

REGULAR MEETING
Monday, September 11, 2023
HLWW HS Media Center

The Monday, September 11, 2023 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:31pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Marketon, Mulvihill and Puncochar; absent: Bravinder and Principal Jim Schimelpfenig. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Puncochar recommended approval of the consent agenda which included August 14, 2023 Regular Board meeting minutes, August 21, 2023 Special Board meeting minutes, August 28, 2023 Work Session meeting minutes, bills, monthly treasurer report, enrollment, the FMLA leave request for **Tammi Thiemann** effective immediately thru September 30, 2023; and the resignation of **Emily Rice** as a High School English Teacher effective immediately; **Erin Schumm** as ECSE teacher effective when a replacement is found; and **Janai Kittock** as a paraprofessional at Humphrey Elementary effective mid September 2023, employment for **Erin Schumm** as a Paraprofessional replacing Janai Kittock; and **Janai Kittock** as an ECSE Teacher replacing Erin Schumm, the second reading and approval of the following annual policies (from the August 14th meeting): **514**-Bullying Prohibition Policy; **524**-Internet Acceptable Use and Safety Policy; **616**-School District System Accountability; **806**-Crisis Management Policy, and communications: Thank you from Graves Family, MSBA Upcoming School Board Learning Opportunities; Borrell seconded; passed unanimously.

(Item VII, Subd. A) Community Education Director, Rachel Bender, gave an update on Community Education, Laker Care and Preschool (Little Laker Learners).

(Item VII, Subd. B) Buildings & Grounds Director, Joe McKee, gave an update on buildings and grounds.

(Item VII, Subd. C) The board discussed changing the submission of the school board committee reports as a google form instead of a fillable document. The consensus was that the board will change to submitting the committee reports as a google form.

(Item VII, Subd. D) Heuer indicated we do not need to take action on the resolution stating the intention to issue refunding bonds but we will take action at the work session. Superintendent Walbruch reviewed the information from Ehlers.

(Item VII, Subd. E) Joe McKee, Buildings & Grounds Director, recommended renewing the contracts with Andy's for the HS/MS Campus, and Joey Bayerl for Winsted and Humphrey Elementary.

Mulvihill recommended approving Andy's for the HS/MS Campus, and Joey Bayerl for Winsted and Humphrey Elementary for snow removal vendors for the 2023-24 season; Puncochar seconded; passed unanimously.

(Item VII, Subd. F) Mulvihill recommended approval of the overnight student trip to London, Paris and the Alps for High School Students March 22-31 2024; Deep Portage January 10-12 2024 for sixth grade students; and varsity Volleyball to Holiday Inn, Rogers October 6-7, 2023.; Katie seconded; passed unanimously.

(Item VII, Subd. G) Borrell recommended approval of the resolution accepting donations; Koch seconded; those in favor: Borrell, Koch, Marketon, Mulvihill, Puncochar and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. H) Heuer indicated the following items will be on the special board meeting agenda:

- Discuss Fall Levy
- Discuss upcoming community meetings
- Do's and Don'ts Information
- Levy FAQs

Heuer also indicated to start the meeting earlier so that those that are attending community meetings are able to attend both meetings.

Puncochar recommended approval of the items for the special board meeting and to start at 5:30pm; Borrell seconded; passed unanimously.

(Item VII, Subd. I) Heuer indicated the following items will be on the work session agenda:

- Approve Proposed 2023 Pay 2024 Levy Certification
- Approve Employment Recommendations
- Discuss Fall Levy

Puncochar recommended approval of the items for the work session; Marketon seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- During workshop week we had training for the READ Act and becoming a more trauma infrared school and staff.
- The first day of school went very smooth.
- We continue to work on the referendum and getting the final touches on the website and the FAQ which will be going out to residents.
- We have been approached by TMobile about our FCC License, and I will be meeting with them and Wright Tech tomorrow.
- We will start strategic planning this fall.

(Item VIII, Subd. B) Heuer indicated Principal Schimelpfenig's report is enclosed.

Principal Kuehn reported:

- The start of the school year went very well.
- Staff shirts were donated by the Waverly Lions.
- The new cell phone policy implementation has been going well.
- The new staff is meshing very well with the current staff.

Principal Olson reported:

- The Welcome days were very well attended, the start of school went well and preschool starts today and tomorrow.
- Elementary school pictures will be at the end of the month.
- October 4th will be our walk to school day.
- Winsted Elementary was validated at a School of Excellence. Humphrey Elementary will also start working on their school of excellence submission in the spring.

(Item VIII, Subd. C) Heuer indicated the District Leadership Committee is in the packet. Heuer reported the Negotiations Committee continues to work with the teacher group.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Homecoming Week-October 8-14

Homecoming Coronation-October 9-Afternoon

Homecoming Game-October 13

Leea Awards-October 25-Resource Training @ 4:30pm, Bravinder

High School Band Concert-October 30 @ 7pm

High School Choir Concert-November 9 @ 7pm

Educational Support Staff-November 15-Resource Training @ 4:30pm Bravinder

Fall Musical-November 17-18

High School Band Concert-December 4 @ 7pm

High School Choir Concert-December 14 @ 7pm

Students of Excellence-April 24-Resource Training @ 4:30pm Bravinder

(Item IX) Next Meeting Dates:

Special School Board Meeting - September 18 @ 5:30pm-HLWW HS Media Center

School Board Work Session-September 25 @ 6:30pm-HLWW HS Media Center

Budget Committee Meeting- October 9 @ 5:30pm-DO Conf. Rm

School Board Meeting-October 9 @ 6:30pm-HLWW HS Media Center

Special School Board Meeting – October 16 @ 6:30pm-HLWW HS Media Center

School Board Work Session-October 23 @ 6:30pm-HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Approve Proposed 2023 Pay 2024 Levy Certification
- Approve Employment Recommendations
- Discuss Fall Levy

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Regular Meeting:

- Bill Reader for October-Marketon
- Bill Reader for November-Puncochar
- Bill Reader for December-Mulvihill
- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- World's Best Workforce Plan Presentation (Approve in November)

Heuer adjourned the meeting at 7:58 pm.

Respectfully submitted,

Katie Koch, Clerk