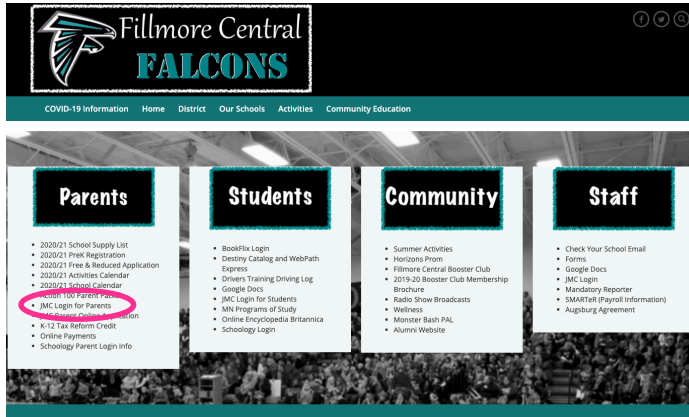


Instructions for JMC Online Registration

Step #1



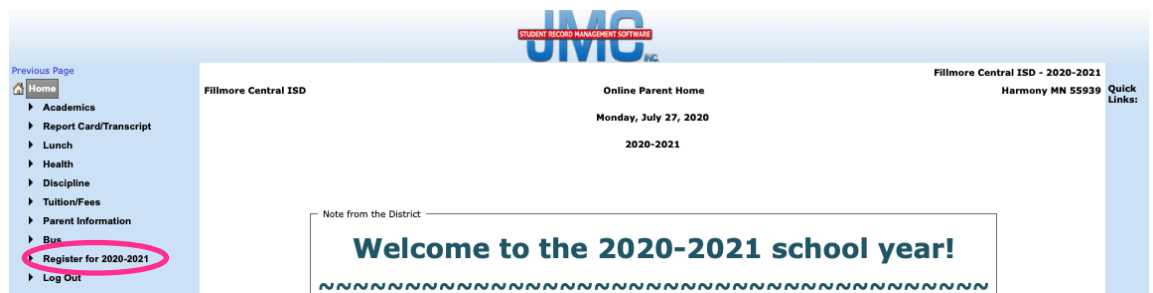
Step #2



Go to the school website: <https://www.fillmorecentral.k12.mn.us/> Scroll down to the “Parents” box and select **JMC Login for Parents**. Make sure that you are going to Fillmore Central’s JMC and select **Parents**. Select the upcoming school year **2020/2021**. Type in username and password. These are both case sensitive.

Step #3

Click on **Register for 2020-2021**.



Step #4

Click on **Start/Continue Registration Process**.

Step #5
Review instructions on how to register. Select **Next** to begin registration.

Step #6
Review parent contact information. Please be sure that this information is up to date. Select **Next** to continue.

Step #7
Review student information. Please be sure that this information is correct. You can enter the students cell phone information here and select notification settings. Select **Next** to continue.

- Home
- Academics
- Report Card/Transcript
- Lunch
- Health
- Discipline
- Tuition/Fees
- Parent Information
- Bus
- Register for 2020-2021
- Log Out

Fillmore Central ISD - 2020-2021

Progress: 30%

Next

Quick Links: Registration Dashboard

Student Registration (Last Completed 7/27/2020)

Student TEST - Custom Fields

Can your students photo be used on the school's website?: *

Can your students photo be used on the school's Facebook page?: *

Can your students photo be published in local newspapers/media?: *

The following person(s) have permission to pick up my student in case of an emergency. Please include name, relationship, and phone number:
Jane Smith: Aunt (507) 886-6464 *

SNOW HOME: If the buses are unable to run due to poor weather conditions, please designate an in-town family as a "snow home" for your student:
Joe & Jane Smith

My student and I have both read and agree to the Internet Use Agreement. By answering yes to this question my student and I are in full agreement of the Internet Use Policies.: *

Insurance Waiver: By selecting yes to this question I am choosing to waive the accident insurance coverage available through Student Assurance Services, Inc.: *

I would like to receive more information regarding the accident insurance coverage available through Student Assurance Services, Inc.:

Step #8

Please answer the following questions for each individual student. Select **Next** to continue.

Step #9

Please answer the following Health questions for each individual student. Fields with an * are required. Select **Next** to continue.

Fillmore Central ISD - 2020-2021

Progress: 40%

Next

Quick Links: Registration Dashboard

Student Registration (Last Completed 7/27/2020)

Student TEST - Health Fields

Does your student have any major or unusual health conditions?: *

If yes, please specify: _____

Does your student have Allergies?: *

If yes, please list allergens: _____

Does your student have Asthma?: *

If yes, please list medications: _____

Other Health Concerns: N/A

Local Physician's Name/Address/Phone:
Dr. Preston: OMC Preston Clinic (507) 765-0000

Dentist's Name/Address/Phone:
Dr. White: Anywhere Dentist Harmony, MN (507) 886-0000

Can we give your student cough drops?: *

Can we administer Ibuprofen to your student?: *

Step #10

If you would like to add an Emergency Contact in JMC select "Add". If not, proceed to step #12. Select **Next** to continue.

Fillmore Central ISD - 2020-2021

Progress: 50%

Next

Quick Links: Registration Dashboard

Student Registration (Last Completed 7/27/2020)

Student TEST - Emergency Contacts

Emergency Contacts:

Title: _____ First: _____ Last: _____

Address: _____

Address2: _____

City: _____ State: _____ Zip: _____

Email 1: _____ Email 2: _____ Email 3: _____

Email 4: _____ Email 5: _____ Email 6: _____

Email 7: _____ Email 8: _____

*Important Messaging Information

Phone 1: _____ Type: Description: _____

Phone 2: _____ Type: Description: _____

Messaging service Phone #1

- SMS(Text Message)
- Emergency/Weather Related
- Student/Lunch Related
- General School Information

Messaging service Phone #2

- SMS(Text Message)
- Emergency/Weather Related
- Student/Lunch Related
- General School Information

Step #11

Enter information for an Emergency Contact, a phone number is required. You can assign the Emergency Contact to all students. Select **Next** to continue.

STUDENT RECORD MANAGEMENT SOFTWARE

Fillmore Central ISD - 2020-2021

Progress: 50%

Student Registration (Last Completed 7/27/2020)

Next

Emergency Contacts: - 2 Add Delete Assign New Emergency Contact to All Students in This Family

Title: First: Jane Last: Smith

Address: 1234 Any Street

Address2:

City: Harmony State: MN Zip: 55939

Email 1: Email 2: Email 3:

Email 4: Email 5: Email 6:

Email 7: Email 8:

*Important Messaging Information

Messaging service Phone #1

SMS(Text Message)

Emergency/Weather Related

Student/Lunch Related

General School Information

Messaging service Phone #2

SMS(Text Message)

Step #12

Please complete the form from MDE regarding Ethnic & Racial Demographic Information. Select **Next** to continue.

STUDENT RECORD MANAGEMENT SOFTWARE

Fillmore Central ISD - 2020-2021

Progress: 60%

Student Registration (Last Completed 7/27/2020)

Next

Student: Student TEST - MN Ethnic and Racial Demographic Designation Form

m1 DEPARTMENT OF EDUCATION

2020-21 Ethnic and Racial Demographic Designation Form

Student's First Name: Student Middle Name/Initial: Last Name: TEST

Date of Birth: District: Fillmore Central ISD School: Fillmore Central H S

Schools are required to report ethnicity and race to the state and to the U.S. Department of Education. Because of recent changes to Minnesota state law, Minnesota disaggregates each category into detailed groups to further represent our student populations. Parents or guardians are not required to answer the federal questions (**in bold**) for their children. If you choose not to answer the federal questions (**in bold**), federal law requires schools to choose for you. This is a last resort-we prefer if parents or guardians complete the form. State questions are labeled as "Optional" and schools will not list in this information for you.

This information helps improve teaching and learning for everyone and helps us accurately identify and advocate for students currently underserved. The information this form collects is considered private information. You can review the privacy notice to learn more about the purpose of collecting this information, how it will be used and not used, and how the detailed groups were identified. The privacy notice can be found in our [Frequently Asked Questions: Ethnic and Racial Designation Form](#).

Is the student Hispanic/Latino as defined by the federal government? The federal definition includes persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. ¹

[You must select "yes" or "no" to this question.]

Yes [If yes, go to Question A.] No [If no, go to Question 1.]

Step #13

The following forms can be downloaded, by selecting yes, for your reference. Select **Next** to continue.

STUDENT RECORD MANAGEMENT SOFTWARE

Fillmore Central ISD - 2020-2021

Progress: 70%

Student Registration (Last Completed 7/27/2020)

Next

Student: Downloadable Content

Please click the yes if the file is relevant to you and no if it is not.

Free & Reduced Lunch Application 20-21 Yes No

HS Student Handbook Yes No

Student Supply List Yes No

Step #14

Please submit any comments or additional info for review. Select **Finish** to complete the registration process.

STUDENT RECORD MANAGEMENT SOFTWARE

Fillmore Central ISD - 2020-2021

Progress: 90%

Student Registration (Last Completed 7/27/2020)

Finish

Student: Comment

Optional Comment for the Office Staff: (Comments are limited to 1000 characters)

Step #15
 Student Registration is complete. Please review the on screen instructions. Continue to the **Sign Forms** section.

STUDENT RECORD MANAGEMENT SOFTWARE
 Fillmore Central ISD - 2020-2021

Progress: 100% Back Finish

Student: Finished

Thank you for filling out this information! It is very much appreciated.

High School Parents

***Sign Forms: Please proceed to the bottom of this window and click on the "Sign Forms" link. Please review and sign the forms on this screen that apply to your student(s). If you do not wish to comply with the forms or their statements please do not sign them. Your signature represents that both you, the parent/guardian, and your student are in full agreement with the document.

***Computer Policy Forms: Please only sign ONE of the Computer Policy forms. **Option 1** form is if your student will be leaving their computer at the school for no fee and **Option 2** is your student will be taking their computer home and paying the \$45 fee. The \$45 fee can be paid by bringing cash or check to the HS office or online ([Click Here](#)).

If you have any questions or concerns please contact Kate in the HS office.
 kate.brincks@isd2198.k12.mn.us or (507) 886-6464 ext. 3000

Registration complete. Email sent to Kate Brincks!
OK

You have forms that your school wants you to add a signature to. Click here: [Sign Forms](#)

Step #16
 Please review and sign the forms that pertain to you and your student(s). Only sign **ONE** of the Computer Policy & Procedures forms. If you click on the form title it will download.

STUDENT RECORD MANAGEMENT SOFTWARE
 Fillmore Central ISD - 2020-2021

Welcome to the online signature page.

Step 1: Review the form(s) your school would like you to sign. To do this, click on the form and it will download to your computer. Navigate to your downloaded items and review the form. Hover over the image next to form name to see description/instructions for the form.
 Step 2: To add your signature indicating you agree to the information on the form, click the 'Add Signature' link.
 Step 3: A box will appear at the bottom of the screen where you are able to enter your signature.
 Step 4: Use your mouse to enter your signature by left clicking in the box and 'writing' your signature. [Click here to see a short instructional video](#) showing you how to do this.

Form	Signature	Deadline Date	Signature Date
Insurance Waiver 20.21.pdf	Add Signature	09/11/2020	
Computer Policies & Procedures OPTION 1.pdf	Add Signature	09/11/2020	
Computer Policies & Procedures OPTION 2.pdf	Add Signature	09/11/2020	
Internet Use Agreement Student 20.21.pdf	Add Signature	09/11/2020	
Handbook Acknowledgement Student 20.21.pdf	Add Signature	09/11/2020	

Step #17
 This is what your screen will look like when you have signed all required forms.

STUDENT RECORD MANAGEMENT SOFTWARE
 Fillmore Central ISD - 2020-2021

Welcome to the online signature page.

Step 1: Review the form(s) your school would like you to sign. To do this, click on the form and it will download to your computer. Navigate to your downloaded items and review the form. Hover over the image next to form name to see description/instructions for the form.
 Step 2: To add your signature indicating you agree to the information on the form, click the 'Add Signature' link.
 Step 3: A box will appear at the bottom of the screen where you are able to enter your signature.
 Step 4: Use your mouse to enter your signature by left clicking in the box and 'writing' your signature. [Click here to see a short instructional video](#) showing you how to do this.

Form	Signature	Deadline Date	Signature Date
Insurance Waiver 20.21.pdf		09/11/2020	07/27/2020
Computer Policies & Procedures OPTION 1.pdf	Add Signature	09/11/2020	
Computer Policies & Procedures OPTION 2.pdf		09/11/2020	07/27/2020
Internet Use Agreement Student 20.21.pdf		09/11/2020	07/27/2020
Handbook Acknowledgement Student 20.21.pdf		09/11/2020	07/27/2020

STUDENT RECORD MANAGEMENT SOFTWARE
 Fillmore Central ISD - 2020-2021

Welcome to the 2020-2021 Registration Dashboard!

Below are items to be done before the start of the school year.

[Start/Continue the Registration Process \(Date Completed: 7/27/2020 2:00:08 PM\)](#)

[MN Ancestry Form \(Date Completed: 7/27/2020 1:59:34 PM\)](#)

This link will lead you to forms that require a signature by your school.

[Sign Forms \(2 of 2 - Date last signed: 7/27/2020 12:43:00 PM\)](#)

Next to each link is your balance for that account. Follow the link(s) to see more detail.

[Lunch \(Balance: \\$0.00\)](#)

The below link will lead you to informational documents that you can download.

[Downloadable Links \(Last date visited: 7/27/2020 2:00:08 PM\)](#)

You are done!
 Return to the **Register for 2020-2021** dashboard, both the registration and Sign Forms have been completed.