



# WADA Full Board Meeting Agenda

Date: July 20, 2016

Time: 8:30 AM

Place: The Landmark Resort, Egg Harbor

## I. Call to Order & Approval of the Agenda

The meeting was called to order at 8:30 AM by President, Jim McClowry.

II. **Present:** Executive Director Greg Smith, President Jim McClowry, Past-President Greg Harvey, President-Elect Tim Collins, Vice-President Peggy Seegers-Braun, District 1 Rep Jim Sekel, District 2 Rep Nathan DeLany, District 3 Rep Bob Sanders, District 4 Rep Linda Olson, District 5 Rep Mike McHugh, District 6 Rep Jill Stobber, District 7 Rep Sara Unertl

## III. Review & Approval of [June 2016 Meeting Minutes](#)

Motion to approve the June 2016 meeting minutes by Jill Stobber and second by Greg Harvey

Informational:

## IV. District Reports

- **Jim Sekel** - Door Prizes and Vendor Raffle - Jim did contact Best Buy regarding the possibility of a TV donation and was told they do not donate items. Greg Harvey will send out an email to the vendors who will be at the Conference to see if any of them are interested in donating a TV. If no one is interested, it was suggested that WADA purchase a TV for the drawing. It will be drawn either as the last prize at the luncheon or at the annual meeting to encourage people to come to the annual meeting as it had been done in the past. Jim McClowry asked Jim Sekel to create a document for door prizes to be archived for future conferences. District Reps were reminded to send out a reminder regarding District Door prizes for the Conference.
- **Bob Sanders** - Bylaws and Handbook - [Bylaws](#) & [Handbook](#) Bob reported that he has made a number of editorial changes but suggested that we may need to bring two changes to the membership. Those include: Page 4 (4.6 E) to remove the appointing of a Parliamentary and replace it with language that states that the Executive Director will serve as the Parliamentarian; the second is on Page 6 (5.3 C) which talks about if there is a need to replace the Executive Director. There was a motion by Sara Unertl and second by Tim Collins to take both changes to the membership. Bob then talked about the Handbook as still a working document and it was decided that the Officers should take a look at their sections and suggest changes to Bob by August 15. All District Reps were asked to do the same. He will then try to format it for consistency and meet with Jim McClowry to finalize the document for next cycle.
- **Linda Olson** - Attendee benefit - Linda is currently working on getting a sample with the logo on so Jim can give his final approval. Cut off for ordering will be two weeks prior to the Conference and Sports Impressions is doing the work. They have said they do not want to give out the attendee

benefit at their booth so Linda will set up a table next to the raffle tickets so attendees can pick up their gift after they register. Linda will make sure to order one for Deb Hauser as the WADA Liaison since she will not be registering for the Conference, but we would like her to have one.

- **Mike McHugh** - [Awards](#) Mike said we are in good shape and everything is in for the AD of the Year's and the DSA winners with the exception of District 6 - Ray Vance. A motion to approve the following nominations for the 2016 Hall of Fame was made by Sarah Unertl and second by Jim Sekel: Jan Doleschal - MPS Commissioner, Frank Matrise - St Joe's AD 40+ years, Dick Peregrine WADA 1st President, Greg Smith-WADA Executive Director
- **Greg Smith** - Distributed copies of the financial reports and is happy to report that we are in good financial standing.  
He also announced the dates for the Conference through 2025:  
November 4-7, 2017                      - November 7-10, 2020                      - November 4-7, 2023  
November 10-13, 2018                      - November 6-9, 2021                      - November 9-12, 2024  
November 9-12, 2019                      -November 5-8, 2022                      - November 8-11, 2015
- **Tim Collins and Peggy Seegers-Braun** - Attended the NIAAA District 4 meeting in Illinois. Both found it to be an interesting experience. Jeff Sitz from Wisconsin does an outstanding job leading District 4. We had one Scholarship recipient from DSHA that lost out in a tie-breaker to move on to the next level which was disappointing. Someone from the NCAA talked about what is happening at their level with various requirements. Sam Rasmussen is retiring.

V. [Golf Outing Report](#) - Greg Smith said we were up by 5 foursomes this year and we made over \$500.00 on the event. It was a fun event.

VI. [Summer Institute](#) - Jim McCloy informed the group that Ryan Anderson is stepping down as the LTI Coordinator's Assistant. The job will be posted, but if you know of anyone who might be interested, please have them contact Todd Sobrilsky at Waukesha South. There was then a lengthy discussion regarding the lack of food and drink served at the Summer Institute and it was suggested that we try to serve something or let people know that nothing will be served so they can plan ahead. The Board also asked Greg Smith to look into the possibility of securing a block of rooms at the Kalahari at a discounted price for the event.

VII. [New AD Workshop](#) - Greg Harvey, Linzi and Todd Sobrilsky will be helping with the workshop scheduled for July 25 at the WIAA Offices in Stevens Point. He will do the drawing for 3 grants for the WADA Conference in the fall. Once those names are determined, each District will choose one recipient for a grant. The grant is for one AD from each District who has never attended the Conference before to have their registration fee waived (\$270.00 value)

VIII. [2016 Conference Schedule](#) - Jim asked everyone to check the Conference Schedule for grammar/spelling or if they see any glaring mistakes and make corrections as needed.

IX. **Website** -Greg Smith - Greg also spoke to why we are changing our website to rSchool and he noted that we are getting approximately \$50,000 worth of services such as waiving the set-up fee, no transaction fees for registration...It will be live August 1 and once it is, the District Reps should forward the new site address to their District. The old sites will be taken down. He did report that Linzi will be working an additional 200 hours to make the transition possible and will be paid an additional stipend for this extra work in addition to her normal stipend. For informational purposes Greg discussed that two years ago the

organization looked into what other people would charge to keep our website up and Linzi gives us a great deal and does great work.

X. **Vendor Rep Succession Plan** - Greg Smith discussed the need to replace Greg Harvey who currently is in charge of securing the vendors for the Conference. Greg Harvey has announced that he will be stepping down from this role after this Conference. The plan is to announce that the position is open and that whoever is selected will shadow Greg Harvey this year so the new person will be able to take over following the 2016 Conference. Greg Harvey will send out an email and ask the District Reps to forward it to their Districts announcing the position opening

XI **Next Full Board Meeting** - October 3, 2016 1:30pm (potentially moved to Oct 2)

Motion by Nathan DeLany second by Linda Olson to adjourn the meeting at 10:18 AM

XIII. Following the meeting the AD of Year Committee Met to select the 2016 AD of the Year from those submitted by each District.