



E-Learning Expectations for Students, Families, and Staff



MPS will use the first weather day of the school year as a traditional snow day, and staff will use this time to prepare lessons for E-learning while hourly staff will be allowed to do professional development or other duties assigned by their supervisor.

The District will utilize eLearning days for full-day closures for all students, Pre-K-12th grade.

Below are the eLearning expectations for students, staff, and families:

Expectations for Students:

On an eLearning day, students and athletics/activities will:

- Locate and complete learning per the teacher's directions.
- Turn in Learning to the teacher within three school days.
- When school is dismissed early for inclement weather or other emergency reasons, all extra-curricular activities will be canceled. All students are to go home. When school is called off in the morning and conditions improve, the administration may approve practice, or team participation in local, subsection or section activities. Students will not be penalized for missing practice due to weather conditions or other emergency closings.

Expectations for Families:

On an eLearning day, families will:

- Monitor students
- Communicate questions for teachers via email or other digital mediums.

Students will:

- Be prepared to complete eLearning day school work. Schoolwork will be sent home with the students either electronically or via a paper packet.

Expectations for Teachers:

- Be available for questions via school email, voicemail, and learning management system.
- Address student/family questions forwarded from the main office in a timely manner.

eLearning Day Activities will:

- Be due within three school days; completion will count towards attendance.
- Consist of activities that are best suited to the resources that are available for students when at home.



eLearning Day Expectations for Paraprofessionals

- Employees can choose to take unpaid leave.
- Employees can choose to take a personal leave.
- If the employee chooses to work, they must clock in and out, and report to your supervisor work documentation for the day.

eLearning Day Expectations for Food Service

- If directed by the supervisor, participate in online training activities.
- If directed by the supervisor, and weather permits, employees will have the opportunity to come to school and work will be provided.
- Employees can choose to take unpaid leave.
- Employees can choose to take personal leave.
- Clock in and out
- If no work is provided, Food Service Staff will still receive full pay.

eLearning Day Expectations for Transportation Employees

- Hourly employees will have the opportunity to come to the bus garage and work will be provided.
- Clock in and out (hourly employees)
- Salaried Staff will still receive full pay; however, they are encouraged to take this opportunity to perform their obligated bus driver duties.

eLearning Day Expectations for Clerical Employees

- Employees will have the opportunity to come to school if the weather permits, and work will be provided.
- Collaborate with your direct supervisor to determine if working from home is feasible.
- Clock in and out (hourly employees)
- If no work is provided, Staff will still receive full pay.

eLearning Day Expectations for Custodial Staff

- Communicate with your supervisor.

