

Fillmore Central School  
Board of Education  
Regular Meeting  
June 17, 2013

The regular meeting of the Board of Education for Independent District #2198, Preston, Minnesota was called to order at 6:33 p.m. on the evening of Monday, June 17, 2013, in the Fillmore Central Elementary School meeting room by Chairman Kiehne. Present: Superintendent Richard Keith, Bookkeeper Darla Ebner, Board Members: Ellis, Kiehne, Love, and Topness. Absent: Britton, Ristau and Sikkink. Visitors: Heath Olstad, Chris Mensink, Michelle Breitsprecher, Mr. & Mrs. Michael Johnson, Anton Adamek, and Jade Sexton.

Recognition of visitors: None.

Love moved to approve the agenda with additions/changes as listed.

- Remove item 14 from agenda
- Approve Title I summer school staff

Motion seconded by Topness. Motion carried unanimously.

Topness moved to approve the minutes of the May 28, 2013, regular board meeting as presented. Motion seconded by Love. Motion carried unanimously.

Topness moved to pre-approve the monthly claims pending Sikkink reviewing them. Motion seconded by Love. Motion carried unanimously.

Britton joined the meeting at 6:38 p.m.

Chris Mensink presented the Dean of Students' report.

Heath Olstad presented the Principal's report.

Micheal Johnson presented a donation of \$2,300 to the Fillmore Central milk assistance fund. The funds were raised from the Milk Fun(d) Run he organized.

Love moved to approve the termination of the Assistant Technology Director position at the end of the 2012/13 school year. Motion seconded by Ellis. Motion carried unanimously.

Britton moved to approve the termination of the shared Technology Director position at the end of the 2012/13 school year. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the termination for the Director of Buildings and Grounds position at the end of the 2012/13 school year. Motion seconded by Ellis. Motion carried unanimously.

Britton moved to approve the hire of Neil Lundgren as Technology Director. Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the hire of Angi Kaase as Community Education Director. Motion seconded by Topness. Motion carried unanimously.

Britton moved to approve the hire of Andrew Pederson as high school Phy Ed/DAPE/Health teacher. Motion seconded by Ellis. Motion carried unanimously.

Britton moved to hire the following 2013/14 fall coaches: Travis Malley, B-squad VB; Ashley Case, 9<sup>th</sup> grade VB; Kelsey Ristau, 8<sup>th</sup> grade VB; Melissa Simonson, 7<sup>th</sup> grade VB; Kyle Rundquist, Asst Varsity FB; Andrew Pederson, B-Squad FB; David Broadwater, 9<sup>th</sup> grade FB; Tim Ostrom, 8th grade FB; Tris Tollefson, 7<sup>th</sup> grade FB; Jim Love, Volunteer Asst FB. Motion seconded by Topness. Motion carried.

Love moved to approve a contract as presented with Heath Olstad as K-12 Principal for the 2013/14, 2014/15, and 2015/16 school years. Motion seconded by Britton. Motion carried unanimously.

Ellis moved to approve a contract as presented with Richard Keith as Superintendent for the 2013/14, 2014/15, and 2015/16 school years. Motion seconded by Love. Motion carried unanimously.

Britton moved to approve the hire of Jolene Nelson and Mary Beth Ostrom as Title I summer school teachers and Nancy Broadwater as Title I summer school para-professional. Motion seconded by Love. Motion carried unanimously.

Britton moved to approve the open enrollment request received from a Mabel-Canton student to attend Fillmore Central School District. Motion was seconded by Topness. Motion carried unanimously.

Britton moved to approve the purchase of a Southbend SLGS/22SC oven from Rochester Restaurant Supply for \$7,880. Motion seconded by Ellis. Motion carried unanimously. This oven has the lowest price in the size that is needed. *Other quotes received: Vulcan SG44-D from Reinhart Food Service - \$11,155; Southbend BGS/22SC from Rochester Restaurant Supply - \$6,150.00.*

Topness moved to approve the health and safety policy and budgets as follows:  
 FY14-Finance Code: 347-\$11,800, 349-\$6,500, 352-25,200, 358-\$26,500, 363-\$207,750, 366-\$75,000  
 FY15-Finance Code: 347-\$12,700, 349-\$6,500, 352-25,200, 358-\$1,500, 363-\$207,750  
 Motion seconded by Love. Motion carried unanimously.

Ristau moved to adjust the rental agreement with SEMCAC Head Start to be \$450/month for 10 months, effective immediately. Motion seconded by Sikkink. Motion carried unanimously.

Love moved to approve the Head Start lease for 2013/14 school year as presented (\$450 per month for 10 months). Motion seconded by Britton. Motion carried unanimously.

Chris Mensink highlighted the changes for the 2013/14 Grades K-6 and Coach's Handbooks.

Love moved to approve the first reading of the 2013/14 Grades K-6 Handbook and the Coach's Handbook. Motion seconded by Ellis. Motion carried unanimously.

Heath Olstad highlighted the changes for the 2013/14 Grades 7-12 Handbook and Faculty Handbook.

Britton moved to approve the first reading of the 2013/14 Grades 7-12 Handbook and Faculty Handbook. Motion seconded by Ellis. Motion carried unanimously.

Michelle Breitsprecher highlighted the changes for the 2013/14 Root River Program Handbook.

Topness moved to approve the first reading of the 2013/14 Root River Program Handbook. Motion seconded by Britton. Motion carried unanimously.

Britton moved to approve the 2013/14 Projected Revenue and Expense budget as follows:

|                          | Fund | REVENUES         | EXPENSES         | BALANCE          |
|--------------------------|------|------------------|------------------|------------------|
| General                  | 01   | 5,517,761        | 5,561,096        | (43,335)         |
| Root River Program       | 09   | 193,309          | 193,309          | 0                |
| <b>Total General</b>     |      | <b>5,711,070</b> | <b>5,754,405</b> | <b>(43,335)</b>  |
| <b>Food Service</b>      | 02   | <b>342,150</b>   | <b>341,982</b>   | <b>168</b>       |
| <b>Community Svc</b>     | 04   | <b>480,842</b>   | <b>448,450</b>   | <b>32,392</b>    |
| <b>Construction</b>      | 06   | <b>1,000</b>     | <b>629,798</b>   | <b>(628,798)</b> |
| <b>Debt Service</b>      | 07   | <b>545,362</b>   | <b>586,003</b>   | <b>(40,641)</b>  |
| <b>OPEB Debt Service</b> | 47   | <b>112,115</b>   | <b>109,763</b>   | <b>2,352</b>     |
| <b>GRAND TOTAL</b>       |      | <b>7,192,539</b> | <b>7,870,401</b> | <b>(677,862)</b> |
| OPEB Retiree Ins.        | 25   | 72,630           | 72,630           | 0                |

Motion seconded by Topness. Motion carried unanimously.

Love moved to approve the 2013/14 Food Service budget from Taher as presented. Motion seconded by Topness. Motion carried unanimously.

Britton moved to designate Richard Keith as Local Education Agency and Homeless Liason. Motion seconded by Love. Motion carried unanimously.

Britton moved to approve the following for the 2013/14 school year:

- Substitute Teacher Pay - \$100 per day; \$50 per half day
- Number of Days as a Substitute before Being Placed on Salary Schedule is 10 consecutive days
- Substitute Secretary Pay - \$8.00 per hour
- Substitute Paraprofessional Pay - \$8.00 per hour
- Substitute Custodial Pay - \$9.50 per hour
- Van and Substitute Van Driver Pay - \$8.75 per hour
- Payroll Policy Regarding 403b Sign-up in September Only

Motion seconded by Topness. Motion carried unanimously.

Topness moved to set Activity fees, Admission fees, and Sport season pass costs as follows for the 2013/14 school year:

Activity Fees:

\$75 each - football, volleyball, wrestling, basketball, golf, softball, baseball, and track

\$35 each - HS flag corps, speech, tapestry, 9-12 choir, knowledge bowl, 9-12 band, jazz band, one-act play, 3-act play, cheerleading

\$300 - family maximum per school year.

Admission Fees: sports (except football)/plays: \$5 adult, \$3 student; football - \$6 adult, \$4 student; musical \$5; concerts – free will donation

Sports Season Passes: \$30 - K-12 student pass, \$55 - adult pass, \$140 - family pass

Britton moved to approve membership Southeast Service Cooperative for the 2013/14 school year. Motion seconded by Love. Motion carried unanimously.

Ellis moved to approve the renewal of the Editure staff development program for the 2013/14 school year. Motion seconded by Britton. Motion carried unanimously.

Mr. Keith informed the Board that Fillmore Central will host the fall MREA meeting on August 22, 2013.

Britton moved to adjourn. Motion was seconded by Love. Motion carried unanimously.

Respectfully submitted,

Michelle Topness  
Vice-Clerk, Independent School District #2198