

**REGULAR MEETING**  
**Monday, May 8, 2023**  
**HLWW HS Media Center**

The Monday, May 8, 2023, Regular School Board meeting of the Howard Lake - Waverly - Winsted ISD #2687 was called to order at 6:03 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Brad Sellner, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

**(Item IV)** Heuer indicated we are waiting for Ehlers and the Howard Lake Police Department therefore we may need to move some agenda items around.  
Puncochar recommended approval of the agenda; Koch seconded; passed unanimously.

**(Item V)** George Montgomery read a statement and expressed concerns about the many changes in teaching staff. Montgomery indicated there are currently 24 teachers who are leaving. Montgomery asked the school board to investigate why there are so many teachers leaving the district.

There were no other comments.

**(Item VI)** Bravinder recommended approval of the consent agenda which included the April 10, 2023 Regular Board meeting minutes, April 24, 2023 Work Session meeting minutes, bills, monthly treasurer report, April enrollment, and the FMLA leave request for **Lisa Sand** effective approximately September 11, 2023-January 2, 2024 and FMLA leave request for **Brynna Bakken** effective for the remainder of the 22-23 school year; and the resignations of **Jessica Nowacki Van Denheuvel** as Paraprofessional effective the end of the 2022-23 school year; **Colleen Cleveland** as a part time ECFE teacher effective May 12, 2023; **Rebecca Atkinson** as a Reading Interventionist at Humphrey Elementary effective June 29, 2023; and **Erika Tillmann** as Middle School Counselor effective the end of the 2022-23 school year; employment recommendation of **Madison Shea** as an Elementary Teacher at Humphrey Elementary effective the 2023-24 school year replacing an open position and **Emily Lindstrom** as an Elementary Teacher at Humphrey Elementary effective the 2023-24 school year replacing Tony Kley, Elementary Laker News; Mulvihill seconded; passed unanimously.

Heuer indicated there is no one here right now from Ehlers or the Howard Lake Police Department, so we will move onto item E.

**(Item VII, Subd. E)** Bravinder reviewed the estimates for 2023-24 School Year.  
Puncochar recommended approval of Mumford Sanitation as our vendor for the 2023-2024 school year; Borrell seconded; passed unanimously.

Puncochar recommended approval of Pan O Gold as our vendor for the 2023-2024 school year; Borrell seconded; passed unanimously.

Puncochar recommended approval of Kemps/St.Paul Beverage Solutions as our vendor for the 2023-2024 school year; Borrell seconded; Superintendent Sellner indicated we are looking into getting an estimate for an additional freezer. Marketon asked are there any issues with our

coolers now. Sellner indicated the Food Service Director is making a list of items that she will need in the future and any possible repairs that may be needed. passed unanimously.

**(Item VII, Subd. A)** Matt Hammer and Aaron Bushberger Ehlers Representatives, attended the meeting to review/discuss the potential of bond refinancing. The board reviewed and discussed the information presented.

**(Item VII, Subd. B)** Superintendent Sellner reported he and the City Administrator reviewed the school resource officer agreement and how some districts use County Officers at a much high cost. Chief Thompson also indicated the city fills Officer Szczepanik's evening hours with two part time officers. Officer Szczepanik reviewed some of the things that he does as the school resource officer. The board thanked Officer Thompson and Szccepanik for their service and support and agreed the school resource officer is a good investment and partnership. Sellner also indicated this has already been figured into the 2023-24 proposed budget.

Puncochar recommended approval of the School Resource Officer Agreement; Mulvihill seconded; passed unanimously.

**(Item VII, Subd. C)** Superintendent Sellner reviewed the 2023-24 proposed budget and reductions. Sellner indicated based upon kindergarten enrollment numbers we are removing the kindergarten position as a reduction. Sellner also indicated the proposed budget could fluctuate slightly, however we do not anticipate a huge change. The board discussed the proposed 2023-24 budget and reductions.

Puncochar recommended approval of the 2023-24 budget and reductions; Bravinder seconded; passed unanimously.

**(Item VII, Subd. D)** Koch motioned to approve the resolution terminating & nonrenewal of probationary teacher Marissa Mate; Bravinder seconded; Heuer read the resolution; those in favor: Marketon, Mulvihill, Puncochar, Koch, Borrell, Bravinder and Heuer; those opposed: none; passed unanimously.

**(Item VII, Subd. F)** Borrell recommended approval of the resolution accepting donations; Koch seconded; Heuer read the donations; those in favor: Bravinder, Borrell, Koch, Puncochar, Mulvihill and Heuer; abstained: Marketon; those opposed: none; passed by majority.

**(Item VII, Subd. G)** Mulvihill indicated she has scheduled a meeting with Jane Ludwig to review the Wellness policy.

**(Item VII, Subd. H)** Heuer asked if there are any agenda items for the work session other than the potential of second round of superintendent interview. The consensus of the board was there may be potential employment recommendations as well. Superintendent Sellner also indicated there may be additional employment recommendations at the other special meetings.

Puncochar recommended approval of the items for the work session; Marketon seconded; passed unanimously.

**(Item VIII, Subd. A)** Superintendent Sellner reported:

- Heuer and Sellner attended a meeting with Dehler PR about potential consulting for a levy campaign.
- The Superintendent position closes today and you will be reviewing and selecting candidates at the next meeting, May 17<sup>th</sup>.
- We are working on a one page calendar of important dates to give out to parents for the 2023-24 school year.
- We are waiting for a few quotes from vendors for possible Long Term Facilities Maintenance projects. We hope to have it finalized by the June 7<sup>th</sup> meeting.

**(Item VIII, Subd. B)** Principal Olson reported:

- The elementary music program was well attended.
- There was an error about the assembly information in my report; Humphrey Elementary will be in the morning and Winsted Elementary will be in the afternoon.
- Elementary field days will be May 12 for Humphrey Elementary and May 19 for Winsted Elementary.
- There are several field trips planned in the coming weeks.

Principal Kuehn reported:

- It has been another busy month with behaviors; however, I just think of it as a large fan following.
- We've had a strong showing throughout the year with activities.
- We have the FFA banquet coming up on May 12, 2023; student awards night May 15, 2023, and Graduation on June 4, 2023.
- We are revamping the business classes curriculum as we look ahead of potential offerings within CTE/CIS.
- We are working on gathering information and photos for our military graduates to be displayed on the TV that was donated.

Superintendent Sellner also indicated he spoke to Dwayne Diers who will be bringing in his information and will be reaching out to other retired military personnel.

Sellner also indicated the class of 1973 contacted him about a donation to the school district.

Sellner reported we could use this donation to display the old school bell outside to be used for upcoming graduations.

Principal Schimelpfenig reported:

- Teacher appreciation week started today.
- The sixth grade went to the Capital and the Minnesota History Center on Friday.
- The fourth grade will be coming over on Wednesday for their fifth-grade orientation.
- We have upcoming band and choir concerts, field day is May 19, eighth grade will go to Valley Fair on June 1
- We will continue to work on next years schedule.

Marketon asked about the MCA's.

Schimelpfenig reported we will be sharing individual results with students and parents.

Schimelpfenig also indicated students had the opportunity to earn coupons which they will be able to redeem in the following few weeks.

**(Item VIII, Subd. C)** Heuer indicated the School Board Committee reports are attached. Heuer reported we have a number of candidates for the superintendent position. Heuer also reported that MSBA will start their process on Wednesday.

Bravinder reported Wright Tech Center celebrated their 50<sup>th</sup> anniversary. Bravinder also indicated WCCO did a story about it. Bravinder also indicated the new program for heavy equipment operator has 24 students in it and another 20 students on a waiting list.

Superintendent Sellner reported he connected Mr. Koslofsky at Wright Tech Center and Mr. Granrud an HLWW teacher, about sketching Rapalas for the fishing expo we have for our fourth-grade students.

**(Item VIII, Subd. D)** Upcoming Board Member Event Appearances:

High School Band Concert-May 10 @ 7pm

Middle School Band Concert 5-6 Grade-May 11 @ 6:30pm

Middle School Band Concert 7-8 Grade-May 11 @ 7:30pm

High School Awards Night-May 15 @7pm

High School Choir Concert-May 17 @ 7pm

Middle School Choir Concert-May 18 @ 7pm

Winsted Elementary Kindergarten Program-May 23 @ 6pm

Humphrey Elementary Kindergarten Program-May 23 @ 7:15pm

Graduation June 4 @ 2pm;

**(Item IX) Next Meeting Dates:**

**Special Board Meeting-Wednesday May 17, 2023 5:30pm HLWW HS Media Center**

**Special Board Meeting-Monday May 22, 2023 5pm HLWW HS Media Center**

**Special Board Meeting-Wednesday May 24, 2023 5pm HLWW HS Media Center**

**Special/Work Session Meeting-Tuesday May 30, 2023 5pm HLWW HS Media Center**

**Regular Board Meeting-Wednesday June 7, 2023 6pm HLWW HS Media Center**

**(Item X) Items for next meeting**

Special Meeting May 17

-Select Superintendent Candidates

Special Meeting May 22 & 24

-Superintendent Interviews

Work Session/Special Meeting May 30:

- Second Round of Superintendent Interviews if Needed
- Discuss

**REGULAR MEETING**  
**Monday, May 8, 2023**

Page 5

- Discuss

Regular Meeting-June 7:

- Bill Reader for June-Bravinder
- Bill Reader for July-Borrell
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- QComp Presentation-Kelli Westling
- Review/Possible Approval of Handbook Changes
- Other

Heuer adjourned the meeting at 7:56 pm.

Respectfully submitted,

Katie Koch, Clerk