

**REGULAR MEETING**  
**Tuesday, October 11, 2022**  
**HLWW HS Media Center**

The Tuesday, October 11, 2022 Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:02 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Peterson, Marketon, Scheuch and Puncochar. Also present were Superintendent Brad Sellner, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

**(Item IV)** Puncochar recommended moving the Winter Coaching Staff out of the consent agenda and placing it on the regular agenda; Scheuch seconded; Heuer indicated we will move Item VI, Subd. F-Winter Coaching Staff to Item VII, Subd. H as part of new and other business section on the agenda; Scheuch seconded; passed unanimously.

**(Item V)** There were no questions or comments from visitors.

**(Item VI)** Scheuch recommended approval of the consent agenda as amended, moving Item VI, Subd. F-Winter Coaching Staff to Item VII, Subd. H-as part of the new and other business section on the agenda; the consent agenda included the September 12, 2022 Regular Meeting minutes, September 26, 2022 Work Session minutes, bills, September enrollment; the FMLA leave request for **Brooke Orazem** effective approx. February 9, 2023 and returning May 8, 2023; and the FMLA leave request for **Amanda Zimmermann** approx. the end of January 2023 and returning April 3, 2023; and the resignation of **Richard Smith** as KLKR Advisor; the employment recommendation of **Amber Knott** as a registered nurse replacing a one to one agency nurse for a student; and **Lee Peterson** as an Interpreter/Translator; and the following lane changes: **Rebecca Atkinson** from MA10 to MA20; **Kortney Carlson** from BA20 to MA; **Heather Eastling** from MA20 to MA40; **Madison Entinger** from BA to BA10; **Andy Hertwig** from MA20 to MA30; **Hailey Krueger** from BA to BA10; **Melanie Lawrence** from MA to MA10; **Sam Muller** from BA20 to MA; **Kayla Myhre** from BA30 to MA; **Brooke Orazem** from BA10 to BA20; **Jessica Pavlenko** from BA to BA10; **Kayla Stansbury** from MA10 to MA20; **Alexandra Thrasher** from MA to MA10; **Paula Timm** from BA30 to MA; and **Sara Varner** from MA20 to MA30, the Elementary Laker News, and the following recognition:

The School Board recognizes Living Waters Christian Fellowship in Waverly for their donation to Wright County Community Action to help fund the BackPack Program. This program helps to provide at-risk children with easy-to-prepare foods for the weekends until school and access to meal programs resume. Thank you for your generous donation for our students and families in our community.

Marketon seconded; Superintendent Sellner pointed out the recognition from Living Waters Christian Fellowship for the continuation of the Backpack program. Sellner reported 53 students in our district and MAWSECO Coop will receive backpacks every weekend during the school year; passed unanimously.

**(Item VII, Subd. A)** Kelli Westling, District Assessment Coordinator, reviewed the yearly update to the World's Best Workforce plan. Westling indicated there have been a few updates included in the presentation.

**(Item VII, Subd. B)** Megan Tormanen, Business Manager, reviewed the quarterly treasurer's report and recommended its approval.

Puncochar recommended approval of the quarterly treasurer report; Koch seconded; passed unanimously.

**(Item VII, Subd. C)** Superintendent Sellner reviewed the draft of the 2023-24 school calendar.

**(Item VII, Subd. D)** Marketon recommended approval of the Middle School 6th Graders going to Deep Portage from January 11-13, 2023 and the High School Band & Choir trip to New York City March 23-28, 2023; Puncochar seconded; passed unanimously.

**(Item VII, Subd. E)** Heuer read the donations. Scheuch recommended approval of the resolution accepting donations; Koch seconded; those in favor: Marketon, Scheuch, Puncochar, Koch, Bravinder, Peterson and Heuer; those opposed: none; passed unanimously.

**(Item VII, Subd. F)** The Policy Committee recommends the first reading of the following policies: 404-Employment Background Checks; 406-Public & Private Personnel Data.

**(Item VII, Subd. G)** Heuer indicated there are no work session items at this time. Superintendent Sellner asked if members would be available for a work session on October 24<sup>th</sup> if one was needed. There were no conflicts with other members for that date.

**(Item VII, Subd. H)** Scheuch recommended approval of the Winter Coaching staff; Peterson seconded; those in favor: Scheuch; Marketon, Koch, Bravinder, Peterson and Heuer; opposed: none; Puncochar abstained; passed by majority.

**(Item VIII, Subd. A)** Superintendent Sellner reported:

- The referendum fact sheet has been mailed to all residents.
- The sample ballot was mailed to all taxpayers in the district.
- The Notice of Election will be published in the newspaper soon.
- An article about reductions was published on October 7, 2022
- An article about collaboration we do with the communities will be published October 14, 2022.

**(Item VIII, Subd. B)** Principal Olson reported:

- The late start presentation to all elementary staff about de-escalation strategies was well received.
- The walk to school day was last week and went well.
- We are bringing back a favorite family event for the end of October-VIP breakfast. It will be October 26 at Humphrey Elementary and October 27 at Winsted Elementary.
- Fire prevention week is this week.

Principal Keuhn reported:

- The first month has been very busy with activities.
- Homecoming went very well.
- College fair is coming up October 11.
- The PSAT exam will be October 12
- Career fair at Ridgewater on October 14
- We are finalizing the Veterans Day program.

Principal Schimelpfenig reported:

- Conferences were well attended
- Bully prevention week will be October 24-28
- We are bringing back the Food For Kidz service project for 2022-23; packaging day will be March 3<sup>rd</sup>.
- DuraSupreme is hosting a food truck in their parking lot on October 27, with profits going towards the Food For Kidz project.
- Fall activity night will be October 28 from 3:00pm -5:30pm with profits going toward the Food For Kidz project.

**(Item VIII, Subd. C)** Heuer indicated there was one committee report submitted and asked if there were any other reports.

Heuer reported the Wellness Committee met and the new advisor is Jane Ludwig.

**(Item VIII, Subd. D)** Upcoming Board Member Event Appearances:

Winsted Elementary Referendum Public Information Meeting-October 13, 6:30-8pm

LEEA Awards Banquet-November 2; 4:30-7:30pm

High School Band Concert - November 3 @ 7pm

Veterans Day Program - November 11

Educational Support Staff Banquet-November 16; 4:30-7:30pm

Fall Musical - November 18-20

Students of Excellence-April 26; 4:30-7:30pm

Superintendent Sellner reported our three LEEA Award recipients for this year are Kortney Carlson, Kristi Cardinal and Kelli Westling.

**(Item IX) Next Meeting Dates:**

**Referendum Public Meeting- October 13, 2022 6:30pm Winsted Elm**

**Work Session Meeting- October 24, 2022 6pm HLWW HS Media Center**

**Regular Board Meeting-November 14, 2022 6pm HLWW HS Media Center**

**(Item X) Items for next meeting**

Work Session: no items at this time

Regular Meeting:

- Bill Reader for November-Scheuch
- Bill Reader for December-Bravinder

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- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Audit Presentation/Approval
- Approve Property & Casualty Insurance
- Canvass Election Results
- Approve World's Best Workforce Plan

Heuer adjourned the meeting at 7:20 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk