

Rock Valley Conference Commissioner

Position Detail:

The Rock Valley Conference is looking for a dynamic, authentic leader to be our Conference Commissioner. The RVC currently has twelve member schools: East Troy, Brodhead, Big Foot, Clinton, Delavan - Darien, Edgerton, Evansville, Jefferson, McFarland (football), Monroe, Turner Whitewater

Essential Duties and Responsibilities Include:

- * Work within the constitution and by-laws of the Rock Valley Conference and clarify and interpret by-laws whenever necessary.
- * Knowledge of the law in regards to Title IX, athletics, facilities, open records, and confidentiality.
- * Meet with the principals and athletic directors as scheduled and work with the RVC President to perform duties that may be assigned.
- * Prepare athletic schedules for all RVC sponsored sports, JV1, JV2 and varsity.
- * Hire officials for Conference meets and for varsity contests in the following sports: football, girls' volleyball, boys' and girls' basketball, wrestling, softball, boys' and girls' soccer, baseball and track. Officials shall be hired one year, and preferably two years, in advance of the season. All officials must be licensed by the W.I.A.A.
- * Assist in scheduling the end of the season meetings for Varsity coaches with the assistance AD's acting as sport specific liaisons.
- * Purchase and distribute plaques, trophies and other awards.
- * Keep records of All-Conference standings.
- * Report to the Principals and Athletic Directors on competitive salary structures for game officials.
- * Serve as liaison between the RVC, other conferences, officials associations, other conference commissioners, and the W.I.A.A.
- * Keep accurate information on Conference financial matters.
- * Manage the RVC Rschool account.
- * Perform other duties as assigned by the conference.

Qualifications:

- * Experience as a commissioner and/or school administrator preferred.
- * Experience as a coach and/or official preferred.
- * Demonstrate an interest in and positive attitude toward high school age student-athletes.
- * Display exemplary commitment to high professional standards and ethics.
- * Work positively and effectively with principals, athletic directors and officials.

- * Demonstrate strong leadership skills: strong communication, problem solving, and conflict resolution skills.
- * Promote the success of all programs.
- * Rschool, website, and GOOGLE experience.

Accepting Applications until February 9, 2024 through WECAN. This person will work closely with the current Rock Valley Commissioner to provide for a smooth transition with an anticipated start date of July 1, 2024. Salary: \$10,000 per year.

Please submit resume and cover letter:

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