

SPECIAL SCHOOL BOARD MEETING

Wednesday, May 17, 2023

HLWW HS Media Center

The Wednesday, May 17, 2023, Special School Board meeting of the Howard Lake - Waverly - Winsted ISD #2687 was called to order at 5:35 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Brad Sellner, and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the consent agenda; Puncochar seconded; passed unanimously.

(Item V) Bravinder recommended approval of the consent agenda which included the employment recommendations of **Jessica Larson** as a Social Worker, replacing Vawn Krzmarzick effective for the 2023-24 school year; and **Adam Kuehl** as High School English/Social Studies, effective for the 2023-24 school year replacing the half English & half Social Studies position; and the second reading and approval of the Wellness policy; Puncochar seconded; Marketon asked by the change from USDA to the Alliance for a Healthier Generation. Mulvihill indicated that in her conversations there were certain requirements the district needed to meet. Superintendent Sellner indicated that he could check with the Wellness Committee and have them write up an explanation. Passed unanimously.

(Item VI, Subd. A) Heuer introduced Barb Dorn, from MSBA. Dorn reviewed the process for selecting candidates for the superintendent position and how MSBA selects candidates for recommendation to interview. Dorn indicated there were seven applicants and MSBA is recommending five for interview. Dorn read a brief description of each candidate's experience, licensures, the reason why they are interested in HLWW, and indicated some descriptors from references. The board discussed the candidates.

Mulvihill recommended the following candidates in for interviews: A, C, D, E and F; Borrell seconded; passed unanimously.

Dorn read the names of the finalists: Kristopher Lynk, Nate Walbruch, Sarah Klitzke, Stephanie Kuehn and Kent Mutchler.

Heuer thanked MSBA for their assistance.

Superintendent Sellner indicated we will be conducting interviews Monday and Wednesday next week starting at 5pm, and with the number of questions we have it should take an hour per candidate. Sellner recommended starting the interview times at 5:15, 6:15 and 7:15. Heuer indicated that we should build in a 15-minute break between interviews; therefore the interview times would be 5:15, 6:30 and 7:45pm. Marketon suggested calling the out of state candidate first since they are the furthest away.

Koch asked what the role of the administration would be in the process. The board discussed what role the administration would have in the process. Heuer reported the consensus of the board is to grant Principals Jennifer Olson and Jim Schimelpfenig access to the applicants to

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review and give an opinion. Heuer will also check with MSBA about their input after interviews.

Heuer reviewed the document for forced ranking with the board members.

(Item VI, Subd. B) Superintendent Sellner reviewed the information for the school bell. Sellner indicated that community member Charlie Borrell approached him about the class of 1973's 50th class reunion that will take place this year. Sellner indicated that the class of 1973 would like to do something for the district. Sellner said they would like to have it completed by graduation this year and are willing to pay for the project. Sellner also indicated there would only be the cost of Mr. Weninger and the students' time. The board discussed the project, and the consensus was to move forward with the project.

Puncochar recommended approving the bell project; Marketon seconded; passed unanimously.

(Item VII) Next Meeting Dates:

Special Board Meeting-Monday May 22, 2023 5pm HLWW HS Media Center

Special Board Meeting-Wednesday May 24, 2023 5pm HLWW HS Media Center

Special/Work Session Meeting-Tuesday May 30, 2023 5pm HLWW HS Media Center

Regular Board Meeting-Wednesday June 7, 2023 6pm HLWW HS Media Center

(Item VIII) Items for next meeting

Special Meeting May 22 & 24
-Superintendent Interviews

Work Session/Special Meeting May 30:

- Second Round of Superintendent Interviews if Needed
- Discuss staff approvals
- Discuss

Regular Meeting-June 7:

- Bill Reader for June-Bravinder
- Bill Reader for July-Borrell
- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- QComp Presentation-Kelli Westling
- Review/Possible Approval of Handbook Changes
- Other

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Heuer adjourned the meeting at 7:15 pm.

Respectfully submitted,

Katie Koch, Clerk