

Fillmore Central School
Board of Education
Regular Meeting
August 27, 2013

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:33 p.m. on the evening of Tuesday, August 27, 2013, in the Fillmore Central Elementary School meeting room by Chairman Ross Kiehne. Present: Superintendent Keith, Bookkeeper Darla Ebner, Board Members: Kiehne, Love, Ristau, Sikkink, and Topness. Absent: Britton, Ellis. Visitors: Heath Olstad, Chris Mensink, Micki Breitsprecher, Jade Sexton, and Anton Adamek.

Recognition of visitors: none.

Love moved to approve the agenda with the following additions:

- Hire Title I teacher.
- Approve special education services.
- Approve additional open enrollment request.

Motion seconded by Ristau. Motion carried unanimously.

Love moved to approve the minutes of the July 23, 2013, regular board meeting as presented. Motion seconded by Sikkink. Motion carried unanimously.

Sikkink moved to approve the monthly claims in the amount of \$632,929.32. Motion was seconded by Topness. Motion carried unanimously.

Dean of Student's report was presented by Chris Mensink.

Member Britton joined the meeting at 6:37 pm.

Principal's report was presented by Heath Olstad.

Love moved to approve the second reading of the following 2013-2014 policies as presented: **406** – Public & Private Personnel Data; **413** – Harassment & Violence/Harassment & Violence Report Form; **418** – Drug-Free Workplace/Drug-Free School; **419** – Tobacco-Free Environment; **515** – Protection & Privacy of Pupil Records; **524** – Internet Acceptable Use & Safety; **532** – Use of Peace Officers & Crisis Teams to Remove Students With IEPs From School Grounds; **709** – Student Transportation Safety. Motion seconded by Ristau. Motion carried unanimously.

Ristau moved to accept the resignation of Lara Graves as Title I teacher. Motion was seconded by Britton. Motion carried unanimously.

Love moved to accept the resignation of Jeanette Burns as Academic Competition/Math Wizards advisor. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to accept the resignation of Melissa Laue as SAC aide. Motion was seconded by Love. Motion carried unanimously.

Topness moved to accept the resignation of Laura Vatland as SAC aide. Motion was seconded by Sikkink. Motion carried unanimously.

Ristau moved to accept the resignation of Linda O'Connor as daycare aide. Motion was seconded by Britton. Motion carried unanimously.

Love moved to approve the hire of Ellie Skaggs as daycare aide up to 28 hours/week, \$8/hour. Motion was seconded by Topness. Motion carried unanimously.

Topness moved to approve the hire of Melinda Daniels as Lead Custodian at the Harmony building. Motion was seconded by Britton. Motion carried unanimously.

Ristau moved to approve the hire of Sheryl Spencer as grades K-3 paraprofessional and Kayla Carroll as grades 3-6 paraprofessional. Motion was seconded by Love. Motion carried unanimously.

Love moved to approve the hire of Terisa Scrabeck as 1.0 FTE Title I teacher, BA-A. Motion was seconded by Topness. Motion carried unanimously.

Love moved to approve the licensed school social worker sharing agreement with Kingsland for the 2013-2014 school year. Motion was seconded by Britton. Motion carried unanimously.

Britton moved to approve an Autism service contract as presented with Laurie Rogers for the 2013-2014 school year. Motion was seconded by Love. Motion carried unanimously.

Ristau moved to approve a sharing agreement with Kingsland School District for Transition services (Kerry Kading) for the 2013-2014 school year. Motion was seconded by Topness. Motion carried unanimously.

Love moved to approve a Physical Impairment service contract with Nancy Engrav for the 2013-2014 school year. Motion was seconded by Britton. Motion carried unanimously.

Britton moved to approve a School Psychologist service contract with Mark Kossman for the 2013-2014 school year. Motion was seconded by Love. Motion carried unanimously.

Sikkink moved to hire Amanda Heibel as ECFE Parent Educator and van driver for the 2013-2014 school year. Motion was seconded by Love. Motion carried unanimously.

Topness moved to hire Jessica Marzolf as 4/5 Preschool teacher for the 2013-2014 school year. Motion was seconded by Love. Motion carried unanimously.

Love moved to approve the maternity leave request, beginning in January 2014, submitted by Jeanette Burns. Motion was seconded by Ristau. Motion carried unanimously.

Sikkink moved to approve the 2013-2015 Master Agreement with Education Minnesota – Fillmore Central as presented. Motion seconded by Topness Motion carried unanimously.

Britton moved to accept the open enrollment request received from five Mabel-Canton students. Motion seconded by Ristau. Motion carried unanimously.

Love moved to approve the amendment made to the transportation contract for the 2013-2014 school year. Harmony Transit will reduce one regular To/From route which will result in a reduction of \$18,000 for the school year. Motion seconded by Britton. Motion carried unanimously.

Ristau moved to approve the support staff assignments and hours for the 2013-2014 school year as follows. Motion seconded by Topness. Motion carried unanimously.

JOB	NAME	HRS DAY	DAYS YEAR	ANNUAL HOURS
Para Title I Elem	BROADWATER, DAVID	6.75	175	1181
Para SPED ELEM/Van	BROADWATER, NANCY	7.75	175	1356
Para SPED ELEM	CARROLL, KAYLA	6.75	175	1181
Para SPED ELEM	GLAESEMANN, JOLENE	6.75	175	1181
Media Assistant HS	HEUSINKVELD, MISTY	5.00	175	875
SPED/Elem Clerical	KAASE, ANGI	3.00	175	525
Para SPED ELEM	SHERYL SPENCER	6.75	175	1181

PARA SPED Elem	LINDSTROM, JENNIFER	6.75	175	1181
Para SPED HS	MILLER, JILL	6.75	175	1181
PARA SPED Elem	MOREM, TARA	6.75	175	1181
Secretary-Guidance HS	OLSTAD, MELANIE	8.00	200	1600
Para Title I Elem	RINDELS, KAYNEL	6.75	175	1181
Secretray-Elem	RISTAU, BRENDA	8.00	200	1600
Para SPED HS	SCHROEDER, KARI	6.75	175	1181
Para SPED HS	SEXTON, SHELLY	6.75	175	1181
Para SPED HS	SHUPE, HEATHER	6.75	175	1181
Para SPED HS	WARD, TRACI	6.75	175	1181
Para ECSE/SACC ELEM	WINGERT, JANEEN	7.50	145	1088
RR Program Para	SEXTON, JADE	6.75	175	1181

Ristau moved to approve the custodial staff assignments and hours for the 2013-2014 school year as follows. Motion seconded by Love. Motion carried unanimously.

JOB	NAME	HRS DAY	DAYS YEAR	ANNUAL HOURS
Elem	TESH, CHERYL	8	260	2080
Elem	SCHOTT, JIM	5	260	1300
Elem	HAUG, JON	5.5	260	1430
HS	JONES, NATE	8	260	2080
HS- <i>shared position</i>	MCCONNELL, RITA	5	105	525
HS- <i>shared position</i>	HAHN, BRENDA	5	70	350
HS- <i>wkd bldg checks</i>	BIGALK, TERRY	1	116	116
HS	TBD	6	260	1560

Love moved to set the Truth in Taxation meeting for Wednesday, December 18, 2013, at 6:30 p.m. in the Fillmore Central Elementary meeting room. The regular meeting will follow. Motion seconded by Britton. Motion carried unanimously.

Britton moved to approve a 63-month lease through E.O Johnson: Toshiba 756 copy machine; monthly lease cost \$185.00; maintenance fees .0055¢ per copy. Motion seconded by Love. Motion carried unanimously. Other quotes received: Tri-State: Canon 6275; lease - \$205.53/month; maintenance fees .0038¢ per copy. A+ Imaging: Sharp 753N; lease - \$235.31/month; maintenance fees .007¢ per copy. A+ Imaging: Kon-Minolta 754; lease - \$278.01/month; maintenance fees .007¢ per copy. Toshiba Business Solutions: Toshiba 756; lease - \$325.45/month; maintenance fees .0049¢ per copy.

Love moved to approve the purchase of a 2013 Dodge Grand Caravan SE in the amount of \$20,983.30 from Nelson Auto Center. (Nelson Auto Center carries the state-wide fleet discount contract.) Motion seconded by Ristau. Motion carried unanimously.

Love moved to adjourn. Motion was seconded by Sikkink. Motion carried unanimously.

Respectfully submitted,

Deb Ristau,
Clerk, Independent School District #2198