

Receipt #: \_\_\_\_\_

**Menahga Public Schools  
Student Activity Account Receipt**

**\*\*\*ANY discrepancies will be returned to the below signer\*\*\***

-Adding machine tape should be ran twice and included with checks

-Acceptable backups must be included with receipt

**Student Activity:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Code(required):** \_\_\_\_\_ **Description:** \_\_\_\_\_

**Currency:**        \$100's \_\_\_\_\_

                     \$50's \_\_\_\_\_

                     \$20's \_\_\_\_\_

                     \$10's \_\_\_\_\_

                     \$5's \_\_\_\_\_

                     \$1's \_\_\_\_\_

**Subtotal: \$** \_\_\_\_\_

**Coin Total:**                \$ \_\_\_\_\_

**Check Total:**                \$ \_\_\_\_\_

**GRAND TOTAL: \$** \_\_\_\_\_

**Student Representative Signature:** \_\_\_\_\_

**Counted By** \_\_\_\_\_ **&** \_\_\_\_\_

**Advisor Signature:** \_\_\_\_\_

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**Verified By:** \_\_\_\_\_ **Deposit Date:** \_\_\_\_\_ **Discrepancy:** \_\_\_\_\_