months or more whichever is the best; Peterson seconded; passed unanimously.

Puncochar also suggested keeping an eye on the pricing and if it gets better to let the district know so we can potentially contract for the remaining months.

**(Item VII, Subd. D)** Principal Olson and Schimelpfenig reviewed their schools handbook changes for the upcoming 2022-23 school year.

**(Item VII, Subd. E)** Elementary Principal, Jennifer Olson, gave a presentation about the K-4 Social Studies Curriculum.

**(Item VII, Subd. F)** Elementary Principal Jennifer Olson reviewed the District and School Parent Involvement Plans.

Marketon recommended approval of the district and school parent involvement plans; Koch seconded; passed unanimously.

**(Item VII, Subd. G)** Puncochar recommended approval of the 5-12 Social Studies Curriculum; Peterson seconded; passed unanimously.

**(Item VII, Subd. H)** Bravinder reviewed the superintendent evaluation results.

Peterson recommended approval of the superintendent evaluation; Koch seconded; passed unanimously.

**(Item VII, Subd. I)** Koch recommended approval of the QComp Plan; Puncochar seconded; passed unanimously.

**(Item VII, Subd. J)** Bravinder read the donations.

Peterson recommended approval of the resolution accepting donations; Koch seconded; those in favor: Koch, Peterson, Puncochar, Scheuch, Marketon and Bravinder; those opposed: none; passed unanimously.

**(Item VII, Subd. K)** Bravinder indicated the following items will be on the work session agenda:

- Approve New Hires
- Approve K-4 Social Studies Curriculum
- Approve Handbook Changes
- Approve 2022-23 Budget
- Work Comp Presentation/Approval
- Resolution Establishing Dates for Filing for School Board
- Levy Survey Results Discussion

Marketon recommended approval of the items for the work session; Puncochar seconded; passed

unanimously.

**(Item VIII, Subd. A)** Superintendent Sellner reported:

- There has been no recent movement on the sale of the house. We could put it on the FFA auction and set a minimum of what we would accept.
- The FFA has been putting up fencing for the area they will be planting trees in at the Ag land across the road.
- We have some open staffing positions to fill yet and some we've posted due to the language in the teacher contract regarding sixth assignments.
- We will be asking to approve the 2022-23 budget at the work session next week.
- There is also an update on the lighting project from AVI.
- We will have representation at all three parades this year.

**(Item VIII, Subd. B)** Principal Schimelpfenig reported:

- We had a smooth finish to the school year.
- Summer school started on June 6<sup>th</sup>, with 41 students invited, eight are attending, and four students were brought in to complete minimum outcome work due to 4<sup>th</sup> quarter failures.
- The middle/high school special education and high school English positions remain unfilled; all other positions have been successfully filled.
- The 2022-23 schedule has been completed.

Principal Olson reported:

- The theme for May is "Celebrations, Field Trips and Report Cards Oh My!"
- We are working with students to help them keep routines over the summer as much as possible.
- We started our summer boost program today, with 45-50 students participating. The program is taking place at the middle school for the next three weeks.
- Kindergarten had a great close to the school year with their concerts on May 24<sup>th</sup>.
- We are making a few calls about fall kindergarten, as of now we have 88 students enrolled between the two schools.
- Custodial staff is already working hard on summer cleaning in both buildings.
- The leadership team is working on the school of excellence application.

**(Item VIII, Subd. C)** Bravinder indicated there were two School Board Committee Reports submitted.

Koch reported MAWSECO is working on their budget.

**(Item IX) Next Meeting Dates:**

**Work Session Meeting-June 20, 2022 7pm HLWW HS Media Center**

**Regular Board Meeting-July 11, 2022 6pm HLWW HS Media Center**

**(Item X) Items for next meeting**

Work Session:

- Approve any new hires

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- Approve K-4 Social Studies Curriculum
- Approve Handbook Changes
- Approve Resolution Establishing Dates for Filing for School Board
- Work Comp Presentation/Approval
- Approve 2022-23 Budget
- Levy Survey Results Review and Planning Session

Regular Meeting:

- Bill Reader for July- Koch
- Bill Reader for August- Marketon
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

Bravinder recognized the HLWW Track team for sending students to represent HLWW at the state track meet.

Bravinder adjourned the meeting at 7: 56 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk