

School Board Minutes  
Red Rock Central District No. 2884  
Monday, July 19, 2021

The regular monthly meeting of the Board of Education, District No. 2884, was held in the Board Room in Lambertton on Wednesday, July 19, 2021. Members present were: Erickson, Hansen, Kelsey, Kuehl, Pankonin, Rogotzke, and Stavnes. Others in attendance: Superintendent Lee. Google Meets: Gail Gilman.

Chairman Rogotzke called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was recited.

Upon motion of Kelsey, seconded by Erickson and unanimously carried to approve the amended Agenda, the June 21, 2021 Board Minutes and the Treasurer's Report as presented.

Gail Gilman from the MSBA Strategic Planning Listening Committee led the Board in a session via Google Meets presenting the results of the External and Internal Survey of the District. Additional Strategic Planning Committee meetings will be held on August 16, 20<sup>th</sup> and September 13 via Google Meets.

Board member reports: Kuehl commented the Trap Shoot meet went well and that the FFA will handle the Dunk Tank during the Storden Days celebration.

Superintendent Lee reported the following: Everything was approved for our ESSER two funds; The Bob Gebhard night will be held at the ballfield on August 12<sup>th</sup>; ESSER III has been applied for and working on a preliminary budget. Dollar figures are: \$520,318.71 and \$130,079.68, later figure needs to be spent specifically to address learning loss attributed to Covid 19; Preliminary state assessments are here will share the board in September after sorting and comparisons; Tonight Mr. Runck will be demonstrating the LU system in the gym; We received a notice from the MDE that found, "no findings of noncompliance" in relation to our special education program audit. MDE wrote, "Congratulations! The results of Red Rock Central School District's 2020-21 IDC record review, as reported by the district and verified by MDE, demonstrated compliance. The administration and special education staff are commended for their commitment to providing compliant services to children and students with disabilities and their families. No further action is required for this review"; Hot spots purchased from Verizon, now need to be filtered. The coop can provide something called Kajeet, which offers hot spots and are filtered, They're at no cost to us because of a grant they received, will probably end up cancelling the contracts most of the Verizon hotspots; Title applications are coming together, we use Title to mostly pay for the teacher and paraprofessional; We've had over 87 external and 28 internal surveys completed for the strategic plan survey and the school day is changing next year to 8:15 to 2:58, bell system was presented.

Upon motion of Erickson, seconded by Stavnes and unanimously carried to approve all claims for payment in the amount of \$292,715.52. Final check #28605

Upon motion of Hansen, seconded by Kelsey and unanimously carried to accept the following bids for gasoline and diesel fuel and the following bids for dairy and bread products as presented.

**Farmers Coop Oil Company - Renville:** 5 cents per gallon discount from the posted pump price on date of purchase for Gasoline blends, Bio Diesel and #1 Diesel.

**Expressway Sanborn – Staples Oil:** 5 cents per gallon discount from the posted pump price on date of purchase on Unleaded fuels and Diesels fuel.

**Lamberton Handi-mart:** 5 cents per gallon discount from the posted pump price on date of purchase on all gasoline and diesel fuel purchased.

Upon motion of Hansen, seconded by Erickson and unanimously carried, to approve

DAIRY

**AVERA PACE – East Side Jersey Dairy**

Half pint 1% .19

Half pint Skim .20

Half pint Chocolate Skim .21

BREAD

**AVERA PACE - Bimbo Bakeries USA** (see addendum to all bids)

53% Whole Grain White Bread \$2.27

Wheat bread \$1.71

53% whole grain sandwich bread \$1.71

53% Whole Grain 4” Hamburger Bun - 30 count \$5.33

53% whole grain white hotdog buns – 16 count \$3.27

53% whole grain white steak buns - 24 count \$4.25

Upon motion of Hansen, seconded by Stavnes and unanimously carried, to approve the 2021-2022 Hot Lunch prices and the fees and prices for admissions for 2021 -2022 as follows.

**HOT LUNCH**

6-12 Grade Hot Lunch: \$2.70

Elementary Hot Lunch: \$2.50

6-12 Grade Breakfast: \$1.55

Elementary Breakfast: \$1.45

Adult Hot Lunch \$3.85

Adult Breakfast \$1.90

Extra Milk \$0.35

**ADMISSIONS:**

Adults \$6.00

Students (grades K-12) \$4.00

Former RRC Students (College ID Required) \$4.00

**ATHLETIC SEASON PASSES:**

Adult \$55.00  
Grades 7-12 \$30.00  
Grades K-6 \$20.00  
Family Maximum \$135.00  
Senior Citizen 55+ \$30.00  
Senior Citizen 65+ \$50.00 Lifetime Pass

**ATHLETIC PARTICIPATION FEES:**

Grades 7-8 \$25.00  
Grades 9-12 (1st) \$50.00  
Grades 9-12 (2nd) \$40.00  
Grades 9-12 (3rd) \$30.00  
Family Maximum \$175.00

**DRAMA FEE:**

Per Activity \$25.00  
Family Maximum \$75.00

**INSTRUMENT RENT:**

Grades 7-12 \$60.00  
Grades 7-12 percussion \$30.00  
Elementary \$35.00  
Elementary percussion \$20.00

**DRIVER EDUCATION:**

\$300.00 RRC Student  
\$400.00 Non-RRC Student

Upon motion of Kelsey, seconded by Kuehl and unanimously carried to approve the Long-Term Facility Maintenance Revenue Statement of Assurances as presented and have Superintendent to send to State.

Member Pankonin moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS, CALLING AN ELECTION THEREON TO BE CONDUCTED BY MAIL, AND AUTHORIZING MAIL BALLOTING**

BE IT RESOLVED by the School Board of Independent School District No. 2884, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and desirable for the school district to borrow money in an aggregate amount not to exceed \$41,000,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new pre K-12 school facility to be located in Lamberton. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 specified above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question.

3. The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution. The school board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds. 3. The ballot question specified above and herein shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, November 2, 2021.

4. Pursuant to Minnesota Statutes, Section 204B.46, the clerk is authorized and directed to conduct a special election by mail on November 2, 2021, with no polling place other than the administrative offices of the school district in Lamberton, Minnesota. The polls at that polling place shall be open from 4:00 o'clock p.m. to 8:00 o'clock p.m. The authorization shall only be in effect for the school district's November 2, 2021, special election. This resolution is revoked for any subsequent election.

5. The clerk shall cause written notice of said special election to be given to the County Auditors of Cottonwood, Brown and Redwood Counties and the Commissioner of Education at least seventy-four (74) days before the date of the election. The notice shall specify the date of the election and the title and language for each ballot question to be voted on at said special election.

6. The clerk shall give the County Auditors of each county in which the school district is located, in whole or in part, notice of the district's intention to conduct this special election by mail. Said notice shall be given within two (2) weeks after the date of the adoption of this resolution and may be given by providing a copy of this resolution to each auditor.

7. The clerk shall prepare a Notice of Mail Ballot Procedures in compliance with Minnesota Rule 8210.3000, subpart 3. The clerk shall post said Notice at the administrative offices of the school district at least six (6) weeks before the date of the election. The clerk is further authorized and directed to cause said Notice of Mail Ballot Procedures to be published in the official newspaper of the school district prior to the date of the election. This notice may be combined with the Notice of Special Election.

8. The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

9. The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election

and to cause two (2) sample ballots to be posted in the polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

10. The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election. The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below and shall include information concerning the conduct of the election by mail.

11. If voting by an optical scan voting system utilized, the clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in the polling place on election day.

12. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election.

13. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form with such changes in form, color and instructions as may be necessary to accommodate the use of an optical scan voting system:  
Temporary beverage sales permission was discussed and tabled.

**NOTICE OF SPECIAL ELECTION INDEPENDENT SCHOOL DISTRICT NO. 2884 (RED ROCK CENTRAL) STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 2884 (Red Rock Central), State of Minnesota, on Tuesday, November 2, 2021, for the purpose of voting on the following question:

**School District Question 1 Approval of School District Bond Issue**

- Yes
- No

Shall the school board of Independent School District No. 2884 (Red Rock Central) be authorized to issue its general obligation school building bonds in an amount not to exceed \$41,000,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a preK-12 school facility to be located in Lamberton?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.**

14. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

15. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

16. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publication once in the official newspaper, and by causing the notice to be posted in the office of the County Auditor, the administrative office of the school district, and the office of any other local election official conducting the test.

17. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

18. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject mail and absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.127 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee and mail ballots. The judges shall comply with the special procedures of Minnesota Rules, Part 8210.3000. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

19. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve during the November 2, 2021, special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The judges shall comply with the special procedures of Minnesota Rules, Part 8210.3000. The election must be canvassed between the third and the tenth day following the election.

20. No earlier than forty-six (46) days or later than fourteen (14) days prior to the date of the special election, the clerk shall mail ballots to all registered voters in the school district. No later than fourteen (14) days before the election, the clerk shall make a subsequent mailing of ballots to those voters who register to vote after the initial mailing, but before the 20th day before the election. Ballots for eligible voters who reside in health care facilities may be delivered as provided in Minnesota Statutes, Section 203B.11. Ballots must be sent by nonforwardable first class mail. A ballot must be mailed to each voter whose name is included in the registration file on the 21st day before the election. No ballot may be mailed to a challenged voter. A challenged voter may apply for an absentee ballot. The ballot mailing must be addressed to the voter at the voter's residence as shown on the registration file unless the voter requests, in writing, that the ballot be mailed to the voter at a different address. All materials mailed in connection with mail voting must bear the official United States Postal Services Election Mail insignia. All envelopes used in connection with mail voting shall also bear a legend indicating the ballot category enclosed (mail).

21. A return envelope, a ballot secrecy envelope, and instructions for marking and returning mail ballots as provided in Minnesota Rules, Part 8210.3010, Subpart 4, must be included with the ballots. The instructions must include a telephone number or electronic mail address which voters can call or write for help in mail voting. At the request of the Secretary of State, a survey card that the voter can return to the Secretary of State must also be included. The ballot return envelope must be printed with a mail voter's certificate in the form specified in Minnesota Rules, Part 8210.3000, subpart 4. The ballot return envelope must be addressed for return to the school district clerk. First class postage must be affixed to the return envelope.

22. An eligible voter who was not registered on the 21st day prior to the election may apply to the clerk at the Independent School District No. 2884 administrative office for and receive an absentee ballot. The time for applying for, receiving and returning absentee ballots is extended until 8:00 o'clock p.m. on the day of the election. The mail balloting process for voters whose registrations are incomplete must be administered as if the voter were not registered to vote.

23. Mail ballots may be returned to the clerk by mail, in person or by designated agent. Ballots returned in person or by designated agent will be accepted until 8:00 o'clock p.m. on the day of the election. The judges shall arrange to receive from the clerk any additional ballots received in the mail or returned by a voter prior to 8:00 o'clock p.m. on election day.

24. The polling place for this election shall be at the School District's Administrative Office, 100 6th Ave. East, Lamberton, MN 56152-0278. The ballots shall be counted at the administrative offices of the District, 100 6th Ave. East, Lamberton, MN 56152- 0278. The mail and absentee ballots must be counted together and be reported as one vote total. No vote totals from ballots may be made public before the close of voting on election day.

25. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the

website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by Hansen and upon vote being taken thereon the following voted in favor thereof: Pankonin, Hansen, Rogotzke, Stavnes, Kuehl, Erickson, Kelsey.

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted. 7-0

Upon motion of Erickson, seconded by Hansen and unanimously carried to approve an agreement with Mark Lenz of MLA Planners at a cost of 7% of total construction costs of the new school facility.

Upon motion of Stavnes, seconded by Kelsey and unanimously carried to approve the hire of Elise Schoer as a paraprofessional.

Upon motion of Hansen, seconded by Kuehl and unanimously carried to approve the resignation of paraprofessional Anne Nelson and thank her for her service.

Other items discussed: Meadowlands and REA properties.

Upon motion of Kelsey, seconded by Hansen the meeting was adjourned at 7:30 p.m.

The next regular monthly meeting will be held Monday, August 16, 2021 at 5:00 p.m.

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Chad Stavnes, Clerk

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Doreen Kronback, Clerk