

# Perry Central School District Interscholastic Athletics Handbook

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*Learning, Leading, and Serving*

## *ALMA MATER*

*Oh, Perry Central favors  
The gentian's royal blue,  
Its mellow golden center,  
Its petalled colors true—  
We will own the stately blossom  
And pledge to keep its hue,  
While Perry stands defender  
Of the Gold and of the Blue.*

*We prepare for life and college  
'Midst scenes we love so well,  
And the mystic magic knowledge  
We vainly seek to spell—  
We will to our school be faithful  
And all its truths uphold,  
While loyal hearts stand grateful  
To the Blue and to the Gold.*

*When the cares of life o'ertake us,  
Mingling fast our locks with gray,  
Should our dearest hopes betray us  
False fortunes fall our way,  
We will banish care and sadness  
In memory's backward view,  
And recall those days of gladness  
'Neath the Gold and 'Neath the Blue.*

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## Athletic Director's Letter

Parents/Guardians, Student/Athletes and Coaches:

Welcome to the Perry Central School District's Interscholastic Athletics Program. This handbook has been prepared to be used as a reference by our parents/guardians, student/athletes and coaches. Please take some time to familiarize yourself with its contents.

I am pleased that you have decided to make a commitment to our athletic program. At Perry Central, participation in athletics is a privilege. The lessons that students ascertain through interscholastic athletics are invaluable; they enhance the school experience and create more well-rounded young adults.

I must stress that participating in athletics is a commitment. It is a dedication to: work, a team, a school and a community. The outcome of this commitment is the continuation of the rich tradition of Yellowjacket athletics.

Perry Central School District Interscholastic Athletics are governed by the regulations of the Commissioner of Education. The Perry Central School District is a member of the New York State Public High School Athletic Association (NYSPHSAA), Section V and the Livingston County Athletic Association (LCAA).

If you have any questions or concerns, please feel free to contact me.

Thank you for your commitment to Perry Athletics. Go Yellowjackets!

Sincerely,

Philip Wyant  
High School Assistant Principal/Athletic Director  
Perry Central School District  
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Perry, NY 14530  
Phone: (585) 237 – 0270 ext. 1110  
Facsimile: (585) 237 - 6350  
Email: [pwyant@perrycsd.org](mailto:pwyant@perrycsd.org)

## **Perry Central School District Personnel**

### **Board of Education**

Julius Westfall, President  
Jason Sealy, Vice President  
Jenna Dueppengiesser  
Bridget Givens  
Ian McDougall  
Amanda Monteleone  
Christopher True

### **Administration**

Daryl McLaughlin, Superintendent of Schools  
Reed Pettys, School Business Administrator  
Daniel Schuler, Director of Pupil Services  
Mark Eberstein, Computer Technical Administrator  
David Wolfanger, Director of Facilities  
Rebecca Belkota, Secondary Principal  
Maura Gilsinan, Elementary Principal  
Philip Wyant, High School Assistant Principal/Athletic Director

### **Head Coaches**

#### Fall

Phil Leitten – Football  
Kevin Halsteter – Boys' Soccer  
Rebecca Ohlson – Girls' Soccer  
Karin Rice – Girls' Volleyball  
Ashley Hyjek – Fall Cheerleading  
– Girls' Swimming  
Kristofer Goodell - Unified Bowling

#### Winter

Phil Wyant – Boys' Basketball  
Parker May – Girls' Basketball  
Phillip Leitten – Wrestling  
– Boys' Swimming  
Ashley Hyjek – Winter Cheerleading  
Dillon Hirsch - Air Rifle  
Jeremy Ohlson - Indoor Track

Spring

Corey Hollister – Boys' Track  
Jeremy Ohlson – Girls' Track  
Kristofer Goodell – Boys' Baseball  
– Girls' Softball  
Dillon Hirsch – Boys' Tennis  
Wendy Caccamise – Boys' Golf

## **PURPOSE**

This district interscholastic athletics handbook has been developed by the students, staff, Board of Education, parents and various community members to clarify the relationship of the interscholastic athletics program to the entire range of activities offered by the school district. The committee realizes that a successful interscholastic athletics program is dependent upon cooperation among all interested groups and individuals.

## **PHILOSOPHY**

The primary duty of the Perry Central School District is to provide each student with the academic background necessary for them to become a productive adult. The individual academic achievement of each student should be the main concern of the parents, educators and the community. Interscholastic athletics are a valuable part of the overall educational program, but participation in interscholastic athletics should not be a substitute for, nor a hindrance to, the basic educational process. Our aim is to develop a sound competitive athletic program, which teaches the benefits of self-discipline, teamwork, physical fitness and good sportsmanship.

According to New York State Education Law, participation in all interscholastic athletic activities is a privilege, not a right, for students. To be eligible to participate in interscholastic athletics, an individual should display qualities, which demonstrate that he/she is “a student in good standing.” The requirements for this standard encompass two major areas of behavior: classroom performance and compliance with established codes of student behavior. The standards for classroom performance and behavior are defined in the student handbook.

## OBJECTIVES AND CODES OF BEHAVIOR

### GENERAL

Interscholastic athletics share the same objectives with all other phases of the physical education program but in a competitive situation.

- A. To provide a wide range of activities to meet the needs and interests of a large number of participants in competitive situations.
- B. To provide a wide variety of opportunities for the participants to apply and improve their skills through competition with representatives of other schools so that fullest use is made of their potential.
- C. To establish an environment in which numerous experiences are provided for students to practice and develop sound moral and ethical values as they pertain to teammates and opponents, as well as other associates.
- D. To contribute to emotional growth and control of participants as they encounter challenging situations in competition where reactions and responses are made under demanding conditions.
- E. To serve as a testing ground for participants to achieve excellence which requires group cooperation and individual effort under pressure of competition.

## COACHES

### A. Objectives:

1. By your own example, promote the values of good sportsmanship.
2. To teach the value and benefits of physical conditioning, team play, cooperation, self-discipline and self-motivation.
3. To promote the values of academic achievement and good school citizenship.
4. To provide the athletes with the opportunity to improve their specific athletic skills.
5. To conduct oneself so as to maintain the principles, integrity and dignity of the school, community and educational profession.

### B. Coaches Code of Behavior/Ethics

It is the responsibility of the coach to:

1. Establish and communicate a clear and consistent set of team rules.
2. Promote good sportsmanship by setting a positive example while coaching your athletes.
3. Respect the integrity and judgment of the sports officials.
4. Avoid a “win at any cost” philosophy and approach competition as a healthy and positive experience.
5. Recognize that the participants in individual or team sports are young men and women with human frailties and limitations, who are capable of making mistakes.
6. Refrain from the use of crude or abusive language with players, opponents, officials or spectators.
7. Instruct and enforce the players in the elements of good sportsmanship.
8. Avoid behavior that will incite players, opponents or spectators.
9. Avoid and eliminate negative comments to radio, TV and newspaper reporters.
10. Avoid the misuse and negative impact of drugs, including alcohol and tobacco.

## STUDENT ATHLETES

### A. Objectives:

1. To enjoy a sport in a competitive situation.
2. To learn the value of and benefits derived from a high level of physical conditioning.
3. To develop and improve specialized athletic skills.
4. To learn the value of team play and cooperation.
5. To develop self-discipline and self-motivation.
6. To demonstrate good sportsmanship including how to win and lose gracefully.
7. To promote school spirit and pride.

### B. Code of Behavior

It is the responsibility of the student to:

1. Demonstrate self-control and respect for others at all times, be they officials, spectators or other athletes.
2. Remember that participation in athletics is a privilege that is not to be abused by unsportsmanlike conduct.
3. Deal with opponents with respect. Shake hands after the competition and congratulate them on their performance.
4. Respect the integrity and judgment of the officials.
5. Remember that improper behavior while in uniform reflects poorly upon yourself, your family, your school and your community.
6. Understand and abide by the rules and regulations of the game.
7. Accept victory with grace and defeat with dignity.
8. Avoid the use of drugs, including alcohol and tobacco.

## COMMUNITY, PARENTS AND STUDENT SPECTATORS

### A. Objectives

1. To be aware that the administration of the athletic program is the responsibility of the school.
2. To understand the program is conducted for the benefit of student competition and student spectators.
3. To view the success of the season based on the following: number of participants, level of team effort, learning of appropriate skills, demonstration of good school citizenship and sportsmanship. Although every team strives to win, the above criteria are deemed more important than the team's win/loss record.
4. To understand that the role of the Perry Sports Booster organization is to support the entire interscholastic athletics program.

### B. Code of Behavior

It is the responsibility of the spectator to:

1. Keep cheering positive. There should be no profanity or degrading language/gestures.
2. Avoid actions, which offend visiting teams or individual players.
3. Show appreciation of good play by both teams.
4. Learn the rules of the game in order to be a better-informed spectator.
5. Treat all visiting teams in a manner in which you would expect to be treated.
6. Accept the judgment of coaches and officials.
7. Encourage other spectators to participate in the spirit of good sportsmanship.
8. Avoid the use, abuse and resulting negative influence of drugs, including alcohol and tobacco at all school functions.

## **BOARD OF EDUCATION, ADMINISTRATION AND ATHLETIC DIRECTOR**

### **A. Objectives**

1. To understand that the primary role of the Board of Education is to establish an overall policy for the interscholastic athletics program.
2. To understand that the administration is a liaison between the Board of Education and the Athletic Director.
3. To understand that the Athletic Director implements policies and administers the day-to-day operations of the program.

## LEVELS OF ATHLETIC COMPETITION

- I. MODIFIED: These programs are open to students in grades seven through nine who are under the age of sixteen. The purpose of these programs is primarily instructional and every effort is made to allow all team members some playing time in each contest. Knowledge of the rules for each sport and basic skill development is stressed at this level. There is a “no cut” philosophy at this level for determining the team roster unless the numbers are so large that proper practice management and/or practice facilities are negatively affected. These programs are run in accordance with the rules set forth in the New York State Public High School Athletic Association (NYSPHSAA) Handbook and the Livingston Conference Athletic Association (LCAA) Guidelines.
- II. JUNIOR VARSITY: This is the transition phase between modified and varsity where an increased emphasis is placed upon team play, physical conditioning and the improvement of basic skills. Winning at the junior varsity level is considered important and participants should be taught how to cope with both winning and losing as well as how to deal with the influence of spectators during contests. An attempt will be made to play all participants; however, they will not all play equally.
- III. VARSITY: This level is the culmination for the school athletic program. Team play, sportsmanship, individual physical ability, motivation and mental attitude are very important aspects of competition at the varsity level. The team definitely plays to win each contest but varsity contestants should accept the fact that important lessons are to be learned from losing. It must be recognized that each player fills a certain role and that not all participants will play in every contest. Ability and attitude will be the sole determining factors in making the team at the varsity level.

Generally speaking, modified programs consist of students in grades seven and eight, junior varsity programs consist of students in grades nine and ten and varsity programs consist of students in grades eleven and twelve. Whether students may move up and compete at a higher level of competition is determined by the following factors:

1. Students in grades seven and eight under the age of 15 must meet selection/classification standards established by the NYSPHSAA.
2. In the coach’s opinion the athlete must be able to make a significant contribution to the team to the extent that he/she is able to play approximately 40% of the time or the athlete must fill a specific need of a team in a significant way.

3. Whenever it is necessary and/or appropriate to move an athlete up, every effort will be made to inform both the athlete and the parents of the reason for the decision. In situations that require player movements to be made the day of a game, if the coach is unable to contact the parents, the Athletic Director must be informed. If a coach receives strong parental opposition to this type of move, the parents' preference will be honored until a meeting involving the parent, athlete, coach and Athletic Director can be held to determine the final placement of the athlete.

## COMMUNICATION

As with all areas of the educational system, open lines of communication are vital to insure that the interscholastic sports program runs smoothly. Athletes, parents or any concerned individuals are encouraged to ask any questions that they may have. Often times people are reluctant to question a coach because they feel that doing so would negatively affect an athlete's playing time. This is simply not so. Coaches make hundreds of difficult decisions throughout the season based on the actions that occur during practice and game situations. They do not make them based on who does or does not ask them questions. The coach is the person best qualified to answer questions about an athlete or the individual program and all coaches will gladly do so.

## CONFLICT RESOLUTION

It is to be anticipated that during the course of the season conflicts may arise among players, coaches and parents. When this occurs, it is important for all parties involved to approach the problem in an appropriate manner. For example, the practice and/or game venue is *never* an appropriate place to address such an issue.

The following are appropriate concerns to discuss with coaches:

- The treatment of your child, mentally and/or physically
- Ways to help your child improve
- Concerns about your child's behavior

The following concerns must be left to the discretion of the coach and therefore **WILL NOT** be discussed with parents:

- **Playing time**
- **Team strategy**
- **Other players on the team**

We ask that all players, parents and coaches adhere to the following guidelines when conflicts arise.

- A 24-hour "cooling off" period is to be observed prior to attempting any resolution with a coach.
- **First, the player must seek out his/her coach** and discuss his concern with his/her coach.
- After meeting with his/her coach, if no resolution has taken place, the player's parent(s) should contact the coach involved to arrange a meeting with the coach.
- After meeting with the player's coach, if no resolution has taken place, contact the Varsity Coach to arrange a meeting.
- After meeting with the Varsity Coach, if no resolution has taken place, contact the Athletic Director to arrange a meeting.
- After meeting with the Athletic Director, if no resolution has taken place, contact the Secondary Principal to arrange a meeting.
- After meeting with the Secondary Principal, if no resolution has taken place, contact the Superintendent of Schools to arrange a meeting.

## **AWARDS**

The Perry Central School District provides specific awards (letters and/or pins) to each athlete in a varsity program who successfully completes the sports season. Those same awards are also provided to athletes that successfully complete the season in a program that directly feeds into the varsity program. This could be either a junior varsity or modified program. In addition, limited funds are available to each varsity coach to purchase awards for either individual or team accomplishments. No such funds are available for the other program levels although many coaches at all levels purchase a variety of awards at their own expense.

Varsity letter jackets and various team jackets are made available through the Varsity Club but must be purchased by the individual student. Varsity jackets may only be purchased by individuals who have met the criteria for entry into Varsity Club. Admission to Varsity Club requires a minimum of 300 points and included in that total must be at least one varsity letter. The point total is determined by the values outlined in the 1000 Point Club.

The 1000 Point Club was established by the coaches and school district to encourage and reward students for participation in the maximum number of sports programs offered. A student earns a certain amount of points for successfully completing a sports season. If they attain 1000 points, they receive an individualized plaque, at the end of their senior year, listing all the sports and years in which they competed. Points are awarded as follows:

Varsity Sport:	125 Points
Junior Varsity Sport:	50 Points
Modified Sport:	25 Points

## **BOOSTER CLUB**

The Perry Sports Booster organization is the “official” Board of Education recognized Booster Club that is affiliated with the Perry Central Sports Program. This organization does a tremendous job in helping all of the sports programs offered by the district. The Perry Sports Boosters have been responsible for many of the improvements to our facilities, provided sports programs with new equipment and they also help many other school clubs and groups in a variety of ways.

New members are always welcome and needed in the Booster Club. If every parent of an athlete would help just once or twice a year it would make everything a lot easier for the Boosters. If you would be willing to help in any way please contact the Athletic Director and he will put you in touch with the Booster Club president.

There are also some “informal” parent support groups for individual sports. These groups of parents organize end of season banquets or other activities related to a specific sport.

## **APPENDICES**

## REGULATIONS FOR INTERSCHOLASTIC ATHLETICS

All participants in interscholastic athletics will be expected to abide by all rules of training as well as rules relating to sportsmanlike behavior.

The following is taken from the Coaches' handbook for Perry Central Schools:

1. A student-athlete shall not attend or remain at any gathering at which possession and/or use of prohibited substances by other students or underage individuals is taking place. One example of such a gathering is an underage party. The student-athlete must leave within a reasonable amount of time of learning that prohibited substance(s) are present. A reasonable amount of time is defined as 15 minutes. If this occurs, student-athletes are encouraged to contact a coach or administrator within 24 hours to establish their role in connection with the event. The purpose of the call is to protect student-athletes who have made the right choice from future allegations regarding the specific event. If it is determined that the student-athlete removed him/herself from the situation within a reasonable amount of time and did not use and/or possess a prohibited substance(s), consequences will not be imposed.
2. In other cases involving the use and/or possession of a prohibited substance and/or or attendance at a gathering where there is use and/or possession by other students or underage individuals taking place. Should the student self-refer prior to the initiation of an investigation, administration may consider reducing the term of a student's suspension.
3. The posting of any words, or pictures on the Internet that resemble or provide an admission to tobacco, alcohol, or illegal drug use by a student athlete may be construed a violation of this policy as well. This includes, but is not limited to, postings on social networking websites such as Facebook, Instagram, Twitter, Snapchat, and others.
4. In all instances, where training rules are violated, law enforcement agencies will be contacted.
5. In all reported incidents the student and his/her parent/guardian shall be verbally advised of the alleged violation and be given an opportunity to explain the incident.
6. First Offense
  - a. Students will be referred to the School Counselor for chemical use assessment requiring a complete follow-through for all recommendations.
  - b. 25% suspension from interscholastic athletics in which they are currently participating.
  - c. During the suspension, the student will be allowed to attend practices; however, they will not be allowed to dress for contests.
  - d. If the consequence is not completed during the current season, suspensions will be carried over to the next season in which the student-athlete participates.
7. Second Offense
  - a. All procedures for the first offense will be followed.

- b. 50% suspension from interscholastic athletics in which they are currently participating.
8. Third Offense
  - a. The student will be suspended from interscholastic athletics for the remainder of his/her career.
9. Any violations of training rules apply to on and off school premises during the season of participation. For Varsity and JV teams a season is defined as the first day that practice may start according to the league's guidelines and through the end of the Varsity Team's final competition, including sectionals, regionals, states, etc. For sports in which individuals may advance, the season is in session until the last individual is finished; Junior High seasons end with their final competition.

## **ELIGIBILITY REQUIREMENTS**

### **A STUDENT IN GOOD STANDING**

Extra-curricular activities are valuable tools, which can be used, in the educational system, but participation in these activities should not be a substitute for, nor a hindrance to, the basic educational process.

Extra-curricular activities shall be defined as those activities for which no separate and distinct academic credit is given.

To be eligible to participate in extra-curricular activities, an individual should display qualities, which demonstrate that he/she is "a student in good standing." The requirements for this standard encompass two major areas of behavior: classroom performance and compliance with established codes of student behavior. The criteria for each area are as follows:

### **CLASSROOM PERFORMANCE**

1. Students who are failing no more than 1 course may participate in a scheduled extra-curricular activity. Students who are failing 2 or more courses will be declared ineligible and will not be allowed to participate in any competition, activity, or performance that is not credit bearing. In order to protect the safety of student athletes, on their return to the sport, coaches may prescribe a limited "conditioning" practice for the athlete. This limited practice may be no longer than 40 minutes in duration. Student athletes may not travel with the team during their ineligibility. Sectional play is considered part of the sport season's regular competition.

Students who are academically ineligible to participate in extra-curricular activities may still attend single event school/social functions such as the prom, senior banquet, senior trip, etc. They can attend all activities open to the public including athletic contests. The intent is that students who are failing 2 or more subjects spend time out of class improving their grades and not practicing for, or participating in, extra-curricular activities. However, as previously described, they may attend single event school functions, as do other students.

2. The academic performance of all students participating in extra-curricular activities will be reviewed at the mid-point and end of each 10 week marking period. Students who are declared ineligible at these times will be evaluated in each course they are failing on a weekly or 2 event time frame (whichever occurs first), until such time their average for the current marking period is passing.
3. Course averages for eligibility determination would be cumulative within a 10-week period. In order for a student to become eligible following a 5-week ineligibility status, he/she would have to raise his/her grades enough to be passing the entire marking period. If students, who would be ineligible following the 10 week grades, are passing the new marking period following the 2<sup>nd</sup> week of that marking period, they will become eligible until subsequent evaluation.
4. Students who are ineligible are responsible for checking with their teachers each week and delivering written notification of any change in status in a particular course to the coach or advisor of the activity. Forms for written notification for students seeking reinstatement of their eligibility will be available in the main office. Failure by a student to meet this responsibility will result in ineligibility until the next evaluation period unless there is some legitimate reason for the student's inability to contact the teacher of the course in question.
5. Students who are identified as having special learning problems would be evaluated on their meeting the objectives of their program instead of a straight numerical average.
6. A week's ineligibility shall be defined as being from a Monday to a Monday.

## **GENERAL BEHAVIOR**

1. Students who are suspended for disciplinary reasons are ineligible to participate in extra-curricular activities during their suspension. This includes single event social and school functions that are not credit bearing. In-school and out-of-school suspensions will be treated the same.
2. Students who accumulate either 20 referrals or 6 suspensions are ineligible to participate in extra-curricular activities for the remainder of the school year. This includes single event social and school functions that are not credit bearing.
3. For extra-curricular activities that do not function throughout the entire school year because they are seasonal in nature (athletics, Ski Club, etc.), any student who is suspended twice during the activity's "season" shall be dropped from that organization.
4. A 3-tiered system regarding the number of referrals is as follows:

- (a) When a student receives 5 referrals they receive a warning regarding their behavior and the possible consequences of continued misbehavior.
  - (b) A student who receives 15 referrals will be put on probation and each additional referral above and beyond 15 will result in removal from all extra-curricular activities for one week.
  - (c) Twenty referrals will result in automatic removal from extra-curricular activities for the remainder of the school year.
5. The following behavior will result in accelerated move towards loss of Student in Good Standing status:
- Physical attack on staff member – 20
  - Sale of illegal drugs on school property – 15
  - Possession of drugs or alcohol on school property or at school activities – 10
  - Reporting a false bomb threat – 10
  - Turning in false fire alarm – 10
  - Vandalism or defacement of school, staff or student property – 2 to 10  
(Dependent upon seriousness of offense)
  - Insubordination or swearing at a staff member – 5
  - Under the influence of drugs or alcohol on school property either during the day or at school functions in the evenings  
(School buses are included) – 5
  - Inappropriate physical behavior between males and females – 5
  - Disobeying lunch room supervisor – 2
6. Students who are involved with the legal authorities may be declared ineligible by the Principal in conjunction with the Assistant Principal.

## PERRY CENTRAL ATHLETIC CODE

In addition to the rules and regulations in the “Student Handbook”, most importantly in the areas of Academic Eligibility and Student Behavior, the Perry Central School’s Athletic Code also governs participants in the athletic program. In order for an athlete to contribute to the welfare of the team, he/she must willingly accept these obligations. The Athletic Code will apply for the duration of an athlete’s career (7 – 12).

### A. General Regulations:

1. Athletic teams must travel to and from away contests on transportation provided by the school. The only exceptions being:
  - a. BOCES students may travel on the opponent’s BOCES bus and meet the team at the site.
  - b. Injury or illness to a participant, which would require alternate transportation.
  - c. Arrangements between the participant’s parent/guardian and the coach for the student to ride with the parent/guardian must be made in writing.
2. No athlete may quit one sport and try out for another after the season has started (first scheduled contest) without the mutual consent of both coaches. If a student athlete quits or is dismissed from a team after placement on the team roster, he/she will be ineligible to participate in 10% of the contests of the next season in which he/she participates.
3. Completion of the sports season is required in order for the student to be eligible for either team or individual awards (Exception is an injury or illness which limits participation.). Any athlete suspended for any violation of the Athletic Code is ineligible for any letter or individual or team awards in the sports from which he/she was suspended.
4. Violations of standards for daily activities such as attendance at practice, effort displayed at practice, sportsmanship, team loyalty, cooperation with coaches, etc. will be dealt with at the coach’s discretion. Punishment could range from a verbal reprimand to dismissal from the team dependent on the severity of the infraction.
5. Conduct determined to be detrimental to the welfare of the team and/or Perry Central will result in disciplinary action as deemed appropriate by the coach and/or Athletic Director. Depending on the severity of the conduct, punishment could range from a verbal reprimand to suspension from the athletic program.
6. In all incidents that warrant suspension or dismissal from a team, the student and his/her parent/guardian shall be verbally advised of the alleged violation and be given an opportunity to explain the incident.
7. In order to practice or participate with an organization on a particular day, the student must be in school for that entire day. The school day begins at the start of homeroom. Any student who is tardy is ineligible for either practice or participation on that day unless he/she provides a written legal excuse before the end of school.

### B. Training Rules

Use or possession of alcoholic beverages, tobacco products (cigarette, cigar, pipe, e-cigarette, personal vaporizer or electronic nicotine delivery system or chewing or smokeless tobacco products), drugs, narcotics, steroids, hallucinogenic agents or any other illegal substances as set forth in the District’s Code of Conduct by athletic program participants is prohibited.

1. A student-athlete shall not attend or remain at any gathering at which possession and/or use of prohibited substances by other students or underage individuals is taking place. One example of such a gathering is an underage party. The student-athlete must leave within a reasonable amount of time

of learning that prohibited substance(s) are present. A reasonable amount of time is defined as 15 minutes. If this occurs, student-athletes are encouraged to contact a coach or administrator within 24 hours to establish their role in connection with the event. The purpose of the call is to protect student-athletes who have made the right choice from future allegations regarding the specific event. If it is determined that the student-athlete removed him/herself from the situation within a reasonable amount of time and did not use and/or possess a prohibited substance(s), consequences will not be imposed.

2. In other cases involving the use and/or possession of a prohibited substance and/or or attendance at a gathering where there is use and/or possession by other students or underage individuals taking place. Should the student self-refer prior to the initiation of an investigation, administration may consider reducing the term of a student's suspension.
3. The posting of any words, or pictures on the Internet that resemble or provide an admission to tobacco, alcohol, or illegal drug use by a student athlete may be construed a violation of this policy as well. This includes, but is not limited to, postings on social networking websites such as Facebook, Instagram, Twitter, Snapchat, and others.
4. In all instances, where training rules are violated, law enforcement agencies will be contacted.
5. In all reported incidents the student and his/her parent/guardian shall be verbally advised of the alleged violation and be given an opportunity to explain the incident.
6. First Offense
  - a. Students will be referred to the School Counselor for chemical use assessment requiring a complete follow-through for all recommendations.
  - b. 25% suspension from interscholastic athletics in which they are currently participating.
  - c. During the suspension, the student will be allowed to attend practices; however, they will not be allowed to dress for contests.
  - d. If the consequence is not completed during the current season, suspensions will be carried over to the next season in which the student-athlete participates.
7. Second Offense
  - a. All procedures for the first offense will be followed.
  - b. 50% suspension from interscholastic athletics in which they are currently participating.
8. Third Offense
  - a. The student will be suspended from interscholastic athletics for the remainder of his/her career.
9. Any violations of training rules apply to on and off school premises during the season of participation. For Varsity and JV teams a season is defined as the first day that practice may start according to the league's guidelines and through the end of the Varsity Team's final competition, including sectionals, regionals, states, etc. For sports in which individuals may advance, the season is in session until the last individual is finished; Junior High seasons end with their final competition.

### **UNIFORM GUIDELINES FOR ATHLETICS**

Students participating in the interscholastic athletic program are required to wear uniforms provided by the District unless a specific exemption has been approved by the Board of Education prior to the start of the season.

It is the responsibility of the coach and the Athletic Director to develop a schedule for replacement of uniforms and to present requests for new/replacement uniforms with justification during the time prescribed for budget preparation. The coach is required to:

1. maintain an inventory of uniforms.
2. ensure that the students provide proper care of the uniforms during the season.

3. check the uniform at the end of the season and bill the student for excessive damage or lost parts of the uniform.

The District recognizes that teams may desire to have personalized jerseys or other additional garments as part of the uniform that are not provided or required by the District. Additional items may be purchased at the individual team members own expense only when:

1. a discussion has been held with all team members and a letter of explanation has been sent to parents with a means to express objection to the proposal.
2. The Athletic Director, Principal, and the Board of Education have issued an approval before the order is placed and money is collected. All funds are to be accounted for and deposited by the coach, and invoiced through the Student Activities Account maintained at the High School.
3. the purchase of additional garments is not used as a fundraiser for other team needs.
4. the purchase is a unanimous decision of the team members and that provisions are made for those students who are financially in need and cannot afford the cost of the garment (School District funds will not be used for such purchases). Confidentiality for those students who are in financial need will be maintained at all times.

The coaching staff is encouraged to use good judgment and consider the economic impact on students and families when considering the purchase of additional garments such as jackets, sneakers, etc. Consideration must be given for items, which can be used beyond one season/year. Vendors should be selected based on availability of items on a long-term basis. Ex: Can sneakers used for football cheerleading also be used for basketball cheerleading? Can a jacket purchased by the student for this year be used next year?

PERRY CENTRAL ATHLETIC PERMISSION FORM

\_\_\_\_\_  
Student                                      Date of Birth                                      Grade                                      Sport

**SINCE YOUR LAST SPORT PHYSICAL**

- |  | Yes   | No    |
|--|-------|-------|
| 1. Have you been treated in a hospital or emergency room?                          | _____ | _____ |
| 2. Have you had any illness lasting more than five (5) days?                       | _____ | _____ |
| 3. Are you taking any medicine or currently under a doctor’s care?                 | _____ | _____ |
| 4. Have you had any feeling of faintness or dizziness during exertion or exercise? | _____ | _____ |
| 5. Have you had any shortness of breath during exertion or exercise?               | _____ | _____ |
| 6. Have you had any chest or abdominal pain during exertion or exercise?           | _____ | _____ |

NOTE: “Yes” answers to any of these questions does not mean automatic disqualification from the athletic activity indicated. They will require review and evaluation by the school physician.

If **YES** to any of the above, describe fully:

Below list and describe any operation, serious illness or past injuries.

List any **allergies**:

**PERRY CENTRAL INSURANCE PROCEDURES**

THE SCHOOL POLICY IS A “NON-DUPLICATING” INSURANCE:

1. School coverage is only in excess of any other insurance coverage you may have on your child. The parent is responsible for any unpaid balance after personal coverage and school coverage reaches their limits.
2. If you have no personal coverage for your child, the school coverage takes effect immediately. However, there are specific limits, which usually result in a balance for which the parent is responsible.
3. All injuries must be reported to the school nurse. Insurance forms will be completed and sent to the parent. After completing the reverse side of the form, mail to Commercial Travelers Insurance along with any unpaid bills. Receipt or proof of payment is necessary to initiate the claim.

**PARENT’S CONSENT**

I hereby give my consent for the above student to compete in the indicated sport as a representative of the Perry Central School, contingent upon approval of the school physician.

In addition, I have accurately and to the best of my knowledge supplied the medical information requested above and have read and understand the school policies about insurance listed above.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## **Job Description: Interscholastic Athletics Coach**

**Qualifications:** Physical Education Certified with current CPR/First Aid

Or

Current CPR/First Aid

Completed *Heads Up: Concussion in Youth Sports* training

Completed Child Abuse and SAVE courses

Fingerprinted by SED

Has taken or has scheduled to take the following coaching courses:

*Philosophy and Principles of Coaching*

*Health and Applied Sciences*

*Theory and Techniques: Part I*

*Theory and Techniques: Part II*

### **Duties and Responsibilities:**

The coaches' main responsibilities are to the players, school district and community. There should not be any conflict of interest that may inhibit the fulfillment of these duties.

The head coach of each sport shall serve as the advisor/mentor to the assistant and modified coaches in order to unify the program.

Coaches are highly respected by the students and have a great deal of student contact. The coaching staff should be an example of desirable adulthood in both word and deed.

#### **1. Supervision:**

- a. Supervise team members from the time they enter the locker room to prepare for practice or a game, to the conclusion of showering, dressing and leaving the physical education area. Do not expect one of the other coaches to assume these responsibilities (See "Locker Room Supervision Plan", pp. 8).
- b. The coach is responsible for the conduct of the members of your squad at all times:
  - i. In school while using home facilities as well as facilities of other schools.
  - ii. While riding the bus to and from away games. The bus driver has ultimate control on his/her bus.
  - iii. Each coach should check the locker room area before leaving, ensuring it is left neat and clean.

#### **2. Rules and Regulations:**

- a. Be thoroughly acquainted with the rules of the game. The coach is responsible for instructing and interpreting rules to players.
- b. Adhere to the regulations of the NYSPHSAA, Section V, LCAA and the Perry Central School District.

3. Eligibility:
  - a. Each coach must check the attendance lists to ensure each player is eligible for each practice or contest.
  - b. Coaches must encourage athletes to attend school on the day following a contest if there is school the next day.
  - c. Be responsible for careful and thorough examination of the eligibility status of all athletes in the program.
  - d. Review eligibility rules of NYSPHSAA as it may affect candidates for a squad.
  
4. Conduct:
  - a. Be aware that a coach is on public display as a representative of the school and that it is important to conduct oneself so as to maintain the principles, integrity and dignity of the school, the community and the profession.
  - b. Do not “bend” or overlook rules.
  
5. Coach and Player Relationships:
  - a. By example, be sure the student who plays under a specific coach is a finer and more decent man/woman having done so.
  - b. Coaches are responsible for the behavior and sportsmanship of their teams.
  - c. Stress the necessity for academic achievement and cooperation with other teaching staff members.
  - d. Instilling of highest ideals and best character traits is always more important than winning.
  - e. The physical and emotional safety and welfare of the players must never be sacrificed for personal prestige or selfish glory.
  
6. Philosophy and Sportsmanship:

Be aware of the philosophy and practice of good sportsmanship.

  - a. Do not permit or condone performance dangerous to an opponent.
  - b. Before and after each game, coaches should meet and exchange greetings with rival coaches.
  - c. Demonstrate a friendly and kindly attitude toward players of both teams.
  - d. During the game the coach’s attitude toward officials should be controlled and undemonstrative. The coach’s attitude will often be reflected by the squad members and the spectators.
  
7. Recommendations by the Coaches:
  - a. Suggest procedures or ideas, which may improve the program to the head coach and/or Athletic Director.
  - b. Controversial matters should be discussed; when final decisions have been reached, the coach should support and conform to them, both in fact and in spirit.
  
8. Physical Examinations:
  - a. Each candidate for a team must have a physical examination. The physical must be given by the school physician.
  - b. Coordinate with the Athletic Director to assure each candidate for a team has a physical examination.

- c. The coach is responsible for checking out each student-athlete on his/her squad.

9. Parental Consent:

- a. No student may participate in any practice or game without parental consent.
- b. Each candidate must be given an Athletic Code packet, which is to be signed by the parent/guardian, and returned before participation in practice or games.
- c. Athletic code forms should be submitted to the Athletic Director for review. Once the forms are sent back to coaches, they should be filed for record keeping purposes.

10. Rosters:

Team rosters should be submitted to the Athletic Director, on the appropriate form, at least one week prior to the first contest for distribution to the other schools.

11. Equipment:

Athletic Director will issue to coaches any new equipment that is in storage as needed.

- a. *Pre-season Check:*
  - i. Equipment is to be inspected and made ready for issuing before the season starts (Take inventory and mark or number all equipment.).
- b. *Issuing:*
  - i. After the candidate has passed the physical exam you may issue necessary practice equipment.
  - ii. The equipment issued to each student is to be recorded by number and each student is to sign the sheet making them responsible for the care and use of school athletic equipment.
- c. *Last Game Clean-up:*
  - i. The season ends when the last game is played. At the end of the last game all equipment shall be collected and checked in. Each player returns all equipment issued.
  - ii. All equipment shall be inventoried and placed in a secured area for storage.
  - iii. Hold students responsible for school equipment that has not been returned. If any equipment is missing, report the loss to the Athletic Director.
  - iv. Have a complete record for all equipment used during the season.
- d. *Care of Equipment:*

Because the coach is responsible for making athletes take proper care of their equipment, it is important to follow issuing, recording and collecting procedures as outlined. Players are not to exchange equipment without authorization. Keep storage rooms and offices neat and orderly.

12. Injuries:

- a. *Medical Attention:*
  - i. Get prompt and competent medical attention.
  - ii. Do not move individual if extent of injury is serious and/or undetermined.
  - iii. If any doubt regarding injury notify the rescue squad or the school physician.

- iv. Give first aid to all injuries no matter how slight. Report all injuries to the school nurse.

b. *Accident Reports:*

It is important that the coach completes the accident report and turns the form into the Nurse immediately.

c. *Serious Injury:*

- i. Report serious injuries to Nurse, Principal and the Athletic Director as soon as possible.
- ii. Notify the parents as soon as possible.
- iii. In cases where the athlete should be taken to the hospital, find out which hospital the parents prefer. If the parents are not available, let the emergency squad take over.

d. *Head Injuries:*

When a student shows signs or symptoms of a concussion or is suspected to have sustained a brain injury after an evaluation by medical personnel or athletic trainer at the time of the incident:

- i. The student **will not** be allowed to return to play/activity in the current game or practice.
- ii. The student should not be left alone and regular monitoring for deterioration is essential over the initial few hours following injury.
- iii. Following the injury, the student **must follow up** with their primary care physician or by an emergency department within the first 24 hours.
- iv. The student **must** complete neuropsychological testing with the School Nurse and have the “Concussion Checklist by Physician Evaluation” signed and dated by #3 above. This form must be returned to the School Nurse at the Perry Central School District.
- v. Return to play **must follow** a medical clearance and successful completion of the “Return to Play Protocol.”
- vi. The School Nurse will supervise and document the Prague “Return to Play Protocol.” The Perry Central School District Chief Medical Officer has final determination for students return to play status.

e. *Return to Squad after Injury:*

- i. No player is to return to active practice or games until the doctor gives written consent.
- ii. The player must present the coach the doctor’s written consent to resume physical activity.

f. *Injury During Games:*

- i. If a player is injured, he or she should be removed from the game to determine the extent of the injury.
- ii. If there is doubt about the injury, do not play the individual for the remainder of the contest.

13. Safety:

- a. Coaches will adhere to the Section V Thunder/Lightning Policy.
- b. Coaches will adhere to the NYSPHSAA Heat Index/Wind Chill Procedures.

14. Transportation:

Any request for buses must go through the Athletic Director.

15. Officials:

- a. The Athletic Director will obtain officials for all contests.
- b. If a coach's sport has an officials' draw, that coach must attend the draw.
- c. Coaches will submit officials' vouchers promptly after a contest.

16. Scheduling:

- a. No contest is to be scheduled with any opponent without the approval of the Athletic Director.
- b. Coaches may recommend any changes in the schedule to the Athletic Director for the following year.

17. Security:

- a. Keep all students out of storage areas if they are not supervised.
- b. Keep storage room and office locked at all times. Locker room doors to hall and outside should be locked after all students are at practice.
- c. Be concerned with maximum security of all keys.
- d. See to it that things are in their proper place; locker room cleaned up and make sure all doors and windows in the athletic area are locked before leaving.

18. Budget:

- a. Purchase of supplies and equipment may be done only through the Athletic Director.
- b. Each coach should make a budget request to the Athletic Director in December of each year for the following year for any supplies and equipment that he/she feels are necessary to run his/her program effectively.
- c. Assistant and Modified coaches should make their budget requests through the head coach in their sport.
- d. Requisitions should be submitted to the Athletic Director in April.

19. Inventory:

- a. Inventory all equipment for the sport before and at the close of the season.
- b. Turn a copy of the end of season inventory in to the Athletic Director.

20. Pep Assemblies:

- a. Cooperate with Principal and Athletic Director in arrangements for programs and assemblies.
- b. Pep assemblies should be short and well organized.
- c. Pep assemblies should precede key games on the schedule.
- d. A limited number for each sport is encouraged.

21. Season Report:

At the conclusion of the season, each coach is to present to the Athletic Director a report to include:

- a. *Season Record* – LCAA and overall win/loss record.
- b. *Awards* – those athletes receiving awards and their respective type of award (letter, pin, bar, etc.) should be noted and the Athletic Director will get the proper awards for awards banquets.

Awards are given as follows:

- i. The first time an individual earns a JV letter, they are given a JV letter.
- ii. Each time an individual earns another JV letter for any sport they will be given a gold bar to attach to their JV letter.
- iii. The first time an individual earns a varsity letter, they will be given a varsity letter.
- iv. Each time an individual earns another varsity letter they will be given a gold pin, indicative of the respective sport, to attach to their varsity letter.
- v. Team managers are given gold manager pins.
- vi. Team captains of varsity teams may also be given a gold star at the discretion of the coach.

22. Press:

- a. Coaches should utilize the “PCS Press” email listserv to contact local news outlets for publicity that would be of interest to the general public.
- b. Results of contests should be sent to the “PCS Press” email listserv immediately following all contests.

23. Food Money:

The Athletic Department does not provide money for food for its teams on regularly scheduled trips; however, special consideration will be given to individuals and teams participating in sectional, state qualifier and state competitions.

24. NYSPHSAA Handbook:

- a. All coaches will have access to the handbook.
- b. These books are available in the Athletic Director’s office if a coach is not issued one individually. A coach may also access the handbook via the NYSPHSAA web page.
- c. Of most importance to individual coaches are:
  - i. Bylaws and Eligibility Standards
  - ii. Sports Standards
  - iii. Code of Ethics
- d. Many questions are answered in these areas of the handbook. If a coach is having trouble with interpretation, check with the Athletic Director.
- e. There is absolutely no excuse for violation of the NYSPHSAA rules and regulations.

25. Relations with Other Coaches:

- a. Best guidance is the “Golden Rule.”
- b. When a fellow coach asks for help during the season, try to help when possible.
- c. If the program is to be successful, there must be full cooperation between all coaches.
- d. Be interested and loyal to the school’s program. A coach is expected to support the entire Interscholastic Athletics program.

26. Student Managers:

Managers are considered to be part of the athletic team and should conduct themselves accordingly. They should be with the team during all practices and contests, performing

the specific duties assigned to them by the coaches. They are not to wander around at the site of the athletic contest nor should they conduct their own “pick-up games” during half time of the interscholastic contest. Breaks during athletic events are not playtime for the managers. They should be watching the team bench area, assisting in the locker room, or be performing some other specific assignment. In addition to these requirements, managers must conform to the guidelines as outlined in the Perry Central Athletic Code.

27. Squad Members Changing Sports:

- a. Once a squad has been finalized, no student may drop a sport for another without the consent of both coaches and the Athletic Director.
- b. When a student drops a sport, the coach should notify the Athletic Director immediately.

28. Meetings:

- a. The Athletic Director may call meetings periodically with the coaches. It is part of the coaching responsibility to attend all meetings called by the Athletic Director. If, for an urgent reason a coach must be excused, contact the Athletic Director ahead of time.
- b. Coaches must attend all LCAA, Section V and NYSPHSAA sport-specific meetings.

29. Attendance at Practices:

Coaches should be early enough to supervise practices, issuing of equipment, etc. A coach should never permit any form of practice or play without being present. Everyone should be checked out of the locker room and showers. A final check must be made by the coach. Showers off, lights out, windows closed, trash off floor, doors locked, etc. Building security is very important.

30. Locker Room Supervision Plan:

- a. During physical education classes the locker room will be locked up if the classes go outside. If the classes are in the gym all doors will be locked except the door connecting the gym and the locker room.
- b. At the beginning and end of each class a walk-through of the locker room should be done and any damage found will be reported immediately to the Principal. The teacher will record the date, time and nature of the damage.
- c. The teacher who instructs 9<sup>th</sup> period physical education class will lock up the locker room at the end of the class.
- d. Athletes should not be reporting to the locker room for practice until 3:25 PM.
- e. Any coach who must open the locker room before 3:25 PM on a game day for either setting up for a home contest or riding a bus to an away contest is not to allow anybody other than their own team members into the locker room. In either case the coach is to lock the locker room when they leave unless another coach has arrived to relieve them of their supervisory responsibilities.
- f. Any coach whose team is practicing outside will only open the rear locker room door that exits to the outside. All other locker room doors should be locked.
- g. No coach should leave for practice until all their players are out of the locker room. Unless there are members of other teams still in the locker room, the coach will do a walk-through and lock the locker room when he/she goes to practice.

- h. The same procedure described in item “g” will be followed at the end of practice or a game. If any damage is found during a walk-through follow the steps outlined in item “b”.

31. Weight Room Supervision:

The weight room is not to be used by any student unless a teacher/coach is present in the room at the time it is being used. Students may not be left unsupervised in that room for any reason at any time. In the event a student is injured in that room the teacher should remain with the student and send someone else to obtain assistance.

32. Pool Supervision:

The pool is not to be used by any student unless a certified lifeguard and teacher/coach are present in the natatorium at the time it is being used. Students may not be left unsupervised in that room for any reason at any time. In the event a student is injured in that room the teacher/coach should remain with the student and send someone else to obtain assistance.

33. All other duties as assigned by the Athletic Director.

**PERRY CENTRAL SCHOOL DISTRICT  
 INTERSCHOLASTIC ATHLETICS DEPARTMENT**

**COACH'S EVALUATION**

**COACH'S NAME:**

**SCHOOL YEAR:**

**SPORT:**

**PERFORMANCE RATING KEY: 1 –Needs Improvement  
 2 – Meets or Exceeds Expectations  
 NA – Not Applicable**

	<b>1</b>	<b>2</b>	<b>NA</b>
<b>I. Certification</b> - Certification requirements are current. - Is appropriately certified for the sport which they are coaching.	0	0	0
<b>II. Coaching Skills</b> - Keeps informed of modern techniques, drills and strategies. - Follows proper progressions. - Effective at teaching the game and implementing knowledge and new techniques in practices as well as games.	0	0	0
<b>III. Philosophy and Sportsmanship</b> - Is a model of good sportsmanship. - Attitude toward officials is controlled and undemonstrative.	0	0	0
<b>IV. Conduct</b> - Maintains the principles, integrity and dignity of the school, the community and the profession.	0	0	0
<b>V. Coach and Player Relationships</b> - Leads his/her team by example. - Responsible for the behavior and sportsmanship of his/her team.	0	0	0
<b>VI. Coaching Staff Relationships</b> - Maintains positive rapport with coaching staff. - Controversial matters are discussed in private; when decisions have been reached, the coach supports and conforms to them. - Supports <u>ALL</u> interscholastic athletic programs.	0	0	0

	<b>1</b>	<b>2</b>	<b>NA</b>
<b>VII. Program Involvement</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Is actively involved in establishing and maintaining a strong feeder program; is actively involved in every level of the program.			
<b>VIII. Supervision</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Supervises athletes from the time they enter the locker room to prepare for practice or a game, to the conclusion of showering, dressing and leaving the physical education area.			
<b>IX. Rules and Regulations</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Adheres to the regulations of the NYSPHSAA, Section V, LCAA and the Perry Central School District.			
- Instructs and interprets rules to players.			
<b>X. Eligibility</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Checks attendance lists to ensure players are eligible for practices and contests.			
- Reviews academic eligibility lists.			
- Reviews and applies NYSPHSAA eligibility rules.			
<b>XI. Rosters</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Submits team rosters to the Athletic Director, on the appropriate form, at least one week prior to the first contest.			
<b>XII. Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Inspects equipment before the season starts.			
- Has a system for recording equipment issued to athletes.			
- At the conclusion of a season, collects all equipment.			
- Inventories all equipment and places it in a secure area for storage.			
- Reports missing equipment to the Athletic Director.			
<b>XIII. Medical Issues</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Provides prompt attention to injured athletes.			
- Completes accident reports in a timely fashion.			
- Adheres to the district's concussion management policy.			
<b>XIV. Safety</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Adheres to the Section V Thunder/Lightning Policy.			
- Adheres to the NYSPHSAA Heat Index/Wind Chill procedures.			

	<b>1</b>	<b>2</b>	<b>NA</b>
<b>XV. Officials</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Attends the officials draw for his/her sport.			
- Submits vouchers promptly after a contest.			
<b>XVI. Scheduling</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Schedules scrimmages and contests with the approval of the Athletic Director.			
<b>XVII. Security</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Maintains security of storage areas, locker rooms and coaches' offices at all times.			
<b>XVIII. Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Submits budgets and requisitions when requested by the Athletic Director.			
<b>XIX. End-of-Season Paperwork</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Submits Season Summary in a timely fashion.			
- Submits sport-specific inventory in a timely fashion.			
- Maintains adequate written records and statistics.			
<b>XX. Press</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Utilizes the "PCS Press" email listserv.			
- Sends out season previews when solicited.			
- Sends out results immediately after all contests.			
<b>XXI. Meetings</b>	<b>0</b>	<b>0</b>	<b>0</b>
- Attends all LCAA, Section V and NYSPHSAA sport-specific meetings.			
- Attends meetings requested by the Athletic Director.			

**XXII. Other Comments**

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The signature of the coach below does not necessarily indicate agreement with the above evaluation, but indicates that the coach has reviewed it. The coach may attach a memo explaining his/her disagreement regarding any aspect of the evaluation.

**EVALUATOR'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**COACH'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

## ACCIDENT REPORT

Student Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade \_\_\_\_\_

Parent's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Home School District \_\_\_\_\_ District Attending \_\_\_\_\_

Place of accident: Classroom Lunchroom Playground Hallway Auditorium  
Physical Ed. Enroute to/from school Practice or play of interscholastic sports:  
\_\_\_\_\_ Modified \_\_\_\_\_ J.V. \_\_\_\_\_ Varsity Name of Sport: \_\_\_\_\_ Other \_\_\_\_\_

Date of injury \_\_\_\_\_ Time \_\_\_\_\_ School location \_\_\_\_\_

**Part of body injured and brief description of accident** (state what individual was doing at time of accident; Sport, what machine, object, or substance caused the accident or illness; name of tool, equipment, etc., being used)

\_\_\_\_\_  
\_\_\_\_\_

Person in charge at time of accident \_\_\_\_\_ Witness \_\_\_\_\_

Treatment given at school \_\_\_\_\_

Taken to (doctor, dentist, etc.) Doctor's name \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_ Taken to Doctor by \_\_\_\_\_

Person who notified parent's \_\_\_\_\_ Date \_\_\_\_\_

Report prepared by \_\_\_\_\_ Date prepared \_\_\_\_\_  
(Signature of Person Reporting)

Report prepared by \_\_\_\_\_ Date prepared \_\_\_\_\_  
(Signature of Person Reporting)

**To be completed by office and filed within 24 hours.**

Comments: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

## Concussion Management

The Board of Education recognizes the seriousness of concussions and the potentially progressive nature of an impact to the head especially during the first week following injury where re-injury can result in second impact syndrome and more severe injury.

The Board further recognizes that well-informed parents, athletes, and staff are the greatest prevention measures to avoid those instances of preventable head injury and to minimize risks with unavoidable injury through early recognition and management.

The Board also recognizes the evolving research that has demonstrated the importance to provide students with concussion appropriate safeguards and educational accommodations, as necessary, during the healing phase of their recovery. Because of the nature of a concussion, a student may require short-term program modifications without the benefit of an IEP or 504 plan already in place.

Accordingly, the Perry Central School District will take reasonable measures to work with staff, parents, students and health care providers to provide appropriate education about the risks of concussion, prevention, identification and response to injury as well as to identify appropriate remedial measures following suspected and/or actual injury. Such measures may include, but are not limited to:

- providing training for educational teams, athletic staff, parents, and students about prevention strategies, the risks of head injury associated with sports, proper use of personal protective equipment and devices, and importance of reporting injuries promptly to an adult who can help them. Education will also address the aftermath of any injury to the head, inside or outside of school, and the importance of cognitive and physical rest during healing.
- having standing emergency medical protocols for athletic staff and club supervisors created by the district physician; maintaining a concussion management team in the district as selected by the superintendent (or designate) to include key personnel in academics, physical education, athletics, and health services to oversee and implement concussion management protocols at each building level.
- identifying appropriate and reasonable short-term academic accommodations for a student during the healing process are in place, which may include testing accommodations not previously specified, homework and project extensions and incompletes without typical penalties.

Furthermore, the District will implement in its concussion management protocol standardized measures of assessment of injured students and adherence to a return to mental and physical exertion on a progressive program consistent with guidelines from the New York State Public High School Athletic Association and in accordance with any laws governing the State of New York.

## PERRY ATHLETICS CONCUSSION MANAGEMENT PROGRAM

### CONSENT FORM

As a part of its Student Athlete Concussion Management Protocol, in accordance with guidelines issued by the New York State Public High School Athletic Association, the Perry Central School District has mandated participation in ImPACT (Immediate Post Concussion Assessment and Cognitive Testing) for all student athletes. Concussions can happen to any athlete in any sport. They are a type of brain injury that can be caused by a direct hit to the head or by a hit to the body causing the head and neck to whiplash. ImPACT is a computerized examination utilized in many professional, collegiate, and high school sports programs across the country to successfully diagnose and manage concussions. We are excited to implement this program as a part of our Concussion Management Protocol to provide the best available information for managing concussions and protecting the health of our student-athletes. For additional information and resources on concussions, please visit:

<http://www.p12.nysed.gov/sss/schoolhealth/schoolhealthservices/ConcussionManageGuidelines.pdf>

The ImPACT program involves a non-invasive test that is set up in a video-game type format. It takes about 15-20 minutes to complete and tracks information such as memory, reaction time, speed, and concentration. It is not an IQ test. The ImPACT testing procedures pose no risk to your student-athlete.

A baseline examination will be given to students before the beginning of the sports season. If an athlete is believed to have suffered a head injury during participation in practice or a competition, the ImPACT system will be used to help determine the severity of the head injury and the speed of recovery. Both the preseason and post-injury test data will be given to the School Physician and the School Nurse to help evaluate the injury. The information gathered will also be shared with you and with your family doctor or another physician of your choice. The test data will help to enable medical providers to determine when return to school and/or sports participation is appropriate and safe. There is no charge for either the baseline examination or any post-injury testing conducted through the District's ImPACT system. You certainly may choose to have additional testing, assessment or follow-up beyond this system at your own cost.

#### Acknowledgment and Consent

I have read the information provided regarding the ImPACT program and understand its contents. I understand that this testing program is a mandatory requirement of participation in interscholastic sports as a part of the District's Concussion Management Protocol. I consent to the administration of the ImPACT assessment and to the release of my child's testing information as described herein. By signing this form, I allow my son/daughter to participate in ImPACT for the duration of his/her participation in the sports program of the Perry Central School District.

Student Name: \_\_\_\_\_

Parent/Guardian Name [print]: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Perry Central School District**  
**Student Concussion Checklist**

**Physician Evaluation**

*To be completed by student athlete's primary care physician or ER physician ONLY*

**Student Name:** \_\_\_\_\_  
**Date of First Evaluation:** \_\_\_\_\_ **Time of Evaluation:** \_\_\_\_\_  
**Date of Second Evaluation:** \_\_\_\_\_ **Time of Evaluation:** \_\_\_\_\_

**\*PLEASE INDICATE YES OR NO IN YOUR RESPECTIVE COLUMNS.**

<u><b>Symptoms Observed:</b></u>	<u><b>First Doctor Visit</b></u>		<u><b>Second Doctor Visit</b></u>	
Vertigo	Yes	No	Yes	No
Headache	Yes	No	Yes	No
Tinnitus	Yes	No	Yes	No
Nausea	Yes	No	Yes	No
Fatigue	Yes	No	Yes	No
Drowsy / Sleepy	Yes	No	Yes	No
Photophobia	Yes	No	Yes	No
Sensitivity to Noise	Yes	No	Yes	No
Ante Grade Amnesia	Yes	No	Yes	No
Retro Grade Amnesia	Yes	No	Yes	No

**First Doctor Visit: (one or the other must be circled)**

Did you review the "Initial Concussion Checklist" provided by the Athletic Trainer or Coach/Nurse? Yes    No  
 Did the student sustain a concussion? Yes    No  
 Positive finding on neurological exam? Yes    No  
 Additional Findings/Comments: \_\_\_\_\_

Recommendations/Limitations: \_\_\_\_\_

NOTE: M.D. clearance to participate triggers the start of P.C.S.'s return to play procedure.

Physician's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Print Physician's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

**Second Doctor Visit:**

Please check one of the following:

- Student is asymptomatic and is ready to begin the return to play/activity progression.
- Student is still symptomatic after seven days. Must be referred to a concussion specialist/clinic.

Physician's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Print Physician's Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Evaluator's Signature \_\_\_\_\_ Title: \_\_\_\_\_  
 Address \_\_\_\_\_ Date: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 ER Attendant Signature \_\_\_\_\_ Print Name: \_\_\_\_\_  
 Primary M.D. Signature \_\_\_\_\_ Print Name: \_\_\_\_\_  
 School Physician Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Perry Central School District

### Student Return to Play/Activity Protocol Following a Concussion

The following protocol has been established in accordance to the National Federation of State High School Associations and the International Conference on Concussion in Sport, Prague 2004. In addition it has been fabricated in a collaborative effort with concussive experts within the New York area and the Perry Central School District's Supervising Medical Officers and concussion management team. As such it is imperative to remember the safety of the student is the primary concern of the Perry Central School District and its medical personnel.

The information contained below is to be used as mere guidelines that are to be implemented in the time following a concussive event. This information is **not to be considered as all-inclusive or all-encompassing**:

When a student shows signs or symptoms of a concussion or is suspected to have sustained a brain injury after an evaluation by medical personnel or athletic trainer at the time of the incident:

1. The student **will not** be allowed to return to play/activity in the current game or practice.
2. The student should not be left alone and regular monitoring for deterioration is essential over the initial few hours following injury.
3. Following the injury, the student **must follow up** with their primary care physician or by an emergency department within the first 24 hours.
4. The student **must** complete neuropsychological testing with the School Nurse and have the "Concussion Checklist by Physician Evaluation" signed and dated by #3 above. This form must be returned to the School Nurse at the Perry Central School District.
5. Return to play **must follow** a medical clearance and successful completion of the "Return to Play Protocol."
6. The School Nurse will supervise and document the Prague "Return to Play Protocol." The Perry Central School District Chief Medical Officer has final determination for students return to play status.

The cornerstone of proper concussion management is rest until all symptoms resolve and then a graded program of exertion before return to sport/activity. The program is broken down into seven steps in which only one step is covered per one 24 hour period. The seven steps involved with Return to Play Protocol are:

1. No exertion activities until asymptomatic.
2. Light aerobic exercise such as walking or stationary bike, etc. No resistance training.
3. Sport/activity specific exercise such as skating, running, etc. Progressive addition of resistance training may begin.
4. Non-contact training/skill drills.
5. Neuropsychological testing (i.e. ImPACT).
6. Full contact training in practice setting (if a contact/collision sport).
7. Return to competition.

If any concussion symptoms reoccur, the athlete should drop back to the previous level and try to progress after 24 hours of rest. In addition the student/athlete should also be monitored for reoccurrence of symptoms due to mental exertion, such as reading, working on the computer or taking a test.

**PERRY CENTRAL SCHOOL**  
**PARENT/PLAYER SIGN OUT**

SPORT: \_\_\_\_\_

GAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**I will be transporting my son/daughter home from the athletic contest listed above. I assume all responsibility for his/her safe return home.**

**NAME OF ATHLETE**

**PARENT SIGNATURE**

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____
11.	_____
12.	_____
13.	_____
14.	_____
15.	_____
16.	_____
17.	_____
18.	_____
19.	_____
20.	_____
21.	_____
22.	_____
23.	_____
24.	_____

## NYSPHSAA Heat Index Procedures

Administration of Heat Index Procedures:

- Feels Like Temperature (Heat index) will be checked 1 hour before the contest/practice by a certified athletic trainer, athletic director, or school designee when the air temperature is 80 degrees (Fahrenheit) or higher.
- Download WeatherBug app to your phone or log into weatherbug.com.
- Enter zip code or city and state in the location section of the app or on-line.
- If the Feels Like temperature (heat index) is 90 degrees or above, the athletic trainer, athletic director, or school designee must re-check the Feels Like temperature (heat index) at halftime or midway point of the contest. If the Feels Like temperature (heat index) temperature is 96 degrees (Fahrenheit) or more, the contest will be suspended.

Please refer to the following chart to take the appropriate actions:

	<b>Feels Like Temp (Heat Index) under 79 degrees</b>	<b>Full activity. No restrictions.</b>
<b>Recommended</b>	<b>Heat Index Caution: Feels Like Temp (Heat Index) 80 degrees to 85 degrees</b>	<b>Provide ample water and multiple water breaks. Monitor athletes for heat illness. Consider reducing the amount of time for the practice session.</b>
	<b>Heat Index Watch: Feels Like Temp (Heat Index) 86 degrees to 90 degrees</b>	<b>Provide ample water and multiple water breaks. Monitor athletes for heat illness. Consider reducing the amount of time for the practice session. 1 hour of recovery time for every hour of practice (ex. 2hr practice = 2hr recovery time).</b>
	<b>Heat Index Warning: Feels Like Temp (Heat Index) 91 degrees to 95 degrees</b>	<b>Provide ample water and multiple water breaks. Monitor athletes for heat illness. Consider reducing the amount of time for the practice session. 1 hour of recovery time for every hour of practice (ex. 2hr practice = 2hr recovery time). Light weight and loose fitting clothes should be worn. No other protective equipment should be worn.</b>
<b>Required</b>	<b>Heat Index Alert: Feels Like Temp (Heat Index) 96 degrees or greater</b>	<b>No outside activity, practice or contest, should be held. Inside activity should only be held if air conditioned.</b>

Approved May 1, 2010  
Updated July 27, 2016

## NYSPHSAA Wind Chill Procedures

Administration of Wind Chill Procedures:

- Feels Like Temperature (Wind Chill) will be checked 1 hour before the contest/practice by a certified athletic trainer, athletic director, or school designee when the air temperature is 39 degrees (Fahrenheit) or lower.
- Download WeatherBug app to your phone or log into [www.weatherbug.com](http://www.weatherbug.com).
- Enter zip code or city and state in the location section of the app or on-line.
- If the Feels Like temperature (wind chill) is 10 degrees or below, the athletic trainer, athletic director, or school designee must re-check the Feels Like (wind chill) at halftime or midway point of the contest. If the Feels Like (wind chill) temperature is -11 degrees (Fahrenheit) or lower, the contest will be suspended.

Please refer to the following chart to take the appropriate actions:

	<b>Feels Like Temp (wind chill) above 40 degrees</b>	<b>Full activity. No restrictions.</b>
<b>Recommended</b>	<b>Wind Chill Caution:</b> Feels Like Temp (wind chill) 39 degrees to 20 degrees	<b>Stay adequately hydrated. Notify coaches of the threat of cold related illnesses. Have students and coaches dress in layers of clothing.</b>
	<b>Wind Chill Watch:</b> Feels Like Temp (wind chill) 19 degrees to 10 degrees	<b>Stay adequately hydrated. Notify coaches of the threat of cold related illnesses. Have students and coaches dress in layers of clothing. Cover the head and neck to prevent heat loss.</b>
	<b>Wind Chill Warning:</b> Feels Like Temp (wind chill) 9 degrees to -10 degrees	<b>Stay adequately hydrated. Notify coaches of the threat of cold related illnesses. Have students and coaches dress in layers of clothing. Cover the head and neck to prevent heat loss. Consider postponing practice to a time when RealFeel temp is much higher. Consider reducing the amount of time for an outdoor practice session.</b>
<b>Required</b>	<b>Wind Chill Alert:</b> Feels Like Temp (wind chill) -11 degrees or lower	<b>No outside activity, practice or contest, should be held.</b>

**Special Note:** Alpine Skiing will be exempt from this policy and will follow the regulations of the host ski center where the practice or event is being held.

Approved May 1, 2010  
Updated July 27, 2016

## **NYSPHSAA THUNDER & LIGHTNING POLICY**

*(Effective 10/25/04)*  
*(Revised October 20, 2008)*

Applies to regular season through NYSPHSAA Finals:

- 1.) Thunder and lightning necessitates that contests be suspended. The occurrence of thunder and/or lightning is not subject to interpretation or discussion - thunder is thunder, lightning is lightning.
  - a) With your site administrator, set up a plan for shelter prior to the start of any contest.
  
- 2) When thunder is heard and/or when lightning is seen, the following procedures should be adhered to:
  - a) Suspend play and direct participants to go to shelter, a building normally occupied by the public or if a building is unavailable, participants should go inside a vehicle with a solid metal top (e.g. bus, van, car).
  - b) Do not permit people to stand under or near a tree; and have all stay away from poles, antennas, towers and underground watering systems.
  - c) After thunder and/or lightning have left the area, wait 30 minutes after the last boom is heard or strike is seen before resuming play or competition.

**Perry Central School District  
Athletic Department**

**Generic Voucher – 2025-2026**

FOR OFFICIAL USE ONLY DUMMY ORDER # _____ VENDER # _____ CODE <u>A-2855.400/02-0200</u>
--

Name: \_\_\_\_\_  
(Please Print)

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_  
                     Number                    Street                    City                    Zip code

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Must be filled in at least the first time here to be processed)

Are you employed by this district in any other capacity? Yes \_\_\_\_\_; No \_\_\_\_\_

**Event:**

Assignment: (Be Specific) \_\_\_\_\_

Sport: \_\_\_\_\_

Contest Date: \_\_\_\_\_

Host: \_\_\_\_\_

Game site: \_\_\_\_\_

Level:                      Varsity                      JV                      Modified




Boys

Girls

I worked alone  
(Extra ½ fee)




<b><u>For Modified Football, Basketball, or Lacrosse only:</u></b> (Check if appropriate) I worked <b><u>extended</u></b> playing time (+\$10.00)
--

**Reimbursement Requested:**

Game fee for assignment performed (Some game fees on back of this form): \_\_\_\_\_

If applicable, extra ½ game fee for working alone: \_\_\_\_\_

In Mod. Football or Lacrosse, if extended playing time is used, add \$10.00: \_\_\_\_\_

In Cross Country, if modified is included, add \$5.00: \_\_\_\_\_

**Total Reimbursement:** = \_\_\_\_\_

This is to certify that the materials and/or services charged and included in the above claim have been actually performed for, furnished and/or delivered to the above-named BOARD OF EDUCATION; that the charges therefor are true and just and that no payments have been made therefor except as included therein.

Signature of Official: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Officials please note:** By officiating this contest, and signing this voucher, you are indicating that you have been properly fingerprinted and background checked and that you have been found employable by NYSED standards in NYS Public Schools.

Approved: \_\_\_\_\_

Coach of Sport

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Director of Athletics

Date: \_\_\_\_\_

**2025-2026 OFFICIALS' FEES (all taken from the contract)**  
**(No mileage in this contract)**

**Group 1**

<b>SPORT</b>	<b>VARSITY</b>	<b>JV</b>	<b>MODIFIED</b>
BASKETBALL ICE HOCKEY	<b>\$127.00/ea.</b> <b>½ fee is: \$63.50</b>	<b>\$102.80/ea.</b> <b>½ fee is: \$51.40</b>	<b>\$90.70/ea.</b> <b>½ fee is: \$45.35</b> 5th Quarter/Extra Time: Additional \$10.00 for each official.
FOOTBALL FLAG FOOTBALL	<u>Note:</u> Football Clock operators are paid JV fee for all contests. (\$99.80)		Modified Football Regular time is 10 minute quarters. If coaches elect to play 12 minutes quarters, then there is an additional fee of \$10.00.
LACROSSE			Boys Modified Regular time is 9 minute quarters. If coaches elect to play 11 minute quarters, an additional fee of \$10.00. Girls Modified regular time is 12:30 minutes. If 15 minutes are used, additional fee of \$10.00.

**Group 2**

<b>SPORT</b>	<b>VARSITY</b>	<b>JV</b>	<b>MODIFIED</b>
FIELD HOCKEY BASEBALL SOFTBALL	<b>\$127/ea.</b> <b>½ fee is: \$ 63.50</b>	<b>\$102.80/ea.</b> <b>½ fee is: \$51.40</b>	<b>\$90.70/ea.</b> <b>½ fee is: \$45.35</b>
SOCCER	2 Officials: <b>\$127/ea.</b> If 3 Officials, <b>Referee \$130.70;</b> <b>Linesman: \$112.70/ea.</b>		

**Perry Central School District  
Athletic Department**

<b>FOR OFFICIAL USE ONLY</b> DUMMY ORDER # _____ VENDER # _____ CODE <u>A-2855.400/02-0200</u>
---

**Volleyball Voucher - 2025 - 26**

Name: \_\_\_\_\_ (Please Print) Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
                     Number                    Street                    City                    Zip code

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Must be filled in, at least the first time to each district, to be processed)

Are You Employed by this district in any other capacity? Yes \_\_\_\_\_; No \_\_\_\_\_

**Assignment: Volleyball Official**

Home Team: \_\_\_\_\_ Contest Date: \_\_\_\_\_

Opponent: \_\_\_\_\_ Starting Time: \_\_\_\_\_ Place: \_\_\_\_\_

Level:	<u>Varsity</u>	<u>JV</u>	<u>Modified</u>	<u>Boys</u>	<u>Girls</u>
	<input type="checkbox"/>				

**Check one (1) below:**

- JV/Varsity combo: 1<sup>st</sup> referee (Var. contest) \$215.40 (Var. [3 of 5]; JV [3 of 3])
- JV/Varsity combo: 2<sup>nd</sup> referee (Var. contest) \$201.40 (Var. [3 of 5]; JV [3 of 3])
- Varsity match only (3 of 5) 1<sup>st</sup> referee: \$122
- Varsity match only (3 of 5) 2<sup>nd</sup> referee: \$108
- JV match only (3 of 3): \$93.40
- Modified (5 of 5): \$104.80 \*Note One Official will be assigned to modified; will not be entitled to the 1 ½ fee.
- (3 of 5) Line Judge - \$71.00
- (3 of 5) Scorer/Libero - \$58.00

The **tournament pool** rate is: 2 of 3 and 3 of 3 tournament play - \$22/set Varsity and \$18/set JV.

Number of tournament games: \_\_\_\_\_ at \$22.00; \_\_\_\_\_ at \$18.00 = \_\_\_\_\_

I worked alone; 1½ fee = \_\_\_\_\_

Fee requested = \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Officials please note:** By officiating this contest, and signing this voucher, you are indicating that you have been properly finger printed and background checked and that you have been found employable by NYSED standards in NYS Public Schools.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
                     Director of Athletics

**Perry Central School District  
Athletic Department**

**Swimming & Diving - 2025 - 26**

<p>FOR OFFICIAL USE ONLY          DUMMY ORDER # _____          VENDER # _____          CODE <u>A-2855.400/02-0200</u></p>
---

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_  
 (Please Print)

Address: \_\_\_\_\_  
 Number Street City Zip code

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Must be filled in, at least the first time, to each district, to be processed)

Home team: \_\_\_\_\_; Opponent: \_\_\_\_\_; Published Starting Time: \_\_\_\_\_

Are you employed by this district in any other capacity? Yes \_\_\_\_\_; No \_\_\_\_\_

Assignment: Swim Official; Contest Date: \_\_\_\_\_

Contest (actual) start time: \_\_\_\_\_; Contest end time (if after 1 ½ hrs.): \_\_\_\_\_

**SWIMMING (COMBINATION – JV/Varsity) with or w/o DIVING for a 1 ½ hr. event:**

	<u>Varsity</u>	<u>JV only</u>	<u>Mod</u>
REFEREE:	\$127.00	\$102.80	\$90.70
STARTER:	\$125.00	\$101.20	\$89.30
JUDGE:	\$124.00	\$100.40	\$88.60

\* - After 1½ hrs. an additional fee is paid for each additional ¼ hr. at the rate noted below:

	<u>Varsity</u>	<u>JV only</u>	<u>Mod</u>
REFEREE:	\$10.30*	\$8.25*	\$7.20*
STARTER:	\$10.15*	\$8.10*	\$7.10*
JUDGE:	\$10.05*	\$8.05*	\$7.05*

**Reimbursement Requested:** \_\_\_\_\_ **Base fee:** \_\_\_\_\_

\*If the meet extended beyond 1½ hrs.: # of ¼ hrs. \_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

**Total fee requested:** = \_\_\_\_\_

\*\*Signature: \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\***Officials please note:** By officiating this contest, and signing this voucher, you are indicating that you have been properly finger printed and background checked and that you have been found employable by NYSED standards in NYS Public Schools.

Approved: \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Director of Athletics

**Perry Central School District  
Athletic Department**

**Wrestling - 2025 - 26**

FOR OFFICIAL USE ONLY DUMMY ORDER # _____ VENDER # _____ CODE <u>A-2855.400/02-0200</u>
--

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_  
Number Street City Zip code

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Must be filled in, at least the first time to each district, to be processed)

Are You Employed by this district in any other capacity? Yes \_\_\_\_\_; No \_\_\_\_\_

Sport: \_\_\_\_\_ Varsity, JV, or Mod Wrestling (circle) Event: Contest Date: \_\_\_\_\_

Opponent(s): \_\_\_\_\_  
Starting Time: \_\_\_\_\_ Meet site: \_\_\_\_\_

- |  |          |   |
|--|----------|---|
| <input type="checkbox"/> Varsity (fee)       | \$127.00 | Extra bouts (Var.) _____ @ \$9.75 = _____ |
| <input type="checkbox"/> JV (fee)            | \$102.80 | Extra bouts (JV) _____ @ \$7.90 = _____   |
| <input type="checkbox"/> Mod (fee)           | \$90.70  | Extra bouts (Mod) _____ @ \$7.00 = _____  |
| <input type="checkbox"/> Conducted Weigh-ins | \$30.00  |   |

Extra bouts, if any: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

Note: Tournament fee is the same as extra bouts.

Total fee requested: = \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Officials please note:** By officiating this contest, and signing this voucher, you are indicating that you have been properly finger printed and background checked and that you have been found employable by NYSED standards in NYS Public Schools.

-----  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Director of Athletics

**Perry Central School District  
Athletic Department**

**Indoor & Outdoor Track - 2025 - 26**

FOR OFFICIAL USE ONLY  
DUMMY ORDER # \_\_\_\_\_  
VENDER # \_\_\_\_\_  
CODE A-2855.400/02-0200

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_  
Number Street City Zip code

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Must be filled in, at least once, to be processed)

Are You Employed by this district in any other capacity? Yes \_\_\_\_\_; No \_\_\_\_\_

**Track Voucher**

Indoor  Outdoor  Starter  Judge

Start Time: \_\_\_\_\_ Meet site: \_\_\_\_\_ Meet Date: \_\_\_\_\_

Teams: \_\_\_\_\_

**Level:** Varsity JV Modified Boys Girls

**Type of meet:** Combined Multiple Large Invitational  
**# of teams:** 3-4 5-8 9-16 17-50

**Reimbursement Requested:** Meet fee for assignment performed = \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Officials please note:** By officiating this contest, and signing this voucher, you are indicating that you have been properly finger printed and background checked and that you have been found employable by NYSED standards in NYS Public Schools.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Director of Athletics

**2025-2026 Indoor & Outdoor Track Officials' Fees**  
**(Copied from the approved contract)**  
**(No mileage in this contract)**

<b>SPORT</b>	<b>Year</b>	<b>VARSITY</b>	<b>JV / FRSH</b>	<b>MODIFIED</b>	<b>SPECIAL</b>
<b>Track – Combined *</b>					
Starter	25-26	\$144.00	\$116.40	\$102.60	*Note: 3 to 4 teams
Judge		\$133.00	\$107.60	\$94.90	
<b>Track – Multiple **</b>					
Starter	25-26	\$151.00	\$122.00	\$107.50	**Note: 5-8 teams
Judge		\$141.00	\$114.00	\$100.50	
<b>Track – Large ***</b>					
Starter	25-26	\$162.00	\$130.80	\$115.70	***Note: 9-16 teams
Judge		\$151.00	\$122.00	\$107.50	
<b>Track – Invitational ****</b>					
Starter	25-26	\$175.00	\$141.20	\$124.30	****Note: 17-50 teams
Judge		\$162.75	\$131.40	\$115.75	

**Note: Any meet with more than 50 teams would be remunerated at the base rate plus, \$ .30 per team beyond 50.**

**TRACK**

1. The maximum number of participants per event/per school shall be for an 8+ lane track:
  - 4 team meet (2 Schools) – 4 per Boys Dual meet, 4 per Girls Dual meet
  - 6 team meet (3 Schools) – 4 per Boys Dual meet, 4 per Girls Dual meet
  - 4 Schools or more – 4 per Boys Dual meet, 4 per Girls Dual meet
 The maximum for a 6-lane track:
  - 4 team meet (2 Schools) – 3 per Boys Dual meet, 3 per Girls Dual meet
  - Field events – 4 per Boys Dual meet, 4 per Girls Dual meet
2. The number of officials to be used in large meets is left to the discretion of the meet organizer.
3. The fee schedule for multiple level events is based on the highest level competing
4. Indoor Track & Field Meets that have Modified participants included shall increase base fee by \$15.00.
5. Track will use Invitational Meet fee's as a base for Sectionals and State Qualifiers.

**6. DEFINITIONS**

- a. **Combined Meet - 3 to 4 Teams**  
 A meet where 3 to 4 boys teams, or 3 to 4 girls teams, or 2 schools with boys and girls teams. Field events are held simultaneously with running events. The number of exhibitions will be limited to 4.
- c. **Multiple Team Meet - 5 to 8 Teams**  
 A meet where 5 to 8 boys teams, or 5 to 8 girls teams, or 2 to 4 schools with boys and girls teams. Field events are held simultaneously with running events. The number of exhibitions will be limited to 4.
- d. **Large Meets – 9-16 teams**  
 A meet where 9 or more boys teams, or 9 or more girls teams, or 5 or more schools with boys and girls teams. Field events are held simultaneously with running events.
- e. **Invitational: 17-50 teams**  
 A meet where 17 or more boys teams or 17 or more girls teams, or any combination of teams that equal or surpass 17 teams. Field events are held simultaneously with running events.

**Perry Central School District  
Athletic Department**

**Cheerleading - 2025 - 26**

FOR OFFICIAL USE ONLY DUMMY ORDER # _____ VENDER # _____ CODE <u>A-2855.400/02-0200</u>
--

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_  
                     Number                    Street                    City                    Zip code

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Must be filled in, at least once, to be processed)

Are You Employed by this district in any other capacity? Yes \_\_\_\_\_; No \_\_\_\_\_

One Panel       Two Panels      Meet site: \_\_\_\_\_      Meet Date: \_\_\_\_\_

Start Time: \_\_\_\_\_      End Time: \_\_\_\_\_      Number of hrs. worked: \_\_\_\_\_

Level: Varsity       JV       Modified

Teams: \_\_\_\_\_  
 \_\_\_\_\_

2025-2026 (per Contract)	
One Panel	Two Panels
2 hrs \$162.50	5 hrs \$195.15
3 hrs \$195.15	6 hrs \$227.75
4 hrs \$227.75	7 hrs \$260.40
5 hrs \$260.40	8 hrs \$293.00
6 hrs \$293.00	9 hrs \$325.65
7 hrs \$325.65	
8 hrs \$358.25	

**Reimbursement Requested:**      Meet fee for assignment performed = \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_\_

**\*Officials please note:** By officiating this contest, and signing this voucher, you are indicating that you have been properly finger printed and background checked and that you have been found employable by NYSED standards in NYS Public Schools.

-----

Approved: \_\_\_\_\_      Date: \_\_\_\_\_  
                     Director of Athletics

## Section V...Athletic Association Disqualification Form

Date of Event: \_\_\_\_\_ Sport: \_\_\_\_\_

Level of Competition: Freshman: \_\_\_\_\_ JV: \_\_\_\_\_ Varsity: \_\_\_\_\_

Home School \_\_\_\_\_ Opponent \_\_\_\_\_

Name and school of disqualified coach/player \_\_\_\_\_

Official(s) Assigned- please print \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for Disqualification: Flagrant Misconduct (physical) \_\_\_\_\_  
Flagrant Misconduct (verbal/dissent/taunting) \_\_\_\_\_  
Other \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Official Issuing Disqualification \_\_\_\_\_

Date \_\_\_\_\_

**NOTE:**

The home school Athletic Director *MUST* be notified by the official issuing the disqualification within twenty-four (24) hours or by the end of the next school day.

The official issuing the disqualification *MUST* file this report within three (3) days to,

1. The school of the disqualified player;
2. The league coordinator or designee;
3. The President of the referees unit; and,

4. Section V Executive Director: **Kathy Hoyt**  
**131 Drumlin Court**  
**Maple Building**  
**Newark, NY 14513**

**It is the responsibility of the school to have a copy of this form available at all home athletic contests.**

## Section V...Athletic Association Disqualification Response Form

Name of disqualified coach/player: \_\_\_\_\_

Responding School: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Sport: \_\_\_\_\_

Level of Competition: Freshman \_\_\_\_\_ JV \_\_\_\_\_ Varsity \_\_\_\_\_

Home School Opponent \_\_\_\_\_

**Action(s) taken by the Responding School to the individual as a result of the disqualification:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This report has been reviewed and acknowledged by:

(all three signatures are required)

High School Principal \_\_\_\_\_ Date \_\_\_\_\_

School Athletic Director \_\_\_\_\_ Date \_\_\_\_\_

Superintendent \_\_\_\_\_ Date \_\_\_\_\_

NOTE: The response to disqualification MUST be completed within five (5) days and sent to,

1. The league coordinator or designee;
2. The President of the referees unit; and,

3. Section V Executive Director: **Kathy Hoyt**  
**131 Drumlin Court**  
**Maple Building**  
**Newark, NY 14513**

## SEASONAL SUMMARY

School Year: \_\_\_\_\_

Sport: \_\_\_\_\_

Coaches: Varsity \_\_\_\_\_

\_\_\_\_\_

JV \_\_\_\_\_

\_\_\_\_\_

Team Records: Varsity \_\_\_\_\_

JV \_\_\_\_\_

Special recognition given to teams or individuals:

# Interscholastic Athletics

## Inventory Sheet

### Football

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Game Jerseys

---

Game Pants

---

Helmets

---

Footballs

---

Practice Jerseys

---

Practice Pants

---

Shoulder Pads

---

Girdles

---

Girdle Pads

---

Thigh Pads

---

Knee Pads

---

Forearm Pads

---

Elbow Pads

---

Neck Rolls

---

Scrimmage Vests

---

Blocking Dummies

---

Blocking Shields

---

Coach: \_\_\_\_\_

Down Markers

---

First Down Chains

---

Water Coolers

---

Water Bottles

---

Bottle Carriers

---

Medical Kits

---

Kicking Tees

---

Kicking Blocks

---

Rib Pads

---

Belts

---

Equipment Bags

---

Clip Boards

---

Large Equipment Items:

---

\_\_\_\_\_

\_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Soccer**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Game Jerseys

---

Game Shorts

---

Balls

---

Socks

---

Shin Guards

---

Practice Vests

---

Knee Pads

---

Goal Nets

---

Corner Flags

---

Timers/

Stopwatches

---

Goalie Gloves

---

Goalie Shirts

---

Goalie Shorts

---

Goalie Pants

---

Goalie Helmets

---

Nets

---

Warm-up Tops

---

Coach: \_\_\_\_\_

Warm-up Pants

---

Air Horns

---

Replacement

Canisters

---

Medical Kits

---

Water Bottles

---

Bottle Carriers

---

Water Coolers

---

Coaching/

Clip Board

---

Ice Chest

---

Large Equipment Items:

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Volleyball**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Game Jerseys

---

Game Shorts

---

Balls

---

Knee Pads

---

Jump Ropes

---

Ball Carts

---

Score

Indicators

---

Palm/Wrist

Supports

---

Finger Supports

---

Net Tension Kit

---

Antennae/

Holder Kit

---

Water Bottles

---

Bottle Carriers

---

Water Coolers

---

Medical Kit

---

Coaching/

Clip Board

---

Ice Chest

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Coach: \_\_\_\_\_

Large Equipment Items:

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AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Cheerleading**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Uniforms

---

Pom Poms

---

Jackets

---

Warm-ups

---

Audio Equipment

---

Ice Chest

---

Medical Kit

---

Large Equipment Items:

---

Coach: \_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Basketball**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Game Jerseys

---

Game Shorts

---

Warm-ups

---

Practice Jerseys

---

Scrimmage Vests

---

Basketballs/  
Big Ball

---

Jump Rope

---

Heavy Rope

---

Nets

---

Weighted Vests

---

Ball Carts/  
Racks

---

Water Bottles

---

Bottle Carriers

---

Water Coolers

---

Medical Kit

---

Coaching/  
Clip Board

---

Ice Chest

---

Coach: \_\_\_\_\_

Large Equipment Items:

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AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Wrestling**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Singlets

---

Warm-ups

---

Head Gear

---

Scales

---

Timer/Stopwatch

---

Mat Tape

---

Knee Pads

---

Mat Cleaner

---

Water Bottles

---

Bottle Carriers

---

Water Cooler

---

Medical Kit

---

Ice Chest

---

Large Equipment Items:

Coach: \_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Swimming**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Warm-ups

---

Swim Caps

---

Goggles

---

Timer/Stopwatch

---

Lane Lines

---

Hand Paddles

---

Pull Buoys

---

Water Bottles

---

Bottle Carriers

---

Water Cooler

---

Medical Kit

---

Ice Chest

---

Large Equipment Items:

---

Coach: \_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Track & Field**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Uniform Tops

---

Uniform Shorts

---

Warm-ups

---

Hurdles

---

Hurdle Carts

---

Starting Blocks

---

Batons

---

Stop Watches

---

Discus

---

Indoor & Outdoor

---

High Jump

---

Standards

---

Pole Vault

---

Standards

---

Poles

---

Cross Bars

---

Measuring Tapes

---

Spike Wrench

---

Water Bottles

---

Bottle Carriers

---

Water Cooler

---

Medical Kit

---

Large Equipment Items:

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\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Coach: \_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Baseball/Softball**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Game Jerseys

---

Game Pants/Shorts

---

Stirrups

---

Sanitary Hose

---

Undershirts

---

Bats

---

Balls

---

Gloves

---

Hats

---

Pitching Rubber

---

Bases  
(Indoor & Outdoor)

---

Homeplate

---

Batting Helmets

---

Throat Protector

---

Catcher Masks

---

Coach: \_\_\_\_\_

Body Protectors

---

Leg Guards

---

Catcher's Cap

---

Batting  
Tees & Tops

---

Bat Bags

---

Ball Bags

---

Equipment Bags

---

Water Bottles

---

Bottle Carriers

---

Water Cooler

---

Medical Kit

---

Large Equipment Items:

---

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Tennis**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Game Jerseys

---

Game Shorts

---

Match Balls

---

Practice Balls

---

Nets

---

Jackets/Sweaters

---

Water Bottles

---

Bottle Carriers

---

Water Cooler

---

Medical Kit

---

Large Equipment Items:

Coach: \_\_\_\_\_

AD: \_\_\_\_\_

**Interscholastic Athletics  
Inventory Sheet**

**Golf**

Date: \_\_\_\_\_

1. For uniforms make sure you list them by level (Varsity, JV, Modified) and by color.
  2. For other categories distinguish between types where appropriate; i.e. indoor shot put vs. outdoor, game balls vs. practice balls, or balls for pitching machines, etc.
  3. Large equipment is a category for you to list toss backs, blocking chutes, pitching machines, discus cages, and other such equipment that you may have in your inventory.
- 

Shirts

---

Golf Balls

---

Large Equipment Items:

Coach: \_\_\_\_\_

AD: \_\_\_\_\_

## Perry Sports Boosters Memorial Sports Award

Dear Coach,

Since 1993 the Perry Sports Boosters have sponsored a scholarship which is known as the Perry Sports Booster Memorial Sports Award. This award is in memory of all the deceased athletes of Perry School.

This award consists of two (2) \$500.00 scholarships. One each to a senior male and female athlete who plans to attend college or trade school. These athletes do not need to be exceptional participants but they must be college or trade school bound and exemplify the following characteristics:

- Sportsmanship
- Dependability
- Team work
- Leadership
- School spirit
- A positive attitude

We would like you to nominate one of your seniors for this award and return the nomination to us as soon as possible. Please include a brief description of the athletes attributes. This can be emailed to the Perry Sports Booster Executive Committee at [PerrySportsBoosters.NY@gmail.com](mailto:PerrySportsBoosters.NY@gmail.com)

**\*\*This nomination must remain confidential \*\***

Thank you for taking the time to recognize this athlete.

Sincerely,

The Executive Committee

Bridget Givens, Stacey Lewis  
Stefanie Tallman, Becky Ohlson