

Fillmore Central School  
Board of Education  
Regular Meeting  
June 21, 2011

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:33 p.m. on the evening of Tuesday, June 21, 2011, in the Fillmore Central Elementary meeting room by Chairperson Kiehne. Present: Superintendent Luehmann, Bookkeeper Darla Ebner, Board Members: Britton, Kiehne, Love, Ristau, Sikkink, Topness and Torgrimson. Absent: None. Visitors: Heath Olstad, Chris Mensink, Micki Breitsprecher, Richard & Diane Keith

Recognition of visitors: None.

Love moved to approve the agenda with following changes/additions:

- Approve hire of media center assistant at the high school
- Approve Community Ed Director contract
- Approve hire of School Aged Care assistant
- Report from transportation committee

Motion was seconded by Topness. Motion carried unanimously.

Britton moved to approve the minutes of the May 24, 2011, regular board meeting. Motion was seconded by Sikkink. Motion carried unanimously.

Kiehne presented Ms. Myrna Luehmann with a plaque of recognition and thanked her for her years of dedicated service to Harmony Area School District and Fillmore Central School District.

The Dean of Student's report was received from Chris Mensink and the Principal's report was received from Heath Olstad.

Love moved to approve the first reading of the high school (grades 7-12) student handbook. Motion seconded by Torgrimson. Motion carried unanimously.

Torgrimson moved to approve the first reading of the elementary (grades K-6) student handbook. Motion seconded by Love. Motion carried unanimously.

Love moved to approve the first reading of the Root River Program student handbook. Motion seconded by Ristau. Motion carried unanimously.

Britton moved to approve a request for early admission to kindergarten for the 2011/12 school year. Motion seconded by Torgrimson. Motion carried unanimously.

Love moved to approve the 2011 Title I summer school budget as presented. Motion seconded by Topness. Motion carried unanimously.

Sikkink moved to accept the lowest quote for property/umbrella/auto insurance received from WRM America - \$27,269 for the 2011/12 school year. Motion seconded by Torgrimson. Motion carried unanimously. Other quotes received were: Indiana Insurance - \$42,327; EMC - \$33,910.

Love moved to accept the lowest quote for worker's compensation insurance received from Employers - \$15,186 for the 2011/12 school year. Motion seconded by Britton. Motion carried unanimously. Other quotes received were: SFM - \$21,968; Accident Fund - \$19,778; Indiana Insurance - \$19,004; First Dakota - \$15,391; AmTrust - \$15,389

Torgrimson moved to approve the first reading of the Restrictive Procedures Policy. Motion seconded by Love. Motion carried unanimously.

Sikkink moved to accept the resignation of Kevin Hendrickson as part-time cleaner. Motion seconded by Britton. Motion carried unanimously.

Love moved to hire Ms. Nancy Back as high school media center assistant. Motion seconded by Britton. Motion carried unanimously.

Love moved to approve a two year Community Ed Director contract with Holly Kanengieter for 120 days per year with a salary of \$34,500 for 2011-2012 and \$35,500 for 2012-2013. Motion was seconded by Sikkink. Motion carried unanimously.

Britton moved to hire Ms. Jordyn Marzolf as School Aged Care assistant. Motion seconded by Love. Motion carried unanimously.

Love moved to hire Ms. Sara Niemeyer as elementary teacher (MA, 9). Motion seconded by Ristau. Motion carried unanimously.

Britton moved to hire Mr. Kyle Rundquist as elementary teacher (BA, 1). Motion seconded by Torgrimson. Motion carried unanimously.

Love moved to hire Mr. Jon Haug as part-time custodian (4.5 hours/day). Motion seconded by Britton. Motion carried unanimously.

Love moved to approve tenure for Ms. Mary Beth Armstrong, Mrs. Julie Siebenaler, and Mr. Brian Wolfgram. Motion seconded by Topness. Motion carried unanimously.

Sikkink moved to hire Laurie Hendrickson and Darla Ebner as co-coaches for junior high volleyball for the 2011/12 school year. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to deny the request for Athletic Director summer pay received from Ms. Jane Montgomery. Motion seconded by Topness. Motion carried unanimously.

Moved by Sikkink to adopt the following resolution:

RESOLUTION AUTHORIZING AND AWARDING SALE OF GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2011B, AND FIXING FORM AND TERMS THEREOF IN CONNECTION WITH THE MINNESOTA TAX AND AID ANTICIPATION BORROWING PROGRAM SPONSORED BY THE MINNESOTA SCHOOL BOARDS ASSOCIATION AND GREATER MINNESOTA SERVICE COOPERATIVES.

Motion was seconded by Love. Motion carried unanimously. *(Complete copy of resolution on file in the District Office.)*

Torgrimson updated the Board on a recent transportation committee meeting. There are no recommendations for budget reductions in transportation at this time.

Torgrimson moved to approve the 2011/12 projected operating budget as presented:

	REVENUES	EXPENSES	BALANCE
General Fund (01+09)	\$5,508,675	\$5,500,643	\$8,032
Food Service	298,493	298,634	(141)
Community Service	423,314	444,772	(21,458)
Construction	0	0	0
Debt Service	515,276	511,775	3,501
OPEB	73,660	69,660	4,000

OPEB Debt Service	112,968	108,088	4,880
Total All Funds	\$6,932,386	\$6,933,572	(\$1,186)

Motion seconded by Love. Motion carried unanimously.

Sikkink moved to approve the Attachment 10 for Health & Safety funding as presented. Motion was seconded by Ristau. Motion carried unanimously.

Britton moved to approve a three-year contract with Taher School Lunch Management Services. Motion seconded by Torgrimson. Motion carried unanimously. (*Taher was the only vendor to submit a bid.*)

Love moved to approve the 2011/12 food service budget proposal received from Taher School Lunch Management Services. Motion seconded by Britton. Motion carried unanimously.

Sikkink moved to designate Mr. Richard Keith as local education agency representative and homeless liaison. Motion seconded by Torgrimson. Motion carried unanimously.

Love moved to designate Mr. Chris Mensink as the 504 coordinator for grades K-6. Motion seconded by Sikkink. Motion carried unanimously.

Britton moved to approve the following for the 2011/12 school year:

- Set substitute teacher pay at \$100.00/day; \$50.00/half day
- Set the number of days as a substitute before being placed on the salary schedule at 10 consecutive days
- Set substitute secretary pay at \$8.00 per hour
- Set substitute paraprofessional pay at \$8.00 per hour
- Set substitute custodial pay at \$9.50 per hour
- Set van and substitute van driver at \$8.75 per hour
- Set payroll policy regarding 403b sign-up for employees in September only

Motion seconded by Ristau. Motion carried unanimously,

Britton moved to set the hot lunch prices as follows for the 2011/12 school year:

Lunch: \$1.95 K-6, \$2.10 7-12, \$3.15 adult, \$.40 reduced meal; Breakfast: \$1.25 K-6, \$1.60 Adult  
 Extra milk: \$.40 each, \$15.00 per semester Kindergarten milk, \$35.00 per semester grades 1-6  
 Healthy snack cart: \$25 per semester grades K-6

Motion seconded by Love. Motion carried unanimously.

Ristau moved to set activity fees, admission fees, and season sports pass prices for the 2011/12 school year as follows:

Activity Fees:

\$75 each - football, volleyball, wrestling, basketball, golf, softball, baseball and track  
 \$35 each - HS flag corps, 7-12 speech, tapestry/women's choir, women's Choir only, 9-12 choir,  
 7-8 knowledge bowl, 9-12 knowledge bowl, 9-12 band, HS/MS jazz band, one-act play, 3-act  
 play  
 \$300 - family maximum per school year.

Admission Fees: sports/plays: \$5 adult, \$3 student; concerts – free will donation

Sports Season Passes: \$30 - K-12 student pass, \$55 - adult pass, \$140 - family pass

Motion seconded by Love. Motion carried unanimously.

Britton moved to approve membership in Minnesota Rural Education Association for the 2011/12 school year. Motion seconded by Love. Motion carried unanimously.

Britton moved to approve membership in Southeast Service Cooperative for the 2011/12 school year. Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve two year-end check runs to assist in closing out the fiscal year. Motion seconded by Love. Motion carried unanimously.

Love moved to adjourn. Motion seconded by Ristau. Motion carried unanimously.

Respectfully submitted,

Deb Ristau  
Clerk, Independent School District #2198