

**REGULAR MEETING**  
**Wednesday, June 7, 2023**  
**HLWW HS Media Center**

The Wednesday, June 7, 2023, Regular School Board meeting of the Howard Lake - Waverly - Winsted ISD #2687 was called to order at 6:03 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, and Puncochar; absent: Mulvihill. Also present were Superintendent Brad Sellner, Principals Stephanie Kuehn and Jim Schimelpfenig, and Board Secretary Marilyn Greeley.

**(Item IV)** Puncochar recommended modifying the agenda by removing Item E-Teacher MOU and Item F-2023-24 calendar update; Bravinder seconded; passed unanimously.

**(Item V)** There were no questions or comments from visitors.

**(Item VI)** Borrell recommended approval of the consent agenda; which included the May 8, 2023 Regular Board Meeting minutes, May 17, 2023 Special School Board Meeting minutes, May 22, 2023 Special School Board Meeting minutes, May 24, 2023 Special School Board Meeting minutes, May 30, 2023 Special/Work Session Meeting minutes, P-Card, May Bills, June 7, 2023 Check Register, monthly treasurer report, May Enrollment, the FMLA leave request for **Emily Youngren**, a Humphrey Elementary Teacher effective May 10, 2023, thru tentatively the end of the first quarter of the 2023-24 school year; and FMLA leave request for **Sam Muller** from October 2, 2023 thru November 17, 2023, the employment of **Nancy Aldrich** as a middle/high school choir teacher starting the 2023-24 school year replacing Alexandra Thrasher; and **Nate Walbruch** as Superintendent effective July 1, 2023 replacing Brad Sellner, and the following communications: MSBA June 19th Information, June 19th Letter, Teaching Today Summer 2023, and a Staffing Adjustment; Koch seconded; passed unanimously.

**(Item VII, Subd. A)** Rachel Bender, Community Education Director, reviewed the Facility Use Agreement updates. The board discussed the Facility Use Agreement. Bravinder expressed concern about the fees associated with drama and fine arts productions.

Marketon recommended approval of the facility use agreement; Puncochar seconded; those in favor: Puncochar, Marketon, Koch, Borrell and Heuer; opposed: Bravinder; passed by majority vote.

**(Item VII, Subd. B)** Rachel Bender, Community Education Director, reviewed the information to update the census figures.

Marketon motioned to approve the resolution relating to updating school district population; Bravinder seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Marketon and Huer; opposed: none; passed unanimously.

**(Item VII, Subd. C)** Kelli Westling, Assessment Coordinator, reviewed the information about QComp and graduation rates.

**(Item VII, Subd. D)** Michelle Johnson, Food Service Director, reviewed the restructuring request for the food service department.

Puncochar recommended approval of the food service department changes; Koch seconded; passed unanimously.

**(Item VII, Subd. E)** The Teacher MOU regarding elementary parent teacher spring conferences for 2023-24 was removed and will be discussed at a later date.

**(Item VII, Subd. F)** The 2023-24 calendar update was removed and will be discussed at a later date.

**(Item VII, Subd. G)** Borrell recommended approval of the MN State High School League Resolution; Marketon seconded; those in favor: Marketon, Puncochar, Koch, Borrell, Bravinder and Heuer; opposed: none; passed unanimously.

**(Item VII, Subd. H)** Heuer asked the board to review the information from Dehler PR and she also indicated we will have Dehler PR give a presentation at the June work session.

**(Item VII, Subd. I)** Puncochar reviewed the changes to the District and School Parent Involvement Plans.

Bravinder recommended approval of the district and school parent involvement plans; Koch seconded; passed unanimously.

**(Item VII, Subd. J)** The principals reviewed their handbook changes for the 2023-24 school year. Heuer requested to have a side-by-side comparison for each school handbook of the old language and the proposed language. Heuer indicated there will be no action taken at this time.

**(Item VII, Subd. K)** Superintendent Sellner reviewed the 2023-24 budget. Sellner indicated we will ask for approval at the work session.

**(Item VII, Subd. L)** Puncochar recommended approval of the resolution accepting donations; Borrell seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Marketon and Heuer; those opposed: none; passed unanimously.

**(Item VII, Subd. M)** Heuer indicated the following items will be on the work session agenda:  
-Presentation by Dehler  
-Approve the 2023-24 Budget  
-Approve handbook changes  
-Curriculum Committee Presentation-Music/PE/Health

Bravinder recommended approval of the items for the work session; Marketon seconded; passed unanimously.

**(Item VIII, Subd. A)** Heuer indicated Principal Olson's report is enclosed.

Principal Kuehn reported:

- We will be conducting Team Mental Health training, six 45 minute periods on how to look, ask and help students.
- We are looking into finding ways to get more community engagement and workforce connections.
- We are looking at how to incentivize positive behaviors in students.

Principal Schimelpfenig reported:

- The middle school have a smooth finish to the school year.
- There is no official summer school at the middle school this year. All students passed their core courses.
- All positions at the middle school are currently filled.

Schimelpfenig thanked Superintendent Sellner for hiring him and allowing him to work beside him for the past 14 years.

**(Item VIII, Subd. B)** Heuer indicated there are no committee reports.

Heuer reported the Negotiations Committee will begin negotiations with the teachers June 28<sup>th</sup>. Bravinder reported Wright Tech Center is holding a heavy equipment class with 15 students attending and another 12-15 on a waiting list.

**(Item VIII, Subd. C)** Upcoming Board Member Event Appearances:

- New Teacher Workshop Day -August 24-morning
- Open Houses: Middle School August 30-4:30-7:30pm;  
High School August 30-5-7pm  
Elementary September 5 & 6 All Day
- First Day of School-September 5

Heuer asked if we can look into the possibly of starting board meetings half an hour later because of the increase in traffic making it more challenging to get to meetings on time. The consensus of the board was to investigate it.

**(Item IX) Next Meeting Dates:**

**Work Session Meeting- June 26, 2023 6pm HLWW HS Media Center**

**Regular Board Meeting-July 10, 2023 6pm HLWW HS Media Center**

**(Item X) Items for next meeting**

Work Session:

- Presentation by Dehler
- Approve the 2023-24 Budget
- Approve handbook changes
- Curriculum Committee Presentation-Music/PE/Health

Regular Meeting:

- Bill Reader for July-Borrell
- Bill Reader for August-Heuer

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- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- LTFM/H&S
- Levy Timeline

Bravinder indicated we did approve a contract with the new superintendent.

Sellner indicated he will be meeting with the new superintendent to go over some things.

Marketon asked if we will have guidelines or check points with the new superintendent. Heuer said we can discuss that at the work session.

Heuer adjourned the meeting at 8:19 pm.

Respectfully submitted,

Katie Koch, Clerk