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## Who can be referred to Learning Academy?

Summer: Students going into grades 1-8 who qualify in one or more of the following areas:

After School: Students in grades 1-8 who qualify in one or more of the following areas:

- Is below proficiency in one or more areas based on standardized tests or formative data.
- Is below one or more grade levels in proficiency in one or more subject areas
- Speaks English as a second language or has Limited English proficiency (LEP)
- Has experienced homelessness within the last six months
- Has withdrawn from school or has a high level of absenteeism
- Demonstrates low motivation
- Is clearly discouraged to the point of having little hope for being successful

*Note: If you feel a student would benefit from this program, but does not meet the needs above, please contact your Lead Learning Academy teacher to discuss their referral.*

## Referral Process:

1. Registration forms are available in your building office or online at [www.getlearning.org](http://www.getlearning.org) under the Programs tab.
2. **Send registration form home** to parent/guardian or email them the registration link.
3. Parent needs to **complete and return** registration form to teacher by registration deadline.
  - If you do not receive the form back, please communicate again with parent. (E-mail or phone call) to make sure they received the form.
  - Late registrations are accepted if space is available.
4. When you receive the completed **Registration Form** from the parent, fill out page 1 of the **paper Continual Learning Plan (CLP)**. (*Forms are available in your buildings office or online at [www.getlearning.org](http://www.getlearning.org), under the Program tab*) If you have questions contact the Lead Learning Academy teacher in your building.
5. Return the registration form and CLP to the Lead Learning Academy Teacher in your building.

***Please note: Student will not be registered if all forms (registration and CLP) are not returned.***

*Parents will receive confirmation letter 1-2 weeks before the program begins.*

**Thank you for supporting the Learning Academy program!**