



WADA Full Board Meeting Agenda

Date: Sunday, June 12, 2016

Time: 5:00 pm

Place: WIAA Offices – Stevens Point

I. Call to Order & Approval of the Agenda

The meeting was called to order at 5:21 PM by Jim McClowry.

II. Attendance:

Present: President Jim McClowry, Past President Greg Harvey, President-Elect Tim Collins, Vice-President Peggy Seegers-Braun, WIAA Liaison Deb Hauser, District 1 Rep Jim Sekel, District 3 Rep Bob Sanders, District 4 Rep Linda Olson, District 5 Rep Mike McHugh, District 6 Rep Jill Stobber, District 7 Rep Sara Unertl

Absent: Executive Director Greg Smith, Retired AD Liaison Barb Deichl, District 2 Rep Nathan DeLany

III. Review & Approval of [March Board Meeting Minutes](#)

Motion to accept Greg Harvey, Second Linda Olson

IV. Reports by District Reps:

- **Jim Sekel - Door Prizes** - still in the process of looking for a donation of a TV or some other technology. His district is in favor of keeping the District Door prizes as is. Jim will work with Greg Harvey to determine who the vendor raffle will work and will bring a supply list to go over in July.
- **Nathan DeLany - Scholarships** - winners were announced by Jim McClowry on behalf of Nathan. Winners include: Jack Yager - Reedsburg, Andrea Terpstra - Pepin, Evan DeBroux - Random Lake, Kellen Kravik - Bangor, Bree Porter - Janesville Parker, Samuel Schweisthal - Arcadia
- **Bob Sanders - Handbook** - will have the handbook updated by July. He will work with Greg Smith to have a clean version to share.
- **Jill Stobber - Registration** - would like to be involved on the front-end of the registration process to make sure the information is correct (spelling, name of school...). She would like access to the spreadsheet to double-check it prior to sending it to the printer. Barb is working with the retired AD's to line up help with registration. Jim will be securing the vendor for the nametags. They will be two sided so you can still read them if they flip.
- **Linda Olson - Attendee Benefit** - After checking with two vendors (Sports Impressions and Mecca) it was decided to go with Sports Impressions. Attendees will again order online by the cut-off date two weeks before the Conference. There is still some question as to the color of the golf for embroidery. Jim would like to see a sample prior to making a decision. She brought samples to try on.
- **Mike McHugh - Awards** - everyone has done an excellent job securing information. Currently he only needs information from the DSA from District VII and they have been in

contact. Even year Districts will vote. Since Linda is up for AD of the Year, Mike McHugh will fill in for her in the voting.

- **Sara Unertl - Fall Caucus Agenda** - is a work in progress. Sara has an outline which will be filled in at the July meeting. [Fall Caucus Agenda](#)
- **Executive Director - Greg Smith** - Jim McClowry reported on behalf of Greg Smith that Tim Collins and Peggy Seegers-Braun will be attending the NIAAA District VI meeting in Illinois on June 16. They will be voting on scholarship winners. Jim also distributed and reported on the treasure's report noting that Greg Smith adheres to the budget and runs a tight ship. Motion to accept the report as presented Greg Harvey, Second by Jill Stobber.
- **Tim Collins - Board of Control** - Tim has attended all of the Board of Control meetings with the majority of the time spent on realignment in the Southeast which has now been approved. June 23 is the next meeting.
- **Deb Hauser - New AD workshop** - [New AD Workshop](#) currently 17 people are signed up. It has been condensed to 1 day with the WIAA staff presenting in the morning and 502 offered in the afternoon. It was suggested that we ask Todd what the actual cost of the class is and perhaps offer it for a reduced price to cover costs or that WADA might pick up the cost. Once that information is determined, the Board can discuss this issue. The WIAA will also continue to offer information sessions each month to new AD's rather than jamming so much into two days which can be overwhelming.
- **Jim McClowry - Summer Institute** - July 12-14 - Kalahari - LTI Classes on July 12 & 14 Jim will send out another reminder flyer regarding the golf outing. [Golf Outing - Wed July 13 - Trapper's Turn 12:30pm](#) He would like all Board members to attend the golf outing - you don't necessarily need to golf, but you should attend to help build relationships. Some discussion took place regarding the lack of a hotel discount associated with the summer institute as a reason why some people don't attend. Jim will look into this as a possibility in the future.

V. 2016 Conference Updates –

- [Schedule Draft Form](#) (Overview) - All Board members are asked to go in and make minor corrections as needed. Please don't make any major changes.
 - Sunday
 - Registration time
 - LTI Classes
 - Packers and vendor social
 - New AD & Retired AD meetings
 - Opening Session
 - DSA – HOF Banquet
 - Vendor Exhibit Hours
 - Monday
 - Registration time
 - Opening of 2nd general session
 - 2 – Mini Session times
 - Awards Luncheon
 - 3rd Mini Session time
 - LTI Classes
 - Monday Night Football Party and Bowling Tourney
 - Tuesday-

- WIAA Round Table Discussions
 - WADA Annual Meeting
 - Windup Luncheon
- **Mini-Sessions & Presiders – Tim Collins and Peggy Seegers-Braun** - all mini-sessions are full. In fact two sessions have 8 instead of 7. The question was asked if we have enough rooms for the extra sessions and Jim and Tim said that Greg Smith had said we do. Room will be set in July. Tim asked that if you see any errors on the presenters names or designations to help correct them. Peggy has assigned all presiders and has checked with each as to their correct spelling of name, school and designation.
- **Vendors: Raffle Ticket Process** - Each vendor pays \$50.00 to be part of the process. This year we will try a “traffic ticket” process rather than vendor bingo. If you have a meaningful conversation with a vendor who has paid to be part of the process, they will give you a ticket to enter a drawing at the luncheon for a cash prize. Some details to be worked out as to how many tickets to give each vendor - possibly between 100-150. Do we identify those vendors participating? How? Greg Harvey and Jim Sekel will discuss and bring it back to the July meeting. Greg Harvey announced that this will be his last year as the vendor coordinator. It was suggested that we post a the position with a job description.
- **Registration form updates (fees, attendee benefits)** - Jill and Barb will coordinate with Greg Smith. Registration will be done on the new site through rSchool.

VI. **Website** - A new website will be implemented around June 28th. Greg Smith, Jim McClowry and Linzi looked into 2-3 different companies and it was decided to go with rSchool.

VII. **Summer Retreat – July 19-21** - Jim will send an email with more details

- Schedule
 - Tuesday –
Check in & 6pm group dinner
 - Wednesday –
9am Board Meeting (breakfast provided)
Lunch and afternoon activities on your own
7pm group Dinner

VIII. **Once around:**

- **District 3 needs to replace their Gender Rep** - Bob Sanders put out the call and Cora Dillin was the only one to respond. Bob recommended to Jim that Cora fill this spot. Jim appointed Cora to fill in as the District 3 gender rep.

IX. **Adjourn** - Linda Olson made the motion to adjourn the meeting at 6:50 PM and Bob Sanders seconded the motion.

Meeting minutes respectfully submitted by Peggy Seegers-Braun, CMAA WADA Vice-President