



WADA Full Board  
Wisconsin Athletic Directors Association  
Meeting Agenda

Date: Tuesday, July 15, 2019

Time: 8:30 AM

Place: Baymont Inn & Suites

I. Call to Order & Approval of the Agenda

II. Attendance: Executive Director-Greg Smith, Past President-Peggy Seegers-Braun, President -Jeremy Schlitz, President-elect-Todd Sobrilsky, Vice President - Nathan DeLany, District 1 Rep. Mary Schradle-Mau, District 2 Rep. Brian Margelofsky, District 3 Rep. Shawn Groshek, District 4 Rep. Kathy Bates, District 5 Rep. Brittany Spencer-Grant, District 6 Rep. Eric Plitzuweit, District 7 Rep. Sara Unertl , WIAA Liaison Tom Shafranski

III. Review & Approval of [June Meeting Minutes](#)

*Motion to approve Brittany Spencer-Grant , 2nd Brian Margelofsky 13-0*

IV. District and Liason Reports and Conference responsibility updates

- a. Mary Schradle-Mau – Door Prizes
- b. Brian Margelofsky – Scholarships and Election Nominations
  - i. *Deadline for VP Nominations is October 1st.*
- c. Shawn Groshek – [Bylaws](#) and Constitution and [WADA Handbook](#)
  - i. *Handbook changes to delete highlight portion of District 2 representative responsibilities, Motion to change Jeremy Schlitz, 2nd Eric Plitzuweit 13-0*
  - ii. *Discussion regarding checklists, will be addressed in October*
- d. Kathy Bates - Attendee benefit
  - i. *Sports Impressions will create order form to help with process. Has worked with Tom at SI and Greg ED to work through process, deadlines, and late registration.*
- e. Brittany Spencer-Grant – Awards update
  - i. Hall of Fame application
    1. *Different deadlines for WADA Hall of Fame. March 1st and July 1st. March 1st is when nominations are due, July 1st is when the nominee information is due for the conference. July 1st date will be omitted from nomination instructions.*

- ii. Dave Gunderson Retired AD of Merit recipient
  - 1. *Greg Boetcher, Menomonie*  
*Motion Jeremy Schlitz, 2nd Brittany Spencer-Grant, 13-0*
- f. Eric Plitzuweit - Registration/[Website](#)
- g. Sara Unertl – [Fall Caucus Agenda](#)
  - i. *Tom Shafranski*
    - 1. *Language vaping*
    - 2. *Track & Field Regional, Sectional Hosting*
    - 3. *Coaches use of personal email*
    - 4. *Keep Children Safe--- possible presentation at WADA*
    - 5. *Realignment*
- h. Executive Director Report – Greg Smith
  - i. Golf Outing and summer institute preliminary report
    - 1. *No report on golf outing*
    - 2. *Five classes are being taught*
    - 3. *Concern over changing minimums to cover costs, instructor costs.*
      - a. *Under five students, two instructors split expenses in half*
      - b. *Concerns over instructor expenses for travel, overnight, etc.*

*Motion by Todd to pay expenses for instructors with 0-4 students \$100, 5+ students \$200 in expenses, 2nd by Sara 13-0*
  - ii. NIAAA Section IV report
    - 1. *Todd, Jeremy, and Greg attended two day meetings in Chicago to help supplement Five State Exchange*
    - 2. *Went well, good change for a new year*
  - iii. WADA Conference grants at New AD workshop and for each district
    - 1. *Deadlines for 1st Time Attendee AD Conference is September*
  - iv. *WADA Conference Registration opens August 19th*
    - 1. *Make early room reservations.....*
- i. Board of Control Report [June](#) - Todd Sobrilsky
- j. New AD Workshop Report- July 22, 2019 - Tom Shafranski
  - 36 New AD's signed up for New AD Workshop*
  - 21 AD's signed up for LTI 502*
  - New AD Zoom Meetings*
- k. Mentor program/assigning of mentors for [New ADs](#) - Peggy Seegers-Braun

I. Executive Board to review all printed booklets prior to printing

V. [2019 53rd WADA Conference](#) Updates

- Initial review of Conference booklet for grammar/spelling mistakes or glaring mistakes.
- Breakout Session [Review](#) - Todd Sobrilsky
- Registration and Vendor update - Greg Smith
- District Reps - responsible for the families of DSA and AD of Year recipients
- Hall of Fame - Greg Harvey will assign a retired AD to help with the three families.
- Suggestions to improve both award banquets? Walk-up music? Award winners sit on stage after video? Walk in and introduction?
- Past Presidents Invitations and Dinner - Peggy Seegers-Braun
- Gift for Presenters
- New AD/First Time Attendee, Assistant, MS - welcome gift
- Invitations for DSA, Hall of Fame and AD of Year - Jeremy Schlitz
- Family Pizza Party host - Brittany Spencer-Grant
- Bowling Party and Social - Tom Shafranski, Jay Hammes, Greg Smith
- [Assistant and Middle School](#) management
  - Deb Harbort/Eric Nee - Sun Prairie
  - Middle school
  - *Mini-Sessions*
    - *WIAA Website*
    - *R-School*

VI. [Website](#) updates/suggestions

VII. [Strategic Plan](#) - plan for implementation.

- Assign groups, 2 from this group to each and bring 2 from outside the previous engagements
- Chairperson with no prior WADA position? Planning [committee only](#) okay? Gender reps? Current members? How to identify?

VIII. Old Business

- A. Legal representation [proposal](#) - Jeremy
- a. Legal Services for 14 months*

*i. Motion to approve up to \$450 in legal services by Jeremy Schiltz, 2nd by Shawn Groshek*

- B. Best practices for job duties based upon school size resource
- C. DPI accreditation and licensing

IX. [WIAA Officials assigning program](#) - Todd and Tom

X. Once Around - Homework ([Here are my results...](#))

XI. Adjourn full meeting

*Motion to adjourn Mary Schradle-Mau, 2nd Kathy Bates*

XII. Those who will choose the 2019 Athletic Director of the year will meet.