

## **WORK SESSION MEETING**

**Monday, July 25, 2022**

**HLWW HS Media Center**

The Monday, July 25, 2022 Work Session meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:03 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Peterson, Marketon, Scheuch and Puncochar. Also present were Superintendent Brad Sellner and Board Secretary Marilyn Greeley.

**(Item IV)** Scheuch recommended approval of the agenda; Koch seconded; motion carried

**(Item V)** Scheuch recommended approval of the consent agenda; which included the FMLA leave request for **Kortney Carlson** from December 9, 2022 thru the end of the 2022-23 school year; and the resignation of **Ellie Haney** as a 3rd grade teacher effective immediately, the employment recommendation of **Erin Bobrowski** as a sixth grade teacher for the 2022-23 school year replacing a teacher on a one year leave; **Emily Qualen** as a 3rd grade teacher effective the 2022-23 school year replacing Ellie Haney; and **Belinda Estrem** as an elementary physical education teacher effective the 2022-23 school year replacing Ryan Peterson, the approval of the fall coaching staff; and a negotiations summary document; Bravinder seconded; passed unanimously.

**(Item VI, Subd. A)** Puncochar recommended approval of the preschool name change to Little Laker Learners; Peterson seconded; Bravinder reported this was also reported during the Community Education presentation from Rachel Bender, Community Education Director at the last meeting. Scheuch and Marketon also confirmed this was discussed at the Community Education Committee meeting; passed unanimously.

**(Item VI, Subd. B)** Bravinder reviewed the paraprofessional summary.

Puncochar recommended approval of 2022-24 Paraprofessional Contract; Bravinder seconded; passed unanimously.

**(Item VI, Subd. C)** Bravinder reviewed the food service summary.

Puncochar recommended approval of 2022-24 food service contract for cooks and the part-time workers; Peterson seconded; passed unanimously.

**(Item VI, Subd. D)** Bravinder reviewed the principal summary.

Koch recommended approval of the principal contract for 2022-24; Scheuch seconded; passed unanimously.

**(Item VI, Subd. E)** Bravinder reviewed the secretary summary.

Bravinder recommended approval of the Secretary's contract for 2022-24; Peterson seconded; passed unanimously.

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**(Item VI, Subd. F)** Bravinder motioned to approve the addition of Jennifer Borrell to conduct day to day banking business for the General School District Account, and MSDLAF Account; Koch seconded; passed unanimously.

**(Item VI, Subd. G)** Puncochar motioned to approve authorizing the addition of Jennifer Borrell-Payroll/HR Coordinator to make electronic transfers of funds and investments as needed; Bravinder seconded; passed unanimously.

**(Item VI, Subd. H)** Superintendent Sellner requested members to review the updated MSBA policy 524-Internet Acceptable Use and Safety Policy which was just updated with the changes from the legislature.

**(Item VI, Subd. I)** Superintendent Sellner reviewed the Operating Levy documents. The board discussed the information. The consensus of the board was to move forward with two questions for the potential levy vote.

**(Item VII, Subd. A)** Heuer reviewed the upcoming Board Member Event Appearances:

- New Teacher Workshop Day -August 25-morning and the evening before 24th; 5/5:30pm
- Open Houses:
  - Middle School August 31-4:30-7:30pm;
  - High School August 31-5-7pm
  - Elementary September 6 & 7 All Day
- First Day of School-September 6

**(Item VII, Subd. B)** Heuer asked if board members had anything new to add.

Heuer asked what the status on the house was. Superintendent Sellner reported we are at a standstill.

Heuer asked what remaining positions are still open. Sellner reported the English and social studies however we have someone interested in the language arts.

Marketon asked if the new high school principal has been in. Sellner reported she was in a few days and plans to be back full time middle of next week.

**(Item VIII) Next Meeting Dates:**

**Regular Board Meeting-Monday August 8, 2022 6pm HLWW HS Media Center**

**Work Session Meeting-Monday August 22, 2022 6pm HLWW HS Media Center**

**(Item IX) Items for next meeting**

Regular Meeting:

- Bill Reader for August-Marketon
- Bill Reader for September-Peterson
- Department Report-Joe M.
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Approve Second Reading of Policies
- Approve First Reading of Policies

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- Approve Treasurer Report-January, April, July, October
- Monthly Treasurer Report
- Approve MAWSECO Contracts
- Approve Employment Contracts
- Other

Work Session:

- Discuss
- Discuss
- Discuss

Heuer adjourned the meeting at 7:49 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk