

Fillmore Central School
Board of Education
Regular Meeting
June 25, 2019

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:32 p.m. on the evening of Tuesday, June 25, 2019, in the Fillmore Central Elementary School meeting room by Chairman Kiehne. Present: Superintendent Richard Keith, Bookkeeper Darla Ebner, Board Members: Britton, Kiehne, Love, Pickett, Ristau, Sikkink, and Topness. Absent: none. Visitors: Heath Olstad and Hannah Wingert.

Recognition of visitors: None.

Britton moved to approve the agenda as presented. Motion seconded by Love. Motion carried unanimously.

Love moved to approve the minutes of the May 28, 2019 regular board meeting as presented. Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve the monthly claims in the amount of \$702,996.76. Motion seconded by Topness. Motion carried unanimously.

Heath Olstad presented the Principal's Dean of Student's and Athletic Director's reports.

Love moved to accept the resignation of Roger Jevne as custodian effective June 13, 2019. Motion seconded by Ristau. Motion carried unanimously.

Topness moved to approve the hire of Shanda Thurston as a daycare director (\$14.92/hour). Motion seconded by Sikkink. Motion carried unanimously.

Love moved to approve the hire of the following coaches: John O'Connor – JV boys' basketball; Madison Scheevel – 9th grade volleyball. Motion seconded by Britton. Motion carried unanimously.

Britton moved to approve the hire of Traci Bigalk as a custodian at the high school beginning July 1, 2019 (cleaner, year 1). Motion seconded by Ristau. Motion carried unanimously.

Love moved to approve a 3-year contract extension (July 1, 2019 to June 30, 2022) with Heath Olstad, Principal, as presented. Motion seconded by Sikkink. Motion carried unanimously.

Topness moved to approve the maternity request received from Sheila Goetzke, elementary teacher, beginning in December 2019. Motion seconded by Britton. Motion carried unanimously.

Love moved to approve tenure of Sheila Goetzke, Angie Kennedy, Brandi Mayer, Matt Patterson, Joe Rye and Kaitlyn Steichen. Motion seconded by Britton. Motion carried unanimously.

Love moved to accept the low quote received from Schmidt Goodman for furniture in the remodeled high school areas (\$101,251.9). Motion seconded by Britton. Motion carried unanimously. *Other quote received from Innovative Office Solutions - \$109,757.16.*

Love moved to accept the quote received from Pro Acoustics for a sound system at the football field (\$10,841.83). Motion seconded by Pickett. Motion carried unanimously. (Note: The Pro Acoustics sound system offers better sound quality and better coverage of the north side of the field than the AthleticSound quote.) *Other quotes received: Aim Electronics, Inc. - \$41,106.00; Sim Sound & Video, Inc. - \$35,777.23; AthleticSound - \$5,394.00.*

Love moved to approve membership in Minnesota Rural Education Association for the 2019/20 school year. Motion seconded by Ristau. Motion carried unanimously.

Pickett moved to approve membership in Minnesota School Board Association for the 2019/20 school year. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve membership in Southeast Service Cooperative for the 2019/20 school year. Motion seconded by Ristau. Motion carried unanimously.

Britton moved to approve Taher as the district's food service management company for the 2019/20 school year. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the 2019/20 proposed food service budget from Taher as presented. Motion seconded by Pickett. Motion carried unanimously.

Britton moved to approve PEIP (Public Employees Insurance Program) as the district's health insurance carrier for the administration and support staff effective September 1, 2019. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the MIST renewal for 2019/20 property/liability insurance (\$44,870). Motion seconded by Pickett. Motion carried unanimously.

Topness moved to approve participation in Accident Fund National Insurance Co. for worker's compensation insurance for 2019/20 (\$18,013). Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to pre-approve a 06/30/2019 check run to reduce year-end accounts payables. Motion seconded by Topness. Motion carried unanimously.

Britton moved to approve the Long Term Facilities Maintenance plan for the 2019/20 school year as presented. Motion seconded by Sikkink. Motion carried unanimously.

Love moved to approve the following for the 2019/20 school year:

- Substitute teacher pay at \$130 per day; \$65 per half day
- Number of days as a substitute teacher before being placed on the salary schedule at 10 consecutive days
- Substitute secretary pay at \$13.00/hour
- Substitute paraprofessional pay at \$13.00/hour
- Substitute custodial pay at \$13.00/hour
- Enrollment in the district's 403b plan in September only

Motion seconded by Ristau. Motion carried unanimously.

Love moved to designate Richard Keith as Local Education Agency and Homeless Liaison for the 2019/20 school year. Motion seconded by Ristau. Motion carried unanimously.

Ristau moved to set the student activity fees, admission fees and sports season passes for 2019/20 as follows: Use of school-owned instrument \$55/year; Percussion fee \$20/year; Clay target league \$205/year; Sports Season Passes: \$30 - K-12 student pass, \$55 - adult pass, \$140 - family pass; Admission Fees: Sports/plays: \$6 adult, \$4 student/senior citizen (60+), free district senior citizens (65+) Spring musical: \$5 adult, \$5 student; Spring play: \$5 adult, \$3 student; Music concerts & One Act Play – free will donation. Motion seconded by Britton. Motion carried unanimously.

Richard Keith highlighted the changes to the 2019/20 paraprofessional handbook. Heath Olstad highlighted the changes to the 2019/20 Grades K-6, Coach's, Grades 7-12 and Faculty Handbooks.

Britton moved to approve the first reading of the following 2019/20 handbooks: Paraprofessional Handbook, Grades K-6 Handbook, Grades 7-12 Handbook, Faculty Handbook and the Coach's Handbook. Motion seconded by Ristau. Motion carried unanimously.

Ristau moved to approve the 2019/20 Projected Revenue and Expense budget as follows:

	Fund	REVENUES	EXPENSES	BALANCE
General	01	7,626,706	8,924,530	(1,297,824)
Food Service	02	440,881	444,531	(3,650)
Community Svc	04	649,226	785,435	(136,209)

Construction	06	0	0	0
Debt Service	07	587,672	560,333	27,339
OPEB Debt Service	47	98,419	109,638	(11,219)
GRAND TOTAL		9,402,904	10,824,467	(1,421,563)
OPEB Retiree Ins.	25	1,000	16,605	(15,605)

Motion seconded by Pickett. Motion carried unanimously.

Love moved to adopt the following policies that have no revisions for the 2019/20 school year:

- 102 Equal Education Opportunity
- 214 School Board Out-Of-State Travel
- 401 Equal Employment Opportunity
- 402 Disability Nondiscrimination
- 406 Public & Private Personnel Data
- 407 Employee Right to Know – Exposure to Hazardous Substances
- 410 Family & Medical Leave
- 412 Expense Reimbursement
- 413 Harassment & Violence and Harassment & Violence Report Form
- 417 Chemical Use & Abuse
- 418 Drug-Free Workplace/Drug-Free School
- 420 Students & Employees with Communicable Diseases and Infectious Conditions
- 427 Workload Limits for Certain Special Education Teachers
- 501 School Weapons
- 502 Search of Student Lockers, Desks, Personal Possessions, and Student’s Person
- 503 Student Attendance
- 506 Student Discipline
- 513.1 Early Entrance
- 514 Bullying Prohibition
- 515 Protection & Privacy of Pupil Records
- 518 Do Not Resuscitate/Do Not Intubate
- 520 Student Surveys
- 521 Student Disability Nondiscrimination
- 522 Student Sex Nondiscrimination (Title IX)
- 524 Internet Acceptable Use & Safety
- 525 Violence Prevention
- 526 Hazing Prohibition
- 531 The Pledge of Allegiance
- 533 Wellness Policy
- 534 Unpaid Meal Charges
- 612.1 Development of Parent and Family Engagement Policies for Title I Programs
- 709 Student Transportation Safety
- 712 Video Surveillance of Buildings & Grounds
- 806 Crisis Management and Crisis Management Forms
- 807 Health and Safety
- 903 Visitors to School District Buildings and Sites
- 907 Rewards
- Cell Phone Use
- Counseling and Pre-Career and Technical Programs
- Emergency Closings
- Fund Balance
- Nondiscrimination Grievance Procedure
- Service Animals
- Type III Transportation
- Unmanned Aerial Vehicle (Drone) Policy

Motion was seconded by Pickett. Motion carried unanimously.

Britton moved to approve the first reading of the following new and revised policies for the 2019/20 school year:

- 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-related Devices, and Electronic Delivery Devices

- 532 Use of Peace Officers & Crisis Teams to Remove Students with IEP's from School Grounds
- 603 Curriculum Development
- 616 School District System Accountability
- 722 Public Data Requests

Motion seconded by Topness. Motion carried unanimously.

Sikkink moved to approve the request received from Education Minnesota - Fillmore Central to negotiation the 2019-2021 Master Agreement. Motion seconded by Love. Motion carried unanimously.

The following resolution was moved by Ristau and seconded by Britton:

RESOLUTION REGARDING BOARD CONTROL OF EXTRACURRICULAR ACTIVITIES

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Fillmore Central Schools, Independent School District No. 2198, directs the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5.

The vote on adoption of the Resolution was as follows: Aye: Britton, Kiehne, Love, Pickett, Ristau, Sikkink and Topness. Nay: None. Absent: None.

Whereupon, said Resolution was declared duly adopted.

The July meeting will be held in Preston due to the ongoing construction at the Harmony site.

Sikkink moved to adjourn. Motion was seconded by Britton. Motion carried unanimously.

Respectfully submitted,

Deb F. Ristau
Clerk, Independent School District #2198