



## WADA Executive Board Wisconsin Athletic Directors Association Meeting Agenda

Date: October 2, 2019  
Time: 1:00 PM (following Sports Advisory)  
Location: WIAA Offices in Stevens Point

- I. Call to Order & Approval of the Agenda  
Motion to approve Eric, 2nd Mary 12-0
  
- II. Attendance: Present: Executive Director-Greg Smith, Past President-Peggy Seegers-Braun, President -Jeremy Schlitz, President-elect-Todd Sobrilsky, Vice President - Nathan DeLany, District 1 Rep. Mary Schradle-Mau, District 2 Rep. Brian Margelofsky, District 3 Rep. Shawn Groshek, District 4 Rep. Kathy Bates, District 5 Rep. Brittany Spencer-Grant, District 6 Rep. Eric Plitzuweit, District 7 Rep. Sara Unertl , WIAA Liaison Tom Shafranski, Retired liaison Greg Harvey
  
- III. Review & Approval of [July 2019 Minutes](#)  
*Motion to approve Brittany Spencer-Grant, 2nd Shawn Groshek 12-0*
  
- IV. District and Liaison Reports and Conference responsibility updates
  - a. Mary Schradle-Mau – Door Prizes
    - i. *Appreciate the addition of time allowing attendees to move from place to place. It also gives more acknowledgement of vendors.*
  - b. Brian Margelofsky – Scholarships and Election Nominations
    - i. *One nominee for Vice President*
  - c. Shawn Groshek – [Bylaws](#) and Constitution and [WADA Handbook](#)
    - i. *No update by District 3*
    - ii. *Split Website Coordinator and Media Coordinator will be updated for approval*
    - iii. *Formalized process for changing positions for those serving on the board, particularly for those changes after August 1st. Individuals will continue through the conference or the position would remain open until an election could take place.*
    - iv. *Past President duty to include to Chair Active Past Presidents Council. Goal to help with recruitment, hiring, and evaluation of leadership, as well as strategic plan feedback.*  
*Motion to add Past President Council by Jeremy Schlitz, 2nd by Todd.Sobrilsky Approved12-0*
  - d. Kathy Bates - Attendee benefit
  - e. Brittany Spencer-Grant – Awards update

- f. Eric Plitzuweit - Registration/[Website](#)
- g. Sara Unertl – [Fall Caucus Agenda](#)
- h. Executive Director Report – Greg Smith
  - i. *Golf Outing and summer institute report*
    - 1. *Good Year--- 100 golfers*
    - 2. *Event was still profitable*
    - 3. *Golf will be separate from WADA Institute for 2020*
  - ii. NIAAA Section IV report
  - iii. Vendors
    - 1. *A few vendors have changed from our Corporate Partnerships*
  - iv. Proposal
    - 1. *Middle School Athletic Directors who joins WADA, we would look into providing concussion insurance premium as part of the membership.*
- i. Board of Control Report [June](#), [August](#), [September](#) - Todd Sobrilsky
- j. New AD Workshop Report - July 22, 2019 - Tom Shafranski
  - New AD, July 20th
    - Possible WADA & WIAA Sponsored Social
  - LTI July 21st & 22nd
- k. Mentor program/assigning of mentors for [New ADs](#) - Peggy Seegers-Braun

V. [2019 53rd WADA Conference](#) Updates

- Final walk-through of Conference booklet
- Registration and Vendor update - Greg Smith
- District Reps personal invitation to AD's from your District who have not yet registered. Gender-Reps reach out to all new AD's in the District with a personal invitation - encourage them to attend the New AD session, let them know they will be introduced at the Opening General Session...
- District Reps - responsible for the families of DSA and AD of Year - greet them 30 minutes prior to banquet and make sure they are seated at their reserved table.
- Hall of Fame - Greg Harvey will assign a retired AD to help with the three families.
- Past-Presidents Invitations and Dinner - Peggy Braun
- Invitations for DSA, Hall of Fame and AD of Year - Jeremy Schlitz
- Family Pizza Party host - Brittany Spencer-Grant
- Bowling Party & Social - Tom Shafranski, Jay Hammes, Greg Smith
- Responsibilities of the Board and customer service to our members during the Conference

- Suggestions to improve both award banquets? Walk-up music?  
Award winners sit on stage after video? Walk in and introduction?
- [Assistant and Middle School](#) management
  - Deb Harbort/Eric Nee - Sun Prairie

VII. [Strategic Plan](#) - implementation.

- Assign groups, 2 from this group to each and bring 2 from outside the previous engagements
- Chairperson with no prior WADA position. Planning [committee only](#) as members. Gender reps role. List in booklet?
- Mentoring recommendations (Peggy)

VIII. Old Business

- A. Legal representation [proposal](#) - Jeremy  
*Motion to approve contract for Legal Services by Jeremy Schlitz, 2nd by Eric Plitzuweit---* approved 13-0
- B. Best practices for job duties based upon school size resource
- C. DPI accreditation and licensing

IX. Communications work group report

- Met with WIAA Staff on 10/1 to discuss Area Meeting Question #2 regarding website capabilities and desires of association, WADA, and membership
- School survey for services used by membership

X. Area meetings recap

- [Breakout #1](#) area meeting
- [Breakout #2](#) area meeting

XI. Adjourn full meeting

*Motion to adjourn by Jeremy Schiltz, 2nd to Brittany Spencer-Grant---* approved 13-0