

REGULAR MEETING
Monday, April 10, 2023
HLWW HS Media Center

The Monday, April 10, 2023, Regular School Board meeting of the Howard Lake - Waverly - Winsted ISD #2687 was called to order at 6:05 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Brad Sellner, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended approval of the agenda; Borrell seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Bravinder recommended approval of the consent agenda which included March 13, 2023 Regular Board minutes, March 27, 2023 Work Session minutes, bills, March 2023 enrollment, the resignation of **Ellen Schmidt** as an Eighth Grade Language Arts Teacher effective the end of the 2022-23 school year; **Ben Anderson** as a Fifth Grade Teacher and Coach at the end of the 2022-23 school year; and **Stephen Boger** as a Kindergarten Teacher at Humphrey Elementary effective the end of the 2022-23 school year; and the retirement of **Judy Goepfert** as a Food Service Cook effective May 25, 2023, the employment recommendations of **Anthony Keavney** as a High School Math Teacher effective the 2023-24 school year replacing Kelsi Hogg; **Mason Oltmanns** as an Elementary PE Teacher effective the 2023-24 school year replacing Belinda Estrem; and the following lane changes: **Rebecca Atkinson** from MA20 to MA30; **Madison Entinger** from BA10 to BA20; **Hailey Krueger** from BA10 to BA20; **Morgan Larsen** from BA to BA10; **Melanie Lawrence** from MA10 to MA20; **Jessica Pavlenko** from BA10 to BA20; **Hannah Porter-Gilman** from MA to MA10; **Kevin Riemenschneider** from BA to BA10; and **Kayla Stansbury** from MA20 to MA30 and the Communications of Elementary Laker Newsletter; Puncochar seconded; passed unanimously.

(Item VII, Subd. A) MSBA representative John Ward reviewed the superintendent search process including the posting, brochure, and timeline. Puncochar asked if the board would have access to all applicants once the posting closed. Ward responded, yes.

Borrell motioned to have training and review questions at the April 24, 2023 work session; Puncochar seconded; Heuer asked Ward if principals would need to attend the meeting as well. Ward responded the board could do what they want. Bravinder suggested having the principals be a part of the training so there are no questions about the process. Superintendent Sellner indicated the meeting is open to the public. Ward reported all meetings are open to the public, candidates are identified as a letter, not by name. Passed unanimously.

Mulvihill motioned to hold a Special meeting May 17 at 5:30pm to select candidates for interview; Puncochar seconded; passed unanimously. Ward will give a presentation via zoom.

Bravinder motioned to hold the first round of interviews May 22 and 24 at 5pm; Koch seconded; passed unanimously.

Koch motioned to hold the second round of interviews May 30 5pm; Borrell seconded; passed unanimously.

Puncochar motioned to move the regular June meeting to June 7, 2023, at 6pm; Marketon seconded; passed unanimously.

The board reviewed the brochure and made suggestions for changes.

Borrell motioned to use the wording of competitive compensation and benefits package, option 4, for salary language; Bravinder seconded; passed unanimously.

Mulvihill motioned to approve the superintendent posting and brochure; Borrell seconded; passed unanimously.

(Item VII, Subd. B) Activity Director, Joe Puncochar, reviewed the activity fees and the possibility of increasing fees by \$25. Puncochar indicated we still have access to help students and families with paying for fees as we have in the past. Heuer indicated we will take this information into consideration.

(Item VII, Subd. C) Heuer indicated we are adding an additional school to the coop, thus we need to dissolve the prior coop before we can add the other school.

Bravinder recommended approval of the dissolution of the boys and girls golf coop with Maple Lake; Borrell seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Mulvihill, Marketon and Heuer; opposed: none; passed unanimously.

(Item VII, Subd. D) Borrell recommended approval of a coop for boys and girls golf with Holy Trinity, Maple Lake and Holy Spirit Academy; Koch seconded; those in favor: Marketon, Mulvihill, Puncochar, Koch, Borrell, Bravinder and Heuer; opposed: none; passed unanimously.

(Item VII, Subd. E) Megan Tormanen, Business Manager, reviewed and recommended the treasurer report for approval.

Bravinder left at 7:30 pm

Koch recommended approval of the treasurer report; Puncochar seconded; Bravinder absent; passed unanimously.

Bravinder returned at 7:33pm.

(Item VII, Subd. F) Superintendent Sellner reviewed the information about the fuel estimate. Sellner indicated we received an estimate from our current vendor Mid-County, and due to the smaller fuel tanks, 4.O School Services was not able to give us a quote. Sellner indicated right now we do not want to lock into a rate, however in August we may want to consider locking into a rate. Marketon asked how it went when we locked in a rate this past year. Sellner indicated we

paid more; however, it was trending to go much higher at the time. Sellner indicated because we are on rack pricing now, we do not need to do anything at this time.

(Item VII, Subd. G) Mulvihill recommended that teachers have eight hours of floating professional development time over the summer and paraprofessionals make up their day with professional development sometime the week of June 5; Koch seconded; Bravinder asked if the paraprofessionals were paid for the day; Sellner rereported yes, they were paid and thus have a day to make up as well; passed unanimously.

(Item VII, Subd. H) Superintendent Sellner reviewed the administration's recommendations for proposed reductions for the 2023-24 school year. The board reviewed and discussed the proposed reductions.

(Item VII, Subd. I) Heuer read the donation list. Bravinder recommended approval of the resolution accepting donations; Borrell seconded; those in favor: Marketon, Mulvihill, Puncochar, Koch, Borrell, Bravinder and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. J) The Policy Committee recommends the first reading of the Wellness policy.

(Item VII, Subd. K) Heuer indicated the following items will be on the April 24 work session:

- Approve the reduction of positions, programs, and other items for the 2023-24 school year.
- MSBA Superintendent hire training
- MAWSECO Tech agreement
- Employment recommendations
- Review the facility use agreement

Marketon recommended approval of the items for the work session; Mulvihill seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Sellner reported:

- We have a new offer on the house that we accepted.
- We have a plan in case the track meet scheduled for April 13th needs to be moved.

Heuer asked if the parents are aware of the possibility of the change for the track meeting.

Marketon indicated the parents have been informed.

(Item VIII, Subd. B) Heuer reported Principal Kuehn's report is enclosed; please reach out to her if you have any questions.

Principal Schimelpfenig reported:

- It is testing season; MCA testing for reading will be April 18-20, math will be on April 25-27; science will be the first week in May.
- The staff will be reviewing test taking strategies, rules and looking at past data. We are trying a coupon incentive program this year for students.
- We are interviewing for open positions tomorrow and Friday.

- April 13th late start will be for professional development.
- We are continuing to work on next years schedule.

Principal Olson reported:

- We have started field trip and testing season. We will be sending out MCA testing reminders to students and parents.
- The fourth-grade students will have a tour of the middle school the second week of May.
- We are continuing to work with grade levels on content work.

(Item VIII, Subd. C) There were no committee reports submitted.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

- Spring Play-April 21-22
- Students of Excellence-April 26; 4:30-7:30pm
- Humphrey Elementary 1-2 Grade Program-May 4 @ 1pm & 7pm
- High School Band Concert-May 10 @ 7pm
- Middle School Band Concert 5-6 Grade-May 11 @ 6:30pm
- Middle School Band Concert 7-8 Grade-May 11 @ 7:30pm
- High School Awards Night-May 15 @7pm
- High School Choir Concert-May 17 @ 7pm
- Middle School Choir Concert-May 18 @ 7pm
- Winsted Elementary Kindergarten Program-May 23 @ 6pm
- Humphrey Elementary Kindergarten Program-May 23 @ 7:15pm
- Graduation June 4 @ 2pm

(Item IX) Next Meeting Dates:

Work Session Meeting-April 24, 2023 6pm HLWW HS Media Center

Regular Board Meeting-Monday May 8, 2023 6pm HLWW HS Media Center

Special Board Meeting-Wednesday May 17, 2023 5:30pm HLWW HS Media Center

Special Board Meeting-Monday May 22, 2023 5pm HLWW HS Media Center

Special Board Meeting-Wednesday May 24, 2023 5pm HLWW HS Media Center

Special/Work Session Meeting-Tuesday May 30, 2023 5pm HLWW HS Media Center

Regular Board Meeting-Wednesday June 7, 2023 6pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Approve the reduction of positions, programs, and other items for the 2023-24 school year.
- MSBA Superintendent Hiring Training
- Review/Approve MAWSECO Tech Agreement
- Employment Recommendations
- Review Facilities Use Agreement

Regular Meeting:

- Bill Reader for May-Puncochar
- Bill Reader for June-Bravinder

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- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

Heuer adjourned the meeting at 8:38 pm.

Respectfully submitted,

Katie Koch, Clerk