

Fillmore Central School  
Board of Education  
Organizational & Regular Meeting  
January 24, 2012

The organizational and regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 7:05 p.m. on the evening of Tuesday, January 24, 2012, in the Fillmore Central High School Media Center by Superintendent Keith. Present: Superintendent Richard Keith, Bookkeeper Darla Ebner, Board Members: Britton, Kiehne, Ristau, Sikkink, and Topness. Absent: Love and Torgrimson. Visitors: Lisa Brainard, Jade Wangen, Jessie Powell, and Jane Montgomery.

Recognition of visitors: None.

Ristau moved to approve the agenda as presented. Motion seconded by Topness. Motion carried unanimously.

Sikkink moved to approve the minutes of the December 20, 2011, regular board meeting. Motion seconded by Ristau. Motion carried unanimously.

Sikkink moved to approve the monthly claims in the amount of \$475630.92. Motion was seconded by Britton. Motion carried unanimously.

Britton nominated Ross Kiehne as Chairperson for 2012 and moved to cease nominations and cast a unanimous ballot. Motion was seconded by Sikkink. Motion carried unanimously.

Ristau moved to nominate Craig Britton as Vice-Chairperson for 2011 and moved to cease nominations and cast a unanimous ballot. Motion was seconded by Topness. Motion carried unanimously.

Sikkink moved to nominate Deb Ristau as Clerk for 2012 and moved to cease nominations and cast a unanimous ballot. Motion was seconded by Britton. Motion carried unanimously.

Sikkink moved to nominate Michelle Topness as Vice-Clerk for 2012 and moved to cease nominations and cast a unanimous ballot. Motion was seconded by Britton. Motion carried unanimously.

Ristau moved to nominate Sue Sikkink as Treasurer for 2012 and moved to cease nominations and cast a unanimous ballot. Motion was seconded by Topness. Motion carried unanimously.

Sikkink moved to set the school board salaries for 2012 as follows:  
Chairperson \$1,440; Vice-Chairperson \$1,080; Clerk \$1,080; Vice-Clerk \$1,080;  
Treasurer \$1,350; Director \$1,080; extra meetings \$25 each.  
Motion was seconded by Ristau. Motion carried unanimously.

Britton moved to set 2012 committee assignments as follows:

Community Education	Love, Topness
Continuing Education	Ristau
Meet and Confer	Love, Topness
MSBA Liaison	Ristau
MSHSL/Three-Rivers Conference	Britton
Special Ed Advisory Council	Sikkink
Negotiations	Kiehne, Ristau, Sikkink
Policy	Love, Topness
System Accountability	Sikkink
Extra-curricular Advisory	Britton, Sikkink
Staff Development	Ristau
Vendor Negotiations	Britton, Kiehne, Torgrimson
Facility Focus	Britton, Love, Torgrimson
Budget	Kiehne, Sikkink, Torgrimson

Technology  
Curriculum

Kiehne, Love  
Britton, Topness

Motion seconded by Ristau. Motion carried unanimously.

Ristau moved to designate the First Southeast Bank of Harmony, F&M Community Bank of Preston, First State Bank of Fountain, and MSDLAF as the official depositories for 2012. Motion seconded by Britton. Sue Sikkink abstained due to conflict of interest. Motion carried unanimously.

Britton moved to designate the Republican-Leader, News-Record, and Fillmore County Journal as official newspapers for 2012. Motion was seconded by Sikkink. Motion carried unanimously.

Ristau moved to designate KQYB, KFIL, KROC, KNXR, KTTC-TV, KAAL-TV, Harmony and Preston local cable channels as official radio/television stations. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to give authority to wire-transfer funds and purchase Certificates of Deposit to Kathy Whalen, Darla Ebner, and Richard Keith. Motion was seconded by Ristau. Motion carried unanimously.

Topness moved to authorize payment of bills prior to school board meetings that have a penalty for late payment. Motion was seconded by Sikkink. Motion carried unanimously.

Ristau moved to set monthly regular board meetings for the fourth Tuesday of each month at 6:30 pm. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to designate Knutson, Flynn, and Deans as official school district legal counsel. Motion was seconded by Ristau. Motion carried unanimously.

Britton moved to designate the elementary office, district office, and the high school office as designated posting places for official notices. Motion was seconded by Topness. Motion carried unanimously.

Ristau moved to accept the Principal and Dean of Students reports as written. Motion seconded by Britton. Motion carried unanimously.

The Board wishes to thank Mrs. Nancy Byrne for her years of service to the Preston-Fountain and Fillmore Central School Districts. Since Mrs. Byrne was unable to attend the meeting tonight she will be presented with a plaque of recognition for her retirement at a later date.

Sikkink moved to accept the resignation of Kim Underbakke as daycare aide. Motion seconded by Ristau. Motion carried unanimously.

Ristau moved to accept the resignation of Nancy Back as high school media center aide. Motion seconded by Topness. Motion carried unanimously.

Sikkink moved to approve the following spring 2012 coaching assignments as follows:

Baseball, Head-Ryan Scheevel; Assistant-David Broadwater; Jr. High-Kyle Rundquist and Jon Holger - If participation falls below the required numbers the athletic director will reduce the staff by one coach.

Softball, Head-Tris Tollefson; B-squad-Travis Malley; Jr. High-Jessie Powell

Softball, Jr. High-Tim Ostrom, if participation levels warrant the addition of a coach.

Boys' Golf-Brad Holten; Girls' Golf-Lane Powell; Jr. High Golf-Aaron Mensink

Motion was seconded by Ristau. Motion carried unanimously.

Ristau moved to hire Connie Snitker as daycare aide. Motion seconded by Britton. Motion carried unanimously.

Ristau moved to hire Heidi Harstad as .5 FTE Title I teacher and .2 FTE high school PE/Health teacher. Motion seconded by Sikkink. Motion carried unanimously.

Britton moved to hire Sue Snell as long-term substitute to cover a maternity leave at the elementary school. Motion seconded by Topness. Motion carried unanimously.

Ristau moved to hire Garrett Daniels as long-term substitute to cover a maternity leave at the high school. Motion seconded by Britton. Motion carried unanimously.

Britton moved to hire Misty Heusinkveld as high school media center aide 5 hours/day. Motion seconded by Sikkink. Motion carried unanimously.

Ristau moved to set the Drivers Education fees for 2012 as follows: \$330.00 for Fillmore Central students, \$380.00 for non-Fillmore Central students, and \$40.00 per hour for additional behind-the-wheel training. Only one classroom session will be offered. Motion was seconded by Topness. Motion carried unanimously.

Ristau moved to accept the open enrollment request received from one Mabel-Canton student, two Lanesboro students, and one Kingsland student. Motion seconded by Britton. Motion carried unanimously.

Sikkink moved to change the February regular board meeting to 12:00 noon on February 28, 2012, in the elementary meeting room. Motion seconded by Britton. Motion carried unanimously.

Britton moved to approve the 2012-2013 school calendar, pending a change in the date that spring conferences are held. Motion seconded by Topness. Motion carried unanimously.

Ristau moved to approve the resolution for OPEB funds to be used to cover the implicit subsidy and the subsidized payments for three years, 2011-2013. Motion seconded by Sikkink. Motion carried unanimously.

Topness gave the Community Education Committee report. Topness mentioned a grant opportunity being explored to improve the air quality in the daycare wing. Supt. Keith added that daycare is looking into purchasing the Childcare Sage software program.

Kiehne updated the board on the recent MSBA conference.

Superintendent Keith presented information on the upcoming MSBA Officer's Workshop on February 16<sup>th</sup>.

Britton moved to adjourn. Motion was seconded by Sikkink. Motion carried unanimously.

Respectfully submitted,

Deb Ristau  
Clerk, Independent School District #2198