

REGULAR MEETING
Monday, August 14, 2023
HLWW HS Media Center

The Monday August 14, 2023, Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:39 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon and Puncochar; absent: Mulvihill. Also present were Superintendent Brad Sellner, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Bravinder recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Bravinder recommended approval of the consent agenda which included the July 10, 2023 Regular Board minutes, July 24, 2023 Work Session minutes, bills, student activity account list, treasurer report, the resignation of **Kathy Chase** as a food service worker effective July 23, 2023, employment recommendations for **Brittney Topliff** as a High School Biology teacher effective the 2023-24 school year replacing Paige Owczarek; **DeAnn Fink** as a High School Special Ed teacher effective the 2023-24 school year replacing Alicia Thompson; **Karrie Schmidt** as a Satellite Cook at Humphrey Elementary effective the 2023-24 school year replacing Lori Murphy; **Ashley Hartman** as a Food Service Worker effective the 2023-24 school year replacing Kathy Chase; **Molly Westling** as a middle school Para effective the 2023-24 school year replacing Pearl Dye; **Erin Schumm** as an Early Childhood Special Ed Teacher effective the 2023-24 school year replacing Heidi Joy-Bursch; **Barb Say** as evening custodian at Humphrey Elementary effective August 14, 2023 replacing Kerri Lachermeier; **Pearl Dye** as Special Education Secretary. This is a position that was previously combined with a secretary or paraprofessional position, but is now just an at will employee; **Jill Oeffling**, as a .7 FTE Intervention/Reading Extension Teacher effective the 23-24 school year replacing Heather Struthers who is on leave; and **Kevin Schmeling** as a High School Math teacher effective the 2023-24 school year replacing Wade Moravec, fall coaching staff, and the second reading and approval of the following policies: (from the July regular meeting) **410** Family and Medical Leave Policy; **413** Harassment and Violence; **414** Mandated Reporting of Child Neglect or Physical or Sexual Abuse; **415** Mandated Reporting of Maltreatment of Vulnerable Adults; **522** Title IX Non Discrimination; (from the July work session) **425**-Staff Development, **506**-Student Discipline, **513**-Student Promotion, Retention, & Program Design, **602**-Organization of School Calendar & School Day, **603**-Curriculum Development, **604**-Instructional Curriculum, **709**-Transportation; Borrell seconded; passed unanimously.

(Item VII, Subd. A) Puncochar recommended approving the resolution relating to the election and calling the school district special election; Koch seconded; Heuer read the resolution; those in favor: Marketon, Puncochar, Koch, Borrell, Bravinder and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. B) Superintendent Walbruch reviewed the para proposal. The board members asked questions and the principals responded.

Puncochar recommended approval of additional paraprofessional staff; Borrell seconded; passed unanimously.

(Item VII, Subd. C) Bravinder recommended approval of the MAWSECO lease agreements for 2023-24 school year; Marketon seconded; passed unanimously.

(Item VII, Subd. D) Borrell recommended approval of the High School Boys Basketball, December 15-16, 2023; High School FFA September 16-20 2023; High School FFA October 30-November 4, 2023; Puncochar seconded; Marketon asked about the transportation, if it is normal to split between two funds; Walbruch reported he would check; passed unanimously.

(Item VII, Subd. E) Koch recommended approval of the resolution accepting donations; Borrell seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Marketon and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. F) The Policy Committee recommends the first reading of the following annual policies: **514**-Bullying Prohibition Policy; **524**-Internet Acceptable Use and Safety Policy; **616**-School District System Accountability; **806**-Crisis Management Policy

(Item VII, Subd. G) Heuer indicated the following items will be on the Special Board meeting agenda:

- Discuss Fall Levy
- Discuss upcoming community meetings
- Determine attendees and what meetings will be attended

Puncochar recommended approval of the items for the work session; Bravinder seconded; passed unanimously.

(Item VII, Subd. H) Heuer indicated the following items will be on the Work Session agenda:

- Discuss Levy Publications
- Discuss how members should report back to the board about meetings attended.
- Approval and new hires

Marketon recommended approval of the items for the work session; Borrell seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- He appreciates meetings with board members and community members about the upcoming referendum.
- We will have our first day of school before the next meeting.
- Next week we will welcome our new teachers, with workshop week the following week along with a district wide breakfast on Tuesday August 29.
- The entry plan is going well.
- We should keep our strategic planning in mind as we move forward.

Heuer indicated that our intent was to use MSBA to help us with our strategic plan.

(Item VIII, Subd. B) Principal Olson reported:

- It has been very busy at the elementary sites, we are currently fully staffed except for the new paraprofessional positions.
- We will work with Teachers on Call for our daily sub coverage.
- We have worked with Holy Trinity and St James on Title I and II.
- Communications have gone out to families about teacher assignments.

Principal Kuehn reported:

- The high school is fully staffed.
- Back to school night August 30th with ninth grade orientation at 5pm
- We are working with Wright County on advisory ideas on safe relationships and social media presentations.
- The activities golf tournament fundraiser was a success.

Principal Schimelpfenig reported:

- We have filled a long term sub position that starts on the first day of school; and we have another short term sub position to fill.
- New teachers are working in their rooms and regular staff have been coming in.
- The leadership committee met today about the vision of the first day of school
- New teachers are coming in on August 24
- Open house will be August 30.

(Item VIII, Subd. C) There were no written school board committee reports.

Bravinder reported Wright Tech has overall good attendance, however they are still struggling financially and for teachers.

Bravinder reported the Negotiations Committee is meeting tomorrow night. It has been a collaborative meeting with staff.

Heuer reported Buildings and Grounds will be meeting every month.

Heuer reported MSBA would like to do a follow up on the Superintendent Search process on how things went.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

- New Teacher Workshop Day -August 23-evening-5:00pm commons
August 24-morning -7:15am-HS Media Center
- All Staff Breakfast-August 29th at 7:15am
- Open Houses: Middle School August 30-4:30-7:30pm;
High School August 30-5-7pm
Elementary September 5 & 6 All Day
- First Day of School-September 5 grades 5-12

REGULAR MEETING
Monday, August 14, 2023

Page 4

- First Day of School-September 7 grades K-4
- First Day of School-September 11 Preschool
- LEEA Awards-October 25 @ 4:30
- Educational Support Staff November 15 @ 4:30
- Students of Excellence-April 24 @ 4:30

(Item IX) Next Meeting Dates:

Special Board Meeting-Levy Meeting-August 21, 2023 @ 6:30pm

Work Session Meeting-August 28, 2023 6:30pm HLWW HS Media Center

Regular Board Meeting-September 11, 2023 6:30pm HLWW HS Media Center

Special Board Meeting-Levy Meeting-September 18, 2023 @ 6:30pm

Work Session Meeting-September 25, 2023 at 6:30pm

Special Board Meeting-Levy Meeting-October 16, 2023 @ 6:30pm

(Item X) Items for next meeting

Work Session:

- Approve New Hires
- Discuss Fall Levy
- Discuss

Regular Meeting:

- Bill Reader for September-Koch
- Bill Reader for October-Marketon
- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

Heuer adjourned the meeting at 7:42 pm.

Respectfully submitted,

Katie Koch, Clerk