

REGULAR MEETING
Monday, October 9, 2023
HLWW HS Media Center

The Monday, October 9, 2023 Regular School Board meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Bravinder recommended approval of the agenda; Borrell seconded; passed unanimously.

(Item V) Heuer asked if there were any questions or comments from visitors.

Melinda Mihajlov asked what the difference between the operating levy is this year vs last year. Heuer responded last year it was two questions and a different dollar amount.

(Item VI) Koch recommended approval of the consent agenda which included the September 11, 2023 Regular Board Meeting Minutes, September 18, 2023 Special Board Meeting Minutes, September 25, 2023 Work Session Meeting Minutes, Bills, September 2023 Enrollment, the resignation of **Stacy Thomas** as a food service cashier effective October 18, 2023, and **Maria Pacheco** as a Special Ed Para effective immediately, the employment recommendation of **Mindy Loge** as Head Gymnastics Coach effective the 2023-24 season; and **Ashley Hartman** as a part time Paraprofessional effective October 3, 2023 (new position previously approved); **Ann Lammers** as a Paraprofessional effective October 9, 2023 filling an open position; and the following lane changes: **Leisha Diers** from BA to BA10; **Seena Glessing** from MA to MA10; **Gretchen Karg** from BA to BA10; **Hailey Krueger** from BA20 to BA30; **Morgan Larsen** from BA10 to BA20; **Melanie Lawrence** from MA20 to MA30; **Jane Ludwig** from BA30 to MA; **Tyler Maher** from BA to BA20; **Brooke Orazem** from BA20 to MA; **Jessica Pavlenko** from BA20 to MA; and **Hannah Porter-Gilman** from MA10 to MA20, and the Elementary Laker News; Puncochar seconded; passed unanimously.

(Item VII, Subd. A) Food Service Director, Michelle Johnson, gave an update on the food service department.

(Item VII, Subd. B) Superintendent Walbruch reviewed the Worlds Best Workforce plan.

(Item VII, Subd. C) Megan Tormanen, Business Manager, reviewed the quarterly treasurer's report and recommended its approval.

Puncochar recommended approval of the quarterly treasurer report; Koch seconded; passed unanimously.

(Item VII, Subd. D) Borrell recommended approval of the winter coaching staff; Koch seconded; those in favor: Koch, Borrell, Mulvihill, Marketon and Heuer; opposed: none; abstained: Puncochar and Bravinder; passed unanimously.

(Item VII, Subd. E) Bravinder motioned to approve the resolution appointing election judges; Puncochar seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Mulvihill, Marketon and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. F) Borrell recommended approval of the resolution accepting donations; Marketon seconded; those in favor: Marketon, Mulvihill, Puncochar, Koch, Borrell, Bravinder and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. G) Heuer asked Business Manager, Megan Tormanen, to review the request for updating policy 704-Fixed Asset. Tormanen recommended updating the policy to include an updated threshold amount of \$10,000 to be more in line with current purchasing guidelines for fixed assets.

(Item VII, Subd. H) Borrell recommended approval of the items for the special board meeting which included discussing the fall levy; Koch seconded; passed unanimously.

(Item VII, Subd. I) Puncochar recommended approval of the items for the work session which included discussing and approval of the property and casualty insurance and discussing the fall levy; Mulvihill seconded; passed unanimously.

(Item VII, Subd. J) Superintendent Walbruch reviewed information about the fall levy.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- The first month of school went very well, staff and students are getting into routines.
- Thank you for your willingness to reach out to the community and attend meetings.
- I recommend to continue attending meetings with the community as our first steps in our strategic planning and communication going forward.
- I have attended many staff development workshops for new superintendents.

(Item VIII, Subd. B) Principal Schimelpfenig reported:

- The middle school conferences are tonight and it looks like a good turn out.
- The last Friday of October will be an activity night at the middle school.
- The phone plan has been working very well.
- The teachers are doing an amazing job.

Principal Kuehn reported:

- The 2023 homecoming royalty are: King Nathan Dressel, Prince Alex Zimmerman, Queen Jackie Tepley and Princess Lexi Koch
- We've had a positive first month of school.
- Although cell phone referrals continue, they have decreased in number.
- We are bringing back students of the month starting in October.
- Curriculum update-we will begin program reviews of business, industrial technology and visual arts.

Principal Olson reported:

- The walk to school day was a success.
- Formal observations have started.
- We are partnering with local fire departments in conjunction with Fire Prevention week.
- Winsted Elementary will be going to Target Field as a school wide field trip October 18th.
- The VIP breakfast will be October 26 for Winsted Elementary and October 27 for Humphrey Elementary.

(Item VIII, Subd. C) Heuer reported the school board committee reports are enclosed.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Homecoming Week-October 8-14

Homecoming Coronation-October 9-Afternoon

Homecoming Game-October 13

Leea Awards-October 25-Resource Training @ 4:30pm, Bravinder

Winsted Elementary VIP Breakfast October 26

Humphrey Elementary VIP Breakfast October 27

High School Band Concert-October 30 @ 7pm

High School Choir Concert-November 9 @ 7pm

High School Veterans Day-November 10 Breakfast at 8:30am and program at 9:30am

Educational Support Staff-November 15-Resource Training @ 4:30pm Bravinder

Fall Musical-November 17-18

High School Band Concert-December 4 @ 7pm

High School Choir Concert-December 14 @ 7pm

Students of Excellence-April 24-Resource Training @ 4:30pm Bravinder

(Item IX) Next meeting dates:

Special School Board Meeting – October 16 @ 6:30pm-HLWW HS Media Center

School Board Work Session-October 23 @ 6:30pm-HLWW HS Media Center

Regular Board Meeting-November 13, 2023 6:30 pm HLWW HS Media Center

(Item X)

Special Meeting:

- Discuss Fall Levy

Work Session:

- Approve Property & Casualty Insurance
- Discuss Fall Levy

Regular Meeting:

- Bill Reader for November-Puncochar
- Bill Reader for December-Mulvihill
- Department Report-Klima-SPED Director
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations

REGULAR MEETING
Monday, October 9, 2023

Page 4

- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Canvass Election Results
- Approve Property & Casualty Insurance
- Audit Presentation/Approval
- Other

Heuer adjourned the meeting at 7:48 pm.

Respectfully submitted,

Katie Koch, Clerk