

Fillmore Central School
Board of Education
Organizational & Regular Meeting
January 22, 2019

The organizational and regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:31 p.m. on the evening of Tuesday, January 22, 2019, in the Fillmore Central High School Media Center by Superintendent Keith. Present: Superintendent Richard Keith, Business Manager Kathy Whalen, Board Members: Kiehne, Sikkink, Love, Topness, Pickett. Absent: Britton, Ristau. Visitors: Heath Olstad, Chris Mensink, Aaron Janssen, Hannah Wingert.

The Oath of Office was administered by Superintendent Keith to the re-elected board members Sue Sikkink, Craig Britton, Michelle Topness and newly elected Jennifer Pickett.

Recognition of visitors.

Sikkink moved to approve the agenda with the following addition:

~Approval to purchase a new Auto Scrubber/Vacuum for the custodial area.

Motion seconded by Topness. Motion carried unanimously.

Board members Britton and Ristau joined the meeting at 6:33 p.m.

Kiehne moved to approve the minutes of the December 18, 2018, regular board meeting. Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve the monthly claims in the amount of \$437,226.26. Motion was seconded by Kiehne. Motion carried unanimously.

Sikkink moved to nominate Ross Kiehne as Chairperson for 2019. Motion was seconded by Britton and Love moved to cease nominations. Motions carried unanimously.

Chairperson Kiehne took over the meeting.

Topness moved to nominate Craig Britton as Vice-Chairperson for 2019. Motion was seconded by Love and Sikkink moved to cease nominations. Motions carried unanimously.

Britton moved to nominate Deb Ristau as Clerk for 2019. Motion was seconded by Topness and to cease nominations. Motion carried unanimously.

Sikkink moved to nominate Jim Love as Vice-Clerk for 2019. Motion was seconded by Britton and to cease nominations. Motion carried unanimously.

Topness moved to nominate Sue Sikkink as Treasurer for 2019. Motion was seconded by Love and to cease nominations. Motion carried unanimously.

Love moved to set the school board salaries for 2019 as follows:

Chairperson \$1,440; Vice-Chairperson \$1,080; Clerk \$1,080; Vice-Clerk \$1,080;

Treasurer \$1,350; Director \$1,080; extra board/negotiation meetings \$25 each.

Motion was seconded by Britton. Motion carried unanimously.

Sikkink moved to set 2019 committee assignments as follows:

Community Education	Britton, Topness
Continuing Education	Pickett
Meet and Confer	Sikkink, Topness
MSBA Liaison	Ristau
MSHSL/Three-Rivers Conference	Britton
Special Ed Advisory Council	Pickett

Negotiations	Kiehne, Topness, Sikkink
Policy	Love, Pickett
System Accountability	Sikkink
Extra-curricular Advisory	Ristau, Topness
Staff Development	Ristau
Vendor Negotiations	Britton, Kiehne, Love
Facility Focus	Britton, Kiehne, Love
Budget	Kiehne, Sikkink, Ristau
Technology	Kiehne, Love
Curriculum/Calendar	Britton, Pickett

Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the following Official Appointment/Designation for 2019:

- ▶ Designate the First Southeast Bank of Harmony, F&M Community Bank of Preston, First State Bank of Fountain, and MSDLAF as the official depositories for 2019.
- ▶ Designate the Fillmore County News Leader, and Fillmore County Journal as official newspapers for 2019
- ▶ Designate KQYB, KFIL, KROC, KNXR, KTTC-TV, KAAL-TV, Harmony and Preston local cable channels as official radio/television stations.
 - ▶ Give authority to wire-transfer funds and purchase Certificates of Deposit to Kathy Whalen, Darla Ebner, and Richard Keith.
 - ▶ Authorize payment of bills prior to school board meetings that have a penalty for late payment.
 - ▶ Set monthly regular board meetings for the fourth Tuesday of each month at 6:30 pm.
 - ▶ Designate Knutson, Flynn, and Deans as official school district legal counsel.
 - ▶ Designate the elementary office, district office, and the high school office as designated posting places for official notices.

Motion was seconded by Pickett. Sikkink abstained due to conflict of interest. Motion carried.

The Principals' report and was presented by Heath Olstad and the Dean of Students' report was presented by Chris Mensink.

Moved by Ristau to move forward with the purchase of lawn mowing equipment based on the recommendation of Jim Love after he compares and evaluates the equipment that was submitted in the bids. Motion was seconded by Pickett. Motion carried unanimously.

Moved by Sikkink to accept the resignation of Tim Ostrom as 7/8 football and softball coaching positions. Motion was seconded by Topness. Motion carried unanimously.

Love moved to approve the following spring and fall 2019 coaching/extra-curricular assignments as follows: Girls' Golf-Aaron Mensink; Boys' Golf-Brad Holten. Motion was seconded by Ristau. Motion carried unanimously.

Moved by Britton to approve increasing Stacey Miller to full-time status (260 days) custodian, van driver and tech assistant. Motion was seconded by Topness. Motion carried unanimously.

Moved by Sikkink to approve the FMLA request from Heidi Brown to start immediately through the end of the 2018-19 school year. Motion was seconded by Love. Motion carried unanimously.

Moved by Britton to approve the FMLA request from Kenzie Fruechte to start at the beginning of the 2019-2020 school year through October 14, 2019. Motion was seconded by Pickett. Motion carried unanimously.

Love moved to approve the ALP Summer Program as presented. Motion was seconded by Pickett. Motion carried unanimously.

Aaron Janssen, District Technology Director, presented the needs and the options for replacing the public address systems in both buildings. Two quotes were received: CDWG-\$138,528.55, SHI-\$108,487.47. Moved by Love to approve the quote from SHI for \$108,487.47 to update the PA systems in both buildings. Motion was seconded by Ristau. Motion carried unanimously.

Aaron Janssen, District Technology Director, presented the option of installing Virtual Trophy Case Kiosks in each building due to the lack of space to display all the trophies. He recommends going with GoToKiosk. Moved by Love to approve the purchase of two 43" standing Kiosks from GoToKiosk. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to accept the low quote of \$16,790 from Rochester Restaurant Supply to purchase two new ovens for the Preston site. The other quote received was from Total Restaurant Supply for \$16,838.06. Motion was seconded by Sikkink. Motion carried unanimously.

Ristau moved to approve spending up to \$7,200 for a new Auto Scrubber/Vacuum for the Preston site. Motion was seconded by Love. Motion carried unanimously.

Moved by Love to approve the Pay Equity Implementation Report as presented. Motion was seconded by Ristau. Motion carried unanimously.

Moved by Ristau to approve the land swap with the City of Harmony for the baseball field relocation as presented in the legal documents. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to accept with thanks the community donations to the district from July 1, 2018-December 21, 2018 totaling \$49,564.50 as presented (*complete list of donations is on file in the district office*). Motion was seconded by Love. Motion carried unanimously.

Britton moved to change the February regular board meeting to 7:00 a.m., February 26, 2019, in the Elementary Meeting Room, Preston and tentatively a March 12, 2019 special meeting with the Harmony City Council and Harmony Economic Development Authority at the Harmony City Office to discuss the past year, the year ahead, and any other opportunities that can be worked on jointly. Motion seconded by Pickett. Motion carried unanimously.

Sikkink moved to adjourn. Motion was seconded by Topness. Motion carried unanimously.

Respectfully submitted,

Deb Ristau, Clerk
Clerk, Independent School District #2198